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Oracle FLEXCUBE Lending and Leasing  
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# CHAPTER 1: ADMINISTRATION (SYSTEM) SETUP

The Administration window's System drop-down links record setup data related to the Oracle FLEXCUBE Lending and Leasing's overall functionality and performance. This data affects the mechanics of the system: how Oracle FLEXCUBE Lending and Leasing processes work and where it looks for files when completing tasks.

The screenshot shows the Oracle FLEXCUBE Lending and Leasing Administration window. The top bar displays the user information: User Id SSC, Organization XXX, Division C-01, Responsibility SUPERUSER. The left navigation menu is expanded to show the 'System' link, which contains the following sub-links: Parameters, Lookups, User Defined Tables, Audit Tables, User Defined Defaults, Txn Codes, Data Files, Reports, Error Messages, Translation, and User. The main content area is titled 'System Parameters Setup' and contains a table of system parameters. The table has four columns: 'Select \* Parameter', 'Description', '\* Parameter Value', and 'Enabled'. The parameters listed include ACA\_PAYMENT\_AUTO\_LOAD, ACA\_PRENTE\_DAYS, ACA\_PRE\_PROCESS\_DAYS, ACH\_PAYEE\_PRENTE\_DAYS, ACPPRC\_BJ\_100\_01\_DEBUG\_LEVEL, AGE\_APPROVED\_CONDITIONED\_DAYS, AGE\_CONTRACT\_DAYS, CAPPRC\_BJ\_100\_01\_DEBUG\_LEVEL, CHECK\_PRINT\_PREVIEW, CMN\_AMOUNT\_ROUND\_FACTOR, CMN\_AMOUNT\_ROUND\_METHOD, CMN\_APP\_ACC\_TITLE\_FN\_LN, CMN\_APP\_SERVER\_HOME, CMN\_CURRENT\_MODEL\_YEAR, CMN\_GL\_POST\_DT, CMN\_HTTP\_PROXY\_PORT, CMN\_HTTP\_PROXY\_SERVER, CMN\_INT\_360\_ACCRUAL\_DAYS\_MTHD, CMN\_SCHEMA\_ID, and CMN\_SCHEMA\_NAME. Each parameter has a radio button for selection, a description, a value, and a checkbox for the 'Enabled' status.

Select * Parameter	Description	* Parameter Value	Enabled
<input checked="" type="radio"/> ACA_PAYMENT_AUTO_LOAD	DO AUTO PAYMENT LOAD FROM ACCOUNT ACH	YES	<input checked="" type="checkbox"/>
<input type="radio"/> ACA_PRENTE_DAYS	NUMBER OF DAYS FOR PRENOTE TO OCCUR FOR ACCOUNT ACH	26	<input checked="" type="checkbox"/>
<input type="radio"/> ACA_PRE_PROCESS_DAYS	NUMBER OF DAYS BEFORE DRAFT DAY FOR ACCOUNT ACH PROCESS	2	<input checked="" type="checkbox"/>
<input type="radio"/> ACH_PAYEE_PRENTE_DAYS	NUMBER OF DAYS FOR PRENOTE TO OCCUR FOR PRODUCER/VENDOR ACH	7	<input type="checkbox"/>
<input type="radio"/> ACPPRC_BJ_100_01_DEBUG_LEVEL	ACPPRC_BJ_100_01_DEBUG_LEVEL	0	<input type="checkbox"/>
<input type="radio"/> AGE_APPROVED_CONDITIONED_DAYS	NUMBER OF DAYS FOR APPROVED AND CONDITION APPLICATION TO AGE	30	<input checked="" type="checkbox"/>
<input type="radio"/> AGE_CONTRACT_DAYS	NUMBER OF DAYS FOR CONTRACT TO AGE	25	<input checked="" type="checkbox"/>
<input type="radio"/> CAPPRC_BJ_100_01_DEBUG_LEVEL	CAPPRC_BJ_100_01_DEBUG_LEVEL	0	<input type="checkbox"/>
<input type="radio"/> CHECK_PRINT_PREVIEW	SET YES TO PREVIEW THE AP CHECK IN PDF(YES/NO)	YES	<input checked="" type="checkbox"/>
<input type="radio"/> CMN_AMOUNT_ROUND_FACTOR	SET THE AMOUNT ROUNDING FACTOR TO APPLY AFTER CALCULATION	ROUND AMOUNT TO 2 DECIMALS	<input checked="" type="checkbox"/>
<input type="radio"/> CMN_AMOUNT_ROUND_METHOD	SET THE AMOUNT ROUNDING METHOD TO APPLY AFTER CALCULATION	CUTOFF	<input checked="" type="checkbox"/>
<input type="radio"/> CMN_APP_ACC_TITLE_FN_LN	APP/ACCOUNT TITLE WITH (YES)FIRST/LAST NAME (NO)LAST/FIRST NAME	YES	<input checked="" type="checkbox"/>
<input type="radio"/> CMN_APP_SERVER_HOME	APPLICATION SERVER HOME DIRECTORY	SETME	<input checked="" type="checkbox"/>
<input type="radio"/> CMN_CURRENT_MODEL_YEAR	DEFAULT CURRENT MODEL YEAR	70	<input checked="" type="checkbox"/>
<input type="radio"/> CMN_GL_POST_DT	SYSTEM GL POST DATE (UPDATED BY SCHEDULER IF ENABLED)	6/30/2009	<input checked="" type="checkbox"/>
<input type="radio"/> CMN_HTTP_PROXY_PORT	HTTP PROXY SERVER PORT FOR OUTGOING HTTP CONNECTIONS	8080	<input checked="" type="checkbox"/>
<input type="radio"/> CMN_HTTP_PROXY_SERVER	HTTP PROXY SERVER FOR OUTGOING HTTP CONNECTIONS	192.168.25.25	<input checked="" type="checkbox"/>
<input type="radio"/> CMN_INT_360_ACCRUAL_DAYS_MTHD	360 DAYS INTEREST ACCRUAL METHOD. VALUES: US -US METHOD AND EU -EUROPEON METHOD	US	<input checked="" type="checkbox"/>
<input type="radio"/> CMN_SCHEMA_ID	SCHEMA IDENTIFIER (USER_ID COLUMN FROM ALL_USERS)	72	<input checked="" type="checkbox"/>
<input type="radio"/> CMN_SCHEMA_NAME	ORACLE USER NAME FOR THIS SCHEMA	DFLLNEW	<input checked="" type="checkbox"/>

The Administration link bar's System drop-down link contains the following:

- Parameters
- Lookups
- User Defined Tables
- Audit Tables
- Txn Codes
- Data Files
- Reports
- Error Messages
- Translation

All System drop-down link pages allow you to control the behavior of the system from a technical perspective; for example, determine parameter values, define what information is audited, and record default values. Oracle Financial Services Software provides default values on all these pages.

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## Parameters link

System parameters define information or values used throughout Oracle FLEXCUBE Lending and Leasing. They act as switches that control the manner in which a function is implemented, or whether or not Oracle FLEXCUBE Lending and Leasing performs a particular task. Parameters are used throughout Oracle FLEXCUBE Lending and Leasing to control everything from user access to what information is stored on any given form. Parameters also define configuration data, such as the location of Oracle FLEXCUBE Lending and Leasing system files, the URLs for the report and image servers, and other administration controlled data. Some of the system parameters are setup when Oracle FLEXCUBE Lending and Leasing is installed, but the values associated with the parameters need to be reviewed and maintained.

There are three types of parameters in Oracle FLEXCUBE Lending and Leasing, grouped by what part of the Oracle FLEXCUBE Lending and Leasing system they affect:

<b>Type of paramter:</b>	<b>Paramter range:</b>
System parameters	These parameters apply to the entire system. Examples: batch processes, archiving, aging.
Organization parameters	These parameters apply to the organization, division, and user responsibility. Examples: User login control, password expiration.
Company parameters	These parameters apply to the company and branch. Examples: Default printer name and Oracle directory object name for account document loading.

As a result, the Parameters drop-down link opens the following three pages:

- System Parameters Setup page
- Organization Parameters Setup page
- Company Parameters Setup page



## Parameters link > System link (System Parameters Setup page)

The System Parameters Setup page displays and records each system wide parameter, along with its current value and whether or not it is enabled. These parameters relate to the overall processing of the system, such as Oracle FLEXCUBE Lending and Leasing server file locations and data purging configuration.

**CAUTION:** You can only define these parameters only. Changing the values of any of these parameters affects all related Oracle FLEXCUBE Lending and Leasing processing.

### To set up the system parameters

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Administration** bar link.
- 3 In the Administration window's link bar, click the **System** drop-down link, then click **Parameters**.
- 4 Click the **Parameters** drop-down link, then click **System**.

The screenshot displays the 'System Parameters Setup' page in Oracle FLEXCUBE Lending and Leasing. The page header shows the Oracle logo and 'FLEXCUBE Lending and Leasing'. The user information is 'User Id SSC Organization XXX Division 001 Responsibility SUPERUSER'. The page contains a navigation menu on the left with 'System' selected. The main content area is titled 'System Parameters Setup' and includes a search criteria field and a table of parameters.

Select	Parameter	Description	Parameter Value	Enabled
<input checked="" type="radio"/>	ACA_PAYMENT_AUTO_LOAD	DO AUTO PAYMENT LOAD FROM ACCOUNT ACH	YES	<input checked="" type="checkbox"/>
<input type="radio"/>	ACA_PRENOTE_DAYS	NUMBER OF DAYS FOR PRENOTE TO OCCUR FOR ACCOUNT ACH	7	<input checked="" type="checkbox"/>
<input type="radio"/>	ACA_PRE_PROCESS_DAYS	NUMBER OF DAYS BEFORE DRAFT DAY FOR ACCOUNT ACH PROCESS	2	<input checked="" type="checkbox"/>
<input type="radio"/>	ACH_PAYEE_PRENOTE_DAYS	NUMBER OF DAYS FOR PRENOTE TO OCCUR FOR PRODUCER/VENDOR ACH	7	<input checked="" type="checkbox"/>
<input type="radio"/>	AGE_APPROVED_CONDITIONED_DAYS	NUMBER OF DAYS FOR APPROVED AND CONDITION APPLICATION TO AGE	30	<input checked="" type="checkbox"/>
<input type="radio"/>	AGE_CONTRACT_DAYS	NUMBER OF DAYS FOR CONTRACT TO AGE	30	<input checked="" type="checkbox"/>
<input type="radio"/>	CHECK_PRINT_PREVIEW	SET YES TO PREVIEW THE AP CHECK IN PDF(YES/NO)	NO	<input checked="" type="checkbox"/>
<input type="radio"/>	CMN_AMOUNT_ROUND_FACTOR	SET THE AMOUNT ROUNDING FACTOR TO APPLY AFTER CALCULATION ROUND AMOUNT TO 2 DECIMALS		<input checked="" type="checkbox"/>
<input type="radio"/>	CMN_AMOUNT_ROUND_METHOD	SET THE AMOUNT ROUNDING METHOD TO APPLY AFTER CALCULATION	ROUND	<input checked="" type="checkbox"/>
<input type="radio"/>	CMN_APP_ACC_TITLE_FL_LN	APP/ACCOUNT TITLE WITH (YES)FIRST/LAST NAME (NO)LAST/FIRST NAME	NO	<input checked="" type="checkbox"/>
<input type="radio"/>	CMN_APP_SERVER_HOME	APPLICATION SERVER HOME DIRECTORY	SETME	<input checked="" type="checkbox"/>
<input type="radio"/>	CMN_CURRENT_MODEL_YEAR	DEFAULT CURRENT MODEL YEAR	0	<input checked="" type="checkbox"/>
<input type="radio"/>	CMN_GL_POST_DT	SYSTEM GL POST DATE (UPDATED BY SCHEDULER IF ENABLED)	1/1/2006	<input type="checkbox"/>
<input type="radio"/>	CMN_HTTP_PROXY_PORT	HTTP PROXY SERVER PORT FOR OUTGOING HTTP CONNECTIONS	8080	<input checked="" type="checkbox"/>
<input type="radio"/>	CMN_HTTP_PROXY_SERVER	HTTP PROXY SERVER FOR OUTGOING HTTP CONNECTIONS	proxymn.i-flex.com	<input checked="" type="checkbox"/>
<input type="radio"/>	CMN_INT_360_ACCRUAL_DAYS_MTHD	360 DAYS INTEREST ACCRUAL METHOD. VALUES: US-US METHOD AND EU - EUROPEON METHOD	US	<input checked="" type="checkbox"/>
<input type="radio"/>	CMN_SCHEMA_ID	SCHEMA IDENTIFIER (USER_ID COLUMN FROM ALL_USERS)	0	<input checked="" type="checkbox"/>
<input type="radio"/>	CMN_SCHEMA_NAME	ORACLE USER NAME FOR THIS SCHEMA	QFLLNEW	<input checked="" type="checkbox"/>
<input type="radio"/>	CMN_SCHEMA_PASSWORD	ORACLE PASSWORD FOR THIS SCHEMA	C248C39C43C2B6C2885E2D6B1CC3A8482A1345C2851D6DC38F0EC2895F392369C29C7028C3A4C397C38620C2A13C3BE261	<input checked="" type="checkbox"/>
<input type="radio"/>	CMN_SERVER_HOME	SERVER HOME DIRECTORY	home/qfllnew	<input checked="" type="checkbox"/>

- 5 On the **System Parameters Setup** page's **System Parameters** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of system parameter records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

- 6 In the **System Parameters** section, enter, view, or edit the following information:

In this field:	Do this:
Select	If selected, indicates that this is the current record.
<b>Parameter</b>	Select the system parameter (required).
Description	View the system parameter description (display only).
<b>Parameter Value</b>	Enter the value for the system parameter (required).
Enabled	Select to enable the parameter.

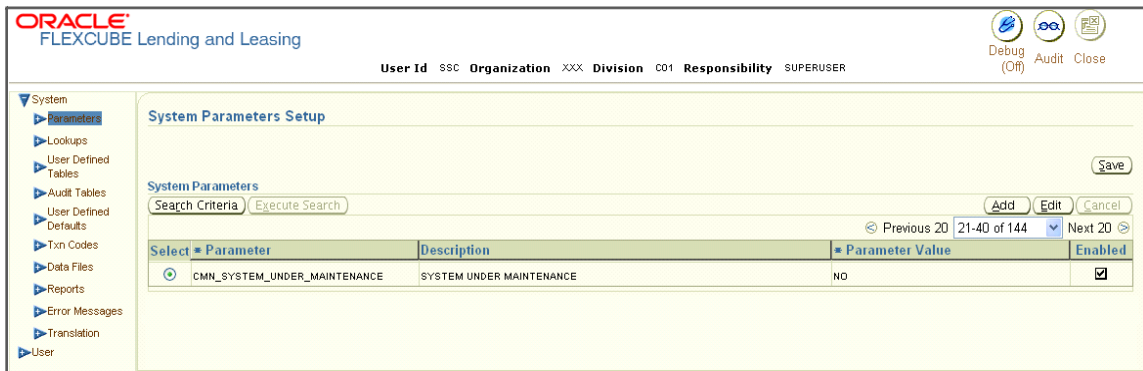
- 7 Click **Save** on the System Parameters Setup page.

## 24 x 7 Accessibility

Oracle FLEXCUBE Lending and Leasing allows continuous access to the Oracle FLEXCUBE Lending and Leasing system, 24-hours-a-day, 7-days-a-week (24 x 7). You can continue working in Oracle FLEXCUBE Lending and Leasing and posting most transactions during batch processing. When you post a transaction on the Customer Service window's Maintenance page and the transaction posting is deferred or cannot be posted at the present time, "SYSTEM UNDER MAINTENANCE. TRANSACTION POSTING DEFERRED" appears in the Results section.

If transaction posting is deferred, Oracle FLEXCUBE Lending and Leasing automatically posts the transactions once it completes batch processing. Otherwise, Oracle FLEXCUBE Lending and Leasing displays a message advising to post the transaction later.

24 x 7 accessibility is controlled by the following system parameter on the System Parameter window's System Parameters page:



Parameter:	Description:
CMN_SYSTEM_UNDER_MAINTENANCE	SYSTEM UNDER MAINTENANCE

Oracle FLEXCUBE Lending and Leasing uses two batch job sets to handle end of day (EOD) and beginning of day (BOD) processing:

1. SET-EOD
2. SET-BOD

**SET-EOD:** This is the first job to run in the nightly batch jobs at the end of the day. It marks Oracle FLEXCUBE Lending and Leasing as being in “maintenance” mode, indicating that batch processing has started. Any transaction posted after the SET-EOD batch job starts will be either deferred or not allowed to be posted at the present time.

The screenshot shows the Oracle FLEXCUBE Lending and Leasing interface. The user is logged in as SUPERUSER. The main area is titled "Batch Job Setup".

**Batch Job Sets:**

Select	Details	Set Code	Job Set Description	Freq Code	Freq Value	Start Time	Critical	Enabled
<input checked="" type="radio"/>	Show	SET-EOD	INITIATE END-OF-DAY PROCESSING	DAILY	DAILY	10:00:00 PM	<input type="checkbox"/>	<input type="checkbox"/>

**Batch Jobs:**

Select	Details	Seq	Job Type	Job Code	Job Description	Threads	Commit Count	Errors Allowed	Weekend	Holiday	Enabled
<input checked="" type="radio"/>	Show	1	PROCEDURE	JOBODD_BJ_000_01	SET SYSTEM MODE TO END-OF-DAY	1	100	50	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

**Batch Job Thread:**

Select	Thread	Trace Level	Enabled
<input checked="" type="radio"/>	1	0	<input checked="" type="checkbox"/>

**SET-BOD:** This will be the first batch job to run at the beginning of next day. It marks Oracle FLEXCUBE Lending and Leasing as being “available,” indicating that batch processing has completed. Oracle FLEXCUBE Lending and Leasing will then return to all held transactions and post them in the chronological order in which they were entered.

The screenshot shows the Oracle FLEXCUBE Lending and Leasing interface. The user is logged in as SUPERUSER. The main area is titled "Batch Job Setup".

**Batch Job Sets:**

Select	Details	Set Code	Job Set Description	Freq Code	Freq Value	Start Time	Critical	Enabled
<input checked="" type="radio"/>	Show	SET-BOD	BEGINING OF DAY JOBS	DAILY	DAILY	05:00:00 AM	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Batch Jobs:**

Select	Details	Seq	Job Type	Job Code	Job Description	Threads	Commit Count	Errors Allowed	Weekend	Holiday	Enabled
<input checked="" type="radio"/>	Show	1	PROCEDURE	JOBODD_BJ_000_02	PROCESS PARKED TRANSACTIONS	5	1000	50	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	2	PROCEDURE	JOBODD_BJ_000_01	MARK SYSTEM FOR BEGINING OF DAY	1	1	50	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

**Batch Job Thread:**

Select	Thread	Trace Level	Enabled
<input checked="" type="radio"/>	1	0	<input checked="" type="checkbox"/>
<input type="radio"/>	2	0	<input checked="" type="checkbox"/>
<input type="radio"/>	3	0	<input checked="" type="checkbox"/>
<input type="radio"/>	4	0	<input checked="" type="checkbox"/>
<input type="radio"/>	5	0	<input checked="" type="checkbox"/>

## Parameters link > Organization link (Organization System Parameters Setup page)

The parameters on the Organization System Parameters Setup page control Oracle FLEXCUBE Lending and Leasing functions related to user log in, such as passwords and expiration dates, responsibility levels and the ability to access Oracle FLEXCUBE Lending and Leasing features. Individual parameters can be created with different values for uniquely defined organizations, divisions, and responsibility combinations.

When determining which parameter to use, Oracle FLEXCUBE Lending and Leasing selects the best match based on a hierarchical sort by the Organization, Division, and Responsibility fields, with values of ALL being a lower order match than an exact match.

### Example

Assume the organization parameter `UIX_APP_VIEW_ALL_APPS` (VIEW ALL APPLICATIONS) has been defined as follows:



Select	Parameter	Description	Parameter Value	Org	Div	Responsibility	Enabled
<input checked="" type="radio"/>	MAX_PASSWORD_HISTORY_CHECK	SET THE NUMBER TO RESTRICT PASSWORD REPETITION FOR LAST 'N' TIME(S)	0	ALL	ALL	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	UCS_GROUP_FOLLOWUP_DAYS	DAYS TO CONSIDER FOR GROUP FOLLOW-UP, WHEN NEXT FOLLOW-UP DATE IS IN FUTURE	10	ALL	ALL	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	UCS_REVIEW_QUEUE_ALLOWED	REVIEW QUEUE ALLOWED WITHOUT ENTERING CALL/ACTIVITIES	YES	ALL	ALL	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	UIX_APP_VIEW_ALL_APPS	VIEW ALL APPLICATIONS	YES	ALL	ALL	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	UIX_HIDE_RESTRICTED_DATA	HIDE RESTRICTED DATE (FOR EXAMPLE SSNF)	YES	ALL	ALL	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	UIX_SMTP_SERVER	EMAIL SERVER FOR USER INTERFACE	SETME	ALL	ALL	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	UIX_VIEW_SECURED_ACCOUNTS	VIEW SECURED ACCOUNTS	YES	ALL	ALL	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	UIX_VIEW_SECURED_APPLICATION	VIEW SECURED APPLICATION	YES	ALL	ALL	ALL	<input checked="" type="checkbox"/>

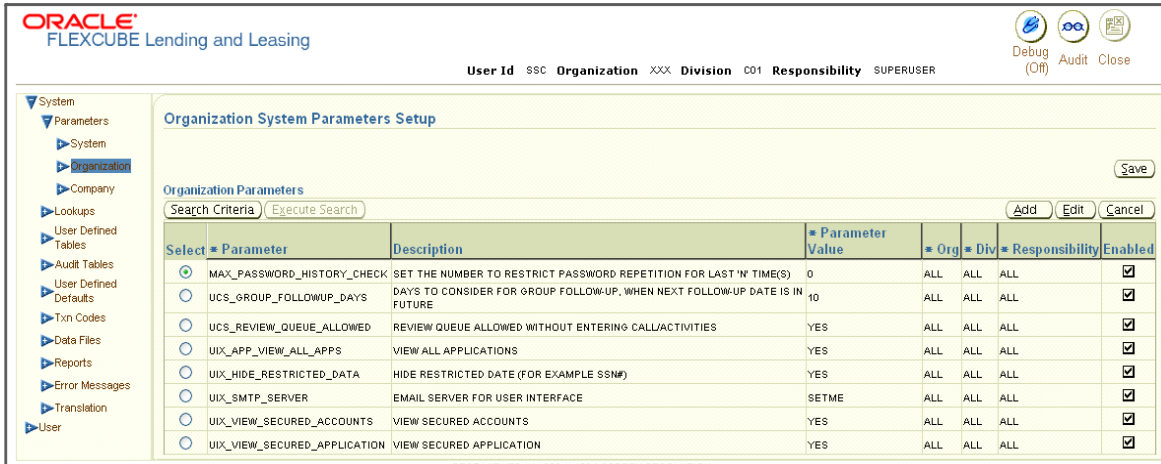
Oracle FLEXCUBE Lending and Leasing uses these two parameters to determine which users have the ability to view all applications:

- If a TFB user with a responsibility of SUPERUSER was using the Lending menu's Underwriting form, the system will return with a value N, and Oracle FLEXCUBE Lending and Leasing will not allow the user to view all applications.
- If a SSC user (one within an organization defined as ALL) with a responsibility of SUPERUSER, was using the Lending menu's Underwriting form, the system will return with a value Y, and Oracle FLEXCUBE Lending and Leasing will allow the user to view all applications.

**Note:** Be aware that while Oracle FLEXCUBE Lending and Leasing allows for Organization parameters to be defined at all three hierarchical (organization, division, and responsibility) levels, not all will be applicable to each parameter. For example, while you can define the `UIX_SMTP_SERVER` (EMAIL SERVER FOR USER) for a responsibility, you would normally only want to define this parameter based on organization or division.

## To set up the organization system parameters

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Administration** bar link.
- 3 In the Administration window's link bar, click the **System** drop-down link, then click **Parameters**.
- 4 Click the **Parameters** drop-down link, then click **Organization**.



- 5 In the **Organization System Parameters Setup** page's **Organization Parameters** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of organization parameter records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

- 6 In the **Organization Parameters** section, enter, view, or edit the following information:

**In this field:**

**Do this:**

**Select**

If selected, indicates that this is the current record.

**Parameter**

Select the system parameter (required).

**Description**

View system parameter description (display only).

**Parameter Value**

Enter the value for the system parameter (required).

**Org**

Select the organization for which the parameter will be valid (required).

**Div**

Select the department for which the parameter will be valid (required).

**Responsibility**

Select the responsibility for which the parameter will be valid (required).

**IMPORTANT:** In selecting which organization parameter to use, Oracle FLEXCUBE Lending and Leasing searches for a best match using the following attributes:

- 1 Organization
- 2 Division
- 3 Responsibility

For this reason, Oracle Financial Services Software recommends creating one version of each organization parameter where ALL is these fields.  
Select to enable the parameter.

**Enabled**

- 7 Click **Save** on the Organization System Parameters Setup page.

## Parameters link > Company link (Company System Parameters Setup page)

The parameters on the Company System Parameters Setup page control Oracle FLEXCUBE Lending and Leasing processes associated with functions that may vary for different companies or branches. These parameters address credit scoring, credit bureau interfaces, fax services, and fax generation. Individual parameters may be set up with different values for uniquely defined company and branch combinations.

When these parameters values are requested by the system, Oracle FLEXCUBE Lending and Leasing responds with the “best” match based on a hierarchical sort ordered on company and branch fields, with values of ALL being a lower order match than an exact match.

### Example

Assume the company parameter `UIX_RUN_AAI_ACT` (ONLINE ACCOUNT CREATION AND ACTIVATION) has been defined as:



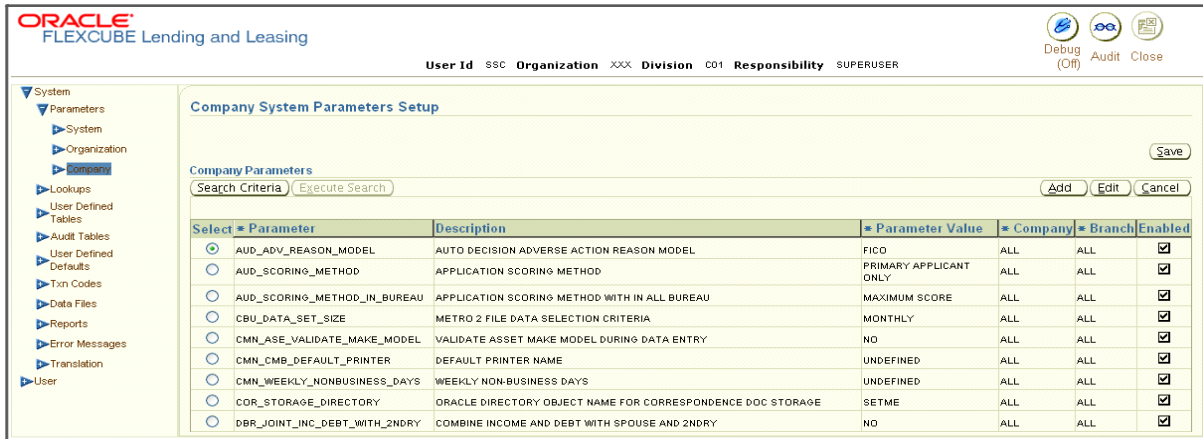
Select	Parameter	Description	Parameter Value	Company	Branch	Enabled
<input type="checkbox"/>	FIN_POP_USERNAME	POP USERNAME FOR FAX IN SERVICE	SETME	PFR	ALL	<input checked="" type="checkbox"/>
<input type="checkbox"/>	FIN_POP_USERNAME	POP USERNAME FOR FAX IN SERVICE	fdevnew	PFR	HQ	<input checked="" type="checkbox"/>
<input type="checkbox"/>	FIN_STORAGE_DIRECTORY	ORACLE DIRECTORY OBJECT NAME FOR FAX IN SERVICE IMAGE STORAGE	SETME	PFR	ALL	<input checked="" type="checkbox"/>
<input type="checkbox"/>	FIN_STORAGE_DIRECTORY	ORACLE DIRECTORY OBJECT NAME FOR FAX IN SERVICE IMAGE STORAGE	FIN_DIR_DFLNEW_ALL_ALL	PFR	HQ	<input checked="" type="checkbox"/>
<input type="checkbox"/>	FIN_TEMP_DIRECTORY	TEMP DIRECTORY FOR FAX IN SERVICE	/home/dflineatmp	PFR	ALL	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	UIX_RUN_AAI_ACT	ONLINE ACCOUNT CREATION AND ACTIVATION	YES	ALL	ALL	<input checked="" type="checkbox"/>
<input type="checkbox"/>	UIX_UCS_CAC_MAX_FOLLOWUP_DAYS	MAXIMUM FOLLOWUP DAYS ALLOWED	31	ALL	ALL	<input checked="" type="checkbox"/>

Oracle FLEXCUBE Lending and Leasing uses these two parameters to determine whether to create and activate an account online.

- When processing items for the company TFC, Oracle FLEXCUBE Lending and Leasing will return a value N and not create and activate an account online.
- When processing items for the company DCC, a company within the value ALL, Oracle FLEXCUBE Lending and Leasing will return with a value Y and create and activate an account online.

### To set up the company system parameters

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Administration** bar link.
- 3 In the Administration window’s link bar, click the **System** drop-down link, then click **Parameters**.
- 4 Click the **Parameters** drop-down link, then click **Company**.



- On the **Company System Parameters Setup** page's **Company Parameters** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of company parameter records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- On the **Company Parameters** page, enter, view, or edit the following information:

**In this field:**

**Do this:**

Select

If selected, indicates that this is the current record.

**Parameter**

Select the system parameter (required).

**Description**

View the system parameter description (display only).

**Parameter Value**

Enter the value for the system parameter (required).

**Company**

Select the portfolio company for which the parameter will be valid (required).

**Branch**

Select the portfolio branch for which the parameter will be valid (required).

**IMPORTANT:** In selecting which company parameter to use, Oracle FLEXCUBE Lending and Leasing searches for a best match using the following attributes:

- Company
- Branch

For this reason, Oracle Financial Services Software recommends creating one version of each company parameter where ALL is the value in these fields.

**Enabled**

Select to enable the parameter.

- Click **Save** on the Company System Parameters Setup page.



## Lookups link (Lookups Setup page)

The Lookup Setups page defines the contents in many of the flashlight fields and drop-down fields used throughout Oracle FLEXCUBE Lending and Leasing. Fields that make use of a flashlight window or drop-down field will only accept entries that are stored on this page.

In the example below, the Customer Service page's Checklist section contains the Checklist Type drop-down field. The contents of the Checklist Type drop-down field are linked to the CHECKLIST\_TYPE\_CD Lookup Type..

The screenshot displays two screenshots from the Oracle FLEXCUBE Lending and Leasing application. The top screenshot shows the 'Lookups Setup' page. It features two tables: 'Lookup Type' and 'Lookup Code'. The 'Lookup Code' table has a red box around the row for 'BANKRUPTCY CHECKLIST'. The bottom screenshot shows the 'Customer Service' page, specifically the 'Checklist' section. A red arrow points from the 'BANKRUPTCY CHECKLIST' entry in the top screenshot to the 'Checklist Type' dropdown menu in the bottom screenshot, which is also highlighted with a red box. The dropdown menu shows three options: 'BANKRUPTCY CHECKLIST', 'REPOSESSION/FORECLOSURE CHECKLIST', and 'CHARGE-OFF CHECKLIST'.

The Lookups page contains two pages: **Lookup Types** and **Lookup Codes**. Lookup types and codes can be system-defined or user-defined. The lookup types describe the function of the related lookup codes.

For system-defined lookup types, only the Description field may be changed.

A *system-defined lookup type* (**Lookup Types** page, **System Defined** selected) is one that is critical to Oracle FLEXCUBE Lending and Leasing and can not be changed. However, you can still modify the lookup type description and the lookup code description on the Lookup Types page.

A *user-defined lookup type* (**Lookup Types** page, **System Defined** cleared) is one that can be modified, depending on a user's business needs. You cannot modify the lookup type, lookup code, and system indicator. If a lookup type is user-defined, the lookup code belonging to that lookup type can either be system-defined or user-defined.

A *system-defined lookup code* (**Lookups** page, **System Defined** selected) is one on which Oracle FLEXCUBE Lending and Leasing processing is dependent. Without this lookup code, the process produces incorrect results or fails.

A *user-defined lookup code* (**Lookups** page, **System Defined** cleared) is one that can be defined or altered by a user.

**WARNING:** System-defined lookup types are those that are required by Oracle FLEXCUBE Lending and Leasing. Their related lookup codes will also be system defined. If you update and save a system-defined lookup type as a user-defined-lookup type (that is, change the System Defined button from Yes to a No in the Lookup Type sub page), Oracle FLEXCUBE Lending and Leasing will not allow you to change the lookup type back to system-defined in the future.

**Note:** Lookup codes cannot be deleted, as they may have been used in the past, and the display and processing of that data is still dependent on the existing setup.

Typically, the Oracle FLEXCUBE Lending and Leasing Administrator would modify the descriptions of lookup codes and add new lookup codes to the existing lookup types as needed.

### To set up the lookups

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Administration** bar link.
- 3 In the Administration window's link bar, click the **System** drop-down link, then click **Lookups**.

The screenshot displays the Oracle FLEXCUBE Lending and Leasing interface. At the top, the user is identified as 'SUPERUSER' with 'Responsibility' '001' and 'Division' 'XXX'. The 'System' menu is expanded, and 'Lookups' is selected. The 'Lookups Setup' page is shown, featuring a search bar and two data tables. The 'Lookup Type' table lists various lookup types such as '1099\_POINTS\_DISCOUNTS\_ITM\_CD' and 'ACCESS\_GRID\_TYPE\_CD'. The 'Lookup Code' table is currently empty.

- In the **Lookups Setup** page's **Lookup Types** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of lookup type records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- In the **Lookup Types** section, enter, view, or edit the following information:

In this field:	Do this:
Select	If selected, indicates this is the current record.
<b>Lookup Type</b>	Enter the lookup type (required).
<b>Description</b>	Enter the description for the lookup type (required).
System Defined Yes/No	If selected, the lookup type is system defined.
Enabled	Select to enable the lookup type.

- In the **Lookup Codes** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of lookup code records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- In the **Lookup Codes** section, enter, view, or edit the following for the individual values that a field or process using the related lookup type may have:

In this field:	Do this:
Select	If selected, indicates that this is the current record.
<b>Lookup Code</b>	Enter the lookup code. These are solely dependent on the function of the Lookup Type (required).
<b>Description</b>	Enter the lookup code description. This may be changed as required by your business (required).
<b>Sort</b>	Enter the sort order for the lookup code. This determines the order these lookup codes are displayed or processed (required).
Sub Code	Enter the sub code for the lookup code (optional).
System Defined Yes/No	If selected, the lookup code is system defined. System defined lookup codes cannot be modified, other than to change the Description or Sort fields. If cleared, the lookup type is not system defined and the code can be modified.
Enabled	Select to enable the lookup code.

- Click **Save** on the Lookups Setup page.

## User Defined Tables link (User Defined Tables Setup page)

The User Defined Tables Setup page allows you to maintain user-defined tables, such as the data attributes Oracle FLEXCUBE Lending and Leasing uses on its Search pages.

In the following example, the list of attributes in the Criteria column is supplied from the User Defined Tables page.

The screenshot shows two screenshots from the Oracle FLEXCUBE Lending and Leasing application. The top screenshot is the 'User Defined Tables Setup' page, and the bottom screenshot is the 'Search' page.

**User Defined Tables Setup Page:**

**User Defined Tables Table:**

Select	Details	* Table	* User table Type	* Description	System Defined	Yes/No	Enabled
<input type="radio"/>	Hide	SEARCH_ACC_ACCOUNTS	ACC_SEARCH_PARAMETER_CD	ACCOUNT SEARCH	<input type="radio"/>	Yes	<input checked="" type="checkbox"/>
		* Product Type	ALL				
		* Funding Type	ALL				
		* Collateral Type	ALL				
<input type="radio"/>	Show	SEARCH_UEB_ACCOUNTS	UEB_SEARCH_PARAMETER_CD	ESCROW ANALYSIS ENTRY ACCOUNT SEARCH	<input type="radio"/>	Yes	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	BIGFNI_MAPPING_DETAILS	INTFC_MAPPING_DETAILS_CD	BIGFNI MAPPING DETAILS	<input type="radio"/>	Yes	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	DLR_TRACK_MAPPING_DETAILS	INTFC_MAPPING_DETAILS_CD	DLR_TRACK MAPPING DETAILS	<input type="radio"/>	Yes	<input checked="" type="checkbox"/>

**User Defined Table Attributes Table:**

Select	Details	* Attribute	* Description	* Data Type	* Length	* Sort	* Operator	System Defined	Yes/No	Enabled
<input type="radio"/>	Show	ACC_NBR	ACCOUNT #	CHARACTER	30	1	LIKE	<input type="radio"/>	Yes	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	ACC_STATUS_CD	ACCOUNT STATUS	CHARACTER	30	3	LIKE	<input type="radio"/>	Yes	<input checked="" type="checkbox"/>

**Search Page:**

**Criteria Table:**

Criteria	* Comparison Operator	Value
ACCOUNT #	LIKE	
ACCOUNT STATUS	LIKE	Select...
PRODUCT	LIKE	
CUSTOMER SSN	EQUAL	
CUSTOMER LAST NAME	LIKE	
CUSTOMER FIRST NAME	LIKE	
CUSTOMER ID	EQUAL	
VIN	LIKE	
YEAR	EQUAL	
MAKE	LIKE	
MODEL	LIKE	
ASSET TYPE	LIKE	
PRODUCER #	LIKE	
PRODUCER NAME	LIKE	
ACCOUNT CONDITION	LIKE	Select...
QUEUE NAME (UNDEFINED FOR DEFAULT)	LIKE	
QUEUE DESCRIPTION	LIKE	

A red box highlights 'ACCOUNT #' in the 'User Defined Table Attributes' table, and a red arrow points from this box to the 'ACCOUNT #' criteria in the 'Search' page.

To set up a user-defined table, you must:

1. Define the fields on the table.
2. Join the related tables.
3. Assign the table a lookup type.

You can create tables for different product, funding, and collateral types.

After creating the user-defined tables, Oracle FLEXCUBE Lending and Leasing sorts the attributes to make using the system more efficient. These details are used with different functions of Oracle FLEXCUBE Lending and Leasing, including:

- Searching of accounts
- Tracking of follow-up items
- Creating details in bankruptcy, foreclosure/repossession, and deficiency

**Note:** Many of these tables, (ASSET TRACKING ATTRIBUTES for example) may be configured during the initial setup of the application to provide for your specific business needs. Others, such as APPLICATION SEARCH, may be changed whenever your business needs change. Still others should not be changed without consulting Oracle Financial Services Software, as changing them would require changes to existing code for the expected results to be implemented. As a rule of thumb, it is better to add or disable information on the User Defined Tables page than to edit existing entries.

### To set up the user defined tables

1. On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
2. Click the **Administration** bar link.
3. In the Administration window's link bar, click the **System** drop-down link, then click **User Defined Tables**.

The screenshot displays the 'User Defined Tables Setup' interface. At the top, it shows the Oracle FLEXCUBE Lending and Leasing logo and user information: User Id SSC, Organization XXX, Division 001, Responsibility SUPERUSER. There are buttons for Debug (Off), Audit, and Close. A navigation pane on the left lists various system components, with 'User Defined Tables' selected. The main area contains a table of user-defined tables. The 'EVE\_INP\_LTR' table is highlighted. Below this, the 'User Defined Table Attributes' section shows the 'LETTER\_CODE' attribute.

Select	Details	Table	User table Type	Description	System Defined	Yes/No	Enabled
<input type="radio"/>	Show	CUSTOM_FORM_REPORTS	CUSTOMIZE FORMS AND REPORTS	CUSTOMIZE FORMS AND REPORTS FOR THE CUSTOMER	<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	EVE_SEL_ACC	EVENT ACCOUNT PARAMETER CODES	EVENT SELECTION ACCOUNTS PARAMETERS	<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	EVE_SEL_APP	EVENT APPLICATION PARAMETER CODES	EVENT SELECTION APPLICATIONS PARAMETERS	<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>
<input checked="" type="radio"/>	Show	EVE_INP_LTR	EVENT PARAMETER CODES	EVENTS LETTER PARAMETERS	<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	EVE_INP_TNM	EVENT PARAMETER CODES	EVENTS NON MONETARY TXN PARAMETERS	<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	EVE_INP_TXN	EVENT PARAMETER CODES	EVENTS MONETARY TXN PARAMETERS	<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	EVE_INP_CRB	EVENT PARAMETER CODES	EVENTS CREDIT BUREAU PARAMETERS	<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	EVE_INP_COR	EVENT PARAMETER CODES	EVENTS CORRESPONDENCE PARAMETERS	<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	EVE_INP_TCN	EVENT PARAMETER CODES	EVENTS CONDITION PARAMETERS	<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	INP_BMP_TNM	INPUT PARAMETERS : TXN	NON MONETARY TXN PARAMETERS	<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>

Select	Details	Attribute	Description	Data Type	Length	Sort	Operator	System Defined	Yes/No	Enabled
<input checked="" type="radio"/>	Show	LETTER_CODE	LETTER NAME	CHARACTER	80	1	LIKE	<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>

- In the User Defined Table Setup page's **User Defined Tables** section, select the record you want to work with and click **Show** in the **Details** column.

**User Defined Tables Setup**

User Defined Tables

Select	Details	Table	User table Type	Description	System Defined Yes/No	Enabled
<input type="radio"/>	Show	CUSTOM_FORM_REPORTS	CUSTOMIZE FORMS AND RE	CUSTOMIZE FORMS AND REPORTS f	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	EVE_SEL_ACC	EVENT ACCOUNT PARAMET	EVENT SELECTION ACCOUNTS PAR	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	EVE_SEL_APP	EVENT APPLICATION PARAM	EVENT SELECTION APPLICATIONS F	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
<input checked="" type="radio"/>	Hide	EVE_INP_LTR	EVENT PARAMETER CODES	EVENTS LETTER PARAMETERS	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
		Product Type	ALL	View Name	UNDEFINED	
		Funding Type	ALL	SQL Statement	SELECT 1 FROM DUAL	
		Collateral Type	ALL	Sort	1	
<input type="radio"/>	Show	EVE_INP_TNM	EVENT PARAMETER CODES	EVENTS NON MONETARY TXN PARA	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	EVE_INP_TXN	EVENT PARAMETER CODES	EVENTS MONETARY TXN PARAMET	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	EVE_INP_CRB	EVENT PARAMETER CODES	EVENTS CREDIT BUREAU PARAMET	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	EVE_INP_CDR	EVENT PARAMETER CODES	EVENTS CORRESPONDENCE PARAM	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	EVE_INP_TCN	EVENT PARAMETER CODES	EVENTS CONDITION PARAMETERS	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	INP_BMP_TNM	INPUT PARAMETERS : TXN	NON MONETARY TXN PARAMETERS	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>

User Defined Table Attributes

Select	Details	Attribute	Description	Data Type	Length	Sort	Operator	System Defined Yes/No	Enabled
<input checked="" type="radio"/>	Show	LETTER_CODE	LETTER NAME	CHARACTER	80	1	LIKE	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>

**Note:** If you choose, use **Search Criteria** to limit the display of user defined tables records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- In the **User Defined Tables** section, enter, view, or edit the following information:

In this field:	Do this:
Select	If selected, indicates this is the current record.
<b>Table</b>	Enter the user-defined table name (required).
<b>User Table Type</b>	Select the user-defined table type. This determines where and how the related data is being used (required).
<b>Description</b>	Enter the description for user-defined table (required).
System Defined Yes/NO	If selected, the entry is system defined. System defined entries cannot be modified. If cleared, the entry is not system defined and it can be modified.
Enabled	Select to enable the user-defined table (optional).
<b>Product Type</b>	Select the product for the user-defined table (required).
<b>Funding Type</b>	Select the funding type associated with the user-defined table (required).
<b>Collateral Type</b>	Select the collateral type associated with the user-defined table (required).
<b>View Name</b>	Enter the view name (required).

**SQL Statement**  
**Sort**

Enter the SQL version of the statement (required).  
Enter the sort order for the user-defined table relative to other tables of the same type (required).

- In the **User Defined Table Attributes** section, select the record you want to work with and click **Show** in the **Details** column.

**User Defined Tables Setup**

User Id SSC Organization XXX Division C01 Responsibility SUPERUSER

**User Defined Tables**

Select	Details	Table	User table Type	Description	System Defined Yes/No	Enabled
<input type="radio"/>	Show	CUSTOM_FORM_REPORTS	CUSTOMIZE FORMS AND REI	CUSTOMIZE FORMS AND REPORTS F	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	EVE_SEL_ACC	EVENT ACCOUNT PARAMETI	EVENT SELECTION ACCOUNTS PAR/	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	EVE_SEL_APP	EVENT APPLICATION PARAM	EVENT SELECTION APPLICATIONS F	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
<input checked="" type="radio"/>	Hide	EVE_INP_LTR	EVENT PARAMETER CODES	EVENTS LETTER PARAMETERS	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
		Product Type	ALL	View Name	UNDEFINED	
		Funding Type	ALL	SQL Statement	SELECT 1 FROM DUAL	
		Collateral Type	ALL	Sort	1	
<input type="radio"/>	Show	EVE_INP_TNM	EVENT PARAMETER CODES	EVENTS NON MONETARY TXN PARA	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	EVE_INP_TXN	EVENT PARAMETER CODES	EVENTS MONETARY TXN PARAMETI	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	EVE_INP_CRB	EVENT PARAMETER CODES	EVENTS CREDIT BUREAU PARAMETI	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	EVE_INP_COR	EVENT PARAMETER CODES	EVENTS CORRESPONDENCE PARAM	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	EVE_INP_TCN	EVENT PARAMETER CODES	EVENTS CONDITION PARAMETERS	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	INP_BMP_TNM	INPUT PARAMETERS : TXN	NON MONETARY TXN PARAMETERS	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>

**User Defined Table Attributes**

Select	Details	Attribute	Description	Data Type	Length	Sort	Operator	System Defined Yes/No	Enabled
<input checked="" type="radio"/>	Hide	LETTER_CODE	LETTER NAME	CHARACTER	80	1	LIKE	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
		Sub Attribute	LOV Type	NO LOV	LOV Validation Ind	<input checked="" type="checkbox"/>	Lookup Type	UNDEFINED	Default Value

**Note:** If you choose, use **Search Criteria** to limit the display of user defined table attribute records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- On the **User Defined Table Attributes** sub page, enter, view, or edit the following information:

In this field:	Do this:
Select	If selected, indicates that this is the current record.
<b>Attribute</b>	Enter the user-defined table attribute (required).
<b>Description</b>	Enter the description for the user-defined table attribute (required).
<b>Data Type</b>	Select the data type for the attribute (CHARACTER, NUMBER, or DATE) (required).
<b>Length</b>	Enter the maximum length of the user-defined table attribute (required).
<b>Sort</b>	Enter the sort order of the user-defined table attribute. If the sort order is changed it will only affect new instances

	of the User Defined Table, and will not affect existing data (required).
<b>Operator</b>	Select the operator for the user-defined table attribute (required).
System Defined Yes/No	If selected, the entry is system defined. System defined entries cannot be modified. If cleared, the entry is not system defined and it can be modified.
Enabled	Select to enable the user-defined table attribute so the attribute will be considered when creating new instances of the User Defined Table (optional).
Sub Attribute	Enter the sub-attribute for the attribute (sub attributes are used to associate related attributes) (optional).
LOV Type	Select the list of value (LOV) type for the user-defined table attribute (optional).
LOV Validation Ind	Select to enable LOV validation of the user-defined table attribute (This indicates whether the data must come from the LOV) (optional).
Lookup Types	Enter the lookup type of the LOV associated with the user-defined table attribute (optional).
Default Value	Enter the default value for the user-defined table attribute (optional).

- 8 Click **Save** on the User Defined Tables Setup page.



## Audit Tables link (Audit Tables Setup page)

Oracle FLEXCUBE Lending and Leasing allows you to track changes in the database during lease origination. This includes the tracking of:

- Account status history
- Audit history of specified fields

The Audit Tables Setup page records the tables and columns requiring an audit. Oracle FLEXCUBE Lending and Leasing stores the following details for the fields you want to audit for changes:

- Current value in field
- New value field
- Oracle FLEXCUBE Lending and Leasing user who changed the field's content
- Date and time when the change was made

**IMPORTANT:** Oracle Financial Services Software recommends that only a database administrator perform the following steps.

### To set up the audit tables

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Administration** bar link.
- 3 In the Administration window's link bar, click the **System** drop-down link, then click **Audit Tables**.

The screenshot displays the Oracle FLEXCUBE Lending and Leasing interface. At the top, it shows the Oracle logo and the text 'FLEXCUBE Lending and Leasing'. Below this, there are navigation icons for 'Debug (Off)', 'Audit', and 'Close'. The user information bar shows 'User Id SSC Organization XXX Division C01 Responsibility SUPERUSER'. The left sidebar contains a tree view with 'System' expanded, showing 'Parameters', 'Lookups', 'User Defined Tables', 'Audit Tables' (selected), 'User Defined Defaults', 'Txn Codes', 'Data Files', 'Reports', 'Error Messages', 'Translation', and 'User'. The main content area is titled 'Audit Tables Setup' and contains a 'Save' button. Below this is the 'Audit Tables' section with a search criteria field and an 'Execute Search' button. A table lists various audit tables with columns for 'Select', 'Details', 'Table', 'Description', 'Display Description', 'Display Column', 'Reset RowID', and 'Enabled'. The 'Audit Columns' section below it has a search criteria field and an 'Execute Search' button, and a table with columns for 'Select', 'Column', 'Description', 'Data Type', and 'Enabled'.

Select	Details	Table	Description	Display Description	Display Column	Reset RowID	Enabled
<input type="radio"/>	Show	CREDIT_REPORT_FORMATS	CREDIT REPORT FORMAT DETAILS	DESC	CRF_DESC	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	CREDIT_REPORT_FORMAT_DETAILS	CREDIT REPORT FORMAT DETAILS	REPORT TYPE	CRD_CRB_REPORT_TYPE_CD	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	CREDIT_SCORING_PARAMS	CREDIT SCORING PARAM DETAILS	DESCRIPTION	CST_DESC	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	CREDIT_SCORING_PARAM_FORMULAS	CREDIT SCORING PARAM FORMULA DETAILS	CST CODE	CSF_CST_CODE	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	CUSTOMERS	CUSTOMERS DETAILS	CUSTOMER	CUS_SSN	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	CUS_ACC_RELATIONS	CUS ACC RELATIONS DETAILS	CUSTOMER RELATION	CAR_RELATION_TYPE_CD	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	CYCLES	CYCLE DETAILS	CYCLE TYPE	CYC_TYPE_CD	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	CYCLE_NEXT_STEPS	CYCLE NEXT STEP DETAILS	NEXT CODE	CYN_NEXT_CODE	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	CYCLE_RESPONSIBILITIES	CYCLE RESPONSIBILITIES DETAILS	CURRENT CODE	CYR_CURRENT_CODE	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	EDITS	EDIT DETAILS	EDIT TYPE	EDI_EDIT_TYPE_CD	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Select	Column	Description	Data Type	Enabled
<input type="radio"/>	LAST_UPDATE_DATE	LAST_UPDATE_DATE	DATE	<input checked="" type="checkbox"/>

- 4 In the **Audit Tables Setup** page's **Audit Tables** section, select the record you want to work with and click **Show** in the **Details** column.

**Note:** If you choose, use **Search Criteria** to limit the display of audit table records.

- If you are entering a new record, click **Add**.

- If you are changing an existing record, click **Edit**.

The screenshot displays the 'Audit Tables Setup' interface. At the top, it shows the Oracle FLEXCUBE Lending and Leasing logo and user information: User Id SSC, Organization XXX, Division 001, Responsibility SUPERUSER. The left sidebar contains navigation options like System, Parameters, Lookups, User Defined Tables, Audit Tables, User Defined Defaults, Txn Codes, Data Files, Reports, Error Messages, Translation, and User. The main area is titled 'Audit Tables Setup' and includes a 'Save' button. Below this is the 'Audit Tables' section with search criteria and buttons for Generate, Edit, and Cancel. A table lists various audit tables, with 'CREDIT\_REPORT\_FORMATS' selected. This table has 15 primary keys and columns for Description, Display Description, Display Column, Reset RowID, and Enabled. Below the table is the 'Audit Columns' section, which has search criteria and buttons for Add, Edit, and Cancel. It shows a table with columns for Column, Description, Data Type, and Enabled, with 'LAST\_UPDATE\_DATE' entered in the first row.

5 In the **Audit Tables** section, enter, view, or edit the following information:

**In this field:**

**Do this:**

Select  
Table

If selected, indicates this is the current record.  
View the table name on which audit trigger needs to be created (Oracle FLEXCUBE Lending and Leasing table being audited) (display only).

**Description**  
**Display Description**

Enter the table description (required).  
Enter the column description to be displayed on audit screen (required).

**Display Column**

Enter the table column to be displayed on audit screen (required).

**Reset Row Id**  
Enabled

Select to allow resetting the row identifier.  
Select to enable the audit table so it will be considered when generating the database triggers.

- Primary Key 1 (unlabeled)
- Primary Key 2 (unlabeled)
- Primary Key 3 (unlabeled)
- Primary Key 4 (unlabeled)
- Primary Key 5 (unlabeled)
- Primary Key 6 (unlabeled)
- Primary Key 7 (unlabeled)
- Primary Key 8 (unlabeled)
- Primary Key 9 (unlabeled)
- Primary Key 10 (unlabeled)
- Primary Key 11 (unlabeled)
- Primary Key 12 (unlabeled)
- Primary Key 13 (unlabeled)

- View the table primary key column 1 (These columns define how to access the data in the table) (display only).
- View the table primary key column 2 (display only).
- View the table primary key column 3 (display only).
- View the table primary key column 4 (display only).
- View the table primary key column 5 (display only).
- View the table primary key column 6 (display only).
- View the table primary key column 7 (display only).
- View the table primary key column 8 (display only).
- View the table primary key column 9 (display only).
- View the table primary key column 10 (display only).
- View the table primary key column 11 (display only).
- View the table primary key column 12 (display only).
- View the table primary key column 13 (display only).

Primary Key 14 (unlabeled) View the table primary key column 14 (display only).  
Primary Key 15 (unlabeled) View the table primary key column 15 (display only).

- 6 In the **Audit Columns** section, select the record you want to work with.

**Note:** If you choose, use **Filter By** or **Advance Search** to limit the display of audit table column records. If you are entering a new record, click **Add Row**.

- 7 In the **Audit Tables Columns** section, enter, view, or edit the following information:

<b>In this field:</b>	<b>Do this:</b>
Select <b>Column</b>	If selected, indicates that this is the current record. Enter the column name on which the audit needs to be created (column in the table that is being audited) (required).
<b>Description</b>	Enter the column description (description of the data contained in the column) (required).
<b>Data Type</b>	View the data type for the attribute (required).
Enabled	Select to enable the audit column.

- 8 Click **Save** on the Audit Tables Setup page.

---

## Txn Codes link (Transaction Codes Setup page)

Oracle FLEXCUBE Lending and Leasing uses transaction codes to define the actions and tasks it can perform; for example, activating an account, changing a due date, applying a late fee, and charging off an account. The Transaction Codes Setup page catalogs and defines these core Oracle FLEXCUBE Lending and Leasing actions.

Oracle FLEXCUBE Lending and Leasing organizes transaction codes in “super groups.” All transaction codes within a particular super group are processed in a similar manner. The transaction super groups in Oracle FLEXCUBE Lending and Leasing are as follows:

<b>Super Group Type:</b>	<b>Description:</b>
ACCOUNT CONDITION TXN	These transaction codes control a user’s ability to open and close account conditions.
ACCOUNT MONETARY TXN	These transaction codes affect the monetary value of accounts in Oracle FLEXCUBE Lending and Leasing; for example, activating accrual of interest, the assessment of fees, and closing the account.
ACCOUNT NON MONETARY TXN	These transaction codes do not have a direct affect on the monetary value of the account, but are used in maintaining account information. This includes changing a customer’s driving license, or adding information for automated clearing house (ACH).
AMORTIZATION TXN	These transaction codes affect the amortized balances of the accounts in Oracle FLEXCUBE Lending and Leasing.
CORRESPONDENCES	These transaction codes relate to Oracle FLEXCUBE Lending and Leasing correspondences.
ESCROW ANALYSIS AND DISBURSEMENTS	These transaction codes allow for reviewing and approving escrow analysis, stopping an escrow override, and posting escrow disbursement.
ESCROW MONETARY TRANSACTIONS	These transaction codes affect the monetary value of escrow accounts in Oracle FLEXCUBE Lending and Leasing; for example, disbursing escrow to a customer and insurance, and receiving payment.
ESCROW NON MONETARY TRANSACTIONS	These transaction codes do not have a direct affect on the monetary value of an escrow account, but are used in maintaining account information, such as changing insurance maturity date and adding new escrow tax details.
FEE ASSESSMENTS	These transaction codes determine if fees such as nonsufficient funds fees or membership fees are to be applied.
FUNDING TXN	These transaction codes affect the funding of accounts within Oracle FLEXCUBE Lending and Leasing.
ITEMIZATION TXN	These transaction codes affect the itemization of accounts within Oracle FLEXCUBE Lending and Leasing.

MENU TXN	These transaction codes affect the menus within Oracle FLEXCUBE Lending and Leasing.
PRODUCER MONETARY TXN	These transaction codes relate to the monetary transactions that apply to the Oracle FLEXCUBE Lending and Leasing producers (or “dealers”).
REPORTS	These transaction codes are related to generating Oracle FLEXCUBE Lending and Leasing reports.
SECURITIZATION TXN	These transaction codes affect the pools of securitized leases or accounts within a pool of securitized leases.
SETUP LOCK/UNLOCK	These transaction codes limit a user’s ability to change the existing setup data, even if they are allowed access to the form, by restricting access to the Lock/Unlock Record icon on the Oracle FLEXCUBE Lending and Leasing tool bar.

The Transaction Codes Setup page records the following about each transaction in a super group.

- Is the transaction monetary or nonmonetary?
- Does Oracle FLEXCUBE Lending and Leasing complete the transaction in real time or later as a batch process?
- Does Oracle FLEXCUBE Lending and Leasing perform this transaction automatically or can a user complete the transaction manually?
- Is the transaction to appear on customer statements?
- Does the transaction effect the general ledger?
- Is the transaction in use (enabled)?

Three sub pages, Transaction Parameters, Access Grid, and Transaction Product Definition, record any additional information required to perform a transaction, the user types that can perform the transaction, and the product type to which the transaction codes apply.

**NOTE:** Oracle Financial Services Software recommends that you lock the setup data and also restrict the access to the seed data once you are in production.

## To set up the transaction codes

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Administration** bar link.
- 3 In the Administration window's link bar, click the **System** drop-down link, then click **Txn Codes**.

**Transaction Codes Setup**

Transaction Super Group

Search Criteria: [ ] Execute Search

Previous 1-3 of 15 Next 3

Select Super Group

- ACCOUNT MONETARY TXN
- ACCOUNT NON MONETARY TXN
- AMORTIZATION TXN

Transaction Codes

Search Criteria: [ ] Execute Search Add Edit Cancel

Previous 1-5 of 694 Next 5

Select	Details	Txn Code	Description	Group	Action	Monetary	System Defined	Yes/No	Enabled
<input type="radio"/>	Show	EDTHS_WAIVE_REV	REVERSE WAIVE OTHER EXPENSE 5	EXPENSE	REVERSE	<input checked="" type="checkbox"/>	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>	
<input checked="" type="radio"/>	Show	ERPO	REPOSSESSION EXPENSES	EXPENSE	POST	<input checked="" type="checkbox"/>	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>	
<input type="radio"/>	Show	ERPO_ADJ_MINUS	ADJUSTMENT TO REPOSSESSION EXPENSES - SUBTRACT	EXPENSE	ADJUST MINUS	<input checked="" type="checkbox"/>	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>	
<input type="radio"/>	Show	ERPO_ADJ_MINUS_REV	REVERSE ADJUSTMENT TO REPOSSESSION EXPENSES - SUBTRACT	EXPENSE	REVERSE	<input checked="" type="checkbox"/>	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>	
<input type="radio"/>	Show	ERPO_ADJ_PLUS	ADJUSTMENT TO REPOSSESSION EXPENSES - ADD	EXPENSE	ADJUST PLUS	<input checked="" type="checkbox"/>	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>	

Parameters Access Grid Products

Transaction Parameters

Search Criteria: [ ] Execute Search Add Edit Cancel

Select	Parameter	Default	Sort	Displayed? Yes/No	Required? Yes/No
<input checked="" type="radio"/>	TXN DATE		1	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No
<input type="radio"/>	SPREAD		2	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

- 4 On the **Transaction Codes Setup** page's **Transaction Super Group** section, select the Super Group you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of transaction super group records.

**In this field:**

**Select**

**Super Group**

**Do this:**

If selected, indicates that this is the current record.

Select the Super Group you want to work with in the Transaction Codes page.

- In the **Transaction Codes** section, select the record you want to work with and click **Show** in the **Details** column.

**Transaction Codes Setup**

Transaction Super Group

Select Super Group

- ACCOUNT MONETARY TXN
- ACCOUNT NON MONETARY TXN
- AMORTIZATION TXN

Transaction Codes

Select Details	Txn Code	Description	Group	Action	Monetary	System Defined Yes/No	Enabled
<input checked="" type="radio"/>	ESVC_BILL	SERVICING EXPENSES BILLED	EXPENSE	BILL	<input type="checkbox"/>	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
		EXPENSE SERVICING	Batch	Manual	Stmnt Print GL		
<input type="radio"/>	ESVC_BILL_REV	REVERSE SERVICING EXPENSES BILLED	EXPENSE	REVERSE	<input type="checkbox"/>	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	ESVC_CHG OFF	CHG OFF SERVICING EXPENSES	EXPENSE	CHARGE OFF/WRITE OFF	<input type="checkbox"/>	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	ESVC_CHG OFF_REV	REVERSE CHG OFF SERVICING EXPENSES	EXPENSE	REVERSE	<input type="checkbox"/>	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	ESVC_REV	REVERSE SERVICING EXPENSES	EXPENSE	REVERSE	<input type="checkbox"/>	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>

Transaction Parameters

Parameter	Default	Sort	Displayed? Yes/No	Required? Yes/No
TXN DATE		0	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
REASON	UNDEFINED	0	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="radio"/> Yes <input type="radio"/> No

**Note:** If you choose, use **Search Criteria** to limit the display of transaction codes records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- In the **Transaction Codes** section, enter, view, or edit the following information:

In this field:	Do this:
Select	If selected, indicates that this is the current record.
<b>Txn Code</b>	Enter the transaction code (required).
<b>Description</b>	Enter the description for the transaction (required).
<b>Group</b>	Select the transaction group (the group within the Transaction Super Group that the transaction code belongs to) (required).
<b>Action</b>	Select the action type code for the transaction (what action will take place when the transaction occurs) (required).
<b>Monetary</b>	Select if the transaction is a monetary transaction, clear if the transaction is nonmonetary.
<b>System Defined Yes/No</b>	If selected, the entry is system defined. System defined entries cannot be modified. If cleared, the entry is not system defined and it can be modified.
Enabled	Select to enable the transaction.
<b>Txn/Bal Type</b>	Select the transaction / balance type affected by the Transaction (required).
<b>Statement Txn Type</b>	Select the statement transaction type (how the transaction should appear on the customer statement) (required).

<b>Batch</b>	Select if the transaction is to be performed in a batch process.
<b>Manual</b>	Select if the transaction is a manual transaction. If you define a transaction as manual, Oracle Financial Services Software recommends that the transaction that reverses it also be defined as manual.
<b>Stmt Print</b>	Select if the transaction is to be printed on customer statements.
<b>GL</b>	Select if the transaction is a general ledger transaction.

- 7 Click **Save** on the Transaction Super Group page.

## Transaction Codes Setup sub pages

The Transaction Codes page contains three sub pages: **Parameters**, **Access Grid**, and **Products**.

**IMPORTANT:** Please contact your Implementation Manager before making any changes in these sub pages.

## Parameters sub page

The Parameters sub page allows you to define the parameter information for the associated transaction. The Parameters sub page applies exclusively to these super groups:

- ACCOUNT MONETARY TXN
- ACCOUNT NON MONETARY TXN
- SECURITIZATION TXN
- ESCROW MONETARY TRANSACTIONS
- ESCROW NON MONETARY TRANSACTIONS



(For manual transactions, these are the parameters that appear when you click Load Parameters on the Customer Service window's Maintenance page.)

The screenshot displays the Oracle Flexcube Lending and Leasing interface. The top navigation bar shows the user as 'SUPERUSER' with various system icons. The left sidebar contains a navigation tree with 'Txn Codes' selected.

The main content area is divided into two sections:

- Transaction Codes Setup:** This section includes a 'Transaction Super Group' search area and a table for selecting a super group. Below that is a table of 'Transaction Codes' with columns for Txn Code, Description, Group, Action, Monetary, System Defined, Yes/No, and Enabled. A red box highlights the 'RELATION TYPE CODE' parameter in the table below.
- Transaction Parameters:** This section contains a table with columns for Parameter, Default, Sort, Displayed?, and Required?. The 'RELATION TYPE CODE' parameter is highlighted with a red box. A red arrow points from this box down to the 'Maintenance' section.

The 'Maintenance' section at the bottom shows a 'Load Parameters' button and a table for entering parameter values. The 'RELATION TYPE CODE' parameter is highlighted with a red box, and a red arrow points from the 'Transaction Parameters' table to this box.

**CAUTION:** Treat the Transaction Parameters sub page as containing view-only information. This is very sensitive data and you should not change it without consulting Oracle Financial Services Software.

### To set up the parameters

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Administration** bar link.
- 3 In the Administration window's link bar, click the **System** drop-down link, then click **Txn Codes**.
- 4 On the **Transaction Super Group** page, select the Super Group you want to work with.
- 5 On the **Transaction Codes** page, select the record you want to work with.
- 6 Click the **Parameters** sub tab below the Transaction Codes Setup page.
- 7 In the **Parameters** sub page's **Transaction Parameters** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of transaction parameter records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 8 In the **Transaction Parameters** section, enter, view, or edit the following information:

In this field:	Do this:
Select <b>Parameter</b>	If selected, indicates that this is the current record. Select the parameter for the transaction code chosen above (required).
Default	Enter the default value for the transaction parameter (value to initially populate, or used if no value is supplied) (optional).
<b>Sort</b>	Enter the sort order for the transaction parameter (required).
Displayed? Yes/No	Select if the parameter is displayed (in current use).
Required? Yes/No	Select if the parameter is required. (You must select Required as empty values are not allowed).

- 9 Click **Save** on the Transaction Codes Setup page.

## Access Grid sub page

The Access Grid sub page allows you to control access to each transaction according to user responsibility, account status, and account condition. It allows the administrator to control when these transactions may be conducted. Normally, you would create or modify the access based on either the user responsibility or account condition. Account status access is left unchanged.

### To set up the access grid

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Administration** bar link.
- 3 In the Administration window's link bar, click the **System** drop-down link, then click **Txn Codes**.
- 4 On the **Transaction Super Group** page, select the Super Group you want to work with.

- On the **Transaction Codes** page, select the record you want to work with and click **Show** in the **Details** column.
- Click the **Access Grid** sub tab.

**Transaction Codes Setup**

User Id SSC Organization XXX Division C01 Responsibility SUPERUSER

Transaction Super Group

Select Super Group

<input type="radio"/>	ACCOUNT MONETARY TXN
<input checked="" type="radio"/>	ACCOUNT NON MONETARY TXN
<input type="radio"/>	AMORTIZATION TXN

Transaction Codes

Select	Details	Txn Code	Description	Group	Action	Monetary	System Defined	Yes/No	Enabled
<input type="radio"/>	Show	ACC_ACH_MAINT	ACH MAINTENANCE	ACCOUNT NON MONETARY	POST	<input type="checkbox"/>	<input type="radio"/>	Yes	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	ACC_CANCEL_PHP_MAINT	CANCEL ONE TIME ACH - PHONE PAY	ACCOUNT NON MONETARY	POST	<input type="checkbox"/>	<input type="radio"/>	Yes	<input checked="" type="checkbox"/>
<input checked="" type="radio"/>	Show	ACC_CPN_MAINT	COUPON BOOK MAINTENANCE	ACCOUNT NON MONETARY	POST	<input type="checkbox"/>	<input type="radio"/>	Yes	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	ACC_ESC_MAINT	WARRANTY MAINTENANCE	ACCOUNT NON MONETARY	POST	<input type="checkbox"/>	<input type="radio"/>	Yes	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	ACC_ESC_PMT_MAINT	WARRANTY PAYMENT MAINTENANCE	ACCOUNT NON MONETARY	POST	<input type="checkbox"/>	<input type="radio"/>	Yes	<input checked="" type="checkbox"/>

Parameters Access Grid Products

Transaction User Access Definition

Select	Access Type	Access Value	Allowed?	Yes/No	System Defined	Yes/No
<input checked="" type="radio"/>	ACCOUNT CONDITION	ALL	<input checked="" type="radio"/>	Yes	<input type="radio"/>	No
<input type="radio"/>	ACCOUNT STATUS	ACTIVE	<input checked="" type="radio"/>	Yes	<input type="radio"/>	No
<input type="radio"/>	ACCOUNT STATUS	CHARGED OFF	<input checked="" type="radio"/>	Yes	<input type="radio"/>	No
<input type="radio"/>	RESPONSIBILITY	ALL	<input checked="" type="radio"/>	Yes	<input type="radio"/>	No

- In the **Access Grid** sub page's **Transaction User Access Definition** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of transaction user access definition records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- In the **Transaction User Access Definition** section, enter, view, or edit the following information:

**In this field:**

**Do this:**

Select  
**Access Type**

If selected, indicates that this is the current record. Select the access grid function type (ACCOUNT CONDITION, ACCOUNT STATUS, CHECKER RESPONSIBILITY, and RESPONSIBILITY) that is being used to control the creation of the associated transaction (required).

**Access Value**

Select the access function grid value (based on a lookup associated with the Access Type. Multiple entries for each access type may be created as long as each has a different access value) (required).

Allowed? Yes/No

Select if the access is allowed (indicates whether the current Access Type / Access Value may create the associated transaction).

System Defined Yes/No

If selected, the entry is system defined. System defined entries cannot be modified. If cleared, the entry is not system defined and it can be modified.

- 9 Click **Save** on the Transaction Codes Setup page.

## Products sub page

The Products sub page allows you to define the products to which the transaction codes apply. It allows the administrator to control if the associated transaction code will be available for use for specific product types and or funding types.

Normally, an Access Value of ALL is defined for one or more Access Types with a given Allowed value. Additional Access Values are then defined for the same Access Types with the opposite Allowed value. This controls access to the associated transaction.

### To set up the products

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Administration** bar link.
- 3 In the Administration window's link bar, click the **System** drop-down link, then click **Txn Codes**.
- 4 On the **Transaction Super Group** page, select the Super Group you want to work with.
- 5 On the **Transaction Codes** page, select the record you want to work with.
- 6 Click the **Products** sub tab.

The screenshot displays the Oracle FLEXCUBE Lending and Leasing interface. The top navigation bar includes the Oracle logo, the text "FLEXCUBE Lending and Leasing", and user information: "User Id SSC Organization XXX Division C01 Responsibility SUPERUSER". There are also icons for "Debug (Off)", "Audit", and "Close".

The main content area is titled "Transaction Codes Setup" and contains a "Transaction Super Group" section with a search bar and a "Save" button. Below this is a "Select Super Group" section with three radio button options: "ACCOUNT MONETARY TXN", "ACCOUNT NON MONETARY TXN" (selected), and "AMORTIZATION TXN".

The "Transaction Codes" section features a search bar and a table with columns: "Select", "Details", "Txn Code", "Description", "Group", "Action", "Monetary", "System Defined Yes/No", and "Enabled". The table lists five transaction codes, all with "ACCOUNT NON MONETARY" as the group and "POST" as the action. The "System Defined Yes/No" column has radio buttons for "Yes" and "No", and the "Enabled" column has a checked checkbox for each row.

At the bottom, the "Products" sub page is active, showing a "Transaction Product Definition" section with a search bar and a table with columns: "Select", "Product Type", "Funding Type", and "Allowed? Yes/No". The table has one row with "ALL" as the product type, "CLOSED ENDED" as the funding type, and radio buttons for "Yes" and "No" in the "Allowed?" column.

- 7 In the **Products** sub page's **Transaction Product Definition** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of transaction product definition records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 8 In the **Transaction Product Definition** section, enter, view, or edit the following information:

<b>In this field:</b>	<b>Do this:</b>
Select <b>Product Type</b>	If selected, indicates that this is the current record. Select the product type associated with the transaction code chosen above.
<b>Funding Type</b>	Select the funding type associated with the transaction code chosen above.
Allowed? Yes/No	Select if the transaction is allowed (indicates whether the current Access Type / Access Value may create the associated transaction).

- 9 Click **Save** on the Transaction Codes Setup page.

## Data Files link (Data File Setup page)

The Data Files Setup page organizes information pertaining to the various output data files that Oracle FLEXCUBE Lending and Leasing can generate. Oracle FLEXCUBE Lending and Leasing uses the Data Files Setup page to outline the file layouts of each data file produced within the system, including the length and data type of each column name.

These files are typically produced during the nightly process.

One major advantage for the system-defined data files is the format mask of each column name within each data file. A format mask is like a stencil that forces data input to be of the same format before accepting the data.

You can change the order in which the fields are displayed in the file.

**Note:** Any addition or removal of a field or change in the data type length requires Oracle Financial Services Software involvement.

### To set up the data files

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Administration** bar link.
- 3 In the Administration window's link bar, click the **System** drop-down link, then click **Data Files**.

**ORACLE FLEXCUBE Lending and Leasing**

User Id SSC Organization XXX Division 001 Responsibility SUPERUSER

Debug (Off) Audit Close

**Data Files Setup**

**Data File Definitions**

Search Criteria Execute Search

Previous 1-10 of 30 Next 10

Select	Name	Description	File Name	OdffPathName	System Defined	Yes	No	Enabled
<input checked="" type="radio"/>	ADVERSE_ACTION	ADVERSE ACTION LETTER	ADVERSE_ACTION	UNDEFINED	<input type="radio"/>	Yes	<input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	ADVERSE_ACTION_CONDITIONAL	ADVERSE ACTION CONDITIONAL LETTER	ADVERSE_ACTION_CONDITIONAL	UNDEFINED	<input type="radio"/>	Yes	<input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	COL_LETTER_1	COLLECTION LETTER 1	COL_LETTER_1	UNDEFINED	<input type="radio"/>	Yes	<input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	COL_LETTER_2	COLLECTION LETTER 2	COL_LETTER_2	UNDEFINED	<input type="radio"/>	Yes	<input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	COL_LETTER_3	COLLECTION LETTER 3	COL_LETTER_3	UNDEFINED	<input type="radio"/>	Yes	<input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	COUPON_BOOK	COUPON BOOK ORDER	COUPON_BOOK	UNDEFINED	<input type="radio"/>	Yes	<input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	CUSTOMER_ACH	CUSTOMER ACH	CUSTOMER_ACH	UNDEFINED	<input type="radio"/>	Yes	<input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	CUSTOMER_STATEMENT	CUSTOMER STATEMENT	CUSTOMER_STMT	UNDEFINED	<input type="radio"/>	Yes	<input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	ESCROW_DISCLOSURE_STATEMENT	ESCROW DISCLOSURE STATEMENT	ESC_DISC_STMT	UNDEFINED	<input type="radio"/>	Yes	<input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	FORM_1098	IRS INTEREST REPORTING FORM 1098	FORM_1098	UNDEFINED	<input type="radio"/>	Yes	<input type="radio"/> No	<input checked="" type="checkbox"/>

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**Record Definitions**

Search Criteria Execute Search

Edit Cancel

Select	Record Type	Description	Record Format	Delimiter	Terminator
<input checked="" type="radio"/>	1	FILE HEADER RECORD	VARIABLE		CARRIAGE RETURN AND LINE FEED
<input type="radio"/>	2	FILE DETAILS RECORD	VARIABLE		CARRIAGE RETURN AND LINE FEED
<input type="radio"/>	3	FILE FOOTER RECORD	VARIABLE		CARRIAGE RETURN AND LINE FEED

**Column Definitions**

Search Criteria Execute Search

Edit Cancel

Select	Seq	Column Name	Data Type	Format Mask	Length	Data Column	Output Column
<input checked="" type="radio"/>	1	RECORD TYPE	CHARACTER	NOT APPLICABLE	30	1	1
<input type="radio"/>	2	PROCESS DATE	DATE	YYYYMMDD	8	2	2
<input type="radio"/>	3	POTFOLIO COMPANY	CHARACTER	NOT APPLICABLE	30	3	3

- In the **Data Files Setup** page's the **Data Files Definitions** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of data file definitions records.

- If you are changing an existing record, click **Edit**.

**Note:** The Data File Definitions section defines specific data files. Each is associated with a specific Output Data Definition (ODD) batch job that gathers the data the file will contain. While new data file definitions may be created they will have no use unless a batch job is also created to populate the data.

- In the **Data Files Definitions** section, view or edit the following information:

In this field:	Do this:
Select	If selected, indicates this is the current record.
<b>Name</b>	Enter data file type (name of data file definition) (required).
<b>Description</b>	Enter data file description (required).
<b>File Name</b>	Enter data file name. Prefix used for files generated for this Data File. This is the only field on the Data File Definitions page that can or should be modified by your Administrator. The generated file name will be in the form of <FILE NAME>_<COMPANY ID>_<BRANCH ID>_<MMDDYYYY>_<PROCESS ID>.DAT. The inclusion of _<COMPANY ID> and _<BRANCH ID> depends entirely on the associated batch process (required).
<b>Odf Path Name</b>	Enter data file name (required).
System Defined Yes/No	If selected, the entry is system defined. System defined entries cannot be modified. If cleared, the entry is not system defined and it can be modified.
Enabled	Select to enable the data file definition.

Each data file definition is made up of one or more record definitions. These define organization of the data. The associated batch file determines how these records are used. The order in which the data is populated determines the order in which those records will appear in the output file. This is generally related to the order the records appear in the Data File Definition section.

- In the **Record Definitions** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of record definition records.

- If you are changing an existing record, click **Edit**.

- In the **Record Definitions** section, enter, view, or edit the following information:

In this field:	Do this:
Select	If selected, indicates this is the current record.
<b>Record Type</b>	Enter the type of record being defined (required).
<b>Description</b>	Enter record description (required).
<b>Record Format</b>	Select the format of output data (FIXED, VARIABLE) (required).
<b>Delimiter</b>	Enter the delimiter (column separator used with VARIABLE format) (required).

**Terminator** Select the record terminator code (how the end of each record is indicated within the file -- CARRIAGE RETURN, LINE FEED, or CARRIAGE RETURN AND LINE FEED) (required).

Each record definition is made up of one or more column definitions. These define the output of the data. Much of this data is informational; it indicates what data is being provided by the associated batch job. Unless otherwise noted, the data should not be changed without changing the associated batch job.

- 8 In the **Column Definitions** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of column definition records.

- If you are changing an existing record, click **Edit**.

- 9 In the **Column Definitions** section, view or edit the following information:

<b>In this field:</b>	<b>Do this:</b>
Select	If selected, indicates that this is the current record.
<b>Seq</b>	Enter the order in which the output data dump will process the column information (required).
<b>Column Name</b>	Enter name/description of the column (informational only) (required).
<b>Data Type</b>	Select the data type. This describes the type of data the column is expected to contain (CHARACTER, DATE, or NUMBER). This effects how the ODD process handles the data, and should not be changed (display only).
<b>Format Mask</b>	Select the format mask for the column. For DATE or NUMBER columns, this field defines the output format of the data. For example; Date fields may be entered using the MM/DD/YYYY format, Number fields may be entered as decimal numbers with varying degrees of precision. Other formats for each data type are available (required).
<b>Length</b>	Enter the column length (the maximum number of characters of the output data to be included in the output file). Each output data details column may contain up to 240 characters of data. If the output data details column contains more data than the length value the data will be truncated. For VARIABLE records the length should be set to "-1" or a Delimited file will be created with FIXED LENGTH columns (required).
<b>Data Column</b>	Enter the data column sequence. This is the column that will be used to select the data that is being output. This should not be changed (required).
<b>Output Column</b>	Enter the output column sequence. This is the column that will appear in Output File. The Output Data Dump process allows for the output of 250 columns of data per record. No output column should be repeated in the setup for a record (required).

- 10 Click **Save** on the Data File Setup page.



## Reports link (Reports page)

The Reports page allows you to setup reports in Oracle FLEXCUBE Lending and Leasing.

### To set up the reports

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Administration** bar link.
- 3 In the Administration window's link bar, click the **System** drop-down link, then click **Reports**.

The screenshot displays the Oracle FLEXCUBE Lending and Leasing interface. The top navigation bar includes the Oracle logo, the text 'FLEXCUBE Lending and Leasing', and user information: 'User Id SSC Organization XXX Division C01 Responsibility SUPERUSER'. There are also icons for 'Debug (Off)', 'Audit', and 'Close'.

The left sidebar shows a tree view with 'System' expanded, and 'Reports' selected under 'Data Files'.

The main content area is titled 'Reports' and features a 'Save' button. Below the title is a search bar with 'Search Criteria' and 'Execute Search' buttons, and 'Add', 'Edit', and 'Cancel' buttons. A pagination control shows 'Previous 1-10 of 99 Next 10'.

Select	Code	Description	Package	Module	System Defined	Enabled
<input checked="" type="radio"/>	ACCOUNT_WISE_PDC	ACCOUNT WISE PDC LIST	OCS_PDC_EM_100_03	SERVICING	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	ACC_LIST_LEASE	ACCOUNTS AND LISTING - LEASE	OCSACC_EM_121_01	COLLECTIONS	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	ACC_LIST_LINE	ACCOUNTS AND LISTING - LINE	OCSACC_EM_112_01	COLLECTIONS	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	ACC_LIST_LOAN	ACCOUNTS AND LISTING - LOAN	OCSACC_EM_111_01	COLLECTIONS	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	ACC_PAYABLE_ORIGINATION	ACCOUNT PAYABLE(ORIGINATION)	OFNAPY_EM_100_01	SERVICING	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	ACC_PAYABLE_SERVICING	ACCOUNT PAYABLE(SERVICING)	OFNAPY_EM_100_02	SERVICING	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	ACC_PAY_LOG_CUSTOMER	ACCOUNTS PAYABLE LOG BY CUSTOMER	OCSAPC_EM_100_01	INTERFACE	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	ACC_PAY_LOG_PRODUCER	ACCOUNTS PAYABLE LOG BY PRODUCER	OCSAPP_EM_100_01	INTERFACE	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	ACC_PAY_LOG_THIRDPARTY	ACCOUNTS PAYABLE LOG BY THIRD PARTY	OCSAPT_EM_100_01	INTERFACE	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	ACC_PAY_LOG_VENDOR	ACCOUNTS PAYABLE LOG BY VENDOR	OCSAPV_EM_100_01	INTERFACE	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>

Below the reports table is the 'Report Parameters' section, which includes a search bar and 'Add', 'Edit', and 'Cancel' buttons. It contains a table with columns: Select, Parameter, Description, Parameter Type, Parameter Sub Type, Default, Sort, and Enabled.

Select	Parameter	Description	Parameter Type	Parameter Sub Type	Default	Sort	Enabled
<input checked="" type="radio"/>	COMPANY_BRANCH	COMPANY / BRANCH	LIST OF VALUES	PORTFOLIO COMPANY AND BRANCH	ALL/ALL	2	<input checked="" type="checkbox"/>
<input type="radio"/>	NO_OF_COPIES	NO. OF COPIES	NUMBER		1	1	<input type="checkbox"/>
<input type="radio"/>	P_ACC_NBR_FROM	ACCOUNT NO. FROM	NUMBER			3	<input checked="" type="checkbox"/>
<input type="radio"/>	P_ACC_NBR_TO	ACCOUNT NO. TO	NUMBER			4	<input checked="" type="checkbox"/>

- 4 In the **Reports** page's **Reports** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of report records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 5 In the **Reports** section, enter, view, or edit the following information:

**In this field:**

**Do this:**

Select

If selected, indicates that this is the current record.

**Code**

Select the code of the report (required).

**Description**

Enter the description of the report (required).

**Package**

Select the code of the report (required).

**Module**

Select the code of the report (required).

System Defined Yes/No	If selected, the entry is system defined. System defined entries cannot be modified. If cleared, the entry is not system defined and it can be modified.
Enabled	Select to enable the report definition.

- In the **Report Parameter** section, select the record you want to work with.  
**Note:** If you choose, use **Search Criteria** to limit the display of report parameter records.
  - If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- In the **Reports Parameters** section, enter, view, or edit the following information:

<b>In this field:</b>	<b>Do this:</b>
<b>Select</b>	If selected, indicates that this is the current record.
<b>Parameter</b>	Select the code of the report (required).
<b>Description</b>	Enter the description of the report (required).
<b>Parameter Type</b>	Select the parameter type of the report (required).
<b>Parameter Sub Type</b>	Select the parameter sub type of the report (required).
<b>Default</b>	Enter the default value for the report parameter (value to initially populate, or used if no value is supplied) (optional).
<b>Sort</b>	Enter the sort order for the lookup code. This determines the order these report parameters are displayed or processed (required).
<b>Enabled</b>	Select to enable the report definition.

- Click **Save** on the Reports page.

## Error Messages link (Error Messages Setup page)

With the Error Messages Setup page, you can translate or modify the text of error messages. Oracle FLEXCUBE Lending and Leasing displays all messages as they appear to Oracle FLEXCUBE Lending and Leasing users in the Error Message section's Message field.

New messages created with the Error Messages page can then be translated with the Translation tab's Message Translation page.

### To set up the error messages

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Administration** bar link.
- 3 In the Administration window's link bar, click the **System** drop-down link, then click Error Messages.
- 4 On the **Error Messages Setup** page's **Error Type** section, use the **Error Type** field to select the error type. These are the categories of error messages available for creating or editing.

The error messages associated with the error type you selected appear in the Error Message section.

The screenshot shows the Oracle FLEXCUBE Lending and Leasing interface. The top navigation bar includes the Oracle logo and 'FLEXCUBE Lending and Leasing'. The user information bar shows 'User Id SSC Organization XXX Division 001 Responsibility SUPERUSER'. The left sidebar contains a navigation menu with 'Error Messages' selected. The main content area is titled 'Error Messages Setup' and includes a 'Save' button. The 'Error Type' section has a dropdown menu showing '1-3 of 7' and a 'Select Error Type' dialog box with options: SERVER ERROR (selected), SERVER MESSAGE, and SERVER WARNING. The 'Error Message' section features a search bar and a table of error messages. The table has columns: Select, Details, Region, Country, Customer, Engine, Error Code, System Indicator, and Enable Indicator. The first row is expanded to show details for error code 000139: 'NO PORT NUMBER SPECIFIED FOR CREDIT BUREAU CONNECTION DEVICE.'

Select	Details	Region	Country	Customer	Engine	Error Code	System Indicator	Enable Indicator
<input type="radio"/>	<input type="button" value="Hide"/>	sys	sys	sys	CSV	000139	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
* Error Message NO PORT NUMBER SPECIFIED FOR CREDIT BUREAU CONNECTION DEVICE.								
<input type="radio"/>	<input type="button" value="Show"/>	sys	sys	sys	CSV	000140	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	<input type="button" value="Show"/>	sys	sys	sys	CSV	000141	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	<input type="button" value="Show"/>	sys	sys	sys	CSV	000142	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	<input type="button" value="Show"/>	sys	sys	sys	CSV	000143	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	<input type="button" value="Show"/>	sys	sys	sys	DOL	000144	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	<input type="button" value="Show"/>	sys	sys	sys	DOL	000145	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	<input type="button" value="Show"/>	sys	sys	sys	DOL	000146	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	<input type="button" value="Show"/>	sys	sys	sys	DOL	000147	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	<input type="button" value="Show"/>	sys	sys	sys	DOL	000148	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>

- 5 In the **Error Messages** section, select the record you want to work with and click **Show** in the **Details** column.

**Note:** If you choose, use **Search Criteria** to limit the display of error message records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 6 In the **Error Messages** section, enter, view, or edit the following information:

<b>In this field:</b>	<b>Do this:</b>
Select	If selected, indicates that this is the current record.
<b>Region</b>	Enter the region code (required).
<b>Country</b>	Enter the country code (required).
<b>Customer</b>	Enter the customer code (required).
<b>Engine</b>	Enter the engine code (required).
<b>Error Code</b>	Enter the error code (required).
System Defined	Displays whether or not the record is system defined.
Enabled Indicator	Select to enable the data error message.
<b>Error Message</b>	Enter the error message (required).

- 7 Click **Save** on the Error Messages Setup page.

## Translation link > Setup Translation link (Translation Setup page)

With the Setup Translation link's Administration page, you can translate the contents of a predefined list of setup description fields into a different language.

After you translate an entry in the Translation Data section, Oracle FLEXCUBE Lending and Leasing adds the new data to the setup form.

### To set up the translation

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Administration** bar link.
- 3 In the Administration window's link bar, click the **System** drop-down link, then click **Translation**.
- 4 Click the **Translation** drop-down link, then click **Setup Translation**.

The screenshot displays the Oracle FLEXCUBE Lending and Leasing interface. At the top, the user is logged in as 'SUPERUSER' with various system parameters. The left navigation pane shows the 'Translation' menu expanded to 'Setup Translation'. The main content area is titled 'Translation Setup' and contains three sections:

- Language:** A 'Select Language' section with radio buttons for 'ENGLISH' (selected) and 'FRENCH'. A 'Populate All' button is to the right.
- Source Type:** A 'Select Source Type' section with a search criteria field and an 'Execute Search' button. Below is a list of source types with radio buttons: COMPANIES (selected), COMPENSATION PLANS, CALL ACTION RESULT TYPES, CHECKLIST ACTION TYPES, CREDIT MODELS, CREDIT SCORING PARAMETERS, CURRENCIES, DEDUPE CONDITIONS, EDITS, and ESCROW DISBURSE RULES. A 'Populate Details' button is to the right.
- Translation Data:** A table with columns for 'System Defined' and 'Enabled'. The first row shows '0-0001' with 'Yes' selected for 'System Defined' and a checked box for 'Enabled'.

- 5 In the **Translation Setup** page's **Language** section, select the language for which the translation needs to be done.

**Note:** For more information, see **Language setup** at the end of this chapter.

- 6 In the **Source Type** section, select the source (or location in Oracle FLEXCUBE Lending and Leasing) of the item you want to translate.

**Note:** If you choose, use **Search Criteria** to limit the display of source type records.

- 7 In the **View Translation** section, click:
  - **All** to view all the records (both translated and un-translated) in the Translation Data section.
  - or-
  - **Translated** to view all the translated records in the Translation Data section.
  - or-
  - **Un Translated** to view all the un-translated records in the Translation Data section.
- 8 Click **Populate Details** in the **Source Type** section and Oracle FLEXCUBE Lending and Leasing loads the setup data descriptions in the Translation section page for the source type in the Source Type section.

**Note:** If new records are added to setup (for example, new pricing strings added to the Pricing page), the next time you click **Populate Details** in the Source Type section, the new records (in this case, the new pricing strings) appear in the Translation Data section. These new entries have no impact on the previously translated data, they simply appear as additional entries available for translation.

The next time you click **Populate Details** in the View Translation section, the new entry appears in the Translation Data section with no impact to the previously translated data.

If you are unsure as to which setup items have been updated since the last translation, clicking **Populate All** loads the additional data for all items with no impact to the previously translated data for any of the entries.

- 9 In the **Translation Data** section, select the record you want to work with and click **Show** in the **Details** column.

The screenshot displays the Oracle FLEXCUBE Lending and Leasing interface. At the top, it shows the user ID as 'SUPERUSER'. The main section is titled 'Translation Setup' and includes a 'Language' dropdown menu with 'ENGLISH' selected. Below this is the 'Source Type' section, which has a search criteria field and a list of source types including 'COMPANIES', 'COMPENSATION PLANS', 'CALL ACTION RESULT TYPES', 'CHECKLIST ACTION TYPES', 'CREDIT MODELS', 'CREDIT SCORING PARAMETERS', 'CURRENCIES', 'DEDUPE CONDITIONS', 'EDITS', and 'ESCROW DISBURSE RULES'. A 'Populate Details' button is visible next to the source type list. To the right, there is a 'View Translation' section with radio buttons for 'All', 'Translated', and 'Untranslated'. At the bottom, the 'Translation Data' section contains a table with columns for 'Select Details', 'Key 1' through 'Key 6', 'System Defined', and 'Enabled'. The table shows a record with 'English' as the source type and 'Translation' as the system defined value.

**Note:** If you choose, use **Search Criteria** to limit the display of records.

- 10 Click **Edit** in the **Translation Data** section and edit the selected record with the following information:

<b>In this field:</b>	<b>Do this:</b>
Select	If selected, indicates that this is the current record.
Key 1	View the first reference key value (display only).
Key 2	View the second reference key value (display only).
Key 3	View the third reference key value (display only).
Key 4	View the fourth reference key value (display only).
Key 5	View the fifth reference key value (display only).
Key 6	View the sixth reference key value (display only).
System Defined	Displays whether or not the record is system defined.
Enabled	If selected, indicates the record is active.
Desc 1 (English)	View the first English description (display only).
Desc 2 (English)	View the second English description (display only).
Desc 3 (English)	View the third English description (display only).
Desc 4 (English)	View the fourth English description (display only).
Desc 1 (Translation)	Enter the first translated description (required).
Desc 2 (Translation)	Enter the second translated description (optional).
Desc 3 (Translation)	Enter the third translated description (optional).
Desc 4 (Translation)	Enter the fourth translated description (optional).

- 11 Click **Save** on the Translation Setup page.

## Translation link > Message Translation link (Message Translation Setup page)

With the Message Translation link's Administration page, you can translate the contents of a predefined list of error messages into a different language.

After you translate an entry in the Error Message section, Oracle FLEXCUBE Lending and Leasing adds the new data to the error message.

### To set up the message translation

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Administration** bar link.
- 3 In the Administration window's link bar, click the **System** drop-down link, then click **Translation**.
- 4 Click the **Translation** drop-down link, then click **Message Translation**.

The screenshot displays the Oracle FLEXCUBE Lending and Leasing interface. The top navigation bar includes the Oracle logo and the text 'FLEXCUBE Lending and Leasing'. Below this, there is a user information bar showing 'User Id SSC Organization XXX Division 001 Responsibility SUPERUSER'. The main content area is titled 'Message Translation Setup'. On the left, a navigation tree shows 'System' expanded, with 'Message Translation' selected. The main area contains three sections: 'Language' with radio buttons for 'ENGLISH' (selected) and 'FRENCH'; 'Error Type' with radio buttons for 'CLIENT ERROR' (selected), 'CLIENT MESSAGE', and 'CLIENT QUESTION'; and 'View Translation' with radio buttons for 'All' (selected), 'Translated', and 'Untranslated'. There are 'Save', 'Populate All', and 'Populate Details' buttons. At the bottom, there is a table with columns: 'Select Details', 'Region', 'Country', 'Customer', 'Engine', 'Error Code', 'System Defined', and 'Enabled'. The table currently shows 'No rows yet.'

- 5 In the **Message Translation Setup** page's **Language** section, select the language for which the translation needs to be done.  
**Note:** For more information, see **Language setup** at the end of this chapter.
- 6 In the **Error Type** section's Error Type field, select the type of error message you want to translate.
- 7 In the **View Translation** section, click:
  - **All** to view all the records (both translated and un-translated) in the Error Message section.
  - or-
  - **Translated** to view all the translated records in the Error Message section.
  - or-
  - **Untranslated** to view all the un-translated records in the Error Message section.
- 8 Click **Populate Details** in the **Error Type** section and Oracle FLEXCUBE Lending and



Leasing loads the error messages in the Error Message section for the selected error type in the Error Type section.

**Note:** If new error messages are added to setup, the next time you click **Populate Details** in the Error Type section, the new records appear in the Error Message section. These new entries have no impact on the previously translated data, they simply appear as additional entries available for translation.

The next time you click **Populate Details** in the Source Type section, the new entry appears in the Translation Data section with no impact to the previously translated data.

If you are unsure as to which error messages have been updated since the last translation, clicking **Populate All loads** the additional data for all items with no impact to the previously translated data for any of the entries.

- 9 In the **Error Message** section, select the record you want to modify and click **Show** in the **Details** column.

**Note:** If you choose, use **Search Criteria** to limit the display of records.

- Click **Edit** in the **Error Message** section and edit the selected record with the following information:

In this field:	Do this:
Select	If selected, indicates that this is the current record.
Region	View the region code (display only).
Country	View the country code (display only).
Customer	View the customer code (display only).
Engine	View the engine name (display only).
Error Code	View the error code (display only).
System Defined	Displays whether or not the record is system defined.
Enabled	If selected, indicates the record is active.
Message (English)	View the error message (display only).
<b>Message (Translation)</b>	Enter the translated description (required).

- Click **Save** on the Message Translation Setup page.

## Language setup

On the Lookup master tab's Lookup Types page, you can add other languages to the TRD\_LANGUAGE\_CD lookup type and perform translations for those languages.

However, translated data only appears in one language, which is defined by the User Language parameter. This parameter can be defined in a Oracle FLEXCUBE Lending and Leasing configuration file, typically named DBKWEB.CFG, which defines the parameter as:

Parameter: otherparams=ORA\_USER=<schema\_name> USR\_LANG=<native language>

**Note:** <native language> should match lookup codes in the TRD\_LANGUAGE\_CD lookup type on the Administration form's Lookups page.

**Oracle FLEXCUBE Lending and Leasing**

User Id SSC Organization XXX Division C01 Responsibility SUPERUSER

Debug (Off) Audit Close

**Lookups Setup** [Save]

**Lookup Type**

Search Criteria [Execute Search] [Add] [Edit] [Cancel]

Select	Lookup Type	Description	System Defined Yes/No	Enabled
<input checked="" type="radio"/>	TRD_LANGUAGE_CD	TRANSLATION LANGUAGE CODES	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>

**Lookup Code**

Search Criteria [Execute Search] [Add] [Edit] [Cancel]

Select	Lookup Code	Description	Sort Sub Code	System Defined Yes/No	Enabled
<input checked="" type="radio"/>	ENG	ENGLISH	1	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	FRE	FRENCH	3	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>

Oracle FLEXCUBE Lending and Leasing supports the following pre-defined list of setup items for translation:

1. Asset Sub Types
2. Asset Types
3. Assignments
4. Audit Table Columns
5. Audit Tables
6. Call Action Result Types
7. Call Action Types
8. Checklist Action Types
9. Checklist Types
10. Commission Plans
11. Companies
12. Company Branch Departments
13. Company Branches
14. Compensation Plans
15. Credit Bureau Score Reasons
16. Credit Models
17. Credit Scoring Parameters
18. Edits
19. Escrow Disburse Rules
20. Escrow Sub Types
21. Flex Table Attributes
22. Flex Tables
23. GL Transaction Types
24. GL Translators
25. Job Sets
26. Jobs
27. Lookup Codes
28. Lookup Types
29. Portfolio Companies
30. Portfolio Company Branches
31. Producers
32. Product Instruments
33. Product Insurances
34. Product Pricings
35. Products
36. Promotions
37. Spreads
38. Standard Correspondences
39. Standard Document Definitions
40. Standard Element Definitions
41. Standard Function Definitions
42. Transaction Codes
43. Error Messages
44. Org. Fees



## CHAPTER 2: ADMINISTRATION (USER) SETUP

The Administration window's User drop-down links record setup data that define your organization structure and its users. Information on the User drop-down link is more "data" related, whereas the information stored on the System drop-down link functions more like switches that control system behavior.

The screenshot displays the Oracle Flexcube Lending and Leasing Administration window. The top navigation bar shows the user ID as SSC, Organization as XXX, Division as C01, and Responsibility as SUPERUSER. The left sidebar contains a tree view with 'User' selected. The main content area is divided into three sections: Organization Definition, Division Definition, and Department Definition. Each section contains a search criteria field and a table of data.

Select	Details	Organization	Organization Name	Short Name	Enabled
<input checked="" type="radio"/>	Show	0-0001	SETME	XXX	<input checked="" type="checkbox"/>

Select	Details	Division	Division Name	Short Name	Enabled
<input checked="" type="radio"/>	Show	00-001	REGION 1	C01	<input checked="" type="checkbox"/>

Select	Details	Department	Department Name	Short Name	Enabled
<input checked="" type="radio"/>	Show	000-01	ORIGNATION	ORG	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	000-02	FUNDING	FUN	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	000-03	SERVICING	SER	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	000-04	COLLECTIONS	COL	<input checked="" type="checkbox"/>

The Administration link bar's User drop-down link contains the following:

- Organization
- Companies
- Access
- Users
- Printers
- Bank Details
- Standard Payees
- Check Details
- Currency
- Currency Pair
- ZipCodes

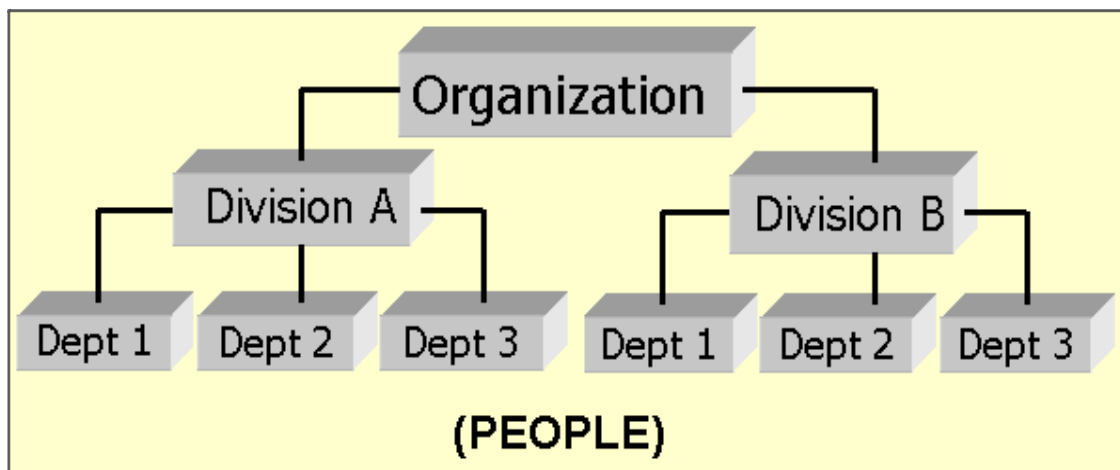
## Organization link (Organization page)

The Organization page records the operational hierarchy of your business in terms of people. It groups the human resources of your business in three categories: organization, division, and department. Oracle FLEXCUBE Lending and Leasing uses this data to control who has access to which accounts. (The Companies page allows you to set up where those accounts are located.)

Please note that in completing the Organization page, there can be only one active organization, so use the Organization field to define your organization at its highest level.

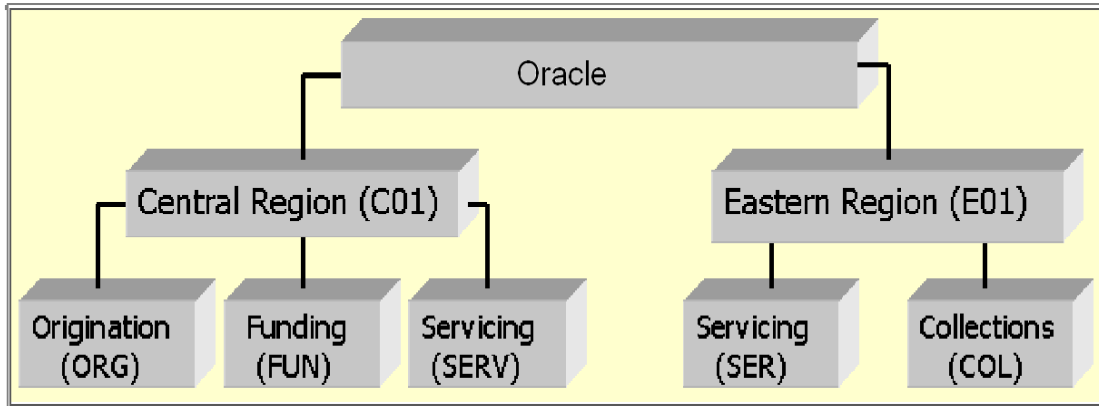
Divisions are groups within your organization that will have access to the same accounts. Larger organizations often define their divisions by region. Smaller organizations may define division as branch offices or even departments, and might only have one division defined.

Departments are smaller units within a division. They expand on who is in the corresponding Division field. Oracle FLEXCUBE Lending and Leasing uses this sub page, for example, when setting up the Services page on the Utility form. At least one department must be defined for each division.



As an example of an organization setup, Oracle Corp. might be defined as:

<b>Organization:</b>	O-0001	Oracle Corp.	ORA
<b>Division:</b>	OD-001	Central Region	C01
<b>Department:</b>	ODD-01	Origination	ORG
<b>Department:</b>	ODD-02	Funding	FUN
<b>Department:</b>	ODD-03	Servicing	SER
<b>Division:</b>	OD-002	Eastern Region	E01
<b>Department:</b>	ODD-11	Servicing	SER
<b>Department:</b>	ODD-12	Collection	COL



**Note:** The Short Name field on the Organization page allows you to create the ID that Oracle FLEXCUBE Lending and Leasing will use when referring to the organization, division, and department throughout the system.

### To set up the organization

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Administration** bar link.
- 3 In the Administration window's link bar, click the **User** drop-down link, then click **Organization**.

**ORACLE FLEXCUBE Lending and Leasing**

User Id SSC Organization XXX Division C01 Responsibility SUPERUSER

Debug (Off) Audit Close

**Organization** [Save]

**Organization Definition**

Search Criteria [Execute Search] [Add] [Edit] [Cancel]

Select Details	Organization	Organization Name	Short Name	Enabled
[Show]	O-0001	SETME	XXX	<input checked="" type="checkbox"/>

**Division Definition**

Search Criteria [Execute Search] [Add] [Edit] [Cancel]

Select Details	Division	Division Name	Short Name	Enabled
[Show]	DD-001	REGION 1	C01	<input checked="" type="checkbox"/>

**Department Definition** [Display Formats]

Search Criteria [Execute Search] [Add] [Edit] [Cancel]

Select Details	Department	Department Name	Short Name	Enabled
[Show]	DD-01	ORIGINATION	ORG	<input checked="" type="checkbox"/>
[Show]	DD-02	FUNDING	FUN	<input checked="" type="checkbox"/>
[Show]	DD-03	SERVICING	SER	<input checked="" type="checkbox"/>
[Show]	DD-04	COLLECTIONS	COL	<input checked="" type="checkbox"/>

- 4 In the **Organization** page's **Organization Definition** section, select the record you want to work with and click **Show** in the **Details** column.

**Note:** If you choose, use **Search Criteria** to limit the display of organization definition records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

- 5 In the **Organization Definition** section, enter, view, or edit the following information. There can be only one active entry, so use this page to define your organization at its highest level.

In this field:	Do this:
<b>Organization</b>	Select If selected, indicates that this is the current record. Enter the organization ID (the ID is the unique identifier used internally by Oracle FLEXCUBE Lending and Leasing to represent your organization). <b>Note:</b> Do not edit this field (required).
<b>Organization Name</b>	Enter the organization name (required).
<b>Short Name</b>	Enter the short name for the organization. <b>Note:</b> This is the ID that appears throughout Oracle FLEXCUBE Lending and Leasing to represent this organization (required).
<b>Enabled</b>	Select to enable the organization. <b>Note:</b> Only one enabled organization is currently allowed by Oracle FLEXCUBE Lending and Leasing.
<b>Country</b>	Select the country where the organization is located (required).
<b>City</b>	Enter the city where the organization is located (required)
<b>State</b>	Select the state where the organization is located (required).
<b>Address Line 1</b>	Enter the address line 1 for the organization (required).
Address Line 2	Enter the address line 2 for the organization (optional).
<b>Zip</b>	Select the zip code where the organization is located (required).
Extn	Enter the zip extension where the organization is located (optional).



- Phone 1** Enter the primary phone number for the organization (required).
- Extn 1** Enter the phone extension for the primary phone number (optional).
- Phone 2** Enter the alternate phone number for the organization (optional).
- Extn 2** Enter the phone extension for the alternate phone number (optional).
- Fax 1** Enter the primary fax number for the organization (required).
- Fax 1** Enter the alternate fax number for the organization (optional).
- License Key** Enter software license key (unique license key for Oracle FLEXCUBE Lending and Leasing that determines the organization's access to the system).

6 In the **Division Definition** section, select the record you want to work with and click **Show** in the **Details** column.

The screenshot shows the Oracle FLEXCUBE Lending and Leasing interface. The top navigation bar includes the Oracle logo, the product name, and user information: User Id SSC, Organization XXX, Division 001, Responsibility SUPERUSER. There are also buttons for Debug (Off), Audit, and Close.

The left sidebar contains a tree view with categories like System, User, Organization, Companies, Access, Users, Printers, Bank Details, Standard Payees, Check Details, Currency, Currency Pair, and ZipCodes.

The main content area is divided into sections:

- Organization:** Includes an Organization Definition table with columns for Organization Name, Short Name, and Enabled. A record for 'SETME' is shown with a 'Show' button.
- Division Definition:** Includes a Division Definition table with columns for Division Name, Short Name, and Enabled. A record for 'REGION 1' is shown with a 'Hide' button. Below the table are fields for Country (UNITED STATES), City (SETME), St (Select...), Address Line 1 (SETME), Address Line 2, Zip (55344), Extn (7255), Phone 1 (1234-567-8990), Extn 1, Phone 2, Extn 2, Fax 1 (1234-567-8990), and Fax 2.
- Department Definition:** Includes a Department Definition table with columns for Department Name, Short Name, and Enabled. Records for ORIGINATION (ORIG), FUNDING (FUN), SERVICING (SER), and COLLECTIONS (COL) are shown, each with a 'Show' button.

**Note:** If you choose, use **Search Criteria** to limit the display of division definition records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 7 In the **Division Definition** section, enter, view, or edit the following information for the groups within your organization that will have access to the same accounts:

In this field:	Do this:
Select	If selected, indicates that this is the current record.
<b>Division</b>	Enter the division id. The ID is the unique identifier used internally by Oracle FLEXCUBE Lending and Leasing to represent the division within the organization. <b>Note:</b> Do not edit this field (required).
<b>Division Name</b>	Enter the division name (required).
<b>Short Name</b>	Enter the short name for the division. <b>Note:</b> This is the ID that appears throughout Oracle FLEXCUBE Lending and Leasing to represent this division (required).
<b>Enabled</b>	Select to enable the division.
<b>Country</b>	Select the country where the division is located (required).
<b>City</b>	Enter the city where the division is located (required).
<b>State</b>	Select the state where the division is located (required).
<b>Address Line 1</b>	Enter the address line 1 for the division (required).
Address Line 2 (unlabeled)	Enter the address line 2 for the division (optional).
<b>Zip</b>	Select the zip code where the division is located (required).
Extn	Enter the zip extension where the division is located (optional).
<b>Phone 1</b>	Enter the primary phone number for the division (required).
Extn 1	Enter the phone extension for the primary phone number (optional).
Phone 2	Enter the alternate phone number for the division (optional).
Extn 2	Enter the phone extension for the alternate phone number (optional).
<b>Fax 1</b>	Enter the primary fax number for the division (required).
Fax 2	Enter the alternate fax number for the division (optional).

- On the **Department Definition** section, select the record you want to work with and click **Show** in the **Details** column.

The screenshot displays the Oracle FLEXCUBE Lending and Leasing interface. The top header shows the user as 'SUPERUSER' with 'Organization XXX' and 'Division 001'. The left navigation pane includes categories like System, Organization, Companies, Access, Users, Printers, Bank Details, Standard Payees, Check Details, Currency, Currency Pair, and ZipCodes. The main content area is divided into three sections: Organization Definition, Division Definition, and Department Definition. The Department Definition section is active, showing a table of department records. The record for 'ORIGINATION' is selected, and its details are expanded to show fields for Country (UNITED STATES), City (SETME), St (Select...), Address Line 1 (SETME), Address Line 2, Zip (56344), Extn (7255), Phone 1 (123-456-7890), Extn 1, Phone 2, Extn 2, Fax 1 (123-456-7890), and Fax 2. Other department records include 'FUNDING', 'SERVICING', and 'COLLECTIONS'.

**Note:** If you choose, use **Search Criteria** to limit the display of department definition records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- On the **Department Definition** section, enter, view, or edit the following information:

In this field:	Do this:
Select <b>Department</b>	If selected, indicates that this is the current record. Enter the department ID (required). <b>Note:</b> The ID is the unique identifier used internally by Oracle FLEXCUBE Lending and Leasing to represent the department within the division.
<b>Department Name</b>	Enter the department name (required).
<b>Short Name</b>	Enter the short name for the department (required). <b>Note:</b> This is the ID that appears throughout Oracle FLEXCUBE Lending and Leasing to represent this department.
<b>Enabled</b>	Select to enable the department.
<b>Country</b>	Select the country where the department is located (required).
<b>City</b>	Enter the city where the department is located (required).

- State** Select the state where the department is located (required).
- Address Line 1** Enter the address line 1 for the department (required).
- Address Line 2** Enter the address line 2 for the department (optional).
- Zip** Select the zip code where the department is located (required).
- Extn** Enter the zip extension where the department is located (optional).
- Phone 1** Enter the primary phone number for the department (required).
- Extn 1** Enter the phone extension for the primary phone number (optional).
- Phone 2** Enter the alternate phone number for the department (optional).
- Extn 2** Enter the phone extension for the alternate phone number (optional).
- Fax 1** Enter the primary fax number for the department (required).
- Fax 2** Enter the alternate fax number for the department (optional).

10 On the **Display Format** section, select the record you want to work with and click **Show** in the **Details** column.

The screenshot shows the Oracle Flexcube Lending and Leasing interface. The top navigation bar includes the Oracle logo, the product name 'FLEXCUBE Lending and Leasing', and user information: 'User Id SSC Organization XXX Division C-01 Responsibility SUPERUSER'. There are also icons for 'Debug (Off)', 'Audit', and 'Close'.

The left sidebar contains a navigation menu with the following items: System, Users, Organization, Companies, Access, Users, Printers, Bank Details, Standard Payees, Check Details, Currency, Currency Pair, and Zip Codes.

The main content area is divided into several sections:

- Organization**: Contains an 'Organization Definition' table with columns for 'Organization Name', 'Short Name', and 'Enabled'. A 'Show' button is visible next to the first record.
- Division Definition**: Contains a table with columns for 'Division Name', 'Short Name', and 'Enabled'. Multiple 'Show' buttons are visible next to the records.
- Department Definition**: Contains a 'Display Formats' table with columns for 'Format Type', 'Format Sub Type', 'Format', 'Format Mask', 'Format Filler', 'Special Data', and 'Enabled'. A 'Show' button is visible next to the first record.

**Note:** If you choose, use **Search Criteria** to limit the display of department definition records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

11. On the **Display Format** section, enter, view, or edit the following information:

<b>In this field:</b>	<b>Do this:</b>
<b>Format Type</b>	Select the type of format (required).
<b>Format Sub Type</b>	Select the sub type of the format (required) The format sub type will be displayed based on the format type selected.
<b>Format</b>	Select the format (required).
<b>Format Mask</b>	Enter the format mask (optional).
<b>Format Filled</b>	Enter the format filled (optional).
<b>Special Data</b>	Enter the special data, if any (optional).
<b>Enabled</b>	Select to enable the display format.

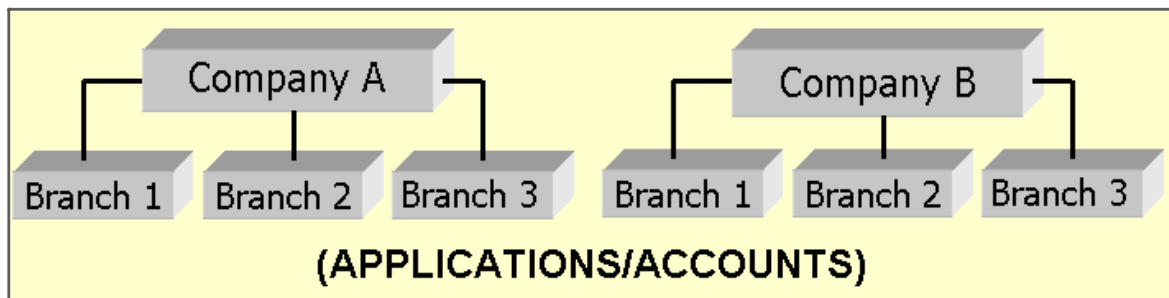
12. Click **Save** on the Organization page

## Companies link (Companies page)

The Companies page records the hierarchical structure of your portfolio companies and their branches. Just as Oracle FLEXCUBE Lending and Leasing uses the Organization page to determine the location of people, it uses the information on the Companies page to determine the location of accounts. In completing the Companies page, there can be more than one company, and each company can have more than one branch.

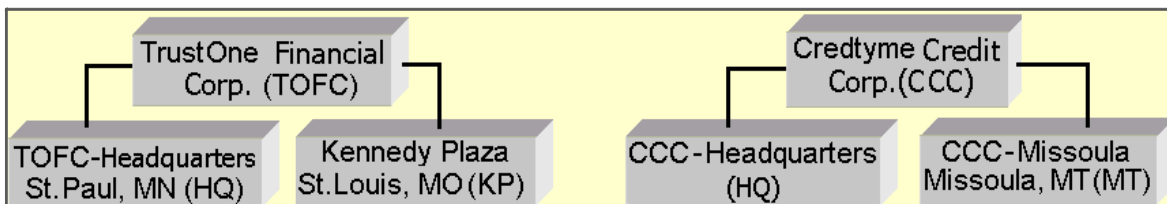
Accounting is performed at the company level. Accounts can be sorted down to the branch level. For this reason, branches are set up to reflect different business practices. You would set up different branches if, for example:

- The General Ledger (GL) differs between branches
- The branches work with different accounts
- There is a difference between branches in terms of the tasks they perform (lease servicing)



As an example of the companies setup, Oracle Corp. might have the following companies and branches defined as:

<b>Company:</b>	C-0001	TrustOne Financial Corp	TOFC
<b>Branch:</b>	CB-01	TOFC - Headquarters	HQ
<b>Branch:</b>	CB-02	Kennedy Plaza	KP
<b>Company:</b>	C-0002	Credtyme Credit Corp	CCC
<b>Branch:</b>	CB-11	CCC - Headquarters	HQ
<b>Branch:</b>	CB-12	CCC - Missoula	MT



**Note:** Oracle FLEXCUBE Lending and Leasing does not limit the number of companies or associated branches with the company you can enter.

**Note:** The Short Name field in the on the Companies page allows you to create the ID that Oracle FLEXCUBE Lending and Leasing will use when referring to the company and branch throughout the system.

**KEY CONCEPT:** Note the difference between the Company page and the Organization page:

- On the **Organization** page, *Oracle FLEXCUBE Lending and Leasing users* belong to an organization, division, and department.
- On the **Companies** page, *credit accounts* belong to a company and branch.

As you can see in the following Access page section, the information on the Organization and Companies pages define the operational hierarchy of your companies in terms of which Oracle FLEXCUBE Lending and Leasing users will have access to which accounts.

### To set up the companies

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Administration** bar link.
- 3 In the Administration window's link bar, click the **User** drop-down link, then click **Companies**.

The screenshot displays the Oracle FLEXCUBE Lending and Leasing interface. At the top, the Oracle logo and 'FLEXCUBE Lending and Leasing' are visible. The user information bar shows 'User Id SSC Organization XXX Division C01 Responsibility SUPERUSER'. The main content area is titled 'Companies' and contains two sections: 'Company Definition' and 'Branch Definition'. Each section has a search bar and 'Add', 'Edit', and 'Cancel' buttons. Below the search bars are tables listing companies and branches with columns for Name, Short Name, Currency, and Enabled.

Select	Details	* Company	* Name	* Short Name	* Currency	Enabled
<input checked="" type="radio"/>	Show	c-0001	SETME	XXX	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	c-0002	SETME	YYY	ALL	<input checked="" type="checkbox"/>

Select	Details	* Branch	* Name	* Short Name	Enabled
<input checked="" type="radio"/>	Show	CB-001	HEAD QUARTERS	HQ	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	CB-002	REGION 1	C01	<input checked="" type="checkbox"/>

The **Companies** page defines entities within your organization that originate and/or service leases.

- 4 In the **Companies** page's **Company Definition** section, select the record you want to work with and click **Show** in the **Details** column.

ORACLE FLEXCUBE Lending and Leasing

User Id SSC Organization XXX Division C01 Responsibility SUPERUSER

Debug (Off) Audit Close

System  
User  
Organization  
Companies  
Access  
Users  
Printers  
Bank Details  
Standard Payees  
Check Details  
Currency  
Currency Pair  
ZipCodes

Companies

Save

Company Definition

Search Criteria Execute Search Add Edit Cancel

Select	Details	Company	Name	Short Name	Currency	Enabled
<input type="radio"/>	Hide	C-0001	SETME	XXX	ALL	<input checked="" type="checkbox"/>

\* Country UNITED STATES  
 \* City SETME  
 \* St Select...  
 Address Line 1 SETME  
 Address Line 2  
 \* Zip 55344  
 Extn 7255  
 \* Phone 1 123-456-7890  
 Extn  
 \* Phone 2  
 Extn 2  
 \* Fax 1 123-456-7890  
 Fax 2  
 \* Tax Id 1234567890  
 \* TCC 1234567890  
 \* Contact SETME  
 \* Coupon Order Code SETME  
 \* HMDA OFFICE OF THE COMPTROLLER OF

Remittance Address

\* Country UNITED STATES  
 City SETME  
 St Select...  
 Remittance Address 1 SETME  
 Remittance Address 2  
 Zip 55344  
 Extn

Show C-0002 SETME XXX ALL

Branch Definition

Search Criteria Execute Search Add Edit Cancel

Select	Details	Branch	Name	Short Name	Enabled
<input type="radio"/>	Show	CB-001	HEAD QUARTERS	HQ	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	CB-002	REGION 1	C01	<input checked="" type="checkbox"/>

**Note:** If you choose, use **Search Criteria** to limit the display of company definition records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 5 In the **Company Definition** section, enter, view, or edit the following information:

**In this field:**

**Do this:**

Select

**Company**

If selected, indicates that this is the current record.

Enter the portfolio company ID. (The ID is the unique identifier used internally by Oracle FLEXCUBE Lending and Leasing to represent the company) (required).

**Name**

Enter the name of the portfolio company (required).

**Short Name**

Enter the short name for the portfolio company (ID displayed to represent the company) (required).

**Currency**

Select the currency of the portfolio company (required).

**Enabled**

Select to enable the portfolio company.

**Country**

Select the country where the portfolio company is located (required).

**City**

Enter the city where the portfolio company is located (required).

**State**

Select the state where the portfolio company is located (required).



<b>Address Line 1</b>	Enter the address line 1 for the portfolio company (required).
Address Line 2	Enter the address line 2 for the portfolio company (optional).
<b>Zip</b>	Select the zip code where the portfolio company is located (required).
Extn	Enter the zip extension where the portfolio company is located (optional).
<b>Phone 1</b>	Enter the primary phone number for the portfolio company (required).
Extn	Enter the phone extension for the primary phone number (optional).
Phone 2	Enter the alternate phone number for the portfolio company (optional).
Extn 2	Enter the phone extension for the alternate phone number (optional).
<b>Fax 1</b>	Enter the primary fax number for the portfolio company (required).
Fax 2	Enter the alternate fax number for the portfolio company (optional).
<b>Tax Id</b>	Enter the tax identification number for the portfolio company (required).
<b>TCC</b>	Enter the transmitter control code for the portfolio company (1098 Electronic Filing) (required).
<b>Contact</b>	Enter the contact information about the portfolio company (required).
<b>Coupon Order Code</b>	If you are using coupons, enter the coupon order code to be used by a third party printing the coupons for billing statements (required).
<b>HMDA</b>	Select the HMDA agency (Home Mortgage Disclosure Act reporting agency for the company) (required).

Remittance Address section

<b>Country</b>	Select the remittance address country (required).
<b>City</b>	Enter the remittance address city (required).
<b>St</b>	Select the remittance address state (required).
<b>Remittance Address 1</b>	Enter the remittance address line 1, which may be different from the company address. This address is included as the remittance address on statements (required).
Remittance Address 2	Enter the remittance address line 2 (optional).
<b>Zip</b>	Select the zip code (required)
Extn	Enter the remittance address zip extension (optional).

- 6 On the **Branch Definition** section, select the record you want to work with and click **Show** in the **Details** column.

**ORACLE FLEXCUBE Lending and Leasing**

User Id SSC Organization XXX Division C01 Responsibility SUPERUSER

Debug (Off) Audit Close

**Companies**

Company Definition

Select	Details	* Company	* Name	* Short Name	* Currency	Enabled
<input type="radio"/>	Show	c-0001	SETME	XXX	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	c-0002	SETME	YYY	ALL	<input checked="" type="checkbox"/>

Branch Definition

Select	Details	* Branch	* Name	* Short Name	Enabled
<input type="radio"/>	Hide	CB-001	HEAD QUARTERS	HQ	<input checked="" type="checkbox"/>
		* Country	UNITED STATES	* Phone 1	1234-356-7890
		* City	SETME	Extn 1	
		* St	Select...	* Phone 2	
		Address Line 1	SETME	Extn 2	
		Address Line 2		* Fax 1	1234-356-7890
		* Zip	55344	Fax 2	
		Zip Extn	7255		
<input type="radio"/>	Show	CB-002	REGION 1	C01	<input checked="" type="checkbox"/>

**Note:** If you choose, use **Search Criteria** to limit the display of company definition records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

7 On the **Branch Definition** section, enter, view, or edit the following information:

In this field:	Do this:
Select	If selected, indicates that this is the current record.
<b>Branch</b>	Enter the portfolio branch id. (The ID is the unique identifier used internally by Oracle FLEXCUBE Lending and Leasing to represent the branch within your company) (required).
<b>Name</b>	Enter the name of the portfolio branch (required).
<b>Short Name</b>	Enter the short name for the portfolio branch (ID displayed to represent the branch) (required).
<b>Enabled</b>	Select to enable the portfolio branch.
<b>Country</b>	Select the country (required).
<b>City</b>	Enter the city where the portfolio branch is located (required).
<b>St</b>	Select the state (required).
<b>Address Line 1</b>	Enter the address line 1 for the portfolio branch (optional).
Address Line 2	Enter the address line 2 for the portfolio branch (optional).
<b>Zip</b>	Select the zip code where the portfolio branch is located (required).
Zip Extn	Enter the zip extension where the portfolio branch is located (optional).

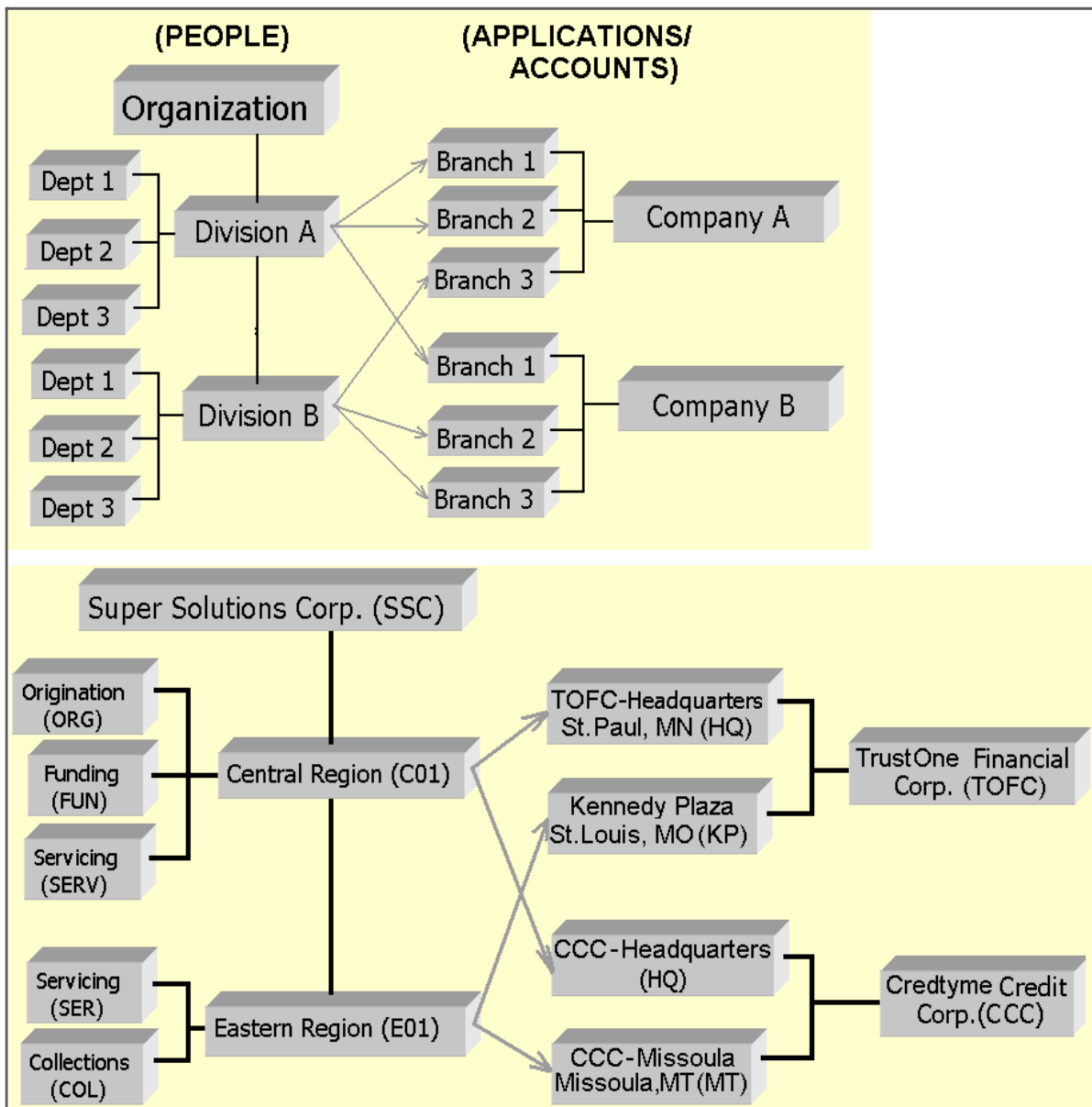
<b>Phone 1</b>	Enter the primary phone number for the portfolio branch (required).
Extn 1	Enter the phone extension for the primary phone number (optional).
Phone 2	Enter the alternate phone number for the portfolio branch (optional).
Extn 2	Enter the phone extension for the alternate phone number (optional).
<b>Fax 1</b>	Enter the primary fax number for the portfolio branch (required).
Fax 2	Enter the alternate fax number for the portfolio branch (optional).

- 8 Click **Save** on the Companies page.

## Access link > Data link (Access Grid page)

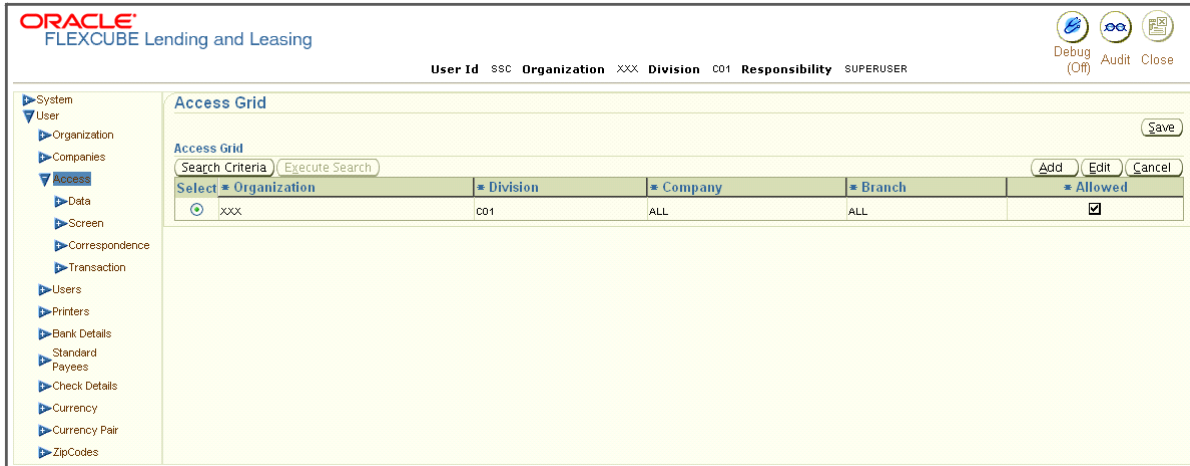
Using the organizations, divisions, companies, and branches created on the Organization and Companies pages, Oracle FLEXCUBE Lending and Leasing allows you to control which users have access to which accounts. The Access page is where you define which organization/division (Oracle FLEXCUBE Lending and Leasing users) can gain access to which company/branch (accounts) locations.

Normally, for each division within the one organization, you would define a record with Company value of ALL and a Branch value of ALL, then select the Allowed box. You then define other records for the same Organization and Division for other Company and Branch combinations with the Allowed box cleared to restrict access.



## To set up the access

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Administration** bar link.
- 3 In the Administration window's link bar, click the **User** drop-down link, then click **Access**.
- 4 Click the **Access** drop-down link, then click **Data**.



- 5 In the **Access Grid** section, select the record you want to work with.  
**Note:** If you choose, use **Search Criteria** to limit the display of access grid records.
  - If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 6 In the **Access Grid** section, enter, view, or edit the following information:

In this field:	Do this:
<b>Organization</b>	Select the organization for which you are defining access privileges (required).
<b>Division</b>	Select the division within the organization for which you are defining Access privileges (required).
<b>Company</b>	Select the portfolio company to which you are defining access privileges for the organization and division specified (required).
<b>Branch</b>	Select the portfolio branch of the company to which you are defining access privileges for the organization and division specified (required).
<b>Allowed</b>	Select to indicate whether access to the data pertaining to the company and branch is allowed for the organization and division specified.

- 7 Click **Save** on the Access Grid page.

## Access link > Screen link

### To set up the screen security

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Administration** bar link.
- 3 In the Administration window's link bar, click the **User** drop-down link, then click **Access**.
- 4 Click the **Access** drop-down link, then click **Screen**.

ORACLE FLEXCUBE Lending and Leasing

User Id SSC Organization XXX Division C01 Responsibility SUPERUSER

Debug (Off) Audit Close

System Security

User

Organization

Companies

Access

Data

Screen

Correspondence

Transaction

Users

Printers

Bank Details

Standard Payees

Check Details

Currency

Currency Pair

ZipCodes

Screen Security

Save

Security Super Group

Previous 1-3 of 8 Next 3

Select Super Group

COLLECTIONS

INTERFACES

LENDING

Security Access Definition

Search Criteria (Execute Search) Edit Cancel

Select	Access Code	Description	Type	System Defined	Enabled
<input checked="" type="radio"/>	COLLECTION.MENUBAR.COLLECTION	COLLECTIONS MENUBAR LINK	CUSTOMER SERVICE	<input type="radio"/> Yes / <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	COLLECTION.MENUBAR.BANKRUPTCY	BANKRUPTCY MENUBAR LINK	CUSTOMER SERVICE	<input type="radio"/> Yes / <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	COLLECTION.MENUBAR.REPO	REPOSSESSION FORECLOSURE MENUBAR LINK	CUSTOMER SERVICE	<input type="radio"/> Yes / <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	COLLECTION.MENUBAR.DEFICIENCY	DEFICIENCY MENUBAR LINK	CUSTOMER SERVICE	<input type="radio"/> Yes / <input type="radio"/> No	<input checked="" type="checkbox"/>

Security User Access Details

Search Criteria (Execute Search) Add Edit Cancel

Select	Access Type	Access Value	Allowed	System Defined
<input checked="" type="radio"/>	RESPONSIBILITY	ALL	<input type="radio"/> Yes / <input type="radio"/> No	<input type="radio"/> Yes / <input checked="" type="radio"/> No

- 5 In the **Security Screen** page's **Security Super Group** section, select the super group you want to work with.
- 6 In the **Security Access Definition** section, select the record you want to work with.
 

**Note:** If you choose, use **Search Criteria** to limit the display of security access definition records.

  - If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 7 In the **Security Access Definition** section, enter, view, or edit the following information:

#### In this field:

Select  
Access Code  
Description  
Type  
  
System Defined

#### Do this:

If selected, indicates that this is the current record.  
View the access code (display only).  
Enter the description of the access code (optional).  
Enter or view the type of security access definition (optional).  
If Yes is selected, the security access definition entry is system defined.  
If No is selected, the security access definition entry is manually defined.

Enabled If selected, indicates the security access definition entry is enabled.

- 8 In the **Security User Access Details** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of security user access definition records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 9 In the **Security User Access Details** section, enter, view, or edit the following information:

<b>In this field:</b>	<b>Do this:</b>
<b>Access Type</b>	Select the access type of the user who will have access to this screen (required).
<b>Active Value</b>	Select the active value of the user who will have access to this screen (required).
Allowed	Select Yes to allow access to this screen for this user. Select No to deny access to this screen for this user.
System Defined Yes/No	If Yes is selected, the screen user access definition entry is system defined. If No is selected, the screen user access definition entry is manually defined.

- 10 Click **Save** on the Screen Security page.

## Access link > Correspondence link

The Correspondence page allows you to restrict access to different correspondence commands on the Letters menu, thus restricting your ability to generate certain correspondence.

If you do not have the responsibility to create to type of correspondence, the corresponding command on the Letters menu is unavailable (dimmed).

### To set up the correspondence

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Administration** bar link.
- 3 In the Administration window's link bar, click the **User** drop-down link, then click **Access**.
- 4 Click the **Access** drop-down link, then click **Correspondence**.

The screenshot shows the Oracle FLEXCUBE Lending and Leasing interface. The top navigation bar includes 'User Id SSC Organization XXX Division 001 Responsibility SUPERUSER'. The left sidebar shows a tree view with 'Correspondence' selected. The main content area is titled 'Correspondence' and contains two sections:

**Correspondence Codes**

Select	Code	Description	Enabled
<input type="radio"/>	CBK_01	01 BANKRUPTCY SET	<input checked="" type="checkbox"/>
<input type="radio"/>	CCO_01	01 COLLECTION SET	<input checked="" type="checkbox"/>
<input type="radio"/>	CCS_01	01 CUSTOMER SERVICE SET	<input checked="" type="checkbox"/>

**Correspondence User Access Definition**

Select	Access Type	Access Value	Allowed	System Defined
<input type="radio"/>	RESPONSIBILITY	ALL	<input type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input type="radio"/> No

- 5 In the **Correspondence** page's **Correspondence Codes** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of correspondence codes records.

- If you are changing an existing record, click **Edit**.
- 6 In the **Correspondence Codes** section, enter, view, or edit the following information:

In this field:	Do this:
Select Code	If selected, indicates that this is the current record. Search for and view the correspondence code name you want to work with (display only).
Description	View the description for the correspondence code (display only).
Enabled	If selected, indicates the selected correspondence code entry is enabled.



- 7 In the **Correspondence User Access Definition** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of correspondence user access definition records.

- If you are changing an existing record, click **Edit**.
- 8 In the **Correspondence Codes** section, enter, view, or edit the following information:

<b>In this field:</b>	<b>Do this:</b>
Select	If selected, indicates that this is the current record.
<b>Access Type</b>	Enter the access grid function type (required).
<b>Access Value</b>	Enter the access function grid value (required).
Allowed	Select Yes to allow access or No to restrict access to the entry based on the access type and value.
System Defined Yes/No	If Yes is selected, the correspondence user access definition entry is system defined. If No is selected, the correspondence user access definition entry is manually defined.

- 9 Click **Save** on the Correspondence page.

## Access link > Transaction link

The Transaction page allows you to restrict access to the following types of monetary and nonmonetary transactions:

- ACCOUNT MONETARY TXN
- ACCOUNT NON MONETARY TXN
- PRODUCER MONETARY TXN
- ACCOUNT CONDITION TXN
- SECURITIZATION TXN
- ESCROW MONETARY TRANSACTIONS
- ESCROW NON MONETARY TRANSACTIONS
- FEE ASSESSMENTS
- ESCROW ANALYSIS AND DISBURSEMENTS

### To set up the transaction

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Administration** bar link.
- 3 In the Administration window's link bar, click the **User** drop-down link, then click **Access**.
- 4 Click the **Access** drop-down link, then click **Transaction**.

The screenshot shows the Oracle FLEXCUBE Lending and Leasing Administration window. The user is logged in as SUPERUSER. The left navigation pane shows the 'Transaction' link selected under the 'Access' menu. The main content area displays the 'Transaction' setup page with the following sections:

**Transaction Super Group**

Search Criteria: [ ] Execute Search

Navigation: Previous 1-3 of 9 Next 3

Select	* Super Group
<input checked="" type="radio"/>	FEE ASSESSMENTS
<input type="radio"/>	PRODUCER MONETARY TXN
<input type="radio"/>	SECURITIZATION TXN

**Transaction Codes**

Search Criteria: [ ] Execute Search

Buttons: Edit Cancel

Select	* Code	* Description	Authorize	* Enabled
<input checked="" type="radio"/>	FEE_FEXT	EXTENSION FEE ASSESSMENTS	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	FEE_FLC	LATE CHARGE ASSESSMENTS	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	FEE_FMEM	MEMBERSHIP FEE ASSESSMENTS	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	FEE_FOVR	OVER LIMIT FEE ASSESSMENTS	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	FEE_FPOF	PAYOFF FEE ASSESSMENTS	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	FEE_FPPP	PRE PAYMENT PENALTY FEE ASSESSMENTS	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	FEE_NSF	NSF FEE ASSESSMENTS	<input type="checkbox"/>	<input type="checkbox"/>

**Transaction User Access Definition**

Search Criteria: [ ] Execute Search

Buttons: Add Edit Cancel

Select	* Access Type	* Access Value	* Allowed	* System Defined
<input checked="" type="radio"/>	ACCOUNT CONDITION	ALL	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No
<input type="radio"/>	ACCOUNT CONDITION	BANKRUPTCY	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No

- 5 In the **Transaction** page's **Transaction Super Group** section, select the super group you want to work with.

- 6 In the **Transaction Codes** section, select the record you want to work with.  
**Note:** If you choose, use **Search Criteria** to limit the display of transaction code records.

- If you are changing an existing record, click **Edit**.

- 7 In the **Transaction Codes** section, view or edit the following information:

In this field:	Do this:
Select Code	If selected, indicates that this is the current record. Search for and view the transaction code you want to work with (display only).
Description Authorize	View the description for the transaction (display only). Select if you want the transaction to be verified by a second Oracle FLEXCUBE Lending and Leasing user on the Transaction Authorization form's Authorization page. In the Transaction User Access Definition section, use the Access Type to define the user type the authorization restriction applies to when entering the transaction. <b>Note:</b> If the Authorization check box is cleared, the existing transaction posting process on the Maintenance link on the Customer Service window will apply; the transaction will be posted and the authorization process is bypassed. For more information, please see the <b>Transaction Authorization (Maker-Checker)</b> chapter in the <b>Oracle FLEXCUBE Lending and Leasing User Guide</b> .
Enabled	If selected, indicates the transaction codes entry is enabled.

- 8 In the **Transaction User Access Definition** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of transaction user access definition records.

- If you are changing an existing record, click **Edit**.

- 9 In the **Transaction User Access Definition** section, view or edit the following information:

In this field:	Do this:
Select <b>Access Type</b> <b>Access Value</b>	If selected, indicates that this is the current record. Enter the access grid function type (required). Enter the access function grid value (required).
Allowed	Select Yes to allow access or No to restrict access to the entry in the Transaction Codes section based on the access type and value.
System Defined	If Yes is selected, the transaction user access definition entry is system defined. If No is selected, the transaction user access definition entry is manually defined.

- 10 Click **Save** on the Transaction page.

## Users link (Users page)

The Users page allows you to create and set up each Oracle FLEXCUBE Lending and Leasing user. In the User Definition section, you can assign a user an identification name and password to log on to Oracle FLEXCUBE Lending and Leasing. You can also assign the organization, division, and department where each user is located. Additional fields allow you to record information for contacting the user. You can also define the time frame within which a user has access to the system to ensure compliance to the company's schedule. This is a very useful feature to prevent logins during scheduled maintenance.

The Responsibility field records the job function of the user and defines the level of access that user has within the system; in particular:

- What menu items does the user have access to?
- What transactions can the user perform on the Maintenance page on the Customer Service window?

**Note:** The Oracle FLEXCUBE Lending and Leasing SUPERUSER responsibility grants access to the entire Oracle FLEXCUBE Lending and Leasing system. Please give careful consideration to the number and type of users who receive this responsibility.

### To set up the users

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Administration** bar link.
- 3 In the Administration window's link bar, click the **User** drop-down link, then click **Users**.

The screenshot displays the Oracle FLEXCUBE Lending and Leasing interface. At the top, the Oracle logo and 'FLEXCUBE Lending and Leasing' are visible. Below the logo, the user's current session information is shown: 'User Id SSC Organization XXX Division C01 Responsibility SUPERUSER'. There are also icons for 'Debug (Off)', 'Audit', and 'Close'. On the left side, there is a navigation menu with options like System, User, Organization, Companies, Access, Data, Screen, Correspondence, Transaction, Printers, Bank Details, Standard Payees, Check Details, Currency, Currency Pair, and ZipCodes. The main area is titled 'Users' and contains a 'User Definition' section. This section has a search bar with 'Search Criteria' and 'Execute Search' buttons, and 'Add', 'Edit', and 'Cancel' buttons. Below this is a table with the following columns: 'Select', 'Details', 'User Id', 'Organization', 'Division', 'Department', 'Start Dt', 'End Dt', 'System Defined', and 'Enabled'. The table contains 17 rows of user data.

Select	Details	User Id	Organization	Division	Department	Start Dt	End Dt	System Defined	Enabled
<input checked="" type="radio"/>	Show	ALEX	Select...	Select...	Select...	06/09/2009	06/09/2009	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	BALA	XXX	C01	Select...	06/09/2009	06/09/2009	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	BATCH	XXX	C01	Select...	01/01/1800	12/31/9999	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	DEMOCOLL	XXX	C01	Select...	01/01/1800	12/31/9999	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	DEMOSUPR	XXX	C01	Select...	01/01/1800	12/31/9999	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	DEMOUNDW	XXX	C01	Select...	01/01/1800	12/31/9999	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	DWIDESH	XXX	C01	Select...	06/09/2009	06/09/2009	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	EVENT	XXX	C01	Select...	01/01/1800	12/31/9999	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	RAJESH	XXX	C01	Select...	06/09/2009	06/09/2009	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	SALES AGENT	XXX	C01	ORG	01/01/1800	01/01/4000	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	SSC	XXX	C01	Select...	01/01/1800	12/31/9999	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	SUCHARITHA	XXX	C01	ORG	01/01/1800	01/01/9999	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	SUJAY	XXX	C01	ORG	01/01/2000	01/01/4000	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	UMA1	XXX	C01	ORG	06/09/2009	06/09/4000	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	VINAY	XXX	C01	ORG	06/11/2009	06/30/2011	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>

- 4 In the Users page's User Definition section, select the record you want to work with and click **Show** in the **Details** column.

**ORACLE FLEXCUBE Lending and Leasing**

User Id SSC Organization XXX Division C01 Responsibility SUPERUSER

System Defined: Yes No Enabled:

**Users**

User Definition

Search Criteria Execute Search Add Edit Cancel

Select	Details	User Id	Organization	Division	Department	Start Dt	End Dt	System Defined	Enabled
<input type="radio"/>	Show	ALEX	Select...	Select...	Select...	06/09/2009	06/09/2009	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	BALA	XXX	C01	Select...	06/09/2009	06/09/2009	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Hide	BATCH	XXX	C01	Select...	01/01/1800	12/31/9999	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	DEMOCOLL	XXX	C01	Select...	01/01/1800	12/31/9999	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	DEMOSUPR	XXX	C01	Select...	01/01/1800	12/31/9999	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	DEMOUNDW	XXX	C01	Select...	01/01/1800	12/31/9999	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	DWIDESH	XXX	C01	Select...	06/09/2009	06/09/2009	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>

**User Definition Form:**

- \* First Name: BATCH
- MI: \_\_\_\_\_
- \* Last Name: USER
- \* Responsibility: NO RESPONSIBILITY
- \* Password: \_\_\_\_\_
- \* Phone 1: 123-456-7890
- Extn 1: \_\_\_\_\_
- Phone 2: \_\_\_\_\_
- Extn 2: \_\_\_\_\_
- \* Fax 1: 123-456-7890
- Fax 2: \_\_\_\_\_
- Replacement User: Select...
- Dt: 12/31/9999
- \* Type: EMPLOYEE
- \* Reference #: 0
- Email: \_\_\_\_\_
- \* Default Language: ENGLISH

**Note:** If you choose, use **Search Criteria** to limit the display of user definition records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 5 In the **User Definition** section, enter, view, or edit the following information:

**In this field:**

**Do this:**

**Select**

If selected, indicates that this is the current record.

**User Id**

Enter the user id. **Note:** This field is a unique indicator and cannot be updated, edited, or deleted once saved (required).

**Organization**

Select the organization to which the user belongs (required).

**Division**

Select the division to which the user belongs (required).

**Department**

Select the department to which the user belongs (required).

**Start Dt**

Enter the start date for the user (required).

**End Dt**

Enter the end date for the user (required).

**System Defined**

If Yes is selected, the entry is system defined. System defined entries cannot be modified.

If No is selected, the entry is not system defined and it can be modified.

**Enabled**

Select to enable the user.

**First Name**

Enter the first name of the user (required).

**MI**

Enter the middle initial of the user (optional).

**Last Name**

Enter the last name of the user (required).

**Responsibility**

Select the responsibility for the user (required).

**Note:** A new user responsibility (role) is added. The users mapped to this responsibility can only view the screens.

<b>Password</b>	Enter the password (required).
<b>Phone 1</b>	Enter the user's primary phone number (required).
<b>Extn 1</b>	Enter the phone extension for the primary phone number (optional).
<b>Phone 2</b>	Enter the user's alternate phone number (optional).
<b>Extn 2</b>	Enter the phone extension for the alternate phone number (optional).
<b>Fax 1</b>	Enter the user's primary fax number (required).
<b>Fax 2</b>	Enter the user's alternate fax number (optional).
<b>Replacement User*</b>	Select the user id of the replacement user (optional).
<b>Dt*</b>	Enter the date from when the replacement is effective (optional).
	<b>*Note:</b> These two fields allow you to create a replacement user for the current user. This is particularly useful when a new employee assumes the duties of a former. By completing the Replacement User and Replacement Dt field, Oracle FLEXCUBE Lending and Leasing recognizes the replacement user as the current user on the effective date. For more information, see the following section, <b>Replacement Users</b> .
<b>Type</b>	Select the user type (required).
<b>Reference #</b>	Enter the reference number for the user (optional).
<b>Email</b>	Enter user's email address (optional).
Default language	Select the default language (required).

- 6 Click **Save** on the Users page.

## Replacement users

By completing the **Replacement User** and **Replacement Dt** fields on the Users page, you can replace an existing user with a new user. Oracle FLEXCUBE Lending and Leasing assigns all responsibilities of the original Oracle FLEXCUBE Lending and Leasing user to the new user as of the date of the replacement.

The **Replacement User** and **Replacement Dt** fields allow you to designate a replacement for the current user in the User ID field. When you complete the **Replacement User** and **Replacement Dt** fields, save your entry, and then enable the record, Oracle FLEXCUBE Lending and Leasing replaces the original user. Oracle FLEXCUBE Lending and Leasing changes the **End Dt** field to the date when the original user was replaced (the same date in the Dt field).

In the example below, User Id BATCH is the existing user replaced with Replacement User BATCH USER, effective as of 02/04/2008.

ORACLE FLEXCUBE Lending and Leasing

User Id SSC Organization XXX Division C01 Responsibility SUPERUSER

Debug (Off) Audit Close

System

User

- Organization
- Companies
- Access
- Users**
- Printers
- Bank Details
- Standard Payees
- Check Details
- Currency
- Currency Pair
- ZipCodes

Users

Save

User Definition

Search Criteria Execute Search Add Edit Cancel

Select	Details	* User Id	* Organization	* Division	* Department	* Start Dt	* End Dt	System Defined	Enabled
<input checked="" type="radio"/>	Show	ALEX	Select...	Select...	Select...	06/09/2009	06/09/2009	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	BALA	XXX	C01	Select...	06/09/2009	06/09/2009	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Hide	BATCH	XXX	C01	Select...	01/01/1800	12/31/9999	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>

\* First Name BATCH

MI

\* Last Name USER

\* Responsibility NO RESPONSIBILITY

\* Password

\* Phone 1 123-456-7890

Extn 1

Phone 2

Extn 2

\* Fax 1 123-456-7890

Fax 2

Replacement User Select...

Dt 12/31/9999

\* Type EMPLOYEE

\* Reference # 0

Email

\* Default Language ENGLISH

<input type="radio"/>	Show	DEMOCOLL	XXX	C01	Select...	01/01/1800	12/31/9999	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	DEMOSUPR	XXX	C01	Select...	01/01/1800	12/31/9999	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	DEMOUNDW	XXX	C01	Select...	01/01/1800	12/31/9999	<input type="radio"/> Yes <input checked="" type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	DWIDESH	XXX	C01	Select...	06/09/2009	06/09/2009	<input type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>

Oracle FLEXCUBE Lending and Leasing assigns the queues of the original user to only those replacement users who have the same user responsibilities (or Super User responsibility) as set in Oracle FLEXCUBE Lending and Leasing.

Oracle FLEXCUBE Lending and Leasing updates the following when replacing users:

- 1 Oracle FLEXCUBE Lending and Leasing assigns all applications in the replaced user's underwriting queue with the status NEW to the replacement user's queue.
- 2 Oracle FLEXCUBE Lending and Leasing assigns all applications in the replaced user's funding queue with a status other than FUNDED to the replacement user's queue. Oracle FLEXCUBE Lending and Leasing currently stores the collector name in the back end tables, which are updated with the replacement users ID in the case of the replacement of any user.
- 3 Oracle FLEXCUBE Lending and Leasing also updates the Producer Management page with the replacement user in the **Underwriter** and **Collector** fields. Oracle FLEXCUBE Lending and Leasing assigns all applications routed to the original user to the replacement user. This also includes any future applications for the replaced user.

ORACLE FLEXCUBE Lending and Leasing

User Id SSC Organization XXX Division C01 Responsibility SUPERUSER

Debug (Off) Audit Close

Producer Management

Producers

Select	Details	Producer #	Old Producer #	Name	Company	Branch	Start Dt	End Dt	Enabled
<input checked="" type="radio"/>	Hide	CA-00002	CA-00002	RANDYS AUTO SALES	XXX	HQ	05/09/1991	12/31/4000	<input checked="" type="checkbox"/>
	<ul style="list-style-type: none"> <li>* Contact JACK</li> <li>* Group GROUP 1</li> <li>* Type DEALER</li> <li>* Status ACTIVE</li> <li>* Sales Agent Set...</li> <li>* Underwriter DEMOUNDW</li> <li>* Fed Tax # XXXXX5979</li> <li>* Collector DEMOCOLL</li> <li>* Country UNITED STATES</li> <li>* City ONTARIO</li> <li>* State CALIFORNIA</li> <li>* Address Line 1 10993 SOUTH CENTRAL AVENUE</li> <li>* Address Line 2</li> <li>* Zip 91762</li> <li>* Zip Extn</li> <li>* Phone1 909-591-4116</li> <li>* Extn1</li> <li>* Phone2</li> <li>* Extn2</li> <li>* Fax Prefix1 11 DIGIT</li> <li>* Fax1 909-485-9402</li> <li>* Fax Prefix2 Select...</li> <li>* Fax2</li> <li>* Email</li> </ul>								
<input type="radio"/>	Show	CA-00003	CA-00003	ACE HEADQUARTERS INC	XXX	HQ	05/09/1991	12/31/4000	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	CA-00004	CA-00004	VOLKSWAGEN OF WOODLAND HIL	XXX	HQ	05/09/1991	12/31/4000	<input checked="" type="checkbox"/>

Payment Details Compensation Subvention Transactions Tracking Attributes Statements Contacts Comments Summary

Producer Payment Details

- \* Pmt Mode ACH
- \* Bank BANK OF ONTARIO
- \* Start Dt 5/9/1991
- \* Routing # 022013292
- \* Account Type CHECKING
- \* Account # XXXXXX1622
- \* Disbursement Currency Select...

- Oracle FLEXCUBE Lending and Leasing automatically updates the **Collector ID** field in all accounts to the replacement user and routes all accounts assigned to the original user to the replacement user. **Note:** Oracle FLEXCUBE Lending and Leasing will not update the replacement user ID for accounts that are closed.



**ORACLE FLEXCUBE Lending and Leasing**

User Id SSC Organization XXX Division 001 Responsibility SUPERUSER

Queue: Select... [Nx] Auto Run [ ]

Acc # 20060200010255 or SSN [ ]

Submit

Account(s)  Current  Show All  Group Follow-up

Select	Company	Branch	Account #	Product	Currency	Payoff Amt	Amount Due	Status	Oldest Due Dt
<input checked="" type="radio"/>	YYY	HQ	20060200010255	LOAN HE	USD	\$10,000.00	\$0.00	ACTIVE	07/26/2009

Customer(s)

Select	Details	Customer Id	Name	Type	Language
<input checked="" type="radio"/>	Show	3013	STEVEN A JONES	PRIMARY	ENGLISH
<input type="radio"/>	Show	3014	JENNIFER B JONES	SPOUSE	ENGLISH

Account Details

Dues			Delinquency Information						
	Due Date	Amt	Late	30	60	90	120	150	180
Delq Due	\$0.00	1	\$0.00	0	0	0	0	0	0
LC Due	\$0.00	2	\$0.00						
NSF Due	\$0.00	3	\$0.00						
Other Due	\$0.00	4	\$0.00						
Total Due	\$0.00	5	\$0.00						

Today's PayOff \$10,000.00 Oldest Due Dt 07/26/2009

Delinquency Information	
BP(Life)	0 Days -1,282
NSF(Life)	0 Category <b>Collector</b> BALA
BP(Year)	0
NSF(Year)	0

Activities

Active Dt	Effective Dt
02/10/2008	02/10/2008

Last Activity Dt 02/10/2008 Current Pmt \$410.88  
 Due Day 26 Last Bill Amt \$0.00  
 Last Pmt Dt Last Pmt Amt \$0.00  
 Customer Grade Customer Score 0  
 App # 201 Behavior Score 0  
 PaidOff Dt Military Duty ChargeOff Dt

PDC Details

PDC Ind  PDC Security Ind  PDC End Dt

Promises

Promise Amt	Promise Dt	Taken By	Taken Dt	Collected Amt	Broken	Cancelled
No rows yet.						

- On the queue setup Customer Service page's Responsibilities sub page, the record for the original user will be disabled and a new record will be created for the replacement user. If the replacement user already exists in the setup, Oracle FLEXCUBE Lending and Leasing will not create a new record. Oracle FLEXCUBE Lending and Leasing updates the user ID and routes all accounts that were assigned to the original user, based on the account condition, to the replacement user.

- ▶ Queues Setup
- ▶ Origination
- ▶ Customer Service

Customer Service Queues

Check Criteria Update Queue Un-Assigned

Save

Customer Service

Search Criteria Execute Search

Add Edit Cancel

Previous 1-10 of 29 Next 10

Select	* Queue Name	* Queue Description	* Account Condition	* Priority	* Company	* Branch	* Hard Assigned	* Enabled
<input checked="" type="radio"/>	DELQ_DAYS_30+	DELINQUENCY QUEUE: DAYS MORE THAN 30	DELINQUENT	1	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	ZYX325	ZYX325_TEST	LEGAL ACTION	1	PFR	HQ	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	DELQ_DAYS_30_60	DELINQUENCY QUEUE BETWEEN 30 AND 60	DELINQUENT	1	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	AATEST	AATEST	BANKRUPTCY	1	PFR	HQ	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	TEST101	TEST101	DELINQUENT	1	PFR	HQ	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	CLOSURE_TEST	CLOSURE	LEGAL ACTION	1	PFR	HQ	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	ABCD	ABCDTEST	REPOSSESSION	1	PFR	HQ	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	LPQ_TEST1	LPQ_TEST1	SCHEDULE FOR CHARGE OFF	1	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	RENEWAL_PDC	REMINDER FOR RENEWAL OF EXHAUSTED PDC	PENDING PDC	1	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	TIP	PAYOFF/TERMINATION IN PROGRESS QUEUE	PAYOFF/TERMINATION IN PROGRESS	1	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Previous 1-10 of 29 Next 10

Selection Criteria Sort Responsibilities and Users Node Assignments

Responsibilities

Un-Assigned

Search Criteria Execute Search

Add Edit Cancel

Select	* Responsibility	Enabled
<input checked="" type="radio"/>	COLLECTOR	<input checked="" type="checkbox"/>
<input type="radio"/>	COLLECTOR MANAGER	<input checked="" type="checkbox"/>
<input type="radio"/>	COLLECTOR SUPERVISOR	<input checked="" type="checkbox"/>
<input type="radio"/>	SUPERUSER	<input checked="" type="checkbox"/>

Users

Un-Assigned

Search Criteria Execute Search

Add Edit Cancel

Select	* User	Name	* Assigned	* Hard Assigned	* Enabled
<input checked="" type="radio"/>	DEMOCOLL	DEMO COLLECTOR	0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	KALI	KALIDASAN R	0	<input type="checkbox"/>	<input checked="" type="checkbox"/>

## Enhanced password protection

Customer data is always vulnerable when passwords are simple enough for hackers to guess. This can happen in the absence of strict password rules. Oracle FLEXCUBE Lending and Leasing supports flexible and more secured password rules with a set of additional organizational level password parameters. Setting all password parameters to Y enforces the strictest password complexity.

Select	Parameter	Description	Parameter Value	Org	Div	Responsibility	Enabled
<input checked="" type="radio"/>	MAX_PASSWORD_HISTORY_CHECK	SET THE NUMBER TO RESTRICT PASSWORD REPETITION FOR LAST 'N' TIME(S)	0	ALL	ALL	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	UCS_GROUP_FOLLOWUP_DAYS	DAYS TO CONSIDER FOR GROUP FOLLOW-UP, WHEN NEXT FOLLOW-UP DATE IS IN FUTURE	10	ALL	ALL	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	UCS_REVIEW_QUEUE_ALLOWED	REVIEW QUEUE ALLOWED WITHOUT ENTERING CALL/ACTIVITIES	YES	ALL	ALL	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	UIX_APP_VIEW_ALL_APPS	VIEW ALL APPLICATIONS	YES	ALL	ALL	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	UIX_HIDE_RESTRICTED_DATA	HIDE RESTRICTED DATE (FOR EXAMPLE SSN#)	YES	ALL	ALL	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	UIX_SMTP_SERVER	EMAIL SERVER FOR USER INTERFACE	SETME	ALL	ALL	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	UIX_VIEW_SECURED_ACCOUNTS	VIEW SECURED ACCOUNTS	YES	ALL	ALL	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	UIX_VIEW_SECURED_APPLICATION	VIEW SECURED APPLICATION	YES	ALL	ALL	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	ULG_DAY_END	USER LOGIN DAY END HOUR	24	ALL	ALL	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	ULG_DAY_START	USER LOGIN DAY START HOUR	0	ALL	ALL	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	ULG_FAILED_LOGIN_TRIALS_MAX	USER LOGIN MAXIMUM FAILED LOGIN TRIALS BEFORE DISABLING USER CODE	999999999999	ALL	ALL	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	ULG_INACTIVITY_DAYS_MAX	USER LOGIN MAXIMUM INACTIVITY DAYS BEFORE DISABLING USER CODE	999999999999	ALL	ALL	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	ULG_PWD_CASE_SENSITIVE_REQ	PASSWORD SHOULD BE CASE SENSITIVE (Y/N) (SET NO TO STORE PASSWORD IN UPPERCASE)	NO	ALL	ALL	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	ULG_PWD_CHANGE_DAYS_ACTUAL	USER LOGIN FORCED PASSWORD CHANGE DAYS	999999999999	ALL	ALL	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	ULG_PWD_CHANGE_DAYS_PROMPT	USER LOGIN PROMPT PASSWORD CHANGE DAYS	5	ALL	ALL	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	ULG_PWD_LENGTH_MIN	USER LOGIN MINIMUM PASSWORD LENGTH	5	ALL	ALL	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	ULG_PWD_LOWER_CHAR_REQ	PASSWORD MUST HAVE AT LEAST ONE LOWERCASE CHARACTER (YES/NO)	NO	ALL	ALL	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	ULG_PWD_NBR_REQ	PASSWORD MUST HAVE AT LEAST ONE NUMERIC CHARACTER (0-9) (YES/NO)	NO	ALL	ALL	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	ULG_PWD_SPECIAL_CHAR_REQ	PASSWORD MUST HAVE AT LEAST ONE SPECIAL CHARACTER (\$#@ ETC) (YES/NO)	NO	ALL	ALL	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	ULG_PWD_UPPER_CHAR_REQ	PASSWORD MUST HAVE AT LEAST ONE UPPERCASE CHARACTER (YES/NO)	NO	ALL	ALL	ALL	<input checked="" type="checkbox"/>

These organization level password parameters are as follows:

Parameter	Description
ULG_PWD_CASE_SENSITIVE_REQ	PASSWORD SHOULD BE CASE SENSITIVE (Y/N) (SET NO TO STORE PASSWORD IN UPPERCASE)
	If the Parameter Value is set to <b>N</b> , the password will be treated as if entered in uppercase.
ULG_PWD_LOWER_CHAR_REQ	PASSWORD MUST HAVE AT LEAST ONE LOWERCASE CHARACTER (YES/NO)
	If the Parameter Value is set to <b>Y</b> , at least one lowercase character is required in the password.
ULG_PWD_UPPER_CHAR_REQ	PASSWORD MUST HAVE AT LEAST ONE UPPERCASE CHARACTER (YES/NO)
	If the Parameter Value is set to <b>Y</b> , at least one uppercase character is required in the password.
ULG_PWD_NBR_REQ	PASSWORD MUST HAVE AT LEAST ONE NUMERIC CHARACTER (0-9) (YES/NO)

If the Parameter Value is set to **Y**, at least one numeric character is required in the password.

ULG\_PWD\_SPECIAL\_CHAR\_REQ

PASSWORD MUST HAVE AT LEAST ONE SPECIAL CHARACTER (\$#@ ETC) (YES/NO)

If the Parameter Value is set to **Y**, at least one special character is required in the password.

**Note:** IF THE ULG\_PWD\_CASE\_SENSITIVE\_REQ parameter is set to **N**, then the ULG\_PWD\_LOWER\_CHAR\_REQ parameter should also be set to **N**.

Password security is a top priority for any organization to secure its customer data. In addition to the existing Oracle FLEXCUBE Lending and Leasing security features, the encryption algorithm DES3 makes it even tougher for hackers to break the encrypted password.

Password encryption can be done with the following methods:

1. DES (data encryption standard)
2. DES3 (triple data encryption standard)

**A technical note about DES and DES3:** DES is a symmetric key cipher (encryption algorithm); that is, the same key is used to encrypt data as well as decrypt data. DES encrypts data in 64-bit sections using a 56-bit key. The banking industry has adopted DES based standards for transactions between private financial institutions, and between private financial institutions and a private individual.

Triple DES (DES3) is a far stronger cipher than DES. The resulting encrypted data is much harder to break using exhaustive search  $2^{168}$  attempts as compared to  $2^{56}$  attempts (in the case of DES).

You can specify the encryption type to use with your Oracle FLEXCUBE Lending and Leasing system using the following system parameter.

Parameter	Description
PASSWORD_ENCRYPTION_TYPE	PASSWORD ENCRYPTION TYPE

## Oracle FLEXCUBE Lending and Leasing - Oracle Identity Manager Synchronization

Oracle Identity Manager is for user administration. Oracle FLEXCUBE Lending and Leasing has been developed in such a way that it can be implemented with or without Oracle Identity Manager. In case OID has been employed, the user definition is done in OID and then synchronized to the Oracle FLEXCUBE Lending and Leasing Users table using a utility JAR called OID Synchronization JAR. In OID, users are defined across various groups belonging to a realm which is nothing but the directory structure in OID. A user can be configured to belong to multiple groups in a realm. Every time the user tries to login to Oracle FLEXCUBE Lending and Leasing or OBIEE, the system validates the login id and the password with OID and provides access to those applications.

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## Printers link (Printers page)

The Printers page allows you to set up an unlimited number of network printers and fax devices to be used with the system server. Oracle FLEXCUBE Lending and Leasing will use the information on this page when selecting a printer when the printing process involves a batch job or use a job scheduler. Examples include printing reports and correspondence.

The printers and fax devices can be set up at each organization, division, or department to promote efficient printing of documents, and reports. Oracle FLEXCUBE Lending and Leasing uses this information during product setup and on the Letters page in the **Batch Printer** field.

### Special printer names

The following printer names are predefined and have specific functions within Oracle FLEXCUBE Lending and Leasing:

UNDEFINED	Indicates that the document to be printed is to be previewed in your browser instead of actually printing the document.
ARCHIVE	Instead of sending an item to the printer, Oracle FLEXCUBE Lending and Leasing generates a PDF document and saves it in the archive directory on your server.

Additionally, you may set up composite entries in the Printer Name field to perform two or more functions at the same time. This can be done by defining a printer name with the following format:

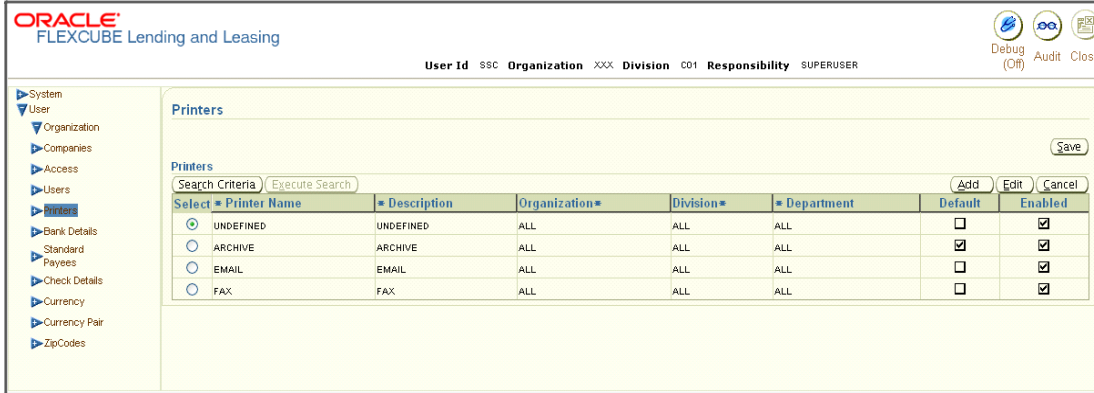
PRINTER NAME = <PRINTER\_NAME1> + <PRINTER\_NAME2>

For example, if a printer named JET4050 was previously defined, as were the special printer names listed above, then the following additional printers could be defined:

JET4050+ARCHIVE	Prints the document with the jet4050 printer and archives the document.
FAX+ARCHIVE	Faxes and archives the document.
EMAIL+ARCHIVE+JET4050	E-mails, archives, and prints the document with the jet4050 printer.

## To set up the printers

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Administration** bar link.
- 3 In the Administration window's link bar, click the **User** drop-down link, then click **Printers**.



- 4 In the **Administration** page's **Printers** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of printer records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 5 In the **Printers** section, enter, view, or edit the following information:

### In this field:

### Do this:

#### Printer Name

Enter the printer name. The name of the printer as defined by the server. For a UNIX server, the name might be JET4050, while to access the same printer from a Windows server the name would be: \\server-name\jet4050 (required).

#### Description

Enter the description for the printer (required).

#### Organization

Select the organization to which the printer belongs (required).

#### Division

Select the division to which the printer belongs (required). The division will be displayed based on the organization selected.

#### Department

Select the department to which the printer belongs (required). The department will be displayed based on the division selected.

**IMPORTANT:** In selecting which printer to use, Oracle FLEXCUBE Lending and Leasing searches for a best match using the following attributes:

- 1 Organization
- 2 Division
- 3 Department

For this reason, Oracle recommends creating one version of each edit where ALL is the value in these fields.

**Default  
Enabled**

It is also recommended that you define a default printer for an Organization, Division and Department.

Select to indicate that this printer is a default printer.

Select to enable the printer and that the printer is active (required).

Note: Never disable the UNDEFINED printer.

- 8 Click **Save** on the Printers page.

## Bank Details link (Banks page)

The Banks page defines the banks a company/branch uses for processing automatic clearing house (ACH) and lock box payments.

**Note:** This is “behind the scenes” information that Oracle FLEXCUBE Lending and Leasing uses for payments and does not appear on any other Oracle FLEXCUBE Lending and Leasing forms.

### To set up the banks

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Administration** bar link.
- 3 In the Administration window’s link bar, click the **User** drop-down link, then click **Bank Details**.

The screenshot shows the Oracle FLEXCUBE Lending and Leasing interface. The top navigation bar includes 'User Id', 'SSC', 'Organization', 'XXX', 'Division', 'C01', 'Responsibility', and 'SUPERUSER'. The left sidebar contains a tree view with 'Bank Details' selected. The main content area is titled 'Bank Details' and features a 'Bank Definition' section. This section includes a search criteria field and a table with columns: 'Select Details', 'Code', 'Name', 'Short Name', and 'Enabled'. Two records are listed: 'FIRST BANK' (Code: FSB) and 'US BANK' (Code: USB). Below this is an 'ACH Lock Box' section with another search criteria field and a table with columns: 'Select', 'Company', 'Branch', 'ACH Identifier', and 'Enabled'. Two records are listed: 'xxx' (Company: HQ, ACH Identifier: FSB-987654) and 'yyy' (Company: HQ, ACH Identifier: FSB-988654).

- 4 In the **Bank Details** page’s **Banks Definition** section, select the record you want to work on and click **Show** in the **Details** column.

The screenshot shows the Oracle FLEXCUBE Lending and Leasing interface with the 'Bank Details' page. The 'Bank Definition' section is expanded to show the details for the 'FIRST BANK' record. The table has columns: 'Select Details', 'Code', 'Name', 'Short Name', and 'Enabled'. The 'FIRST BANK' record is selected, and its details are displayed in a form. The details include: Account # (238737736), Routing # (987654321), Country (UNITED STATES), City (EDEN PRAIRIE), State (MINNESOTA), Address Line 1 (3703 GOLDEN VALLEY RD), Address Line 2, Zip (55344), Extn, Phone 1 (952-990-9192), Extn 1 (1227), Phone 2 (952-900-9091), Extn 2 (1909), Fax 1 (800-123-4567), Fax 2 (899-789-1234), and ACH Format (NACHA FORMAT). Below this is the 'ACH Lock Box' section with a search criteria field and a table with columns: 'Select', 'Company', 'Branch', 'ACH Identifier', and 'Enabled'. Two records are listed: 'xxx' (Company: HQ, ACH Identifier: FSB-987654) and 'yyy' (Company: HQ, ACH Identifier: FSB-988654).

**Note:** If you choose, use **Search Criteria** to limit the display of bank definition records.



- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 5 In the **Banks Definition** section, enter, view, or edit the following information:

In this field:	Do this:
Select	If selected, indicates that this is the current record.
<b>Code</b>	Enter the bank code (ID used internally by Oracle FLEX-CUBE Lending and Leasing to represent the bank) (required).
<b>Name</b>	Enter the name for the bank (required).
<b>Short Name</b>	Enter the short name for the bank (ID displayed to represent the bank. This may be included in any output files) (required).
Enabled	Select to enable and indicate this is an active bank
<b>Account #</b>	Enter the account number used for banking transactions with the bank. <b>Note:</b> If the organizational parameter <code>UIX_HIDE_RESTRICTED_DATA</code> is set to Y, this appears as a masked number; for example, XXXXX1234 (required).
<b>Routing #</b>	Enter the routing number of the bank (required)
<b>Country</b>	Select the country where the bank is located (required).
<b>City</b>	Enter the city where the bank is located (required).
<b>St</b>	Enter the state where the bank is located (required).
<b>Address Line 1</b>	Enter the address line 1 for the bank (optional).
Address Line 2	Enter the address line 2 for the bank (optional).
<b>Zip</b>	Enter the zip code where the bank is located (required).
Extn	Enter the zip extension where the bank is located (optional).
<b>Phone 1</b>	Enter the primary phone number of the bank (required).
Extn 1	Enter the phone extension for the primary phone number (optional).
Phone 2	Enter the alternate phone number for the bank (optional).
Extn 2	Enter the phone extension for the alternate phone number (optional).
<b>Fax 1</b>	Enter the primary fax number for the bank (required).
Fax 1	Enter the alternate fax number for the bank (optional).
<b>ACH Format</b>	Select the ACH format accepted by this bank (required).

- 6 Click the **ACH** sub tab.
- 7 On the **ACH** sub page, select the record you want to work with.

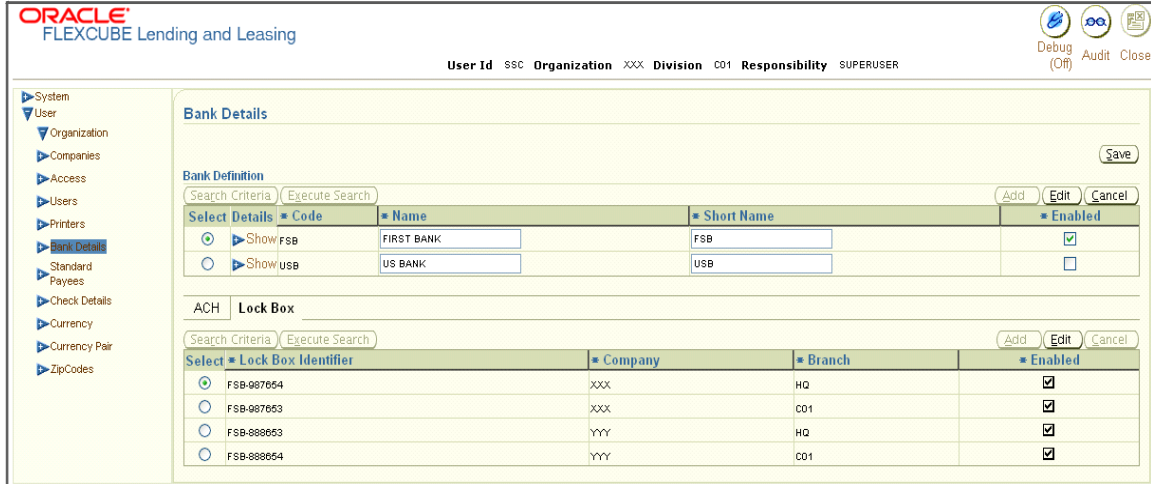
**Note:** If you choose, use **Search Criteria** to limit the display of ACH records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 8 On the **ACH** sub page, enter, view, or edit the following information used to create ACH files for the bank listed in the Banks section.

In this field:	Do this:
<b>Company</b>	Select the portfolio company (required).

<b>Branch</b>	Select the portfolio branch (required).
<b>ACH Identifier</b>	Enter the lock box id provided by the bank. This field is used in the ACH files to identify the bank (required).
<b>Enabled</b>	Select to enable the ACH and indicate this is an active ACH identifier.

9 Click the **Lock Box** sub tab.



10 On the **Lock Box** sub page, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of lock box records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 11 On the **Lock Box** sub page, enter, view, or edit the following information to create lock box files for the bank listed in the Banks page.

In this field:	Do this:
<b>Lock Box Identifier</b>	Enter the lock box id provided by bank. This field is used in the lock box files to identify the bank (required).
<b>Company</b>	Select the portfolio company (required).
<b>Branch</b>	Select the portfolio branch (required).
<b>Enabled</b>	Select to enable the lock box.

12 Click **Save** on the Bank Details page.

## Standard Payees link (Standard Payees page)

The Standard Payees page defines the third parties that are frequently the payees for checks issued within your organization. These payees are then available on the Consumer Lending window's Advance Entry page. When you select the Payee # in the Advance Allocation section, Oracle FLEXCUBE Lending and Leasing completes the remaining fields in this page with information from the Standard Payees page.

**Note:** The Payee # field on the Advance Payment forms is a non-validated field. This allows you to select an entry or enter one of your own.

**Batch**

Search Criteria: Execute Search

\* Company: NY NY HQ \* Date: 07/03/2009 \* Batch Type: ADV MANUAL \* Total #: 1 \* Total Amt: 600.00 \* Batch #: ADV-2009-18400002002 \* Batch Status: OPEN \* Ctrl Total #: 1 \* Ctrl Total Amt: 600.00

**Advances**

Select	Account #	Account # : Title	Date	Loan Currency	Amount	Promotion	Mode	Reason	Status
<input checked="" type="radio"/>	20060100010561	CCINQUEFOIL EVE / DALE	07/03/2009	USD	\$600.00	NO PROMOTION	NONE	REGULAR ADVANCE	OPEN

**Advance Allocations**

Select	Details	Amount	Validate Payee	Payee Nbr	Name	Type	Mode
<input checked="" type="radio"/>	Show	600	<input type="checkbox"/>	JL-00002	ORTR QUAD CITY AUTO.	THIRD PARTY	INSTITUTION DRAFT /

### To set up the standard payees

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Administration** bar link.
- 3 In the Administration window's link bar, click the **User** drop-down link, then click **Standard Payee**.

**Standard Payees**

Payee Definition

Search Criteria: Execute Search

Select	Details	Payee #	Name	Pmt Mode	Enabled
<input checked="" type="radio"/>	Show	10001	MASTER CARD	ACH	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	10002	VISA CARD	ACH	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	50001	INSURANCE CO	INSTITUTION DRAFT / CHECK	<input checked="" type="checkbox"/>

- On the **Standard Payees** page's **Payee Definition** section, select the record you want to work with and click **Show** in the **Details** column.

The screenshot displays the Oracle FLEXCUBE Lending and Leasing interface. At the top, it shows the user ID as SSC, Organization as XXX, Division as C01, and Responsibility as SUPERUSER. The main section is titled "Standard Payees" and contains a "Payee Definition" section. This section includes a table with columns for "Payee #", "Name", "Pmt Mode", and "Enabled". The first record is selected, and its details are shown in a form below the table. The details include Country (UNITED STATES), City (EDEN PRAIRIE), St (MINNESOTA), Address Line 1 (123 VIKING DRIVE), Address Line 2, Zip (55344), Extn, Phone 1 (612-384-8545), Phone 2, Bank Name (BANK OF MASTER CARD), Routing # (93847655), Account Type (CHECKING), ACH Account # (387374667), and Start Dt (01/01/1800).

**Note:** If you choose, use **Search Criteria** to limit the display of payee definition records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- In the **Payee Definition** section, enter, view, or edit the following information:

In this field:	Do this:
<b>Select</b>	If selected, indicates that this is the current record.
<b>Payee #</b>	Select the payee number (Identifier for the payee) (required).
<b>Name</b>	Enter the payee name (required).
<b>Pmt Mode</b>	Select the payment method for the payee (required).
<b>Enabled</b>	View if payee is enabled (optional).
<b>Country</b>	Select the country where the payee is located (required).
<b>City</b>	Enter the city where the payee is located (optional).
<b>St</b>	Select the state where the payee is located (optional).
<b>Address Line 1</b>	Enter the address line 1 for the payee (optional).
<b>Address Line 2</b>	Enter the address line 2 for the payee (optional).
<b>Zip</b>	Select the zip code where the payee is located (optional).
<b>Extn</b>	Enter the zip extension where the payee is located (optional).
<b>Phone 1</b>	Enter the primary phone number for the payee (optional).
<b>Phone 2</b>	Enter the alternate phone number for the payee (optional).
<b>Bank Name</b>	Enter the payee ACH bank name used by the standard payee (required).
<b>Routing #</b>	Enter the payee ACH bank routing number of bank used by the standard payee (optional).
<b>Account Type</b>	Select the payee type of ACH bank account maintained by the Standard Payee (required).
<b>ACH Account #</b>	Enter the payee ACH bank account number.

**Start Dt** Enter the payment mode start date - the date the current payment method was implemented (defaults on Pmt Mode change) (display only).  
**Note:** If the organizational parameter `UIX_HIDE_RESTRICTED_DATA` is set to `Y`, this appears as a masked number; for example, `XXXXXX1234` (optional).

**Comment** Enter a comment for this advance allocations. This is the default comment to include with payments to this Payee (optional).

- 6 Click **Save** on the Standard Payees page.

## Check Details link (Check Details page)

The Check Details page allows you to set up check details.

### To setup the Check Details page

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Administration** bar link.
- 3 In the Administration window's link bar, click the **User** drop-down link, then click **Check Details**.

The screenshot shows the Oracle FLEXCUBE Lending and Leasing interface. The top header includes the Oracle logo, the text 'FLEXCUBE Lending and Leasing', and user information: 'User Id SSC Organization XXX Division C01 Responsibility SUPERUSER'. There are also icons for 'Debug (Off)', 'Audit', and 'Close'. The left navigation menu is expanded to 'Check Details'. The main content area is titled 'Check Details' and contains a search criteria section with a 'Save' button. Below the search criteria is a table with the following columns: 'Select Company\*', 'Branch', 'Payee Type', 'Check Number\*', 'Printer Name\*', and 'Enabled'. The table contains one row with the following values: 'XXX', 'ALL', 'ALL', '466123', 'ABC', and a checked checkbox. There are also 'Add', 'Edit', and 'Cancel' buttons next to the table.

- 4 In the **Check Details** section, select the record you want to work with.  
**Note:** If you choose, use **Search Criteria** to limit the display of check details records.
  - If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 5 In the **Check Details** section, enter, view, or edit the following information:

In this field:	Do this:
<b>Company</b>	Select the company (required).
<b>Branch</b>	Select the branch (required).
Payee Type	Select the payee type (optional).
<b>Check Number</b>	Enter the check number (required).
Printer Name	Enter the printer name (required).
Enabled	Select to enable the check details entry.

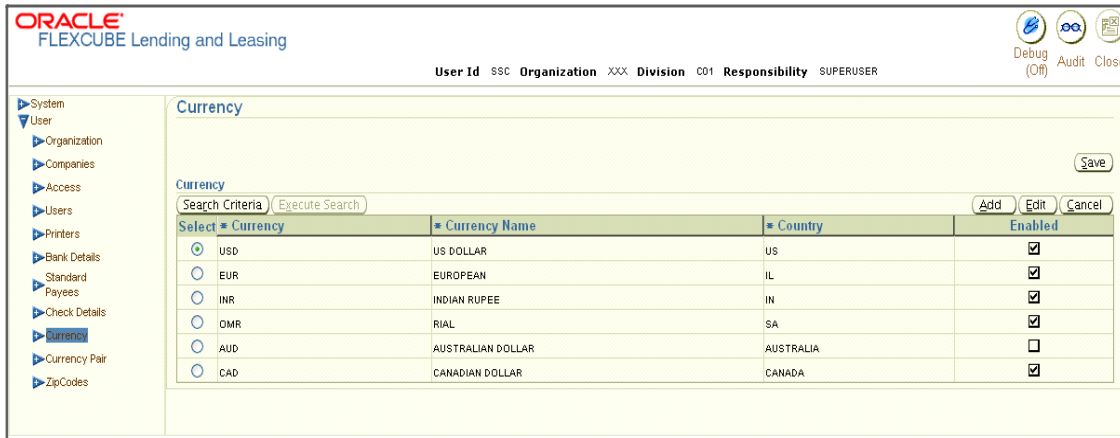
- 6 Click **Save** in the Check Details page.

# Currency link

The Currency link allows you to set up currency details.

## To setup the currency information

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Administration** bar link.
- 3 In the Administration window's link bar, click the **User** drop-down link, then click **Currency**.



- 4 In the **Administration** page's **Currency** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of currency records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 5 In the **Currency** section, enter, view, or edit the following information:

In this field:	Do this:
Select	If selected, indicates that this is the current record.
<b>Currency</b>	Select the currency (required).
<b>Currency Name</b>	View the currency name (required) The currency name is displayed based on the currency selected.
<b>Country</b>	Select the country (required).
Enabled	Select to enable the currency entry.

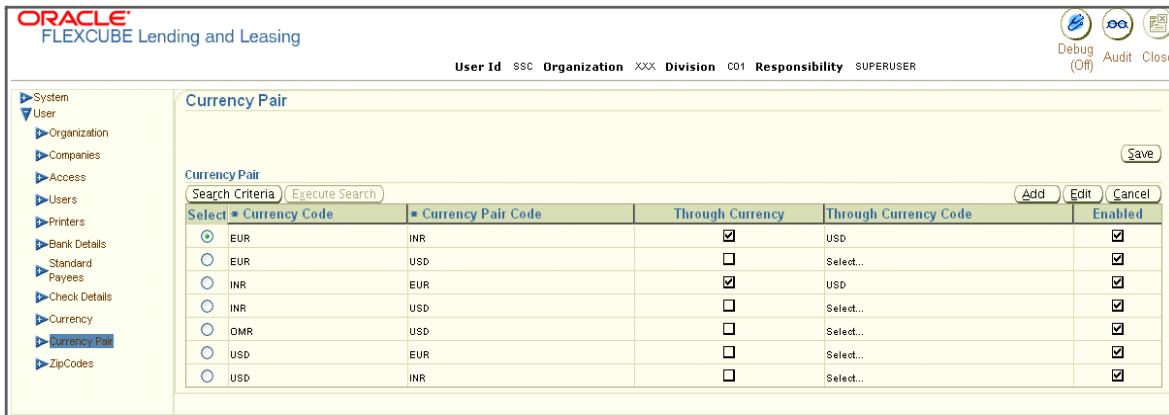
- 6 Click **Save** in the Currency section.

# Currency Pair link

The Currency Pair links allows you to set up currency pair details.

## To set up the currency pair information

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Administration** bar link.
- 3 In the Administration window's link bar, click the **User** drop-down link, then click **Currency Pair**.



- 4 In the **Administration** page's **Currency Pair** section, select the record you want to work with and click **Show** in the **Details** column.

**Note:** If you choose, use **Search Criteria** to limit the display of currency pair records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 5 In the **Currency Pair** section, enter, view, or edit the following information:

In this field:	View this:
Select	If selected, indicates that this is the current record.
<b>Currency Code</b>	Select the currency code (required).
<b>Currency Pair Code</b>	Select the currency pair code (required).
Through Currency	If selected, indicates that this is a through currency.
Through Currency Code	Select the through currency code (optional).
Enabled	Select to enable the currency pair entry.

- 6 Click **Save** on the Currency Pair page.



# Zip Codes link

The Zip Codes page allows you to set up zip code details.

## To set up the zip codes information

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Administration** bar link.
- 3 In the Administration window's link bar, click the **User** drop-down link, then click **Zip-Codes**.

Country	State	Zip Code	City	County
UNITED STATES	MASSACHUSETTS	01542	ROCHDALE	WORCESTER
UNITED STATES	MASSACHUSETTS	01543	RUTLAND	WORCESTER
UNITED STATES	MASSACHUSETTS	01545	SHREWSBURY	WORCESTER
UNITED STATES	MASSACHUSETTS	01546	SHREWSBURY	WORCESTER
UNITED STATES	MASSACHUSETTS	01550	SOUTHBRIDGE	WORCESTER
UNITED STATES	MASSACHUSETTS	01560	SOUTH GRAFTON	WORCESTER
UNITED STATES	MASSACHUSETTS	01561	SOUTH LANCASTER	WORCESTER
UNITED STATES	MASSACHUSETTS	01561	S LANCASTER	WORCESTER
UNITED STATES	MASSACHUSETTS	01562	SPENCER	WORCESTER
UNITED STATES	MASSACHUSETTS	01564	STERLING	WORCESTER
UNITED STATES	MASSACHUSETTS	01566	STURBRIDGE	WORCESTER
UNITED STATES	MASSACHUSETTS	01568	UPTON	WORCESTER
UNITED STATES	MASSACHUSETTS	01569	UXBRIDGE	WORCESTER
UNITED STATES	MASSACHUSETTS	01570	WEBSTER	WORCESTER
UNITED STATES	MASSACHUSETTS	01570	DUDLEY HILL	WORCESTER
UNITED STATES	MASSACHUSETTS	01571	DUDLEY	WORCESTER
UNITED STATES	MASSACHUSETTS	01580	WESTBOROUGH	WORCESTER
UNITED STATES	MASSACHUSETTS	01581	WESTBOROUGH	WORCESTER
UNITED STATES	MASSACHUSETTS	01582	WESTBOROUGH	WORCESTER
UNITED STATES	MASSACHUSETTS	01583	WEST BOYLSTON	WORCESTER

### Note:

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

**Note:** The Edit functionality has been extended to the entire page. Previously the edit functionality was restricted to the selected record alone but now extended to the entire screen.

- 5 In the **Zip Codes** section, enter, view, or edit the following information:

#### In this field:

**Country**  
**State**  
**Zip Code**  
 City  
 Country

#### View this:

Select the country (required).  
 Select the state (required).  
 Enter the zip code (required).  
 Enter the city (required).  
 Enter the country (optional).

- 6 Click **Save** on the Zip Codes page.



---

## CHAPTER 3: BATCH JOB SETUP

“Batch jobs” refer to the back-end processes that automatically run at a certain time. There are two types of batch jobs:

- Business processes (such as billing and delinquency processing)
- Housekeeping tasks (such as application aging and application purging)

On the Setup window’s Administration page, the Batch Job section’s Lease link opens pages that allow you to set up, monitor, and maintain batch jobs in Oracle FLEXCUBE Lending and Leasing.

Batch jobs can be set up to be performed on a daily, weekly, monthly, and ad-hoc basis. Batch jobs can also be configured to trigger an e-mail or phone message if a batch job should fail.

Critical batch jobs control job flow and system date rollover to allow recovery during errors. Errors are instances where a process did not successfully complete. Failures indicate that a particular job encountered errors that require remedial action. The number of errors allowed before failure is defined for each job. Some errors automatically result in a failure.

---

## Setup link > Batch Job link (Batch Job Sets page)

The Batch Job Sets page allows you to track and maintain of all batch processes within the Oracle FLEXCUBE Lending and Leasing system. Using this form, the system administrator can configure the frequency and start time of each batch process, as well as set the number of threads to improve performance.

“Threading” allows a specific job to be separated into smaller units that are processed at the same time. This allows Oracle FLEXCUBE Lending and Leasing to complete the job in less time.

You can set up multiple batch jobs within a batch set. In the Batch Job Sets section, each process is listed with the last run date (Last Run Dt field) and the next scheduled process date (Next Run Dt field). In the Freq Code and Freq Value fields, you can determine the frequency of each batch set, such as daily, weekly and monthly. You can also set up batch sets to incorporate a dependency on another batch set. This way, if the initial batch fails, the dependent set will not be processed.

In the Batch Jobs section, you can configure the process to run on weekends and holidays using the respective option boxes.

**CAUTION:** As the batch job setup widely affects the Oracle FLEXCUBE Lending and Leasing system, Oracle Financial Services Software suggests that the system administrator has a clear understanding of the various functionalities within Oracle FLEXCUBE Lending and Leasing before creating and updating the batch processes.

For the standard job set please review the Visio document,  
**dbk\_std\_detail\_design\_job\_sets.vsd**

## To set up a batch job

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Batch Jobs** bar link.
- 3 In the Batch Jobs Setup link bar, click the **Setup** drop-down link, then click **Batch Jobs**.

ORACLE FLEXCUBE Lending and Leasing

User Id SSC Organization DMO Division C01 Responsibility SUPERUSER

Debug (Off) Audit Close

Setup

- Batch Job
- Job Holidays
- Monitor Batch Jobs
- Monitor Jobs
- Monitor Users
- Services
- Log Files
- Parked
- Transactions

### Batch Job Setup

Save

#### Batch Job Sets

Search Criteria Execute Search Add Edit Cancel

Previous 1-10 of 54 Next 10

Select	Details	Set Code	Job Set Description	Freq Code	Freq Value	Start Time	Critical	Enabled
<input checked="" type="radio"/>	Show	SET-AAI	ACCOUNT CREATION	DAILY	DAILY	10:00:00 AM	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-ACR	ACCRUALS AND DELINQUENCY	DAILY	DAILY	10:30:00 PM	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-ADT	UPDATE AUDIT TABLE (AFTER TABLE EXPORT-IMPORT)	SPECIFIC DAY	SPECIFIC DAY	10:00:00 AM	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-AGE	AGING	DAILY	DAILY	12:00:01 AM	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-AGS	SALE LEAD AGING	DAILY	DAILY	10:30:00 PM	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-API	API	SPECIFIC DAY	SPECIFIC DAY	02:00:00 PM	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-BLK	BULK UPLOAD	SPECIFIC DAY	SPECIFIC DAY	10:00:00 AM	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-BMT1	BATCH TXNS (MONETARY)	DAILY	DAILY	08:00:00 PM	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-BMT2	BATCH TXNS (NONMONETARY)	DAILY	DAILY	08:01:00 PM	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-BOD	BEGINNING OF DAY JOBS	DAILY	DAILY	05:00:00 AM	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Previous 1-10 of 54 Next 10

#### Batch Jobs

Search Criteria Execute Search Add Edit Cancel

Select	Details	Seq	Job Type	Job Code	Job Description	Threads	Commit Count	Errors Allowed	Weekend	Holiday	Enabled
<input checked="" type="radio"/>	Show	1	PROCEDURE	AAIPRC_BJ_100_01	APPLICATION TO ACCOUNT INTERFACE	1	100	50	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	2	PROCEDURE	TXNACT_BJ_100_01	ACCOUNT ACTIVATION	1	100	50	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

#### Batch Job Thread

Search Criteria Execute Search Add Edit Cancel

Select	Thread	Trace Level	Enabled
<input checked="" type="radio"/>	1	0	<input checked="" type="checkbox"/>

- In the **Batch Job Setup** page's **Batch Job Sets** section, select the record you want to work with and click **Show** in the **Details** column.

The screenshot displays the Oracle Flexcube Lending and Leasing interface. At the top, it shows the Oracle logo and 'FLEXCUBE Lending and Leasing'. The user is identified as 'SUPERUSER' with various organizational details. The main section is titled 'Batch Job Setup' and contains a 'Batch Job Sets' table. The table has columns: Select, Details, Set Code, Job Set Description, Freq Code, Freq Value, Start Time, Critical, and Enabled. The first row, SET-AAI (ACCOUNT CREATION), is selected and expanded to show details: Last Run Dt (8/8/2003), Next Run Dt (08/09/2003 10:00:00 A), Parent (ROOT), and Dependency (EXECUTE ALWAYS). Below this are sections for 'Batch Jobs' and 'Batch Job Thread', each with search criteria and a table of records.

**Note:** If you choose, use **Search Criteria** to limit the display of batch job set records.

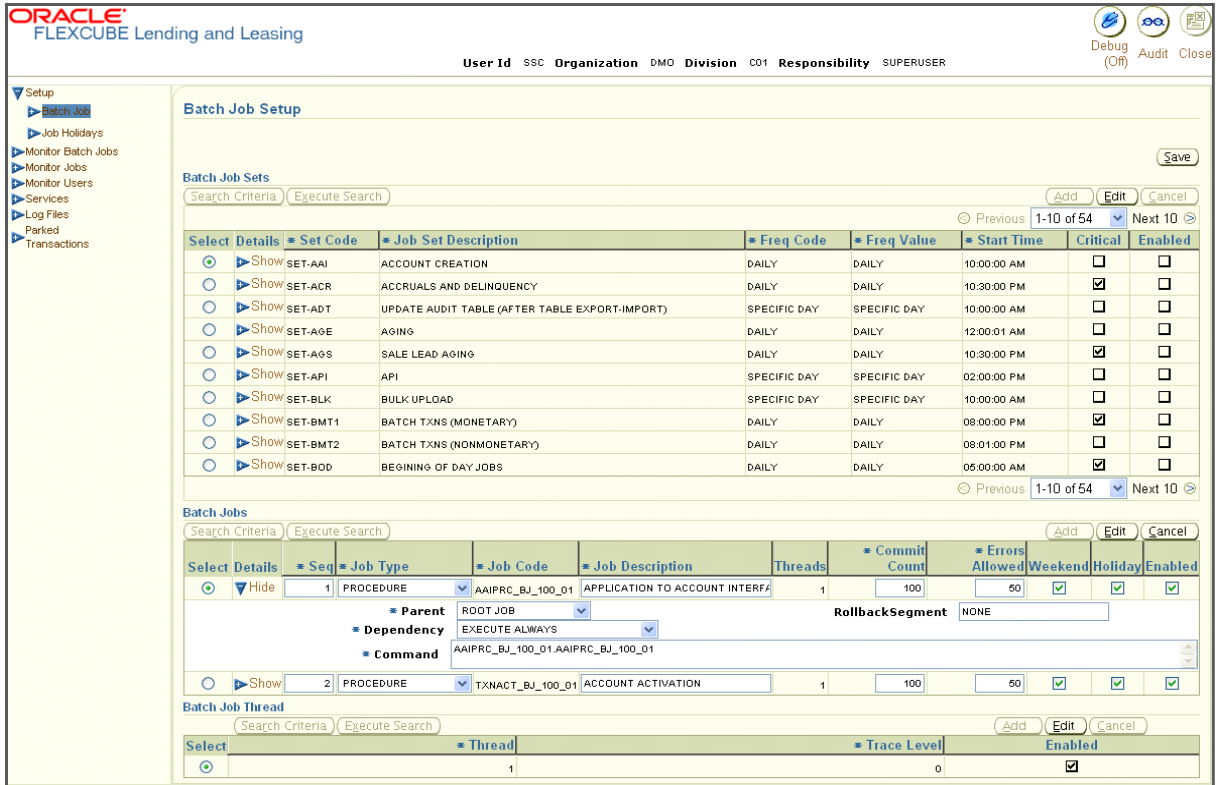
- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- In the **Batch Job Sets** section, enter, view, or edit the following information:

In the field:	Do this:
Select	If selected, indicates this is the current record.
Set Code	Enter the code for the batch job set (required).
Job Set Description	Enter the description for the batch job set (required).
Freq Code	Select the frequency at which the job set is to be executed (required).
Freq Value	Select the frequency value (required). The frequency value will be displayed based on the frequency code selected.
Start Time	Enter the start time for the job set (required).
Critical	Select if this job set is critical. A “critical” job is one that prevents the General Ledger (GL) post date from rolling forward, should the job fail.
Enabled	Select to enable the job set.
Last Run Dt	View the last run date of the job set (display only).
Next Run Dt	Enter the next run date for job set (required).
Parent	Select the parent job set (required).

**Dependency**

Select the type of dependency on the parent (required).

- In the **Batch Jobs** section, select the record you want to work with and click **Show** in the **Details** column.



**Note:** If you choose, use **Search Criteria** to limit the display of batch job records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- In the **Batch Job** section, enter, view, or edit the following information:

In the field:	Do this:
Select	If selected, indicates this is the current record.
Seq	Enter the batch job sequence number. <b>Note:</b> Within a job set jobs are executed sequentially based on the seq number assigned.(required).
Job Type	Select the batch job request type (required).
Job Code	Enter the batch job request code (required).
Job Description	Enter the batch job description (required).
Threads	View the number of threads used by the job (display only).
Commit Count	Enter the number of rows after which auto-commit is triggered (required).
Errors Allowed	Enter the number of errors allowed (required).
Parent	Select the parent job (required).
Dependency	Select the type of dependency on the parent (required).
Weekend	Select to perform batch jobs on weekend.

<b>Holiday</b>	Select to perform batch jobs on a holidays. (Holidays are defined on the Job Holidays page.)
<b>Enabled</b>	Select to enable the batch job.
<b>Parent</b>	Select the parent batch job (required).
<b>Dependency</b>	Select the dependency clause of the batch job (required).
<b>Command</b>	Enter the command line for the job (required).
<b>RollbackSegment</b>	If you choose, use this field to enter the rollback segment for job (optional).

- In the **Batch Job Thread** section, select the record you want to work with and click **Show** in the **Details** column.

**Batch Job Setup**

**Batch Job Sets**

Select	Details	Set Code	Job Set Description	Freq Code	Freq Value	Start Time	Critical	Enabled
<input type="radio"/>	Show	SET-AAI	ACCOUNT CREATION	DAILY	DAILY	10:00:00 AM	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-ACR	ACCRUALS AND DELINQUENCY	DAILY	DAILY	10:30:00 PM	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-ADT	UPDATE AUDIT TABLE (AFTER TABLE EXPORT-IMPORT)	SPECIFIC DAY	SPECIFIC DAY	10:00:00 AM	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-AGE	AGING	DAILY	DAILY	12:00:01 AM	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-AGS	SALE LEAD AGING	DAILY	DAILY	10:30:00 PM	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-API	API	SPECIFIC DAY	SPECIFIC DAY	02:00:00 PM	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-BLK	BULK UPLOAD	SPECIFIC DAY	SPECIFIC DAY	10:00:00 AM	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-BMT1	BATCH TXNS (MONETARY)	DAILY	DAILY	08:00:00 PM	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-BMT2	BATCH TXNS (NONMONETARY)	DAILY	DAILY	08:01:00 PM	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-BOD	BEGINNING OF DAY JOBS	DAILY	DAILY	05:00:00 AM	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**Batch Jobs**

Select	Details	Seq	Job Type	Job Code	Job Description	Threads	Commit Count	Errors Allowed	Weekend	Holiday	Enabled
<input type="radio"/>	Show	1	PROCEDURE	AAIPRC_BJ_100_01	APPLICATION TO ACCOUNT INTERFACE	1	100	50	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	2	PROCEDURE	TXNACT_BJ_100_01	ACCOUNT ACTIVATION	1	100	50	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

**Batch Job Thread**

Select	Thread	Trace Level	Enabled
<input type="radio"/>	1	0	<input checked="" type="checkbox"/>

**Note:** If you choose, use **Search Criteria** to limit the display of batch job records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- In the **Batch Job Thread** section, enter, view, or edit the following information:

<b>In the field:</b>	<b>Do this:</b>
Select	If selected, indicates this is the current record.
<b>Thread</b>	Enter the name of thread (required).
<b>Trace</b>	Enter the SQL trace level (0, 1, 4, 8, 12) The higher the number, the more activities Oracle FLEXCUBE Lending and Leasing can trace (required).
<b>Enabled</b>	Select to enable the thread.

- Click **Save** on the Batch Job Setup page.



## Setup link > Job Holidays link (Job Holidays page)

Oracle FLEXCUBE Lending and Leasing allows you to define holidays within the company on Job Holidays page. You can then use the Batch Jobs page to set up whether or not you want Oracle FLEXCUBE Lending and Leasing to perform batch jobs on these days using with the Batch Jobs section Holiday box.

### To define job holidays

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Batch Jobs** bar link.
- 3 In the Batch Jobs Setup link bar, click the **Setup** drop-down link, then click **Job Holidays**.

The screenshot shows the Oracle FLEXCUBE Lending and Leasing interface. The top navigation bar includes 'Setup', 'Batch Job', 'Job Holidays', 'Monitor Batch Jobs', 'Monitor Jobs', 'Monitor Users', 'Services', 'Log Files', 'Parked', and 'Transactions'. The 'Job Holidays Setup' page is displayed, featuring a search criteria field and a table of job holidays. The table has three columns: 'Select \* Holiday Dt', 'Description', and 'Enabled'. The first record is selected, and all records have the 'Enabled' checkbox checked.

Select * Holiday Dt	Description	Enabled
<input checked="" type="radio"/> 12/25/2002	CHRISTMAS	<input checked="" type="checkbox"/>
<input type="radio"/> 9/21/2002	THANKS GIVING DAY	<input checked="" type="checkbox"/>
<input type="radio"/> 7/5/2002	INDEPENDENCE DAY	<input checked="" type="checkbox"/>
<input type="radio"/> 12/25/2001	CHRISTMAS	<input checked="" type="checkbox"/>
<input type="radio"/> 9/22/2001	THANKS GIVING DAY	<input checked="" type="checkbox"/>
<input type="radio"/> 7/4/2001	INDEPENDENCE DAY	<input checked="" type="checkbox"/>
<input type="radio"/> 12/25/2000	CHRISTMAS	<input checked="" type="checkbox"/>

- 4 In the **Job Holidays Setup** page's **Job Holidays** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of job holiday records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 5 In the **Job Holidays** section enter, view, or edit the following information:

In the field:	Do this:
Select	If selected, indicates this is the current record.
<b>Holiday Dt</b>	Enter the date of the job holiday (required).
<b>Description</b>	Enter the job holiday description (required).
<b>Enabled</b>	Select to enable the holiday.

- 6 Click **Save** on the Job Holidays Setup page.

# Monitor Batch Jobs link

Oracle FLEXCUBE Lending and Leasing tracks the success of each batch process on the Batch Job Sets page. If either a set of batch jobs or specific batch job should fail, you can resubmit it on this page and review the results in the Request Details section.

The Monitor Batch Jobs page is only a display page that contains the following sections:

- Batch Job Sets
- Batch Jobs
- Batch Jobs Threads
- Request Details
- Request Results

## To use the Monitor Batch Job Sets page

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Batch Jobs** bar link.
- 3 In the Batch Jobs Setup link bar, click **Monitor Batch Jobs**.

**ORACLE FLEXCUBE Lending and Leasing**

User Id SSC Organization DMO Division 001 Responsibility SUPERUSER

Debug (Off) Audit Close

Setup  
**Monitor Batch Jobs**  
 Monitor Jobs  
 Monitor Users  
 Services  
 Log Files  
 Parked  
 Transactions

### Monitor Batch Jobs

Batch Job Sets

Search Criteria [Execute Search] Re-submit Job Set

Select	Details	Set Code	Job Set Description	Status	Freq Code	Freq Value	Start Time	Enabled	Critical
<input checked="" type="radio"/>	Show	SET-AAI	ACCOUNT CREATION	READY	DAILY	DAILY	10:00:00 AM	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-ACR	ACCRUALS AND DELINQUENCY	READY	DAILY	DAILY	10:30:00 PM	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	SET-ADT	UPDATE AUDIT TABLE (AFTER TABLE EXPORT-IMPORT)	READY	SPECIFIC DAY	SPECIFIC DAY	10:00:00 AM	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-AGE	AGING	FAILED	DAILY	DAILY	12:00:01 AM	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-AGS	SALE LEAD AGING	READY	DAILY	DAILY	10:30:00 PM	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	SET-API	API	COMPLETED	SPECIFIC DAY	SPECIFIC DAY	02:00:00 PM	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-BLK	BULK UPLOAD	READY	SPECIFIC DAY	SPECIFIC DAY	10:00:00 AM	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-BMT1	BATCH TXNS (MONETARY)	READY	DAILY	DAILY	08:00:00 PM	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	SET-BMT2	BATCH TXNS (NONMONETARY)	READY	DAILY	DAILY	08:01:00 PM	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-BOD	BEGINNING OF DAY JOBS	READY	DAILY	DAILY	05:00:00 AM	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Batch Jobs

Search Criteria [Execute Search] Re-submit Job

Select	Details	Seq	Job Type	Job Code	Status	Job Description	Threads	Commit Count	Weekend	Holiday	Enabled
<input checked="" type="radio"/>	Show	1	PROCEDURE	AAIPRC_BJ_100_01	COMPLETED	APPLICATION TO ACCOUNT INTERFACE	1	100	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	2	PROCEDURE	TXNACT_BJ_100_01	COMPLETED	ACCOUNT ACTIVATION	1	100	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Batch Job Threads

Search Criteria [Execute Search]

Select	Thread	Status	Errors	Records	Trace Level	Enabled
<input checked="" type="radio"/>	1	IDLE	0	0	0	<input checked="" type="checkbox"/>

Request Details

Search Criteria [Execute Search]

Select	Details	Request Type	Status	Start Dt	End Dt	Run Start Dt	Run End Dt	Process Dt
No rows yet.								

Request Results

Search Criteria [Execute Search]

Select	Request Result	Description
No rows yet.		

- In the **Monitor Batch Jobs** page's **Batch Job Sets** section, select the record you want to work with and click **Show** in the **Details** column.

**Note:** If you choose, use **Search Criteria** to limit the display of batch job set records.

- In the **Batch Job Sets** section, view the following information:

**In the field:**

**View this:**

Select	If selected, indicates this is the current record.
Set Code	The code for batch job set.
Job Set Description	The description for batch job set.
Status	The job set status.
Freq Code	The frequency at which the job set is to be executed.
Freq Value	The value of the frequency code chosen for the job set.
Start Time	The start time for the job set.
Enabled	If selected, the job set is enabled.
Critical	If selected, this job set is critical.
Last Run Dt	The date of last run of the job set.
Next Run Dt	The next run date for job set.
Parent	The preceding job set.
Dependency	The type of dependency on predecessor.

**To resubmit a batch job set:** Whenever a batch job set fails, it is best to resubmit it after correcting the errors that caused the failure. Resubmitting a set causes Oracle FLEXCUBE Lending and Leasing to re-perform the batch job set and dependent batch jobs.

- In the **Batch Job Sets** section, choose the batch job set to resubmit (only a batch job set with a status of FAILED can be resubmitted), then choose **Resubmit Job Set**.

The **Batch Jobs** section lists the batch jobs within a job set. The status, threads, commit count, dependencies, enabled indicator and the holiday and weekend runtime indicators are shown for each job.

- 6 In the **Batch Jobs** section, select the record you want to work with and click **Show** in the **Details** column.

The screenshot displays the Oracle FLEXCUBE Lending and Leasing interface. At the top, it shows the user ID as SSC, Organization as DMO, Division as C01, and Responsibility as SUPERUSER. The main content area is titled 'Monitor Batch Jobs' and is divided into three sections:

- Batch Job Sets:** A table with columns: Select, Details, Set Code, Job Set Description, Status, Freq Code, Freq Value, Start Time, Enabled, and Critical. It lists several job sets, including SET-AAI (ACCOUNT CREATION), SET-ACR (ACCRUALS AND DELINQUENCY), SET-ADT (UPDATE AUDIT TABLE), SET-AGE (AGING), SET-AOS (SALE LEAD AGING), SET-API (API), SET-BLK (BULK UPLOAD), SET-BMT1 (BATCH TXNS (MONETARY)), SET-BMT2 (BATCH TXNS (NONMONETARY)), and SET-BOD (BEGINNING OF DAY JOBS).
- Batch Jobs:** A table with columns: Select, Details, Seq, Job Type, Job Code, Status, Job Description, Threads, Commit Count, Weekend, Holiday, and Enabled. It shows job 1 (PROCEDURE AAIPRC\_BJ\_100\_01) with a status of COMPLETED and 1 thread. It also displays parent dependency information and a command: AAIPRC\_BJ\_100\_01.AAIPRC\_BJ\_100\_01.
- Batch Job Threads:** A table with columns: Select, Thread, Status, Errors, Records, Trace Level, and Enabled. It shows a single thread (1) in an IDLE state with 0 errors and 0 records.

**Note:** If you choose, use **Search Criteria** to limit the display of batch job records.

- 7 In the **Batch Jobs** section, view the following information:

**In this field:**

**View this:**

Select

If selected, indicates this is the current record.

Seq

The batch job sequence number.

Job Type

The batch job request type.

Job Code

The batch job request code.

Status

The job status.

Job Description

The batch job description.

Threads	The number of threads used by the job.
Commit Count	The number of rows after which auto-commit is triggered.
Weekend	If selected, it batch job will execute job on weekend.
Holiday	If selected, it batch job will execute job on a holiday.
Enabled	The job enabled indicator.
Parent	The preceding job.
Dependency	The type of dependency on predecessor.
Command	The command line for the job.
Rollback Segment	The rollback segment for job.
Errors Allowed	The number of errors allowed.

**To resubmit a batch job:** Whenever a batch job fails, it is best to resubmit it after correcting the errors that caused the failure. Resubmitting a set will cause Oracle FLEXCUBE Lending and Leasing to re-perform the batch job.

- In the **Batch Jobs** section, choose the batch job to resubmit (only a batch job with a status of FAILED can be resubmitted), then choose **Resubmit Job Set**.

- 8 The **Batch Job Threads** section displays the status of the individual threads. In the **Batch Job Threads** section, select the batch job thread you want to view.

**Note:** If you choose, use **Search Criteria** to limit the display of batch job threads records.

- 9 In the **Batch Job Threads** section, view the following information:

In this field:	View this:
Select	If selected, indicates this is the current record.
Thread	The name of thread.
Status	The status of thread.
Errors	The number of errors in the thread.
Records	The number of records in the thread.
Trace Level	The SQL trace level (0, 1, 4, 8, 12).
Enabled	The thread enabled indicator.

- 10 The **Request Details** section displays the status and the runtimes for each time the selected job ran. In the **Request Details** section, select the record you want to work with and click **Show** in the **Details** column.

ORACLE FLEXCUBE Lending and Leasing

User Id SSC Organization XXX Division C01 Responsibility SUPERUSER

Debug (Off) Audit Close

Setup  
 Monitor Batch Jobs  
 Monitor Jobs  
 Monitor Users  
 Services  
 Log Files  
 Parked  
 Transactions

### Monitor Batch Jobs

Batch Job Sets

Search Criteria (Execute Search) Re-submit Job Set

Select	Details	Set Code	Job Set Description	Status	Freq Code	Freq Value	Start Time	Enabled	Critical
<input checked="" type="radio"/>	Show	SET-AAI	ACCOUNT CREATION	READY	DAILY	DAILY	10:00:00 AM	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-ACR	ACCRUALS AND DELINQUENCY	READY	DAILY	DAILY	10:30:00 PM	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	SET-ADT	UPDATE AUDIT TABLE (AFTER TABLE EXPORT-IMPORT)	READY	SPECIFIC DAY	SPECIFIC DAY	10:00:00 AM	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-AGE	AGING	FAILED	DAILY	DAILY	12:00:01 AM	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-AGS	SALE LEAD AGING	READY	DAILY	DAILY	10:30:00 PM	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	SET-API	API	COMPLETED	SPECIFIC DAY	SPECIFIC DAY	02:00:00 PM	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-BLK	BULK UPLOAD	READY	SPECIFIC DAY	SPECIFIC DAY	10:00:00 AM	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-BMT1	BATCH TXNS (MONETARY)	READY	DAILY	DAILY	08:00:00 PM	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	SET-BMT2	BATCH TXNS (NONMONETARY)	READY	DAILY	DAILY	08:01:00 PM	<input type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	Show	SET-BOJ	BEGINNING OF DAY JOBS	READY	DAILY	DAILY	05:00:00 AM	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Batch Jobs

Search Criteria (Execute Search) Re-submit Job

Select	Details	Seq	Job Type	Job Code	Status	Job Description	Threads	Commit Count	Weekend	Holiday	Enabled
<input checked="" type="radio"/>	Show	1	PROCEDURE	AAIPRC_BJ_100_01	COMPLETED	APPLICATION TO ACCOUNT INTERFACE	1	100	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	2	PROCEDURE	TXNACT_BJ_100_01	COMPLETED	ACCOUNT ACTIVATION	1	100	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Batch Job Threads

Search Criteria (Execute Search)

Select	Thread	Status	Errors	Records	Trace Level	Enabled
<input checked="" type="radio"/>	1	IDLE	0	20	0	<input checked="" type="checkbox"/>

Request Details

Search Criteria (Execute Search)

Select	Details	Request Type	Status	Start Dt	End Dt	Run Start Dt	Run End Dt	Process Dt
<input checked="" type="radio"/>	Hide	PROCEDURE	COMPLETED	06/26/2009 10:09:58 AM	12/31/4000 12:00:00 AM	06/26/2009 10:09:59 AM	06/26/2009 10:10:05 AM	05/01/2006
Description AAIPRC_BJ_100_01.AAIPRC_BJ_100_01(1509)								
<input type="radio"/>	Show	PROCEDURE	COMPLETED	06/26/2009 10:42:48 AM	12/31/4000 12:00:00 AM	06/26/2009 10:43:00 AM	06/26/2009 10:43:04 AM	05/01/2006
<input type="radio"/>	Show	PROCEDURE	COMPLETED	06/29/2009 04:04:16 PM	12/31/4000 12:00:00 AM	06/29/2009 04:04:19 PM	06/29/2009 04:04:21 PM	01/01/2006
<input type="radio"/>	Show	PROCEDURE	COMPLETED	06/29/2009 04:05:00 PM	12/31/4000 12:00:00 AM	06/29/2009 04:05:06 PM	06/29/2009 04:05:11 PM	01/01/2006
<input type="radio"/>	Show	PROCEDURE	COMPLETED	06/30/2009 12:27:42 PM	12/31/4000 12:00:00 AM	06/30/2009 12:27:57 PM	06/30/2009 12:28:02 PM	01/25/2007

**Note:** If you choose, use **Search Criteria** to limit the display of request details records.

11 In the **Request Details** section, view the following information:

**In this field:**

**View this:**

Select	If selected, indicates this is the current record.
Request Type	The job request type.
Status	The job request status.
Start Dt	The job request is valid from this date and time.
End Dt	The job request is valid till this date.
Run Start Dt	The date and time on when the job run started.
Run End Dt	The date and time at which the job run ended.
Process Dt	The transaction is posted with this General Ledger effective date.
Description	The job request description.

12 If a particular job requires that a result message be created, then that message appears in the Job Results section. A message is usually created in the event of an error. In the **Job Results** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of job result records.

13 In the **Job Result** section, view the following information:

**In this field:**

**View this:**

Select	If selected, indicates this is the current record.
Request Result	The result of the job request.
Description	The result details.

## Monitor Jobs link (Monitor Details page)

The Monitor Jobs page provides another view of monitoring all system processes, including credit bureau requests and payment posting. This page displays the data in reverse chronological order of the Run Start Date/Time, where as the Monitor Batch Jobs page provides the historical data about each job and job set.

### To view the Monitor Details page

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Batch Jobs** bar link.
- 3 In the Batch Jobs Setup link bar, click **Monitor Jobs**.

The screenshot displays the Oracle FLEXCUBE Lending and Leasing interface. The top navigation bar includes 'Setup', 'Monitor Batch Jobs', 'Monitor Jobs', 'Monitor Users', 'Services', 'Log Files', 'Parked', and 'Transactions'. The 'Monitor Jobs' page shows a 'Job Details' section with a search bar and a table of job details. The table has columns for Select, Details, Request Type, Status, Job Set, Job, Thread, Errors, Records, Run Start Date/Time, and Run End Date/Time. Below the table is a 'Job Results' section with a search bar and a table with columns for Select Request Result and Description, which currently shows 'No rows yet.'

- 4 On the **Job Details** page **Job Type** section, select the type of jobs you want to view in the Job Details section and view the following information:

#### If you select:

#### Oracle FLEXCUBE Lending and Leasing displays:

Batch

Batch jobs (used primarily for the nightly processes).

Back Ground

User submitted requests, such as reports and payment posting.

Credit Request

Credit bureau requests.

- 5 In the **View Last** section, select the time frame of the contents of the **Job Details** section and view the following information:

#### If you select:

#### Oracle FLEXCUBE Lending and Leasing displays:

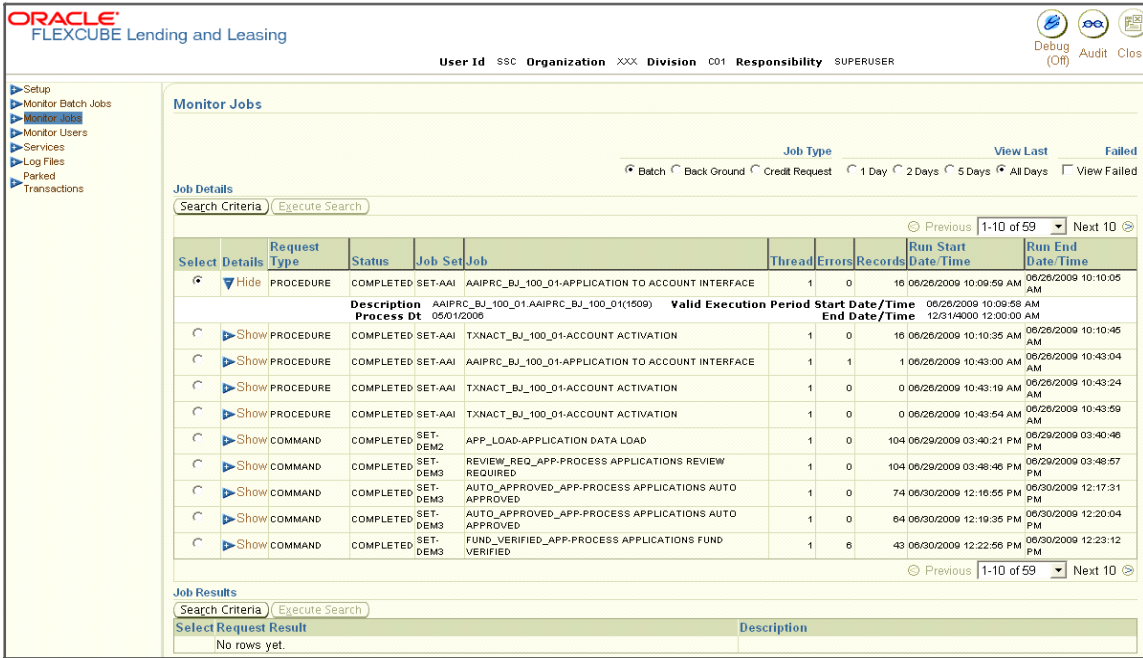
1 Day

All the types of jobs selected in the Jobs Type section of the last one-day.

2 Days

All the types of jobs selected in the Jobs Type section of the last two days.

- 5 Days All the types of jobs selected in the Jobs Type section of the last five days.
  - All Days All the types of jobs selected in the Jobs Type section.
- 6 If you select **View Failed** in the **Failed** section, Oracle FLEXCUBE Lending and Leasing displays the failed jobs on the type and time frame you have selected.
  - 7 In the **Job Details** section, select the record you want to work with and click **Show** in the **Details** column.



**Note:** If you choose, use **Search Criteria** to limit the display of batch detail records.

- 8 On the **Job Details** page, view the following information about the jobs matching the contents of the Job Type, View Last, and Failed boxes:

In this field:	View this:
Select	If selected, indicates this is the current record.
Request Type	The job request type.
Status	The job request status.
Job Set	The job set code.
Job	The job description.
Thread	The job thread.
Errors	The number of errors.
Records	The number of records processed by the job.
Run Start Date/Time	The job run start date time.
Run End Date/Time	The job run end date time.
Description	The job request description.
Process Dt	The job process date.
Valid Execution Period	
Start Date/Time	The job start date/time.
End Date/Time	The job end date time.



## Monitor Users link (Monitor page)

The Monitor Logins page allows you to view all users who have logged on to Oracle FLEXCUBE Lending and Leasing, along with the log on time stamp and logout time stamp. The information appears in reverse chronological order of the log on time stamp.

### To monitor users who have logged on to Oracle FLEXCUBE Lending and Leasing

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Batch Jobs** bar link.
- 3 In the Batch Jobs Setup link bar, click **Monitor Users**.

The screenshot shows the Oracle FLEXCUBE Lending and Leasing interface. The top navigation bar includes 'Setup', 'Monitor Batch Jobs', 'Monitor Jobs', 'Monitor Users', 'Services', 'Log Files', 'Parked', and 'Transactions'. The 'Monitor Users' section is active, displaying a table of user logins. The table has the following columns: Select, User Id, User Name, Details, Login Date and Time, and Logout Date and Time. The first record is selected, and the table shows 11 records in total, with a 'Previous' and 'Next 10' navigation option at the bottom.

Select	User Id	User Name	Details	Login Date and Time	Logout Date and Time
<input checked="" type="radio"/>	SSC	SUPERSOLUTION DEMO	10.180.200.195 (10.180.200.195)	07/02/2009 02:29:37 PM	12/31/4000 12:00:00 AM
<input type="radio"/>	SSC	SUPERSOLUTION DEMO	10.180.200.195 (10.180.200.195)	07/02/2009 01:59:09 PM	12/31/4000 12:00:00 AM
<input type="radio"/>	SSC	SUPERSOLUTION DEMO	10.180.200.193 (10.180.200.193)	07/02/2009 01:34:07 PM	12/31/4000 12:00:00 AM
<input type="radio"/>	SSC	SUPERSOLUTION DEMO	10.180.200.193 (10.180.200.193)	07/02/2009 12:29:20 PM	12/31/4000 12:00:00 AM
<input type="radio"/>	SSC	SUPERSOLUTION DEMO	10.184.46.42 (10.184.46.42)	07/02/2009 10:15:15 AM	12/31/4000 12:00:00 AM
<input type="radio"/>	SSC	SUPERSOLUTION DEMO	10.184.45.102 (10.184.45.102)	07/02/2009 10:13:22 AM	07/02/2009 10:35:41 AM
<input type="radio"/>	SSC	SUPERSOLUTION DEMO	10.184.78.71 (10.184.78.71)	07/02/2009 10:10:34 AM	12/31/4000 12:00:00 AM
<input type="radio"/>	SSC	SUPERSOLUTION DEMO	10.184.46.154 (10.184.46.154)	07/02/2009 10:03:40 AM	12/31/4000 12:00:00 AM
<input type="radio"/>	SSC	SUPERSOLUTION DEMO	10.184.45.102 (10.184.45.102)	07/02/2009 09:42:35 AM	07/02/2009 09:44:19 AM
<input type="radio"/>	SSC	SUPERSOLUTION DEMO	10.180.200.203 (10.180.200.203)	07/02/2009 09:02:10 AM	07/02/2009 09:02:21 AM

- 4 In the Monitor Users page's **User Logins** section, select the record you want to work with.  
**Note:** If you choose, use **Search Criteria** to limit the display of user login records.
- 5 In the **User Logins** section, view the following information:

#### In this field:

Select  
User Id  
User Name  
Details  
Login Date and Time  
Logout Date and Time

#### View this:

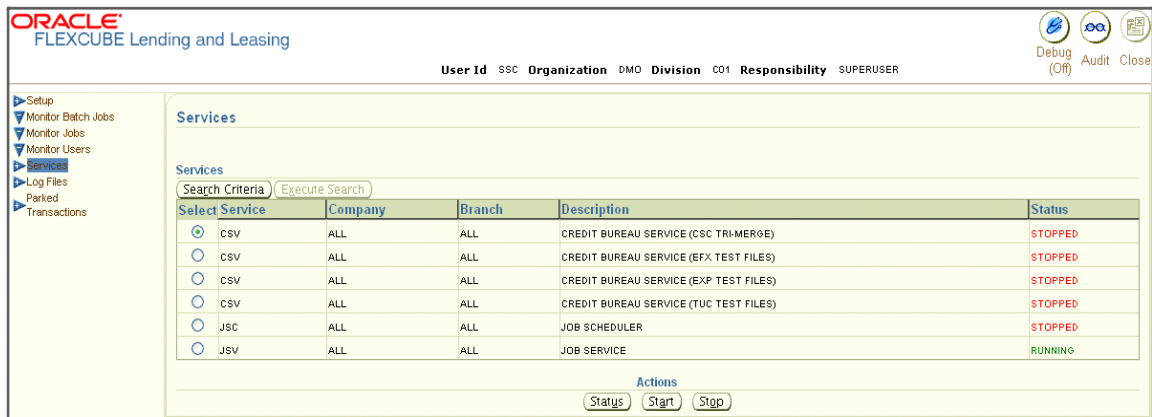
If selected, indicates this is the current record.  
The user id.  
The user name.  
The details.  
The login date time for the user.  
The logout date time for the user.

## Services link (Services page)

The Services page allows you to track and maintain Oracle FLEXCUBE Lending and Leasing's processing services, including credit bureaus, fax-in, and batch job scheduler. The system administrator can start or stop the service on this page by using the command buttons in the Action section.

### To stop, start, or refresh a processing service

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Batch Jobs** bar link.
- 3 In the Batch Jobs Setup link bar, click **Services**.



- 4 In the **Services** page's **Services** section, select the record you want to work with.  
**Note:** If you choose, use **Search Criteria** to limit the display of service records.
- 5 In the **Services** section, view the following information about Oracle FLEXCUBE Lending and Leasing's processing services:

In this field:	View this:
Select	If selected, indicates this is the current record.
Service	The service name.
Company	The service company.
Branch	The service branch.
Description	The service description.
Status	The service status.

- 6 In the **Action** section, select the processing service you want to work with and choose one of the following commands in the **Action** section.

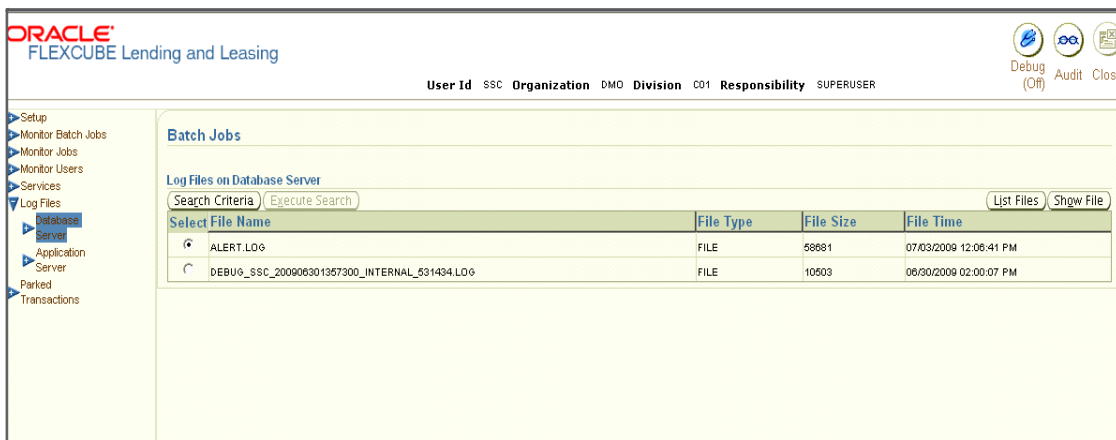
If you choose:	Oracle FLEXCUBE Lending and Leasing:
<b>Status</b>	Refreshes (updates) the status of the service. The Service page does not update the status in real time. You must choose Status after choosing Start or Stop to perform that command.
<b>Start</b>	Starts the job service.
<b>Stop</b>	Stops the job service.

## Log Files link > Data Server link (Batch Jobs page)

Various processes in Oracle FLEXCUBE Lending and Leasing create reports in different log file with regards to what tasks they performed and what they encountered (for example, errors, failures, erroneous data, and so on.) The Database Server link lists and describes all such log files within Oracle FLEXCUBE Lending and Leasing on the database server.

### To view a log file on the database server

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Batch Jobs** bar link.
- 3 In the Batch Jobs Setup link bar, click the **Log Files** drop-down link, then click **Database Server**.



- 4 In the **Log Files on Database Server** section, click **List Files**.
- 5 In the **Batch Jobs** page's **Log Files on Database Server** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of log file (database server) records.

- 6 In the **Log Files on Database Server** section, view the following information:

#### In this field:

Select  
File Name  
File Type  
File Size  
File Time

#### View this:

If selected, indicates that this is the current record.  
The name of the file.  
The type of the file.  
The size of the file.  
The time stamp of the file.

- 7 Click **Show File**.

A File Download - Security Warning dialog box appears with the question "Do you want to save this file?"

ORACLE FLEXCUBE Lending and Leasing

User Id SSC Organization XXX Division 001 Responsibility SUPERUSER

Debug (Off) Audit Close

Batch Jobs

Log Files on Database Server

Search Criteria [ ] Execute Search

List Files Show File

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Select File Name	File Type	File Size	File Time
<input type="radio"/> UIMIMO_JW_100_02_TYPES.SQL	FILE	382	02/09/2009 10:01:24 AM
<input type="radio"/> UIMIMO_JW_100_02.PKS	FILE	4066	02/09/2009 10:01:26 AM
<input type="radio"/> UIMIMO_JW_100_02.PKB	FILE	5288	02/09/2009 10:01:20 AM
<input type="radio"/> ALERT.LOG	FILE	10601700	03/02/2009 09:40:47 PM
<input type="radio"/> TXNPMF_EM_100_01_ORA100_BID10080088.LOG	FILE	662	02/24/2009 06:11:03 PM
<input type="radio"/> CRBCSV.LOG.EFXTUCEXP.28707	FILE	52924	02/25/2009 04:28:07 PM
<input type="radio"/> VEVPIC_IW_000_01_INTERNAL_	FILE	676032	02/10/2009 02:54:16 PM
<input type="radio"/> ACTIVATE_ORACLE9IAS_445005.L	FILE	12364	02/26/2009 03:11:42 PM
<input type="radio"/> UCSBMT_EL_100_02_ORACLE9IA	FILE	30098	02/18/2009 04:42:54 PM
<input type="radio"/> ALERT.LOG.SWP	FILE	20872	02/09/2009 07:41:54 PM
<input type="radio"/> TXNPMF_EM_100_01_ORA100_BI	FILE	662	02/24/2009 06:11:03 PM
<input type="radio"/> TXNPMF_EM_100_01_ORA100_BI	FILE	2780	02/24/2009 05:49:40 PM
<input type="radio"/> UPSPT_JW_100_01.PKS	FILE	2771	02/27/2009 10:29:24 AM
<input type="radio"/> ULNBS0_INTERNAL_442042.LOG	FILE	1070488	02/19/2009 10:16:53 AM
<input type="radio"/> TXNPMF_EM_100_01_ORA100_BI	FILE	2859	02/24/2009 06:00:08 PM
<input type="radio"/> TXNPMF_EM_100_01_ORA100_BI	FILE	13060	02/24/2009 08:12:52 PM
<input type="radio"/> TXNPMF_EM_100_01_ORA100_BI	FILE	13403	02/26/2009 10:24:50 AM
<input type="radio"/> STATUS_CHANGE_INTERNAL_439742.LOG	FILE	5224	02/12/2009 05:25:55 PM
<input type="radio"/> UCSBMT_EL_100_02_ORACLE9IAS_442391.LOG	FILE	11402	02/10/2009 02:06:51 PM
<input type="radio"/> UCSBMT_EL_100_02_ORACLE9IAS_442396.LOG	FILE	16545	02/18/2009 02:13:32 PM

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**File Download - Security Warning**

Do you want to save this file?

Name: uimimo\_jw\_100\_02  
Type: Unknown File Type  
From: andes.i-flex.com

Save Cancel

While files from the Internet can be useful, this file type can potentially harm your computer. If you do not trust the source, do not save this software. [What's the risk?](#)

- 8 On the File Download - Security Warning dialog box, click **Save**.
- 9 In the Save As dialog box, select where you want to save the file and click **Save**.

## Log Files link > Application Server link (Batch Jobs page)

Various processes in Oracle FLEXCUBE Lending and Leasing create reports in different log file with regards to what tasks they performed and what they encountered (for example, errors, failures, erroneous data, and so on.) The Database Server link lists and describes all such log files within Oracle FLEXCUBE Lending and Leasing on the application server.

### To view a log file on the application server

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Batch Jobs** bar link.
- 3 In the Batch Jobs Setup link bar, click the **Log Files** drop-down link, then click **Application Server**.

The screenshot shows the Oracle FLEXCUBE Lending and Leasing interface. The top navigation bar includes 'Setup', 'Monitor Batch Jobs', 'Monitor Jobs', 'Monitor Users', 'Services', 'Log Files', 'Database Server', 'Application Server', 'Parked', and 'Transactions'. The 'Application Server' link is highlighted. The main content area is titled 'Batch Jobs' and contains a section 'Log Files on Application Server'. This section has a table with the following data:

Select	File Name	File Type	File Size	File Time
<input type="radio"/>	OPMN.OUT	FILE	0	07/02/2009 12:00:00 AM
<input type="radio"/>	OPMN.LOG	FILE	1843	07/03/2009 12:00:00 AM
<input type="radio"/>	OPMN.DBG	FILE	0	07/02/2009 12:00:00 AM
<input type="radio"/>	STATES	DIR	4096	07/02/2009 12:00:00 AM
<input type="radio"/>	HTTP_SERVER-1.LOG	FILE	144	07/02/2009 12:00:00 AM
<input type="radio"/>	DEFAULT_GROUP~HOME~DEFAULT_GROUP~1.LOG	FILE	270170	07/03/2009 12:00:00 AM
<input type="radio"/>	DEFAULT_GROUP~DC4J_SDA~DEFAULT_GROUP~1.LOG	FILE	3780880	07/03/2009 12:00:00 AM
<input type="radio"/>	DEFAULT_GROUP~DBKLDEV~DEFAULT_GROUP~1.LOG	FILE	1665511	07/03/2009 12:00:00 AM
<input type="radio"/>	FLERROR.LOG.LCK	FILE	0	07/02/2009 12:00:00 AM
<input type="radio"/>	FLERROR.LOG	FILE	319197	07/02/2009 12:00:00 AM

- 4 In the **Log Files on Application Server** section, click **List Files**.
- 5 In the **Batch Jobs** page's **Log Files on Application Server** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of log file (database server) records.

- 6 In the **Log Files on Application Server** section, view the following information:

#### In this field:

Select  
File Name  
File Type  
File Size  
File Time

#### View this:

If selected, indicates that this is the current record.  
The name of the file.  
The type of the file.  
The size of the file.  
The time stamp of the file.

- 7 Click **Show File**.

A File Download - Security Warning dialog box appears with the question "Do you want to save this file?"

ORACLE FLEXCUBE Lending and Leasing

User Id SSC Organization DMO Division C01 Responsibility SUPERUSER

Debug (Off) Audit Close

Setup  
 Monitor Batch Jobs  
 Monitor Jobs  
 Monitor Users  
 Services  
 Log Files  
 Database Server  
 Application Server  
 Parked Transactions

Batch Jobs

Log Files on Application Server

List Files Show File

Select	File Name	File Type	File Size	File Time
<input type="radio"/>	OPMN.OUT	FILE	0	07/02/2009 12:00:00 AM
<input type="radio"/>	OPMN.LOG	FILE	1843	07/03/2009 12:00:00 AM
<input checked="" type="radio"/>	OPMN.DBG	FILE	0	07/02/2009 12:00:00 AM
<input type="radio"/>	STATES	FILE	4096	07/02/2009 12:00:00 AM
<input type="radio"/>	HTTP_SERVER~1.LOG	FILE	144	07/02/2009 12:00:00 AM
<input type="radio"/>	DEFAULT_GROUP~HOME	FILE	270170	07/03/2009 12:00:00 AM
<input type="radio"/>	DEFAULT_GROUP~DC4J	FILE	3790880	07/03/2009 12:00:00 AM
<input type="radio"/>	DEFAULT_GROUP~DBKLE	FILE	1565511	07/03/2009 12:00:00 AM
<input type="radio"/>	FLLERROR.LOG.LCK	FILE	0	07/02/2009 12:00:00 AM
<input type="radio"/>	FLLERROR.LOG	FILE	319197	07/02/2009 12:00:00 AM

Previous 1-10 of 18 Next 8

**File Download**

Do you want to save this file?

Name: opmn.dbg  
 Type: Unknown File Type  
 From: andes.i-flex.com

Save Cancel

While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not save this file. [What's the risk?](#)

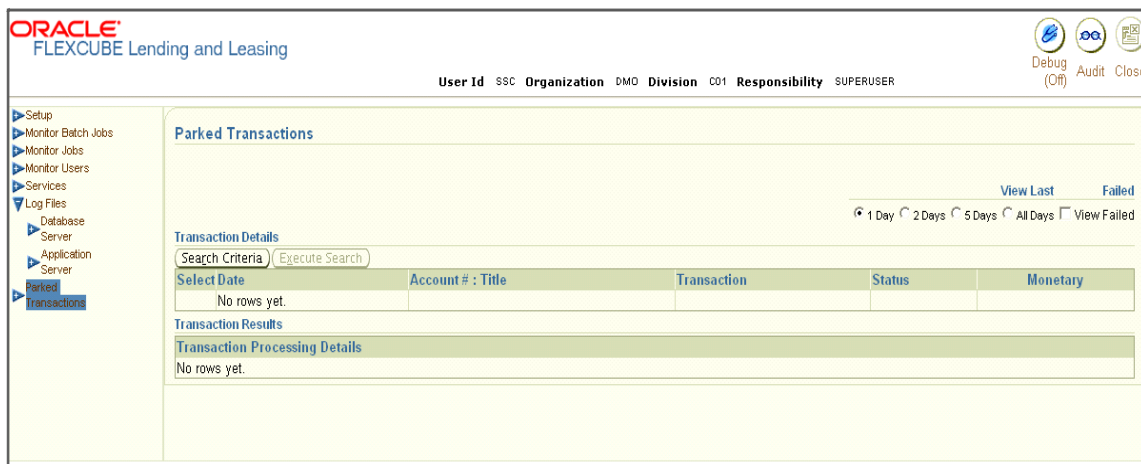
- 8 On the File Download - Security Warning dialog box, click **Save**.
- 9 In the Save As dialog box, select where you want to save the file and click **Save**.

## Parked Transactions link (Parked Transactions page)

Transactions are posted while end of the day (EOD) batch job process running, it will receive the temporary status of HOLD. Once the batch process is finished, Oracle FLEXCUBE Lending and Leasing posts the transactions on hold. These transactions can be thought of as “parked” transactions. They are waiting to be processed after the EOD batch process. The status of such transactions can be viewed on the Parked Transaction page.

### To view parked transactions

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Batch Jobs** bar link.
- 3 In the Setup Module link bar, click **Parked Transactions**.



- 4 In the **Parked Transactions** page’s **View Last** section, select the time frame of the contents of the **Transaction Details** section.

#### If you select:

- 1 Day
- 2 Days
- 5 Days
- All Days

#### Oracle FLEXCUBE Lending and Leasing displays:

- All parked transaction from the last one-day.
- All parked transaction from the last two days.
- All parked transaction from the five days.
- All parked transactions.

- 5 If you select **View Failed** in the **Failed** section, Oracle FLEXCUBE Lending and Leasing displays the failed jobs of the time frame you have selected.
- 6 In the **Transaction Details** section, view the following information about the parked transactions meeting the criteria of the View Last and Failed sections and select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of transaction detail records.

#### In this field:

- Select
- Date
- Account #: Title
- Transaction

#### View this:

- If selected, indicates that this is the current record.
- The transaction date.
- The account number and title.
- The transaction

Status The status of the transaction

Monetary If selected, indicates that this is a monetary transaction. If cleared, indicates that this is a non-monetary transaction.

- 7 In the **Transaction Results** section, view the results of the transaction in the Transaction Processing Details field.



---

## CHAPTER 4: PRODUCT SETUP

On the Setup Module window's link bar, the Setup link opens pages that enable you to configure the basic business guidelines necessary to support one or more products in Oracle FLEXCUBE Lending and Leasing. This includes defining the types of collateral your company supports, creating lending instruments, and determining what is included in credit bureau reporting. Setting up the Products pages requires a thorough understanding of the current rules of your business and must be completed before you can use Oracle FLEXCUBE Lending and Leasing.

The Setup Module link bar sections contains the following:

<b>Link:</b>	<b>Purpose:</b>
Setup	Records data of lease product supported by Oracle FLEXCUBE Lending and Leasing
Lease	Allows you to set up the closed ended leases your company offers.

This chapter explains how to set up the pages opened from the Setup Module link bar's Setup link and leases:

- Scoring Parameters page
- Index Rates page
- Currency Exchange Rates page

---

### Setup drop-down link

The Setup drop-down link opens pages to record data that is common to leases products supported by Oracle FLEXCUBE Lending and Leasing and contains the following links: Scoring Parameters, Index Rates, and Currency Exchange Rates.

## Setup link > Scoring Parameters link (Scoring Parameters page)

With the Scoring Parameters page, you can define the scoring parameters of a company's credit scorecard and behavior scoring.

Oracle FLEXCUBE Lending and Leasing behavior scoring applies to accounts and is based on account history attributes and performed on a monthly basis.

## Behavior scoring

Behavior scoring examines the repayment trends during the life of the account and provides a current analysis of the customer. This logical and systematic method identifies which accounts are more likely to perform favorably versus accounts where poorer performance is probable. This is useful when determining which other lease products a customer may qualify for.

This information appears on the Customer Service form in the Account Details page's Activities section.

**ORACLE FLEXCUBE Lending and Leasing**

User Id SSC Organization TFB Division HQ Responsibility SUPERUSER

Quick Search Queue Select... (No) Auto Run 20060500014098 or Customer Id Submit

Account(s) Current Show All Group Follow-up

Select	Company	Branch	Account #	Product	Currency	Payoff Amt	Amount Due	Status	Oldest Due Dt
<input checked="" type="radio"/>	YYY	HQ	20060500014098	LOAN HOME ISLAMIC (VR)	INR	Rs.1.00	Rs.0.00	CHARGED OFF:REPO	6/1/2008

Customer(s) Show/6053 Show/6054

Select	Details	Customer Id	Name	Type	Language
<input checked="" type="radio"/>	Show	6053	TSTFLS10012008:1741 A TSTFLS10012008:1741	PRIMARY	ENGLISH
<input type="radio"/>	Show	6054	ELIZABET B CAMPBELL	SPOUSE	ENGLISH

Account Details

Delq Due	Rs.0.00	Due Date	Amt	Rs.0.00	Late	30	60	90	120	150	180
1	10/1/2008	Rs.0.00	0	1	18	18	0	0	0	0	0
2	9/1/2008	Rs.0.00	0	0	0	0	0	0	0	0	0
3	8/1/2008	Rs.0.00	0	0	0	0	0	0	0	0	0
4	7/1/2008	Rs.0.00	0	0	0	0	0	0	0	0	0
5	6/1/2008	Rs.0.00	0	0	0	0	0	0	0	0	0

Delinquency Information

BP(Life)	1	Days	0
NSF(Life) <td>0</td> <td>Category <td>180</td> </td>	0	Category <td>180</td>	180
BP(Year) <td>1</td> <td>Collector <td>DEMOSUPR</td> </td>	1	Collector <td>DEMOSUPR</td>	DEMOSUPR
NSF(Year) <td>0</td> <td></td> <td></td>	0		

Oldest Due Dt 6/1/2008 Today's PayOff Rs.1.00 DspFuturePmtDt 11/1/2008

Activities

Active Dt	10/6/2008	Effective Dt	5/1/2008
Last Activity Dt	11/6/2009	Current Pmt	Rs.5,127.11
Due Day	1	Last Bill Amt	Rs.149,246.19
Last Pmt Dt	10/22/2009	Last Pmt Amt	Rs.67,500.00
Customer Grade	A GRADE	Customer Score	858
App #	0000001114	Behavior Score	0
PaidOff Dt		Military Duty	<input type="checkbox"/>
Producer		ChargeOff Dt	10/4/2008

PDC Details

PDC Ind	<input type="checkbox"/>
PDC Security Ind	<input type="checkbox"/>
PDC End Dt	

ACH Details

ACH Ind	<input checked="" type="checkbox"/>
---------	-------------------------------------

Promises

Promise Amt	Promise Dt	Taken By	Taken Dt	Collected Amt	Broken	Cancelled
Rs.0.00				Rs.0.00	<input type="checkbox"/>	<input type="checkbox"/>
Rs.0.00				Rs.0.00	<input type="checkbox"/>	<input type="checkbox"/>
Rs.0.00				Rs.0.00	<input type="checkbox"/>	<input type="checkbox"/>

## To set up the scoring parameters

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Products** bar link.
- 3 In the Products Setup link bar, click the **Setup** drop-down link, then click **Scoring Parameters**.

- 4 On the **Scoring Parameters** page's **Parameters** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of parameter records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 5 In the **Parameters** section, enter, view, or edit the following information:

### In this field:

### Do this:

Select

**Parameter**

If selected, indicates this is the current record.

Enter the name of the scoring parameter. Oracle Financial Services Software recommends entering a name that in some way reflects how the parameter is used; for example, use FICO\_SCORE instead of PARAMETER\_1. (required).

**Description**

Enter a description of the parameter. Again, enter a name that reflects how the parameter is used; for example, use FICO SCORE and WEIGHTED FICO SCORE instead of FICO SCORE NUMBER 1 and FICO SCORE NUMBER 2 (required).

**Data Type**

Select the data type of the scoring parameter being defined - this determines how Oracle FLEXCUBE Lending and Leasing handles the values. (While DATE and CHARACTER are available data types, generally only NUMBER should be used when defining a scoring parameter (required).

**Scoring Type**

Select the scoring type: CREDIT SCORING or BEHAVIORAL SCORING (required).

Enabled

Select to enable and indicate that the scoring parameter is available.

The **Formula Definition** section allows you to define a mathematical expression of the scoring parameter you want to define. The expression may consist of one or more sequenced entries. All arithmetic rules apply to the formula definition. If errors exist in the formula definition, Oracle FLEXCUBE Lending and Leasing displays an error message in this section when you choose Show Expression.

- 6 In the **Formula Definition** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of formula definitions records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

- 7 In the **Formula Definition** section, enter, view, or edit the following information:

<b>In this field:</b>	<b>Do this:</b>
Select	If selected, indicates this is the current record.
<b>Seq</b>	Enter the sequence number (the order in which the formula definition variable will be assembled and evaluated) (required).
(	Enter a left bracket if you need to group part of your formula definition (optional).
<b>Variable</b>	Select the variable from a validated field based on the user-defined table SCR_CRED_SUMMARY: SCORING PARAMETERS (required).
<b>Constant Value</b>	Enter the constant value (optional).
<b>Mathematical Operator</b>	Select the math operator to be used on the adjacent formula definition rows (required).
)	Enter a right bracket if you are grouping part of your formula definition (optional).
Enabled	Select to enable the formula and indicate this it is included when building a definition for the scoring parameter.

- 8 In the **Parameters** section, click **Show Expression**.

The mathematical expression appears in the **Formula Expression** section (in sequential order) in the Expression field.

- 9 Click **Save** on the Scoring Parameters page.

## Setup link > Index Rates link (Index Rates page)

The Index Rates page maintains your organization's history of periodic changes in index rates. It allows you to define index rates to support variable rate lines of credit. The index rate provides the base rate for a credit line where:

$$\text{interest rate} = \text{index rate} + \text{margin rate}.$$

The Index section displays the currently defined indexes on the Lookups page. You may create additional user-defined lookup codes for this lookup type as needed.

**Note:** You cannot tie an index rate to a product rate.

You can also record any index rate change on the Index Rates page. During nightly batch processing, all the lease accounts with that index type are included when posting the RATE CHANGE transaction. After Oracle FLEXCUBE Lending and Leasing processes the batch, the interest rate of the lease account is changed. Oracle FLEXCUBE Lending and Leasing will use this new interest rate when computing all future interest calculations.

### To set up Index Rates page

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Products** bar link.
- 3 In the Products Setup link bar, click the **Setup** drop-down link, then click **Index Rates**.

ORACLE FLEXCUBE Lending and Leasing

User Id SSC Organization DMO Division 001 Responsibility SUPERUSER

Debug (Off) Audit Close

Setup

- Assets
- Scoring Parameters
- Index Rates**
- Currency Exchange Rates
- Loan
- Line Of Credit
- Lease

### Index Rates

Save

Index

Search Criteria Execute Search Add Edit Cancel

Select	Index Type	Short Description	Description	Enabled
<input checked="" type="radio"/>	PRIME RATE	PRIME RATE	PRIME RATE	<input checked="" type="checkbox"/>
<input type="radio"/>	FLAT RATE	FLAT RATE	FLAT RATE	<input checked="" type="checkbox"/>

Index Details

Search Criteria Execute Search Add Edit Cancel

Select	Start Dt	Rate	Enabled
<input checked="" type="radio"/>	1/1/1800	8.99	<input checked="" type="checkbox"/>

- 4 On the **Index Rates** page's **Index** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of index records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

- 5 In the **Index** section, enter, view, or edit the following information:

<b>In this field:</b>	<b>Do this:</b>
Select	If selected, indicates this is the current record.
<b>Index Type</b>	Select the type of index (required).
<b>Short Description</b>	Enter a short description of the index (required).
<b>Description</b>	Enter the index description (required).
Enabled	Select the Enabled check box to activate the index type.

The Index Details section allows you to define multiple index values using the Start Dt and Rate fields.

**Note:** The history appears in descending order, with the most current record at the top.

- 6 In the **Index Details** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of index details records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

- 7 In the **Index Details** section, enter, view, or edit the following information:

<b>In this field:</b>	<b>Do this:</b>
<b>Select</b>	If selected, indicates that this is the current record.
<b>Start Dt</b>	Enter the effective start date for the index rate (required).
<b>Rate</b>	Enter the new index rate effective from above mentioned date as a percentage (required). <b>Note:</b> For the FLAT RATE index there should be only one entry with a Start Dt. = 01/01/1900 and a RATE = 0.0000.
Enabled	Select the Enabled check box to activate the index rate effective from start date mentioned above.

- 8 Click **Save** on the Index Rates page.

**Note:** Variable rate leases functionality is not extended to pre-compute leases.

## Setup link > Currency Exchange Rates link (Currency Exchange Rates page)

The Currency Exchange Rates page maintains currency exchange rates.

### To set up the currency exchange rates

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Products** bar link.
- 3 In the Products Setup link bar, click the **Setup** drop-down link, then click **Currency Exchange Rates**.

Select	Currency	Currency Pair	Effective Date and Time	Rate	Enabled
<input checked="" type="radio"/>	OMR	USD	3/6/2009 12:00:00 AM	45	<input checked="" type="checkbox"/>
<input type="radio"/>	AFN	OMR	3/11/2009 12:00:00 AM	59	<input checked="" type="checkbox"/>
<input type="radio"/>	AFN	SGD	3/24/2009 4:50:31 PM	4	<input checked="" type="checkbox"/>
<input type="radio"/>	EUR	USD	11/6/2008 12:00:00 AM	1.382	<input checked="" type="checkbox"/>

- 4 On the **Currency Exchange Rates** page's **Currency Exchange Rates** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of currency exchange rate records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 5 In the **Currency Exchange Rates** section, enter, view, or edit the following information:

In this field:	Do this:
<b>Select</b>	If selected, indicates this is the current record.
<b>Currency</b>	Select the currency being exchanged (required).
<b>Currency Pair</b>	Select the currency to be changed with (required).
<b>Effective Date and Time</b>	Enter date and time of the exchange rate (required).
<b>Rate</b>	Enter the exchange rate (required).

**Enabled** Select the Enabled check box to activate the currency exchange rate.

- 6 Click **Save** on the Currency Exchange Rates page.





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## CHAPTER 5: PRODUCT LEASE SETUP

On the Setup Module window's link bar, the Lease link opens pages that allow to set up the lease products your company offers.

The Lease link contains the following links:

- Products
- Scoring
- Fees
- Checklists
- Spreads
- Statements
- Letters

This chapter explains how to setup the pages associated with each one.

## Lease link > Products link (Lease Products page)

The Product Definition page defines the lease products your organization offers, such as lease vehicles. The information on this page is the base for defining additional product information.

A lease product is based on the following attributes:

- The collateral type and sub type
- The billing cycle
- Whether the lease is paid directly or indirectly to the customer

The Product Definition section records details about the lease product, such as the description, collateral type and sub type, credit bureau reporting attributes, and billing cycle.

The Product Itemization section is used to define itemized entries for a lease product. This information is used on the Itemization sub pages of the Application Entry and Application windows.

### To set up the lease products

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Products** bar link.
- 3 In the Products Setup link bar, click the **Lease** drop-down link, then click **Products**.

The screenshot displays the Oracle FLEXCUBE Lending and Leasing interface. The top header shows the user ID as SSC, Organization as XXX, Division as 001, and Responsibility as SUPERUSER. The main content area is titled "LeaseProducts" and contains two sections:

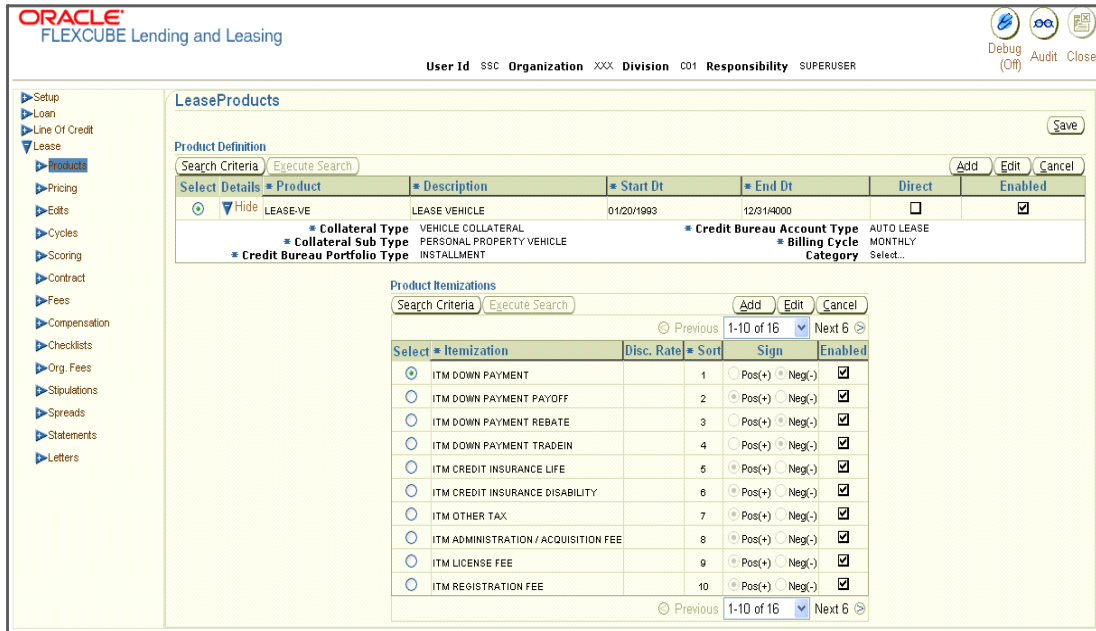
**Product Definition**

Select	Description	Start Dt	End Dt	Direct	Enabled
<input checked="" type="radio"/>	LEASE VEHICLE	01/20/1993	12/31/4000	<input type="checkbox"/>	<input checked="" type="checkbox"/>

**Product Itemizations**

Select	Itemization	Disc. Rate	Sort	Sign	Enabled
<input checked="" type="radio"/>	ITM DOWN PAYMENT		1	<input type="radio"/> Pos(+) <input checked="" type="radio"/> Neg(-)	<input checked="" type="checkbox"/>
<input type="radio"/>	ITM DOWN PAYMENT PAYOFF		2	<input type="radio"/> Pos(+) <input checked="" type="radio"/> Neg(-)	<input checked="" type="checkbox"/>
<input type="radio"/>	ITM DOWN PAYMENT REBATE		3	<input type="radio"/> Pos(+) <input checked="" type="radio"/> Neg(-)	<input checked="" type="checkbox"/>
<input type="radio"/>	ITM DOWN PAYMENT TRADEIN		4	<input type="radio"/> Pos(+) <input checked="" type="radio"/> Neg(-)	<input checked="" type="checkbox"/>
<input type="radio"/>	ITM CREDIT INSURANCE LIFE		5	<input type="radio"/> Pos(+) <input checked="" type="radio"/> Neg(-)	<input checked="" type="checkbox"/>
<input type="radio"/>	ITM CREDIT INSURANCE DISABILITY		6	<input type="radio"/> Pos(+) <input checked="" type="radio"/> Neg(-)	<input checked="" type="checkbox"/>
<input type="radio"/>	ITM OTHER TAX		7	<input type="radio"/> Pos(+) <input checked="" type="radio"/> Neg(-)	<input checked="" type="checkbox"/>
<input type="radio"/>	ITM ADMINISTRATION / ACQUISITION FEE		8	<input type="radio"/> Pos(+) <input checked="" type="radio"/> Neg(-)	<input checked="" type="checkbox"/>
<input type="radio"/>	ITM LICENSE FEE		9	<input type="radio"/> Pos(+) <input checked="" type="radio"/> Neg(-)	<input checked="" type="checkbox"/>
<input type="radio"/>	ITM REGISTRATION FEE		10	<input type="radio"/> Pos(+) <input checked="" type="radio"/> Neg(-)	<input checked="" type="checkbox"/>

- 4 On the Lease Product page's **Product Definition** section, select the record you want to work with and click **Show** in the **Details** column.



**Note:** If you choose, use **Search Criteria** to limit the display of product records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 5 In the **Product Definition** section, enter, view, or edit the following information:

**In this field:**

**Do this:**

Select

If selected, indicates that this is the current record.

**Product**

Enter the product code as defined by your organization (in other words, how you want to differentiate the lease products). For example, lease products can be differentiated along asset lines (LEASE-VE for a vehicle). The product code, or name, is unique (required).

**Description**

Enter the description of the product; for example, LEASE VEHICLE. (This is the product description as it appears throughout Oracle FLEXCUBE Lending and Leasing) (required).

**Start Dt**

Enter the start date for the product (required).

**End Dt**

Enter the end date for the product (required).

**Direct**

Select if the product can be originated directly to customer. (In this case, the compliancy state is the state listed in the customer's current mailing address.)

-or-

Clear if the product is an indirect lending product; that is, payment is made to the producer. (In this case, the compliancy state is the state listed in the producer's address.)

**Enable**

Select to activate the product (display only).

**Collateral Type**

Select the collateral type for the product. This field identifies what type of collateral is associated with the lease

<b>Collateral Sub Type</b>	and assists Oracle FLEXCUBE Lending and Leasing in identifying the correct page(s) to display (required).
<b>Credit Bureau Portfolio Type*</b>	Select the collateral sub type for the product (required).
<b>Credit Bureau Account Type*</b>	Select the credit bureau portfolio type for the product (required).
	Select the account type for the product (required).
	<b>*Note:</b> The Credit Bureau Portfolio Type and Credit Bureau Account Type fields determine how the portfolio is reported back to the credit bureaus (required).
<b>Billing Cycle</b>	Select the billing cycle for the product (required).
<b>Category</b>	Select the category for the product. This serves to group products for reporting purposes (user-defined) (required).

6 In the **Product Itemization** section select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of product itemization records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

7 In the **Product Itemization** section, enter, view, or edit the following information:

<b>In this field:</b>	<b>Do this:</b>
Select	If selected, indicates that this is the current record.
<b>Itemization</b>	Select the itemization type (required).
Disc. Rate	Enter the discount rate (optional).
<b>Sort</b>	Enter the sort order (required).
<b>Sign</b>	Select Pos (+) for a positive number.
	-or-
	Select Neg (-) for a negative number.
	<b>Note:</b> The Pos and Neg buttons determine whether the values will increase or decrease the itemization total for the lease based on the selected lease product. Together the contents of the Product Itemization section, positive and negative, add up to the lease amount.
<b>Enabled</b>	Select to indicate that this product itemization is currently available.

8 Click **Save** on the Lease Products page.

## Lease link > Scoring link (Scoring page)

The Scoring page allows you to setup individual and multiple scoring models. You can define different scoring models by company, branch and product. Scoring models are used to automate the decisioning process on the Underwriting form and grade applications.

When you complete the Application Entry process train, Oracle FLEXCUBE Lending and Leasing determines which scoring model to use by finding a best match. Oracle FLEXCUBE Lending and Leasing searches the Company, Branch, and Product fields of all enabled scoring models that contain either the exact value on the application or ALL. (Exact matches for each field are given a higher weight than matches to ALL.) Oracle FLEXCUBE Lending and Leasing then ranks the returned matches in descending order based on the weighted values and the hierarchical position of the field, then by Start Date. Oracle FLEXCUBE Lending and Leasing recognizes the first row returned as the best match. This scoring model information is then used to determine the next status and sub status of the application.

If you use a standard bureau score as a scoring model, you can set up Oracle FLEXCUBE Lending and Leasing to use the adverse action reasons provided by the standard bureau score on the Stipulations sub page.

### To set up the scoring

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Products** bar link.
- 3 In the Products Setup link bar, click the **Lease** drop-down link, then click **Scoring**.
- 4 Click the **Scoring Models** tab.

ORACLE FLEXCUBE Lending and Leasing

User Id SSC Organization XXX Division 001 Responsibility SUPERUSER

Debug (Off) Audit Close

Setup  
Loan  
Line Of Credit  
Lease  
Products  
Pricing  
Edits  
Cycles  
Scoring  
Contract  
Fees  
Compensation  
Checklists  
Org. Fees  
Stipulations  
Spreads  
Statements  
Letters

### Scoring

Save

Scoring Models Behavioral Scoring Models

Search Criteria Execute Search Add Edit Cancel

Select Details	Model	Description	Start Dt	End Dt	Enabled
Show	LEASE	LEASE SCORING MODEL (FICO SCORE)	01/01/1800	12/31/4000	<input checked="" type="checkbox"/>

Parameters Grades

Parameters

Search Criteria Execute Search Add Edit Cancel

Select	Parameter	Max Value	Adverse Action Reason	Weighted Value	Enabled
Show	FICO SCORE	1000 Select...		0	<input checked="" type="checkbox"/>

Range Definition

Search Criteria Execute Search Add Edit Cancel

Select From	Value	Value From	Percent / Value	Enabled
Show	0	<input type="radio"/> %Max Value <input type="radio"/> %Param <input type="radio"/> Value	100	<input checked="" type="checkbox"/>

- On the **Scoring Models** page, select the record you want to work with and click **Show** in the **Details** column.

The screenshot shows the Oracle FLEXCUBE Lending and Leasing interface. The main content area is titled "Scoring Models" and includes a "Behavioral Scoring Models" tab. There is a "Save" button in the top right. Below the tab is a "Scoring Models" section with a search bar and "Add", "Edit", and "Cancel" buttons. A table lists scoring models with columns: Select, Details, Model, Description, Start Dt, End Dt, and Enabled. One record is visible: LEASE, LEASE SCORING MODEL (FICO SCORE), 01/01/1800, 12/31/4000, and a checked Enabled checkbox. Below the table is a "Result" section showing "Max Score" as 1000. To the right is a "Selection Criteria" section with checkboxes for Company (ALL), Branch (ALL), Product (ALL), Currency (ALL), and Bureau Score Reasons (checked). Below that is a "Parameters" section with a "Grades" tab and a table with columns: Parameter, Max Value, Adverse Action Reason, Weighted Value, and Enabled. One parameter is listed: FICO SCORE, 1000, Select..., 0, and checked. Below the parameters is a "Range Definition" section with a table for Value, Value From, Percent / Value, and Enabled. One range is listed: 0, %Max Value, %Param, Value, 100, and checked.

**Note:** If you choose, use **Search Criteria** to limit the display of scoring model records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- On the **Scoring Models** page, enter, view, or edit the following information:

**In this field:**

**Do this:**

Select

If selected, indicates this is the current record.

**Model**

Enter the code for the scoring model (required).

**Description**

Enter a description of the scoring model (required).

**Start Dt**

Enter the start date for the scoring model (required).

**End Dt**

Enter the end date for the scoring model (required).

Enabled

Select to enable the scoring model.

Results section

**Max Score**

Enter the maximum score allowed. (This is normally the sum of the Max Value fields within the scoring parameters.) (required).

Selection Criteria section

**Company**

Select the company for the scoring model. This may be ALL or a specific company (required).

**Branch**

Select branch within the company for the scoring model. This may be ALL or a specific branch. This must be ALL if in the Company field you selected ALL) (required).

**Product**

Select the product for the scoring model. This may be ALL or a specific product (required).

**Currency**

Select the currency for the scoring model. This may be ALL or a specific currency (required).

**Bureau Score Reasons**

Select to use the score reasons supplied by the credit bureau. If not selected, automatically rejected applications scored using this scoring model display the Adverse Action Reasons from the Parameters sub page.

**Auto Decision**

Select to assign an application a status/sub status based on the grade associated with the score returned for this scoring model. If not selected, Oracle FLEXCUBE Lending and Leasing assigns applications scored using this scoring model a status/sub status of NEW-REVIEW REQUIRED.

- 7 Click **Save** on the Scoring page.

## Lease link > Scoring link > Scoring Models page > Parameters sub page

The Parameters sub page records the parameters used to determine the score calculated by the scoring model. You can define multiple parameters and adverse action reason associated with each parameter in a scoring model. Each scoring parameter can have maximum values set.

Oracle FLEXCUBE Lending and Leasing calculates a final score by adding the score for each parameter in the scoring model. A parameter weighted value is used to find the four adverse action reasons, if bureau reasons are not used.

**Note:** A character parameter range definition should contain the exact value of the parameter.

**Note:** Each scoring parameter should have range definitions defined that encompass all of the values that might result.

- 1 Click the **Parameters** sub tab.
- 2 On the **Parameters** sub page, select the record you want to work with.  
**Note:** If you choose, use **Search Criteria** to limit the display of parameters records.
  - If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 3 In the **Parameters** sub page, enter, view, or edit the following information:

In this field:	Do this:
Select	If selected, indicates this is the current record.
<b>Parameter</b>	Select the parameter from the field (required).
<b>Max Value</b>	Enter the maximum value allowed for the selected parameter (required).
<b>Adverse Action Reason</b>	Select the adverse action reason. (If, on the Scoring Models page, the Bureau Screen Reasons box is selected for the scoring model, you cannot update this field) (required).
<b>Weighted</b>	Enter the adverse action weighted value. This indicates the priority of this parameter when determining which adverse action reasons to use on the application. The top ten adverse action reasons based on the weighted value of the parameter will be populated (required).
Enabled	Select to enable the parameter.

The **Range Definition** section allows you to translate the calculated value for a scoring parameter into the value to be used, depending on the returned value of the parameter.

- In the **Range Definition** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of range definition records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- In the **Range Definition** section, enter, view, or edit the following information:

In this field:	Do this:
Select	If selected, indicates this is the current record.
<b>Value From</b>	Enter the lowest calculated value to apply the specific translation. The ceiling of the range definition is based on the range definition with the next highest Value From or the Max Value of the scoring parameter (which ever is less) (required).
<b>Score</b>	Enter the score for the range (required).
<b>Percent / Value</b>	Enter the percent or value to be used in the translation of the calculated value of the scoring parameter.
<b>Enabled</b>	Select and Oracle FLEXCUBE Lending and Leasing will consider this range definition when translating values for this scoring parameter.

- Click **Save** on the Scoring page.

## Lease link > Scoring link > Scoring Models page > Grades sub page

The Grades sub page defines how Oracle FLEXCUBE Lending and Leasing translates the scoring model scores into your organization's grade. Oracle FLEXCUBE Lending and Leasing uses these grades in the auto-decisioning process. Each grade has a specific status/sub status that informs Oracle FLEXCUBE Lending and Leasing what to do with the application of a particular grade as it continues through the origination cycle.

**Note:** Each scoring model should have grade definitions defined that encompass all of the values that might result.

- Click the **Grades** sub tab.

Select	* Score	* Credit Grade	* Application Status	* Sub Status	Enabled
<input checked="" type="radio"/>	0	D GRADE	REJECTED	AUTO REJECTED	<input checked="" type="checkbox"/>
<input type="radio"/>	500	C GRADE	NEW	RECOMMEND REJECTION	<input checked="" type="checkbox"/>
<input type="radio"/>	600	C GRADE	NEW	RECOMMEND APPROVAL	<input checked="" type="checkbox"/>
<input type="radio"/>	700	B GRADE	APPROVED	AUTO APPROVED	<input checked="" type="checkbox"/>
<input type="radio"/>	800	A GRADE	APPROVED	AUTO APPROVED	<input checked="" type="checkbox"/>
<input type="radio"/>	9000	C GRADE	NEW	REVIEW REQUIRED	<input checked="" type="checkbox"/>

- In the **Grades** sub page, select the record you want to work with.



**Note:** If you choose, use **Search Criteria** to limit the display of grade records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 3 In the **Grades** sub page, enter, view, or edit the following information:

<b>In this field:</b>	<b>Do this:</b>
<b>Score</b>	Enter the score the application receives (required).
<b>Credit Grade</b>	Select the grade to assign to an application (required).
<b>Application Status</b>	Select the status to assign to applications with a score starting with the value of this grade definition (required).
<b>Sub Status</b>	Select the sub status to assign to applications with a score starting with the value of this grade definition. Credit scoring only allows for only the following status/ sub status pairs: APPROVED - AUTO APPROVED REJECTED - AUTO REJECTED NEW - REVIEW REQUIRED NEW - RECOMMEND APPROVAL NEW - RECOMMEND REJECTION (required).
<b>Enabled</b>	Select to indicate that this grade definition will be considered when grading an application using this scoring model.

- 4 Click **Save** on the Scoring page.

---

## Lease link > Scoring tab (Behavioral Scoring Models page)

Behavior scoring examines the repayment trends during the life of the account and provides a current analysis of the customer. This logical and systematic method identifies which accounts are more likely to perform favorably versus accounts where poorer performance is probable. This is useful when determining which other lease products a customer may qualify for.

This information appears on the Customer Service window's Account Details page in the Activities section Behavior Score field.

The Behavioral Scoring Models page allows you to setup individual and multiple behavior scoring models. Completing the Behavioral Scoring Models page is similar to completing the existing Scoring Models page, although new parameters have been added for behavioral scoring. You can define multiple behavior scoring models and depending upon the market situation and customer account behavior, enable only the models you want Oracle FLEXCUBE Lending and Leasing to use.

Oracle FLEXCUBE Lending and Leasing behavior scoring applies to accounts and is based on account history attributes and performed on a monthly basis.

## To set up the behavioral scoring Mmodels

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Products** bar link.
- 3 In the Products Setup link bar, click the **Lease** drop-down link, then click **Scoring**.
- 4 On the Scoring page, click the **Behavioral Scoring Models** tab.

ORACLE FLEXCUBE Lending and Leasing

User Id SSC Organization XXX Division C01 Responsibility SUPERUSER

Scoring

Scoring Models Behavioral Scoring Models

Behavioral Scoring Models

Select Details	Model	Description	Start Dt	End Dt	Enabled
Show	LEASE_BS	LEASE SCORING MODEL (BEHAVIORAL SCORE)	01/01/1800	12/31/4000	<input checked="" type="checkbox"/>

Parameters

Select Parameter	Max Value	Enabled
BEHAVIORAL SCORE	1000	<input checked="" type="checkbox"/>

Range Definition

Select From	Value From	Percent / Value	Enabled
0		100	<input checked="" type="checkbox"/>

- 5 In the **Behavioral Scoring Models** page's **Behavioral Scoring Models** section, select the record you want to work with and click **Show** in the **Details** column.

ORACLE FLEXCUBE Lending and Leasing

User Id SSC Organization XXX Division C01 Responsibility SUPERUSER

Scoring

Scoring Models Behavioral Scoring Models

Behavioral Scoring Models

Select Details	Model	Description	Start Dt	End Dt	Enabled
Hide	LEASE_BS	LEASE SCORING MODEL (BEHAVIORAL SCORE)	01/01/1800	12/31/4000	<input checked="" type="checkbox"/>

Selection Criteria

* Max Score	1000	* Product	ALL
* Company	ALL	* Currency	ALL
* Branch	ALL		

Parameters

Select Parameter	Max Value	Enabled
BEHAVIORAL SCORE	1000	<input checked="" type="checkbox"/>

Range Definition

Select From	Value From	Percent / Value	Enabled
0		100	<input checked="" type="checkbox"/>

**Note:** If you choose, use **Search Criteria** to limit the display of scoring model records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

- 6 In the **Behavioral Scoring Models** section, complete the following fields:

In this field:	Do this:
Select	If selected, indicates this is the current record.
<b>Model</b>	Enter the model for the behavior score (required).
<b>Description</b>	Enter the description of the model (required).
<b>Start Dt</b>	Enter the start date for the behavior scoring model (required).
<b>End Dt</b>	Enter the end date for the behavior scoring model (required).
<b>Enabled</b>	Select to enable the scoring model.
<u>Selection Criteria section</u>	
<b>Max Score</b>	Enter the maximum score value for the behavior score. (This is normally the sum of the Max Value fields within the scoring parameters.) (required).
<b>Company</b>	Select the company which uses this behavior score. This may be ALL or a specific company (required)
<b>Branch</b>	Select the branch corresponding to the company. This may be ALL or a specific branch. This must be ALL if in the Company field you selected ALL (required).
<b>Product</b>	Enter the product to which the behavior score applies. This may be ALL or a specific product (required).
<b>Currency</b>	Enter the currency to which the behavior score applies. This may be ALL or a specific currency (required).

- 7 Click **Save** on the Scoring page.

## Lease link > Scoring link > Behavioral Scoring Models page > Parameters sub page

The Parameters sub page records the parameters used to determine the score calculated by the scoring model. You can define multiple parameters and adverse action reason associated with each parameter in a scoring model. Each scoring parameter can have maximum values set. The score range is based upon the information in the Range Definition section on the Parameters sub page.

Oracle FLEXCUBE Lending and Leasing calculates a final score by adding the score for each parameter in the scoring model. A parameter weighted value is used to find the four adverse action reasons, if bureau reasons are not used.

**Note:** A character parameter range definition should contain the exact value of the parameter.

**Note:** Each scoring parameter should have range definitions defined that encompass all of the values that might result.

- 1 Click the **Parameters** sub tab.

The screenshot shows two sections: 'Parameters' and 'Range Definition'. The 'Parameters' section has a table with columns: 'Select Parameter', 'Max Value', and 'Enabled'. A row is shown with 'BEHAVIORAL SCORE' selected, a value of '1000', and the 'Enabled' checkbox checked. The 'Range Definition' section has a table with columns: 'Value', 'Value From', 'Percent / Value', and 'Enabled'. A row is shown with '0' in the 'Value' column, radio buttons for '%Max Value', '%Param', and 'Value' in the 'Value From' column, a value of '100' in the 'Percent / Value' column, and the 'Enabled' checkbox checked.

- 2 In the **Parameters** sub page's **Parameters** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of parameters records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 3 On the **Parameters** section, enter, view, or edit the following information:

In this field:	Do this:
Select	If selected, indicates this is the current record.
<b>Parameter</b>	Select the parameter from the field (required).
<b>Max Value</b>	Enter the maximum value allowed for the selected parameter (required).
Enabled	Select to enable the parameter.

The **Range Definition** section allows you to translate the calculated value for a scoring parameter into the value to be used, depending on the returned value of the parameter.

- 4 In the **Range Definition** section, select the record you want to work with.
- Note:** If you choose, use **Search Criteria** to limit the display of range definition records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

- 5 In the **Range Definition** section, enter, view, or edit the following information:

In this field:	Do this:
Select	If selected, indicates this is the current record.
<b>Value From</b>	Enter the lowest calculated value to apply the specific translation. The ceiling of the range definition is based on the range definition with the next highest Value From or the Max Value of the scoring parameter (whichever is less) (required).
<b>Value From</b>	Choose one of the following options to determine how values for a scoring parameters are translated: If you choose, <b>% Max Value</b> , then calculated values within the range definition receives a value based on a percentage of the Max Value of the scoring parameter.

If you choose, **% Param**, then calculated values within the range definition receives a value based on a percentage of the calculated value of the scoring parameter.

If you choose **Value**, then calculated values with in the range definition receives a specific value.

**Percent / Value**

Enter the percent or value to be used in the translation of the calculated value of the scoring parameter.

**Enabled**

Select and Oracle FLEXCUBE Lending and Leasing will consider this range definition when translating values for this scoring parameter.

- 6 Click **Save** on the Scoring page.

---

## Lease link > Fees link (Fee page)

The Fee Definition page allows you to define fees that may be automatically assessed by Oracle FLEXCUBE Lending and Leasing. The Fee Definition section records fees not defined within the Contract page's Fees sub page.

The following fee types are currently supported for automatic assessment:

- Late charges
- Non sufficient funds
- Extensions

Fees can be calculated as either a flat amount or a percentage of payment due based on fee type.

You can specify minimums and maximums for fee amounts in the Min Amt and Max Amt fields. Different fee rules can be setup at the company/branch level.

When Fees are assessed, Oracle FLEXCUBE Lending and Leasing determines the best match using all enabled fee definitions for that meet the following criteria:

- Exactly match the fee type being assessed.
- Have an effective date that is greater than or equal to the start date.
- Have a Txn Amt From that is greater than or equal to the outstanding amount related to the fee assessment.
- Match either the value or ALL for all other criteria (Exact matches for each field are given a higher weight than matches to ALL.)

The returned rows are then given a descending rank based on the weighted values and the hierarchical position of the following criteria:

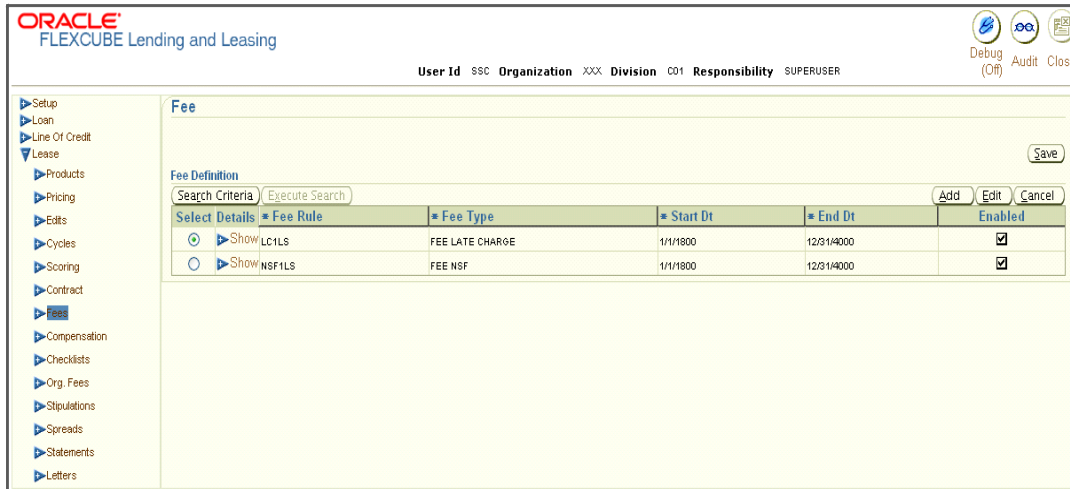
- 1 Company
- 2 Branch
- 3 Product
- 4 Account state
- 5 Transaction amount
- 6 Start date
- 7 End date

On the ranked rows, the first row is returned as the best match.

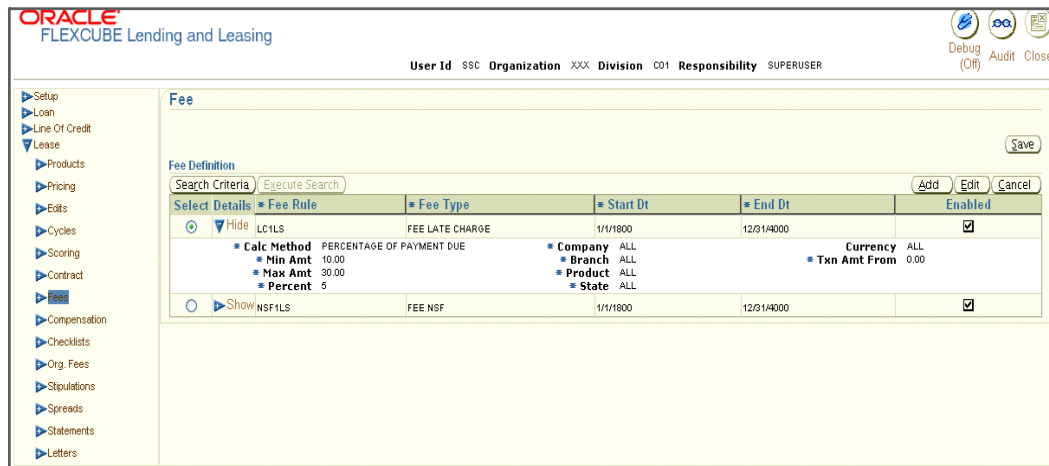
**Note:** Certain fees, like late fees, can be set up at contract, as well as state level. In such cases, the contract fee, if present, is used first. Only if the contract fee is not present is the state fee used.

## To set up the fee

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Products** bar link.
- 3 In the Products Setup link bar, click the **Lease** drop-down link, then click **Fees**.



- 4 On the **Fee** page's **Fee Definition** section, select the record you want to work with and click **Show** in the **Details** column.



**Note:** If you choose, use **Search Criteria** to limit the display of fee definition records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 5 In the **Fee Definition** section, enter, view, or edit the following information:

### In this field:

Select  
**Fee Rule**

**Fee Type**  
**Start Dt**

### Do this:

If selected, indicates that this is the current record.  
Enter the fee rule used to identify the particular fee definition (required).

Select the fee type (required).  
Enter the start date (required).



<b>End Dt</b>	Enter the end date (required).
<b>Enabled</b>	Select to enable the fee.
<b>Calc Method</b>	Select the method of calculating the fee (required).
<b>Min Amt</b>	Enter the minimum amount for the fee (required).
<b>Max Amt</b>	Enter the maximum amount for the fee. If you selected FLAT AMOUNT in the Calc Method field, then this field is not used and is normally populated as \$0.00 (required).
<b>Percent</b>	Enter the percentage value of the outstanding transaction amount to be assessed as a fee. This amount will be adjusted to fall within the Min Amount and the Max Amount (required).
<b>Company</b>	Select the portfolio company. This may be ALL or a specific company (required).
<b>Branch</b>	Select the portfolio branch. This may be ALL or a specific branch. (This must be ALL if in the Company field you selected ALL) (required).
<b>Product</b>	Select the product. This may be ALL or a specific product. The available values come from a validated field based on the selected Billing Cycle setup and the Lease Product setup (required).
<b>State</b>	Select the state for this fee. This may be ALL or a specific state (required).
Currency	Select the currency for this fee. This may be ALL or a specific currency (optional).
<b>Txn Amt From</b>	Enter the transaction or balance amount. The fee is calculated using the specifications of this record only if the transaction amount is greater than the value specified in this field (and less than this field in another record for the same fee) (required).

**IMPORTANT:** In selecting which fee to use, Oracle FLEXCUBE Lending and Leasing searches for a best match using the following attributes:

- 1 Company
- 2 Branch
- 3 Product
- 4 State
- 5 Amount (Txn Amt From)
- 6 Effective/start date (Start Dt)

For this reason, Oracle Financial Services Software recommends creating one version of each fee where ALL is the value in the these fields.

It is also recommended that you define a default printer for an Organization, Division and Department.

- 6 Click **Save** on the Fee page.

## Lease link > Checklists link (Checklists page)

A checklist is an optional set of steps to follow when completing a form in Oracle FLEXCUBE Lending and Leasing, such as the Underwriting and Funding windows. Checklists can be used as guidelines to help ensure that Oracle FLEXCUBE Lending and Leasing users follow your business's standard operating procedures and enter all required data. Some checklists are optional, but others such as those related to application decisions or contract verification, may be required depending on the edit sets defined in your Oracle FLEXCUBE Lending and Leasing system. Checklists page allows you to specify the contents of the checklist.

You can define additional checklists for your organization. You can set up multiple checklists for a single type of checklist. These checklists can be differentiated by:

- Company
- Branch
- Product
- Account state

### To set up the checklists

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Products** bar link.
- 3 In the Products Setup link bar, click the **Lease** drop-down link, then click **Checklists**.

**ORACLE FLEXCUBE Lending and Leasing**

User Id: SSC Organization: XXX Division: C01 Responsibility: SUPERUSER

Debug (Off) Audit Close

**Checklists** [Save]

**Checklist Type Definition** [Search Criteria] [Execute Search] [Add] [Edit] [Cancel]

Select	Checklist Code	Description	Checklist Type	Company	Branch	Product	State	Currency	Enabled
<input checked="" type="radio"/>	CNLSCE-CON-0001	CONTRACT VERIFICATION	CONTRACT VERIFICATION CHECKLIST	ALL	ALL	ALL	ALL	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	CNLSCE-DEC-0001	DECISION	DECISION VERIFICATION CHECKLIST	ALL	ALL	ALL	ALL	ALL	<input checked="" type="checkbox"/>

**Checklist Action Definition** [Search Criteria] [Execute Search] [Add] [Edit] [Cancel]

Select	Action Code	Description	Action Type	Document Type	Document Sub Type	Document Mandatory	Sort	Enabled
<input checked="" type="radio"/>	1	VERIFIED RESIDENCE ?	REGULAR CHECKLIST	NONE	NONE	<input type="checkbox"/>	1	<input checked="" type="checkbox"/>
<input type="radio"/>	2	VERIFIED PHONE ?	REGULAR CHECKLIST	NONE	NONE	<input type="checkbox"/>	2	<input checked="" type="checkbox"/>
<input type="radio"/>	3	VERIFIED EMPLOYMENT ?	REGULAR CHECKLIST	NONE	NONE	<input type="checkbox"/>	3	<input checked="" type="checkbox"/>
<input type="radio"/>	4	VERIFIED INCOME ?	REGULAR CHECKLIST	NONE	NONE	<input type="checkbox"/>	4	<input checked="" type="checkbox"/>
<input type="radio"/>	5	ALL STIPULATIONS MET ?	REGULAR CHECKLIST	NONE	NONE	<input type="checkbox"/>	5	<input checked="" type="checkbox"/>
<input type="radio"/>	6	VERIFIED INSURANCE ?	REGULAR CHECKLIST	NONE	NONE	<input type="checkbox"/>	6	<input checked="" type="checkbox"/>
<input type="radio"/>	7	DOCUMENT CHECKLIST COMPLETED ?	REGULAR CHECKLIST	NONE	NONE	<input type="checkbox"/>	7	<input checked="" type="checkbox"/>
<input type="radio"/>	8	CUSTOMER/COLLATERAL VERIFICATION CHECKLIST COMPLETE ?	REGULAR CHECKLIST	NONE	NONE	<input type="checkbox"/>	8	<input checked="" type="checkbox"/>
<input type="radio"/>	9	PRODUCER COMPENSATION CALCULATED?	REGULAR CHECKLIST	NONE	NONE	<input type="checkbox"/>	9	<input checked="" type="checkbox"/>

- 4 In the **Checklist** page's **Checklist Action Definition** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of checklist records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 5 In the **Checklist Action Definition** section, enter, view, or edit the following information:

In this field:	Do this:
Select	If selected, indicates this is the current record.
<b>Checklist Code</b>	Enter the checklist code that identifies checklist being defined (required).
<b>Description</b>	Enter the description for the checklist (required).
<b>Checklist Type</b>	Select the checklist type to define where the specific checklist will be available in Oracle FLEXCUBE Lending and Leasing (required).
<b>Company</b>	Select the portfolio company associated with the checklist. This may be ALL or a specific company (required).
<b>Branch</b>	Select the portfolio branch associated with the checklist. This may be ALL or a specific branch. This must be ALL if in the Company field you selected ALL) (required).
<b>Product</b>	Select the product associated with the checklist. This may be ALL or a specific product. The available values come from a validated field based on the selected Billing Cycle setup and the Lease Product setup (required).
<b>State</b>	Select the state associated with the checklist type. This may be ALL or a specific state (required).
	<p><b>IMPORTANT:</b> In selecting which edits type to use, Oracle FLEXCUBE Lending and Leasing searches for a best match using the following attributes:</p> <ol style="list-style-type: none"> <li>1 Company</li> <li>2 Branch</li> <li>3 Product</li> <li>4 State</li> </ol> <p>For this reason, Oracle Financial Services Software recommends creating one version of each checklist type where ALL is the value in these fields.</p>
<b>Currency</b>	Select the currency associated with the checklist. This may be ALL or a specific currency (required).
<b>Enabled</b>	Select to enable the checklist.

Checklist actions are steps (a set of one or more tasks) related to the checklist you are creating. They are loaded on the Checklist Action Definition section.

- 6 In the **Checklist Action Definition** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of checklist action definition records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

- 7 In the **Checklist Action Definition** section, enter, view, or edit the following information:

<b>In this field:</b>	<b>Do this:</b>
Select	If selected, indicates this is the current record.
<b>Action Code</b>	Enter the action code for the checklist (required).
<b>Description</b>	Enter the description for the action type (required).
<b>Action Type</b>	Select the action type (required).
Document Type	Select the document type (optional).
Document Sub Type	Select the document sub type (optional).
Document Mandatory	Select to indicate that the document is mandatory.
<b>Sort</b>	Enter the sort order to define the placement of the action type on the Checklist sub page (required).
<b>Enabled</b>	Select to include this action in the checklist.

- 8 Click **Save** on the Checklist page.

## Lease link > Spreads link (Spreads page)

The Spread pages allows you to define the payment allocation strategy used by your business while applying payments to accounts. Spreads are selected on the Payment Entry (and Payment Maintenance) pages.

The Spread Definition section is used to define individual spreads. Many common spreads have already been defined. With each spread, you can define the due date advancement method to use, BRING CURRENT, FUTURE, or NONE.

The Spread page records the order in which balances are satisfied when a payment is applied to an account. (Unless someone indicates otherwise, payments will be applied against each balance type, in sort order, until either there is no remaining balance, or the payment has been completely allocated.)

### To set up the spreads

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Products** bar link.
- 3 In the Products Setup link bar, click the **Lease** drop-down link, then click **Spreads**.

The screenshot displays the Oracle FLEXCUBE Lending and Leasing interface. The main content area is titled 'Spreads' and contains two sections:

- Spread Definition:** A table with columns: Select, Spread, Description, Due Dt Adv, and Enabled. It lists various spread types such as AC-LEASE, ACEXP-LEASE, AC-FEE-LEASE, CO-LEASE, SOA-LEASE, TRM-BUY-LEASE, and TRM-NOBUY-LEASE.
- Spread Transaction Definition:** A table with columns: Select, Balance Type, Cycle, Sort, and Enabled. It lists transaction types such as SALES / USE TAX BILLED, LEASE RECEIVABLE BILLED, FEE LATE CHARGE BILLED, FEE NSF BILLED, FEE DISPOSITION BILLED, FEE EARLY TERMINATION BILLED, FEE OTHER FEE AND TAXES BILLED, FEE EXCESS USAGE BILLED, SALES / USE TAX, and LATE CHARGE.

- 4 On the **Spreads** page's **Spread Definition** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of spread definition records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
  -
- 5 In the **Spread Definition** section, enter, view, or edit the following information:

**In this field:**

**Do this:**

Select

If selected, indicates this is the current record.

<b>Spread</b>	Enter the code identifying the spread (required).
<b>Description</b>	Enter the description for the spread. (This usually reflects when this spread is used.) (required).
<b>Due Dt Adv</b>	Select the due date advancement code that determines how payments applied using this spread will affect due amounts. Oracle FLEXCUBE Lending and Leasing uses the following predefined Due Dt Adv Codes: BRING CURRENT - The payment allocations for transactions against an account's outstanding balances that make up the billed balances. This will be applied against billed due amounts. FUTURE - The payment allocations for transactions against an accounts outstanding balances that make up the billed balances. This will be applied against billed due amounts. Any remaining amount allocated against billed balances will be accumulated and applied against future due amounts (required). NONE - Payments applied using this spread will not affect the due amounts of the account in any way.
<b>Enabled</b>	Select to enable the spread.

- In the **Spread Transaction Definition** section, select the record you want to work with.  
**Note:** If you choose, use **Search Criteria** to limit the display of spread transaction definition records.
  - If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- In the **Spread Transaction Definition** section, enter, view, or edit the following information:

<b>In this field:</b>	<b>Do this:</b>
Select <b>Balance Type</b>	If selected, indicates this is the current record. Select the balance type to allocate a portion of the received payment against (required).  <b>Note:</b> Oracle Financial Services Software recommends that you always setup an ADVANCE/PRINCIPAL balance type for each spread.
<b>Cycle</b>	Enter the balance cycle during which to apply payments. This collects payment on bad (unpaid) cycles. You can only go back five cycles. Cycle will have a value of 0 for s (required).
<b>Sort</b>	Enter the sort order in which the balance type has payments allocated against it (required).
<b>Enabled</b>	Select and Oracle FLEXCUBE Lending and Leasing will consider this spread transaction when allocating payments.

- Click **Save** on the Spreads page.

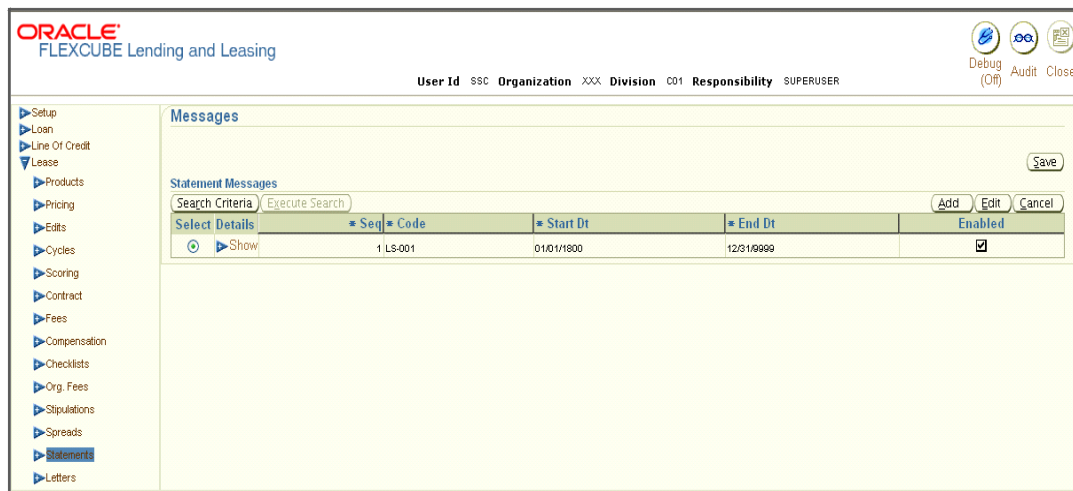
## Lease link > Statements link (Messages page)

The Messages page allows you to set up messages that appear on account statements sent to customers. You can set up statement messages for different products. When Oracle FLEXCUBE Lending and Leasing generates a statement for an account, all statement messages matching the selection criteria are included in the statement file for that account.

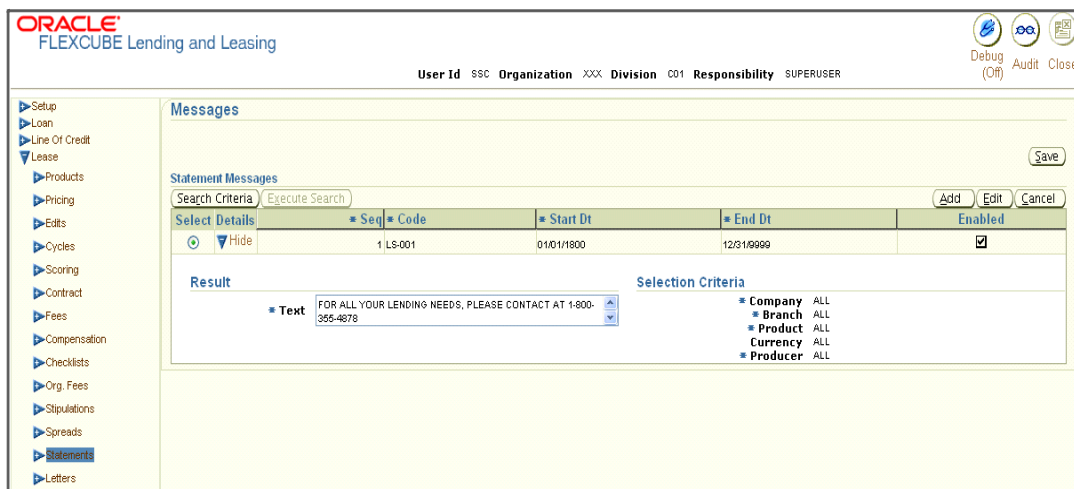
Oracle FLEXCUBE Lending and Leasing inserts the message in the Text field into the statement file produced during the nightly batch job for the appropriate consumers.

### To set up the messages

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Products** bar link.
- 3 In the Products Setup link bar, click the **Lease** drop-down link, then click **Statements**.



- 4 In the **Messages** page's **Statement Messages** section, select the record you want to work with and click **Show** in the **Details** column.



**Note:** If you choose, use **Search Criteria** to limit the display of statement messages records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

5 In the **Statement Messages** section, enter, view, or edit the following information:

<b>In this field:</b>	<b>Do this:</b>
Select	If selected, indicates that this is the current record.
<b>Seq</b>	Enter the sort sequence of how the statement message should be printed (required).
<b>Code</b>	Enter the message code identifying the statement message (required).
<b>Start Dt</b>	Enter the first date the statement message is available (required).
<b>End Dt</b>	Enter the last date the statement message is available (required).
<b>Enabled</b>	Select to enable the message.
<u>Result section</u>	
<b>Text</b>	Enter the text of the statement message (required).
<u>Selection Criteria section</u>	
<b>Company</b>	Select the company for the statement message. This may be ALL or a specific company (required).
<b>Branch</b>	Select the branch within the company for the statement message. This may be ALL or a specific branch. This must be ALL if in the Company field you selected ALL (required).
<b>Product</b>	Select the product for which this statement message will be used. This may be ALL or a specific product (required).
<b>Currency</b>	Select the currency for the statement message. This may be ALL or a specific currency (required).
<b>Producer</b>	Select the producer for the statement message. This may be ALL or a specific producer. The available values come from a validated field based on the Pro Group and Pro Type (required).
	<b>IMPORTANT:</b> In selecting which message to use, Oracle FLEXCUBE Lending and Leasing searches for a best match using the following attributes:
	1 Company
	2 Branch
	3 Product
	4 Producer
	For this reason, Oracle Financial Services Software recommends creating one version of each edit type where ALL is the value in these fields.

6 Click **Save** on the Messages page.



---

## Lease link > Letters link (Lease Letters page)

The Lease Letters page allows you to define letters that Oracle FLEXCUBE Lending and Leasing automatically generates when the account meets certain conditions, or “trigger events.” Each letter has its own trigger event. For example, you can configure Oracle FLEXCUBE Lending and Leasing to automatically send a collection letters when an account becomes delinquent.

Oracle FLEXCUBE Lending and Leasing supports the following types of letters:

<b>Type of letter:</b>	<b>Definition:</b>
ACCOUNT STATEMENT	Generated when account is to receive a billing statement (this time is defined in contract setup). Letter is sent to customer.
COLLECTION LETTER 1	Generated when an account becomes delinquent. This is the first dunning letter sent to the customer.
COLLECTION LETTER 2	Generated when an account remains in delinquency for an extended period. This is the second dunning letter sent to the customer.
COLLECTION LETTER 3	Generated when an account remains in delinquency for an extended period, even after having received previous notices. This is the final dunning letter sent to the customer.
PAID IN FULL LETTER	Generated in nightly batch jobs when the account pays off. This letter is sent to the customer.
PAYOFF QUOTE LETTER	Generated when a payoff quote is created for an account. This letter is sent to the customer.
STATEMENT PAST MATURITY	Generated when an accounts are matured but unpaid. This letter is sent to the account holders as a reminder to make their payments.

When Oracle FLEXCUBE Lending and Leasing generates letters, it searches the Letters page for letter definitions that meet the following criteria:

- Definition is enabled.
- Definition is an exact match of the letter code being generated.
- Definition is a match of either the account value or ALL for all other criteria.

Exact matches for each field are given a higher weight than matches to ALL.

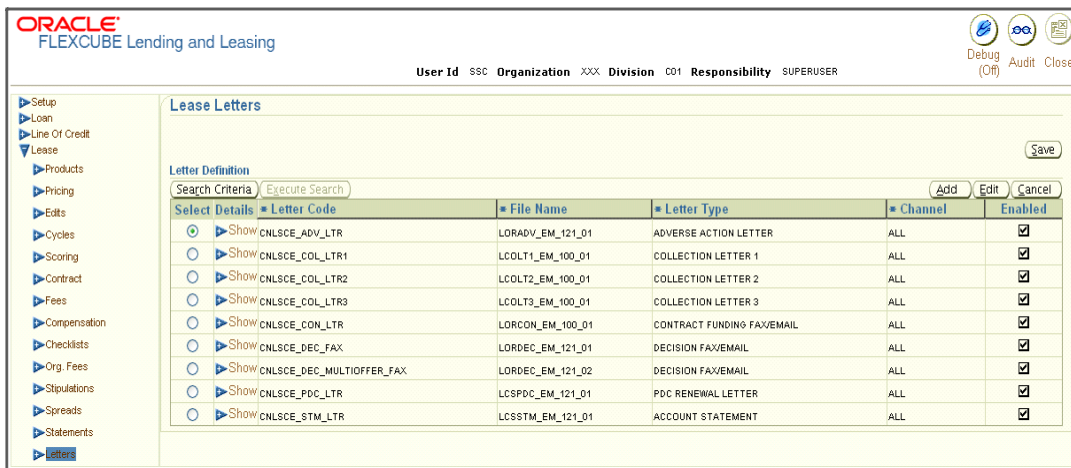
The returned rows are then given a descending rank based on the weighted values and the hierarchical position of these fields:

- 1 Company
- 2 Branch
- 3 Product
- 4 State
- 5 Channel

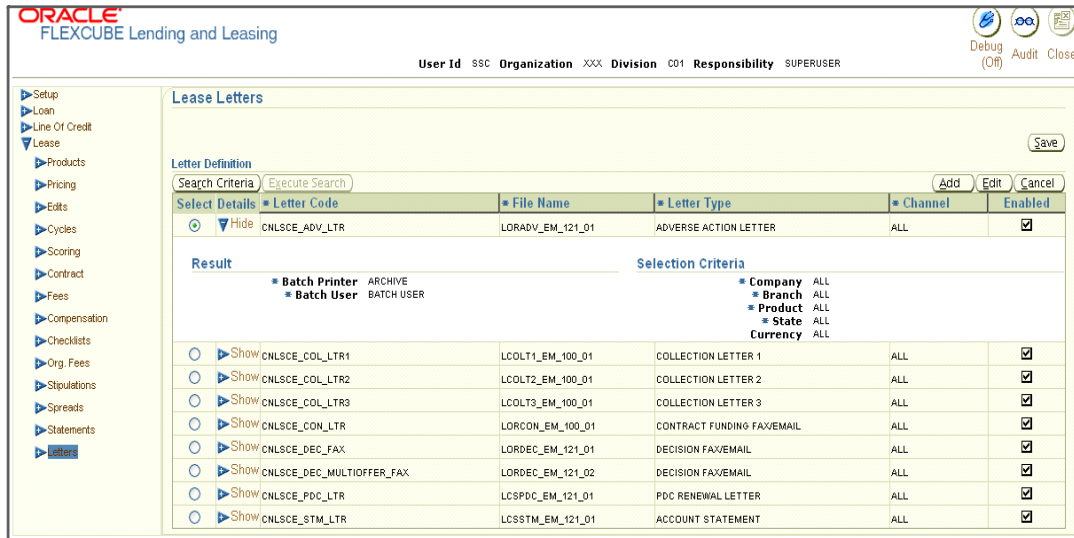
On the ranked rows, the first row is returned as the best match.

### To set up the Lease letters

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Products** bar link.
- 3 In the Products Setup link bar, click the **Lease** drop-down link, then click **Letters**.



- 4 In the **Lease Letter** page's **Letter Definition** section, select the record you want to work with and click **Show** in the **Details** column.



**Note:** If you choose, use **Search Criteria** to limit the display of letter definition records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 5 On the **Letter Definition** page, enter, view, or edit the following information:

**In this field:**

**Do this:**

Select

If selected, indicates that this is the current record.

**Letter Code**

Enter the code for the letter (required).

**File Name**

Enter the file name of the Oracle report used to generate the letter. The file should be named <File Name>.rep on your server (required).

**Letter Type**

Select the type of letter you want to generate (required).

**Channel**

Select the application source (channel) for the letter. This may be ALL or a specific channel (required).

**Enabled**

Select to enable this letter definition.

Result section

**Batch Printer**

Select the batch printer being used to generate the letter (required).

**Batch User**

Select the user who will submit this letter. This will normally be set to BATCH (required).

Selection Criteria section

**Company**

Select the portfolio company for which this letter will be used. This may be ALL or a specific company (required). Select the portfolio branch for which this letter will be used. This may be ALL or a specific branch. This must be ALL if in the Company field you selected ALL (required).

**Branch**

**Product**

Select the product for which this letter will be used. This may be ALL or a specific product (required).

**State**

Select the state for which this letter will be used. This may be ALL or a specific state (required).

**Currency**

Select the currency for which this letter will be used. This may be ALL or a specific currency (required).

- 6 Click **Save** on the Lease Letters page.

---

## CHAPTER 6: SUBVENTION SETUP

Oracle FLEXCUBE Lending and Leasing Subvention window's Lease Subvention pages allows you to set up lease subvention plans for producers (groups or individuals). Multiple producers may contribute to one subvention plan or a plan can be set for a specific producer.

### Subvention Types

Subvention can be offered in many forms for vehicle leases. The most common formats are the rent factor for vehicle leases. Rate/rent factor subvention involves sharing the finance charge (interest) by the participant (most frequently with the manufacturer). The finance company sets its buy rate (the minimum cost to the company to extend the lease to a customer). If the customer rate is less than this buy rate, then the amount equivalent to the interest amount for the difference (the buy rate minus the customer rate) is paid by the participant as the subvention amount.

Currently Oracle FLEXCUBE Lending and Leasing supports the following subvention types:

Lease subvention types:

- 1 Rent factor
- 2 Residual
- 3 Deposit waiver
- 4 Cash bonus
- 5 Buy down

Subvention plans can be defined for one participant (for example, a manufacturer or a particular dealer) or group of participants (such as a dealer association). One subvention plan could have multiple sub plans and multiple participants could participate to each sub plan.

### Example

Subvention plan:

- “Summer Special Event”

Subvention sub-plans for above plan:

- 1.9% for 36 months  
- or -
- 2.99% for 48 months  
- or -
- 3.99% for 60 months  
- or -
- \$1500.00 cash bonus

Multiple participants may participate in each sub plan. For example, for the 1.9% rate, 1% might be shared by the manufacturer and 0.9% might be shared by the dealer. Similarly for the \$1,500 cash bonus, \$1,000 might be shared by the manufacturer and \$500 by the dealer. Or, the complete \$1,500 might be covered by the manufacturer.

Collection of subvention amounts can be set for each participant in the subvention plan with the Collection Method.

Oracle FLEXCUBE Lending and Leasing supports following collection methods:

UPFRONT	The entire subvention amount is collected at the booking of the lease from the producer proceed.
UPFRONT STATEMENT	The entire subvention amount is collected at the time of the subvention statement.
PAY AS U GO	The subvention amount is billed to the producer when the customer pays the lease payment. The producer is due for the amount at each statement.

### **Subvention Refund**

There are times when a lease is either paid-off early or gets charged off and the finance company refunds the unearned subvention amount back to the producer. The refund is available only when the subvention amount is collected from the producer proceeds (UPFRONT) or the whole amount is billed in the first statement (UPFRONT STATEMENT).

You can set up Oracle FLEXCUBE Lending and Leasing to allow refunds only for a certain period and not beyond that. The period can be set differently for charge offs and paid offs and can be based on two methods:

- 1 Days
- 2 Term

Oracle FLEXCUBE Lending and Leasing provides the following methods for refund amount calculation:

- 1 Earned
- 2 Percentage

The earned method is used to refund the unearned portion of the collected subvention amount. The percentage method is used to refund a certain percentage of the subvention amount collected.

## Lease link > Lease Subvention link > (Lease Subvention Plans page)

The Lease Subvention Plans page allows you to set up subventions for leases.

### To set up the lease subvention plans

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Subvention** bar link.
- 3 In the Subvention Setup link bar, click the **Lease** drop-down link, then click **Lease Subvention**.

ORACLE FLEXCUBE Lending and Leasing

User Id SSC Organization XXX Division 001 Responsibility SUPERUSER

Lease Subvention

Plan Definition

Select Details	Code	Description	Company	Branch	State	Start Dt	End Dt	Enabled
No rows yet.								

Sub Plan Definition

Select Details	Code	Description	State	Pro Group	Pro Type	Producer	Enabled
No rows yet.							

Plan Details

Select Details	Participant	Collection Method	Transaction	Rate	Rent Factor	Enabled
No rows yet.						

- 4 On the **Lease Subvention** page's **Plan Definition** section, select the record you want to work with, then click **Show** in the **Details** column.

ORACLE FLEXCUBE Lending and Leasing

User Id SSC Organization XXX Division 001 Responsibility SUPERUSER

Lease Subvention

Plan Definition

Select Details	Code	Description	Company	Branch	State	Start Dt	End Dt	Enabled
Show	001	SUB VENTION	ALL	ALL	ALL	6/7/2000	7/6/2010	<input checked="" type="checkbox"/>

Sub Plan Definition

Select Details	Code	Description	State	Pro Group	Pro Type	Producer	Enabled
No rows yet.							

Plan Details

Select Details	Participant	Collection Method	Transaction	Rate	Rent Factor	Enabled
No rows yet.						

**Note:** If you choose, use **Search Criteria** to limit the display of lease subvention records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

5 In the **Plan Definition** section, enter, view, or edit the following information:

In this field:	Do this:
Select	If selected, indicates that this is the current record.
<b>Code</b>	Enter the subvention plan code (required).
<b>Description</b>	Enter the subvention plan description (required)
<b>Company</b>	Select the company name (required).
<b>Branch</b>	Select the branch name (required).
<b>State</b>	Select the state (required).
<b>Start Date</b>	Enter the start date for the subvention plan (required).
<b>End Date</b>	Enter the end date for the subvention plan. (required).
Enabled	If selected indicates the record is active.

Selection Criteria section

<b>Billing Cycle</b>	Select billing cycle (optional).
<b>Product</b>	Select the product (optional).
<b>Asset Class</b>	Select the asset class (optional).
<b>Asset Type</b>	Select the asset type (optional).
<b>Asset Sub Type</b>	Select asset sub type (optional).
<b>Asset Make</b>	Select asset make (required).
Model	Select the asset model (required).
<b>Age</b>	Enter the asset age (required).

6 In the **Sub Plan Definition** section, select the record you want to work with, then click **Show** in the **Details** column.

The screenshot displays the Oracle Flexcube Lending and Leasing interface. At the top, it shows the Oracle logo and 'FLEXCUBE Lending and Leasing'. The user is identified as 'SUPERUSER' with various organizational details. The main content area is titled 'Lease Subvention' and contains three sections:

- Plan Definition:** A table with columns: Code (A1), Description (TEST), Company (ALL), Branch (ALL), State (ALL), Start Dt (07/01/2009), End Dt (07/31/2009), and Enabled (checkbox). Below this is a 'Selection Criteria' section with fields for Billing Cycle, Product, Asset Class, Asset Type, Asset Sub Type, Asset Make, Model, and Age.
- Sub Plan Definition:** A table with columns: Code (A2), Description (TEST3), State (ALL), Pro Group (ALL), Pro Type (ALL), Producer (ALL), and Enabled (checkbox checked). Below this is a 'Selection Criteria' section with fields for Amt From, Subvention Type, Term, Grade, Asset Class, Asset Type, Sub Type, Asset Make, and Asset Model.
- Plan Details:** A table with columns: Participant (CURRENT PRODUCER), Collection Method (UPFRONT), Transaction (SUBVENTION RECEIVABLE), Rate (2.0), Rent Factor, and Enabled (checkbox checked).

**Note:** If you choose, use **Search Criteria** to limit the display of sub plan definition records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.



7 In the **Sub Plan Definition** section, enter, view, or edit the following information:

In this field:	Do this:
Select	If selected, indicates that this is the current record.
<b>Code</b>	Enter the subvention sub plan code. (required).
<b>Description</b>	Enter the subvention sub plan description (required).
<b>Subvention Type</b>	Select the subvention type (required).
<b>State</b>	Select the state (required).
<b>Pro Group</b>	Select the producer group (required).
<b>Pro Type</b>	Select the producer type (required).
<b>Producer</b>	Select the producer (required).
Enabled	If selected indicates the record is active.

Selection Criteria section

<b>Amt From</b>	Enter the amount (required).
<b>Subvention Type</b>	Select asset sub type (required).
<b>Grade</b>	Enter the grade (optional).
<b>Term</b>	Enter the term (required).
<b>Asset Class</b>	Select the asset class (optional).
<b>Asset Type</b>	Select the asset type (required).
<b>Asset Make</b>	Select asset make (required).
Asset Model	Select the asset model (required)
<b>Age</b>	Enter asset age (required).

8 In the **Plan Details** section, select the record you want to work with, then click **Show** in the **Details** column.

The screenshot displays the 'Lease Subvention' configuration window. It includes a 'Save' button in the top right corner. The 'Plan Definition' section contains a search bar and a table with columns: Select Details, Code, Description, Company, Branch, State, Start Dt, End Dt, and Enabled. Below this is the 'Selection Criteria' section with fields for Billing Cycle, Product, Asset Class, Asset Type, Asset Sub Type, Asset Make, Model, and Age. The 'Sub Plan Definition' section has a search bar and a table with columns: Select Details, Code, Description, State, Pro Group, Pro Type, Producer, and Enabled. Below this is another 'Selection Criteria' section with fields for Amt From, Subvention Type, Grade, Asset Class, Asset Type, Asset Make, and Asset Model. The 'Plan Details' section includes a search bar and a table with columns: Select Details, Participant, Collection Method, Transaction, Rate, Rent Factor, and Enabled. Below this are sections for Calculation (Method, Override, Max Amt, Flat Amt, Factor, Spread Max), Refund (Method, Basis, Period, Percent), and Amortization (Balance Type, Method, Frequency, Cost / Fee).

**Note:** If you choose, use **Search Criteria** to limit the display of plan detail records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

9 In the **Plan Details** section, enter, view, or edit the following information:

<b>In this field:</b>	<b>Do this:</b>
Select	If selected, indicates that this is the current record.
<b>Participant</b>	Select the participant (required).
<b>Collection Method</b>	Select the collection method for the subvention plan (required).
<b>Transaction</b>	Select the transaction code (required).
<b>Rate</b>	Enter the subvention rate (required).
Rent Factor	View the rent factor (display only).
Enabled	If selected indicates the record is active.
<u>Calculation section:</u>	
Method	Select the subvention calculation method (optional).
Override	Select to allow overriding the rate at the time of underwriting / funding (required).
<b>Max Amt</b>	Enter the maximum subvention amount (required).
<b>Flat Amt</b>	Enter the flat amount (required).
<b>Factor</b>	Enter the subvention factor (required).
<b>Spread Max</b>	Enter the max subvention spread value (required).
<u>Refund section:</u>	
Method (Paid off)	Select the method if the account is paid-off early (optional).
Method (Charge-Off)	Select the method if the account is charged-off (optional).
Basis (Paid off)	Select the basis if the account is paid-off early (optional).
Basis (Charge-Off)	Select the basis if the account is charged-off (optional).
Period (Paid off)	Enter the number of terms in which the subvention can be refunded to the producer if the account is paid-off early (optional).
Period (Charge-Off)	Enter the number of terms in which the subvention will be refunded to the producer if the account is charged-off (optional).
Percent (Paid off)	Enter the refund percentage if the account is paid-off (optional).
Percent (Charge-Off)	Enter the refund percentage if the account is charged-off (optional).
<u>Amortization section:</u>	
Balance Type	Select the amortize balance type (optional).
Method	Select the amortize method (optional).
Frequency	Select the amortize frequency (optional).
Cost / Fee	Select the cost / fee (optional).

10 Click **Save** on the Lease Subvention page.

---

## CHAPTER 7: GENERAL LEDGER SETUP

Oracle FLEXCUBE Lending and Leasing's General Ledger Setup window can generate and transfer transactions to the accounting software your company uses. It is the interface that transfers all financial transactions to the accounting system. It provides your accounting software with an ASCII data file containing the GL (general ledger) entries for the process date.

This chapter explains the General Ledger form - the Oracle FLEXCUBE Lending and Leasing interface that enables you to:

- Map Oracle FLEXCUBE Lending and Leasing transaction to your GL transactions.
- Define the requirements for header and derived segments

**Note:** Oracle FLEXCUBE Lending and Leasing supports the bulk uploading of general ledger setup data. This enables you to upload multiple setup data, avoid reentering setup data, and more importantly, reduce data entry mistakes. Oracle FLEXCUBE Lending and Leasing currently supports uploading using a fixed-length format only, where each data is at a pre-fixed position only. You can run batch jobs with the Set Code SET-BLK to upload pricing and GL data.

### Accounting Company definition

The “accounting company” is the entity for which the financial statements are prepared for legal reporting. You must define your accounting company when implementing the Oracle FLEXCUBE Lending and Leasing GL Interface. The accounting company is based upon the portfolio company set up in Oracle FLEXCUBE Lending and Leasing. For example, if there are two companies set up within one organization, the two portfolio companies will be used as accounting companies. Each of these companies will have its own GL set up.

On the Setup window's Administration page, the General Ledger sections GL Setup link opens pages contain General Ledger setup data that needs to be set up in Oracle FLEXCUBE Lending and Leasing to export transactions to the user's general ledger application.

The General Ledger Setup window's link bar contains the following:

- Translation Definition
- Attribute Definitions
- Transaction Definition
- Transaction Links

## Setup link > Translation Definition link (Translation Definitions page)

Oracle FLEXCUBE Lending and Leasing uses segments to create the complete GL account to which the amount is to be posted. The defined segments are linked together to create the GL account. One of the segments is bound to be the natural account. The other segments could be direct values (like the natural account) or derived values.

GL segment values are defined on the Translation Definition page.

### To view the Translation Definition page

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **General Ledger** bar link.
- 3 In the General Ledger Setup link bar, click the **Setup** drop-down link, then click **Translation Definition**.

ORACLE FLEXCUBE Lending and Leasing

User Id SSC Organization XXX Division C01 Responsibility SUPERUSER

Debug (Off) Audit Close

Setup

- Translation Definition
- Attribute Definitions
- Transaction Definition
- Transaction Links

### Translation Definitions

Save

Company

<input checked="" type="radio"/>	XXX	SETME
<input type="radio"/>	YYY	SETME

Segment Definitions

Search Criteria Execute Search Add Edit Cancel

Previous 1-10 of 72 Next 10

Select	* Segment #	* Source	* Translated Value	* Description
<input checked="" type="radio"/>	01	100000	100000	LOAN FUNDING
<input type="radio"/>	01	100010	100010	COST OF ASSET
<input type="radio"/>	01	101000	101000	DEALER INCENTIVES
<input type="radio"/>	01	102000	102000	DEALER RECEIVABLES
<input type="radio"/>	01	103000	103000	DOCUMENT FEE
<input type="radio"/>	01	104000	104000	STAMP FEE
<input type="radio"/>	01	105000	105000	COMPENSATION WRITEOFF
<input type="radio"/>	01	106000	106000	FIRST PAYMENT DEDUCTION
<input type="radio"/>	01	107000	107000	FINANCED FEES
<input type="radio"/>	01	108000	108000	PREPAID FEES

Previous 1-10 of 72 Next 10

- 4 In the **Translation Definitions** page's **Company** section, select the portfolio company you want to work with.
- 5 In the **Segment Definitions** section, select the record you want to work with.  
**Note:** If you choose, use **Search Criteria** to limit the display of segment definition records.
  - If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 6 In the **Segment Definitions** section, enter, view, or edit the following information:

In this field:	Do this:
<b>Segment #</b>	Select the segment number. Oracle FLEXCUBE Lending and Leasing can support up to 10 segments. Valid values range from 01 to 10 (required).
<b>Source</b>	<p>Enter the Source to record a “direct value” or “translated value.”</p> <p><b>Direct Value:</b> In case the segment value is not a derived value (more on derived segments later), the Source field contains the same value as the “Translated Value” field. This would contain a list of all the valid values for each segment (for example, GL account number).</p> <p><b>Translated Value:</b> In case the segment value is a derived value, the Source field is used to store the value of the condition string that will be applicable for the particular segment. For example, if the value 02 value in the <b>Segment #</b> field is derived using the branch of the customer as a source criteria, then the entry would read as:</p> <pre>Segment #:           02 Source:              CB-001 Translated Value:    HQ Description:         HEADQUARTERS</pre> <p>Therefore, for all accounts in branch CB-001 for segment 02, the translated value of HQ will be used in the GL account number (required).</p> <p><b>CAUTION:</b> Use of derived value segment requires additional programming by SSC. You should not add derived value segments without consulting SSC.</p>
<b>Translated Value</b>	Enter the actual segment value. All valid segment values for all segments are defined here (required).
Description	Enter the description of the segment (required).

- 7 Click **Save** on the Translation Definitions page.

## Setup link > Attribute Definitions link (Attribute Definitions page)

The General Ledger interface uses two types of segments:

- Header segment types
- Detail segment types

Both are recorded on the Attribute Definitions page in the Segment Type field.

### Header segment types

The header segment types are the account attributes used as selection criteria to map a transaction to GL segments. Oracle FLEXCUBE Lending and Leasing supports ten header segments. Four of these are predefined. The four predefined segments are:

#	Segment	Description
01	PRODUCT TYPE	Product Type
02	BACKDATED TXN	Backdated Transaction
03	PRODUCT	Product Code
04	STATUS	Account Status

This means that Oracle FLEXCUBE Lending and Leasing will allow the attributes listed above to be used as criteria for categorizing the transactions. Segment selections depend on the values in the header segment fields.

You define up to six more header segments. The Attributes Definitions page records the header segments. A header segment must be an account attribute.

### Detail segment types

Detail segment types allow you to set up components of the GL account number. A GL account number can be composed of multiple segments that are combined to create the composite GL account number. Default detail segments used in Oracle FLEXCUBE Lending and Leasing are:

#	Segment	Description
01	Account #	The natural account number in the GL for the transaction
02	Branch	Customer Branch

Eight more detail segments can be defined. One of the segments is bound to be the “natural account.” (A natural account is an account from the client’s master listing of all general ledger accounts, or “chart of accounts.”)

The detail segments could be direct values (like the natural account) or derived values.

**Note:** Simply adding a header or detail segment will not be enough. Additional programming is required before any new header or detail segment can be used. Please consult Oracle Financial Services Software, Inc. before adding any segments.

## To view the Attribute Definitions page

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **General Ledger** bar link.
- 3 In the General Ledger Setup link bar, click the **Setup** drop-down link, then click **Attribute Definitions**.

The screenshot shows the Oracle FLEXCUBE Lending and Leasing interface. The top navigation bar includes 'User Id', 'SSC', 'Organization', 'XXX', 'Division', 'C01', 'Responsibility', and 'SUPERUSER'. The left sidebar shows a navigation menu with 'Setup' expanded to 'Attribute Definitions'. The main content area is titled 'Attribute Definitions' and contains a 'Company' section with a table of companies and an 'Attribute Definitions' section with a table of attribute definitions.

**Company**

<input checked="" type="radio"/>	XXX	SETME
<input type="radio"/>	YYY	SETME

**Attribute Definitions**

Search Criteria Execute Search Add Edit Cancel

Select	Segment Type	Segment #	Description
<input checked="" type="radio"/>	DETAIL	01	ACC #
<input type="radio"/>	DETAIL	02	BRANCH
<input type="radio"/>	HEADER	01	PRODUCT TYPE
<input type="radio"/>	HEADER	02	BACKDATED TXN
<input type="radio"/>	HEADER	03	PRODUCT
<input type="radio"/>	HEADER	04	STATUS

- 4 In the **Attribute Definitions** page's **Company** section, select the portfolio company you want to work with.
- 5 In the **Attribute Definitions** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of attribute definition records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 6 In the **Attribute Definitions** section, enter, view, or edit the following information:

In this field:	View this:
<b>Segment Type</b>	Select the segment type (required).
<b>Segment #</b>	Select the segment number (required).
<b>Description</b>	Enter the segment description (required).

- 7 Click **Save** on the Attribute Definitions page.

## Setup link > Transaction Definition tab (Transaction Definition page)

The Transaction Definition page enables you to define GL transactions and to associate the Debit and Credit segments for each GL Transaction.

In GL Transactions sub page, the Transaction Code column contains GL transactions defined by the client team. The Segments section contains a Debt and Credit section. These are both detail segments.

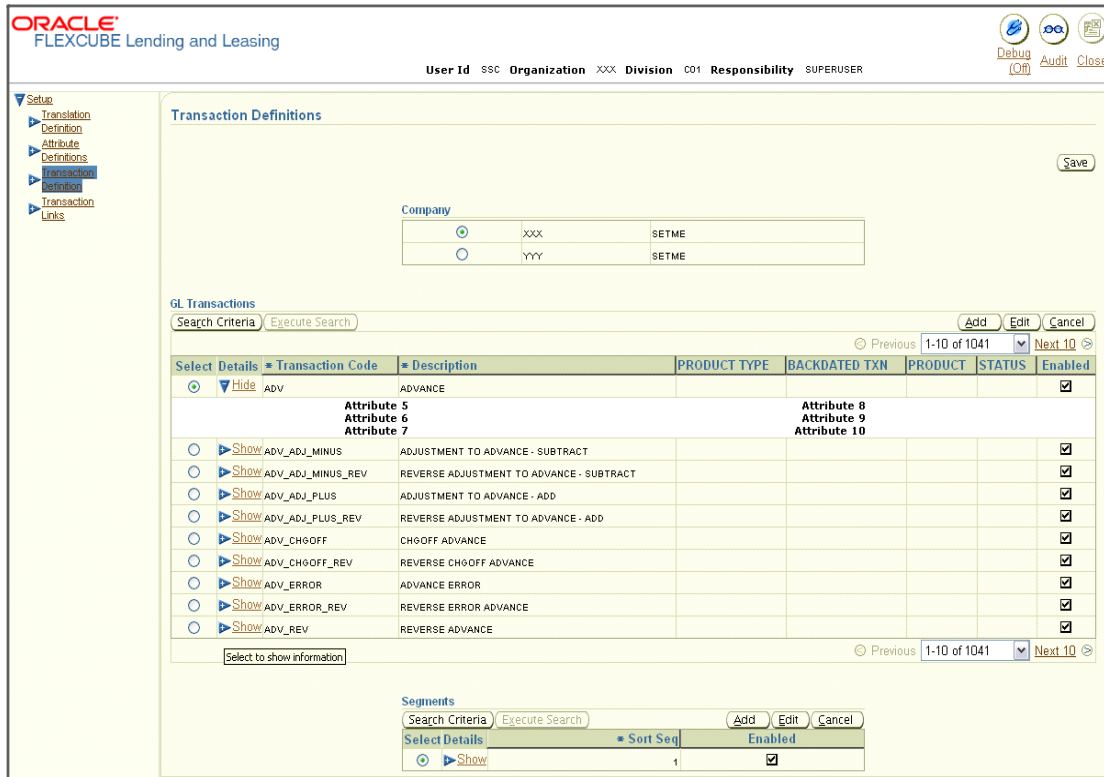
### To view the Transaction Definition page

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **General Ledger** bar link.
- 3 In the General Ledger Setup link bar, click the **Setup** drop-down link, then click **Transaction Definition**.

The screenshot displays the Oracle FLEXCUBE Transaction Definition page. At the top, the Oracle logo and 'FLEXCUBE Lending and Leasing' are visible. The user interface includes a navigation menu on the left with options like 'Setup', 'Transaction Definition', 'Attribute Definitions', 'Transaction Definition', and 'Transaction Links'. The main content area is titled 'Transaction Definitions' and features a 'Company' selection table with two rows: 'xxx' and 'yyy', both set to 'SETME'. Below this is the 'GL Transactions' section, which includes a search criteria field and a table listing various transaction codes and their descriptions. The table has columns for 'Select', 'Details', 'Transaction Code', 'Description', 'PRODUCT TYPE', 'BACKDATED TXN', 'PRODUCT', 'STATUS', and 'Enabled'. The 'Enabled' column contains checkboxes, all of which are checked. At the bottom of the page, there is a 'Segments' section with a search criteria field and a table showing segment details, including a 'Sort Seq' column and an 'Enabled' checkbox.

- 4 In the **Transaction Definition** page's **Company** section, select the portfolio company you want to work with.
- 5 In the **GL Transactions** section, select the record you want to work with and click **Show** in the **Details** column.





**Note:** If you choose, use **Search Criteria** to limit the display of GL transaction records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

6 In the **GL Transactions** section, enter, view, or edit the following information:

**In this field:**

**Do this:**

Select

If selected, indicates that this is the current record.

**Transaction Code**

Enter unique GL transaction code (required).

**Description**

Enter description for the GL transaction (required).

PRODUCT TYPE

Enter the product type.

BACKDATED TXN

Enter the back dated transactions.

PRODUCT

Enter the product.

STATUS

Enter the status.

Enabled

Select to enable the transaction.

Attribute 5

Enter the header attribute 5.

Attribute 6

Enter the header attribute 6.

Attribute 7

Enter the header attribute 7.

Attribute 8

Enter the header attribute 8.

Attribute 9

Enter the header attribute 9.

Attribute 10

Enter the header attribute 10.

7 In the **Segments** section, select the record you want to work with and click **Show** in the

**Details** column.

**Note:** If you choose, use **Search Criteria** to limit the display of segment records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

8 In the **Segments** section, enter, view, or edit the following information:

<b>In this field:</b>	<b>Do this:</b>
Sort Seq	Enter the sort sequence (optional).
Enabled	Select to enable the segment.
<u>Debit section</u>	
ACC #	Select the segment value (optional).
Description	View the segment description (display only).
Branch	Select the segment value (optional).
Description	View the segment description (display only).
Segment #3	Select the segment value (optional).
Description	View the segment description (display only).
Segment #4	Select the segment value (optional).
Description	View the segment description (display only).
Segment #5	Select the segment value (optional).
Description	View the segment description (display only).
Segment #6	Select the segment value (optional).
Description	View the segment description (display only).
Segment #7	Select the segment value (optional).
Description	View the segment description (display only).
Segment #8	Select the segment value (optional).
Description	View the segment description (display only).
Segment #9	Select the segment value (optional).
Description	View the segment description (display only).
Segment #10	Select the segment value (optional).
<u>Credit section</u>	
ACC #	Select the segment value (optional).
Description	View the segment description (display only).
Branch	Select the segment value (optional).
Description	View the segment description (display only).
Segment #3	Select the segment value (optional).
Description	View the segment description (display only).
Segment #4	Select the segment value (optional).
Description	View the segment description (display only).
Segment #5	Select the segment value (optional).
Description	View the segment description (display only).
Segment #6	Select the segment value (optional).
Description	View the segment description (display only).
Segment #7	Select the segment value (optional).
Description	View the segment description (display only).
Segment #8	Select the segment value (optional).
Description	View the segment description (display only).
Segment #9	Select the segment value (optional).
Description	View the segment description (display only).

Segment #10

Select the segment value (optional).

- 9 Click **Save** on the Transaction Definitions page.

As mentioned in the **Attributes Definitions page** section, Oracle FLEXCUBE Lending and Leasing can support up to 10 header segments.

Each transaction can be mapped to one or more GL accounts using the segment mapping section. A segment number can be a natural account or can be a derived segment. In case of a natural account, you need to select the segment value (from the list of predefined segments).

Entering DERIVED in the Segment Number field instructs Oracle FLEXCUBE Lending and Leasing to look for the derived value from the segments defined in the Segments Definition section on the Translation Definition page.

Let's take an example:

Company:	ABC BANK
Transaction Code:	ADV
Description:	ADVANCE
Product Type:	FUNDING TRANSACTION
Branch:	CB-001
Segment #1:	200000
Segment #2:	DERIVED

Let's assume segment #2 is derived from the branch where the account belongs. While calculating the account number, Oracle FLEXCUBE Lending and Leasing interprets segment #2 as follows:

Oracle FLEXCUBE Lending and Leasing will look for a segment value for segment #2 for the account in question using the branch of the account (CB-001). It will use the segment value it finds, say HQ. This will be segment value for segment #2.

**IMPORTANT:**

The derived segment logic can be used for all segments except for the one designated as the natural account segment.

**CAUTION:**

Please note that the logic for calculation of the derived segments is customized for each client. You will need to contact Oracle Financial Services Software inc. in case you want to change the logic or add new derived segments.

## “Best Match Feature” for General Ledger (GL) Transactions

Oracle FLEXCUBE Lending and Leasing provides the functionality wherein for each monetary transaction, you can generate entries in the General Ledger (GL) based on the setup. For a single transaction (for example, a late charge), Oracle FLEXCUBE Lending and Leasing allows GL entries to be generated based on different criteria regarding the lease account (for example, product type, product, status, and so on). A late charge entry for one product type can differ from a late charge entry for a different product type.

### Example

Assume you have set up the following four late charge fee GL transactions based on product and status.

GL Transactions section

<b>Transaction Code</b>	<b>Description</b>	<b>PRODUCT</b>	<b>STATUS</b>
FLC_A	LATE CHARGE	LOAN AUTO	
FLC_AA	LATE CHARGE	LOAN AUTO	ACTIVE
FLC_B	LATE CHARGE	LOAN ATV	
FLC_BB	LATE CHARGE	LOAN ATV	ACTIVE

For a late fee for an ACTIVE account for a LOAN AUTO, Oracle FLEXCUBE Lending and Leasing will process the GL Transaction FLC\_AA. However, if the late fee is for a CHARGED OFF account for a LOAN ATV, Oracle FLEXCUBE Lending and Leasing will process the GL Transaction FLC\_B.

## Setup link > Transaction Links tab (Transaction Links page)

Oracle FLEXCUBE Lending and Leasing enables you to map the various Oracle FLEX-CUBE Lending and Leasing transactions to your General Ledger transaction types with the Transaction Links page. The list of transactions available in the Transaction Code will be derived from the transactions setup on the Transaction Definition page.

### To view the Transaction Links page

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **General Ledger** bar link.
- 3 In the General Ledger Setup link bar, click the **Setup** drop-down link, then click **Transaction Links**.

The screenshot displays the Oracle FLEXCUBE Lending and Leasing interface. At the top, it shows the user's session information: User Id SSC, Organization XXX, Division 001, and Responsibility SUPERUSER. The main area is titled 'Transaction Links' and includes a 'Company' selection table. Below this is a 'Transaction Links' table with columns for 'Select', 'Transaction Code', 'Description', 'GL Transaction Code', and 'Description'. The table lists various transaction codes and their descriptions, such as 'ADV' for 'ADVANCE / PRINCIPAL' and 'ADV\_ADJ\_MINUS' for 'ADJUSTMENT TO ADVANCE / PRINCIPAL - SUBTRACT'. A diagram at the bottom of the screenshot shows two boxes: 'Oracle transactions' and 'User-defined GL transactions', with arrows indicating a mapping between them.

- 4 In the **Transaction Links** page's **Company** section, select the portfolio company you want to work with.
- 5 In the **Transactions** section, select the record you want to work with and click **Show** in the **Details** column.

**Note:** If you choose, use **Search Criteria** to limit the display of transaction link records.

- If you are entering a new record, click **Add**.
- 6 In the **Transaction Links** section, enter or view the following information:

#### In this field:

**Transaction Code**

Description

**GL Transaction Code**

#### Do this:

Select the transaction code (required).

View the transaction description (display only).

Select the corresponding GL transaction code (required).

Description View the GL transaction description (display only).

7 Click **Save** on the Transaction Links page.

You can have more than one Oracle FLEXCUBE Lending and Leasing transaction mapped to a user-defined GL transaction. In that case, Oracle FLEXCUBE Lending and Leasing summarizes all the Oracle FLEXCUBE Lending and Leasing transactions to the GL transaction. For example, Oracle FLEXCUBE Lending and Leasing uses separate transaction codes for fees, such as LATE\_FEE and SERVICING\_FEE. If a client site would rather have all fees go into one debt and one credit account, they would define a GL transaction and link all Oracle FLEXCUBE Lending and Leasing transactions to that defined transaction.

You could also have one Oracle FLEXCUBE Lending and Leasing transaction linked to more than one GL transaction. Oracle FLEXCUBE Lending and Leasing will use the setup on the header segments to identify the correct GL transaction setup to use.

For example, if the FLC (Late Charge) transaction is mapped to the CHG\_LC and CHGR\_LC transactions, Oracle FLEXCUBE Lending and Leasing will look at the header segment definitions to identify the correct GL transaction. Let's say the header segment used is Account status and that CHG\_LC is used for "active" accounts and CHGR\_LC is used for "charged off" accounts. In this case, Oracle FLEXCUBE Lending and Leasing will identify the correct GL transaction depending on the account status.

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## CHAPTER 8: CORRESPONDENCE SETUP

The Correspondence Setup window contains pages that enable you to set up Oracle FLEXCUBE Lending and Leasing correspondence.

The Oracle FLEXCUBE Lending and Leasing system provides two types of correspondence: predefined and ad hoc. The following chart provides a quick summary of both:

TYPE OF CORRESPONDENCE:	AD HOC	PREDEFINED
Created automatically		X
Created manually	X	X
Generated for accounts	X	X
Generated for applications	X	X
Set up with the Correspondence link	X	
Set up with the Letters link on the Product link		X

This chapter explains how to set up ad hoc correspondence with the Correspondence form. The Correspondence Setup link bar opens pages that provide a cost-effective and easy to use method to build custom documents that draw information from the Oracle FLEXCUBE Lending and Leasing database without additional programming. You can choose what to include in a letter, create a template, and then use this template to produce a letter.

The core of the Correspondence module is the document element -- the information stored in the database merged into the correspondence. Oracle FLEXCUBE Lending and Leasing has document elements defined for commonly used data elements in correspondence, such as account numbers, account balances, customer addresses, telephone numbers, and due dates.

Correspondence consists of a document file with text of your choice and the document elements from the Oracle FLEXCUBE Lending and Leasing database.

You can create a correspondence set that consists of one or more documents. If a correspondence set consists of more than one document, such as the account details letter and a payment overdue letter, it prints both documents every time Oracle FLEXCUBE Lending and Leasing generates correspondence for a customer.

The Correspondence module creates the following standard ad hoc correspondence:

- Microsoft Word (RTF)
- Adobe Acrobat (PDF/XFDF)

**Note:** In this document and in the Oracle FLEXCUBE Lending and Leasing system, the term BANKERS SYSTEM is synonymous with Adobe Acrobat.

## Correspondence Setup link bar

The Correspondence Setup link bar contains the following: Common and Lease. Which one of these two links you click determines which product the correspondence set up will affect.

- Click **Common** to make changes common to all correspondence regarding leases.
- Click **Lease** to make changes to all correspondence regarding leases.

## Functions link (System Functions page)

The System Functions page enables you to view the predefined functions for the lease product in Oracle FLEXCUBE Lending and Leasing. These are attributes from the data-base.

Functions define how Oracle FLEXCUBE Lending and Leasing retrieves data to include in correspondence. The data is retrieved as elements which are either specific database columns or calculated values. Elements are recorded on the Elements page.

### To view the predefined functions

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Correspondence** bar link.
- 3 In the Correspondence Setup link bar, click the **Common** or **Lease** depending on the type of correspondence you want to work with, then click **Functions**.

The screenshot displays the Oracle FLEXCUBE Lending and Leasing interface. The top navigation bar includes the Oracle logo and the text 'FLEXCUBE Lending and Leasing'. Below this, there is a user information bar with fields for 'User Id', 'SSC', 'Organization', 'Division', 'Responsibility', and 'SUPERUSER'. On the right side, there are icons for 'Debug (Off)', 'Audit', and 'Close'.

The main content area is titled 'System Functions'. It contains two sections:

**Function Definition**

Select	Function Name	Description	Function Type	Source Program
<input checked="" type="radio"/>	GET_ACC_T_AAT_DTLS	GET ACCOUNT ASSET ATTRIBUTE DETAILS	COR ELEMENT PROCEDURE	C0NAAT_EL_100_02
<input type="radio"/>	GET_ACC_100_DTLS	GET ACC DETAILS (COMMON)	COR ELEMENT PROCEDURE	C0NACC_EL_100_01
<input type="radio"/>	GET_ACC_PRO_DTLS	GET ACCOUNT PRODUCER DETAILS (COMMON)	COR ELEMENT PROCEDURE	C0NACR_EL_100_01
<input type="radio"/>	GET_AFE_DTLS	GET APPLICATION CONTRACT FEES DETAILS	COR ELEMENT PROCEDURE	C0NAFE_EL_100_01
<input type="radio"/>	GET_AFE_DTLS	GET ACCOUNT CONTRACT FEES DETAILS	COR ELEMENT PROCEDURE	C0NAFE_EL_100_02
<input type="radio"/>	GET_AIT_DTLS	GET APPLICATION ITEMIZATION DETAILS	COR ELEMENT PROCEDURE	C0NAIT_EL_100_01
<input type="radio"/>	GET_ALL_ADR_DTLS	GET ALL CUSTOMER ADDRESS DETAILS	COR ELEMENT PROCEDURE	C0NADR_EL_100_01
<input type="radio"/>	GET_ALL_APA_DTLS	GET ALL APPLICANT ADDRESS DETAILS	COR ELEMENT PROCEDURE	C0NAPA_EL_100_01
<input type="radio"/>	GET_ALL_APB_DTLS	GET ALL APPLICANT LIABILITIES DETAILS	COR ELEMENT PROCEDURE	C0NAPB_EL_100_01
<input type="radio"/>	GET_ALL_APE_DTLS	GET ALL APPLICANT EMPLOYMENT DETAILS	COR ELEMENT PROCEDURE	C0NAPE_EL_100_01

**Function Parameters**

Select	Position	Parameter	Description
<input checked="" type="radio"/>	1	IV_LO_ACC_ID	ACCOUNT ID
<input type="radio"/>	2	IV_NAME_AR	PARAMETER NAME
<input type="radio"/>	3	IV_VALUE_AR	PARAMETER VALUE



- 4 In the **System Functions** page's **Function Definition** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of function definition records.

- 5 In the **Function Definition** section, view the following information:

<b>In this field:</b>	<b>View this:</b>
Select	If selected, indicates this is the current record.
Function Name	The function name.
Description	The function description.
Function Type	The function type.
Source Program	The source program.

- 6 In the **Functions Parameters** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of function definition records.

- 7 In the **Functions Parameters** section, view the following information:

<b>In this field:</b>	<b>View this:</b>
Select	If selected, indicates this is the current record.
Position	The parameter position.
Parameter	The function parameter.
Description	The function parameter description.

## Elements link (Elements page)

The Elements page displays the predefined document elements retrieved from the database when Oracle FLEXCUBE Lending and Leasing generates a correspondence.

In the Element Definitions section, you can update or edit the Description field only.

### To view the document elements

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Correspondence** bar link.
- 3 In the Correspondence Setup link bar, click the **Common** or **Lease** depending on the type of correspondence you want to work with, then click **Elements**.

The screenshot shows the Oracle FLEXCUBE Lending and Leasing interface. The top navigation bar includes the Oracle logo and the text 'FLEXCUBE Lending and Leasing'. Below this, there is a user information bar with 'User Id SSC Organization XXX Division 001 Responsibility SUPERUSER'. On the right, there are icons for 'Debug (Off)', 'Audit', and 'Close'. A left-hand navigation menu shows a tree structure with 'Common' expanded, containing 'Functions', 'Element', 'E-Form Elements', 'Loan', 'Line', and 'Lease'. The main content area is titled 'Elements' and contains a search bar with 'Search Criteria' and 'Execute Search' buttons. Below the search bar is a table with the following data:

Level0 Type	Element Name	Element Type	Description	Data Type	Source Function	Enabled	Default Value
ACCOUNT	ACC_AAR_ADDRESS1	S	ACCOUNT REFERENCE ADDRESS1	CHARACTER	C@NREF_100_01.GET_REF_DTLS	<input checked="" type="checkbox"/>	
ACCOUNT	ACC_AAR_ADDRESS2	S	ACCOUNT REFERENCE ADDRESS2	CHARACTER	C@NREF_100_01.GET_REF_DTLS	<input checked="" type="checkbox"/>	
ACCOUNT	ACC_AAR_CITY	S	ACCOUNT REFERENCE CITY	CHARACTER	C@NREF_100_01.GET_REF_DTLS	<input checked="" type="checkbox"/>	
ACCOUNT	ACC_AAR_COUNTRY_CD	S	ACCOUNT REFERENCE COUNTRY	CHARACTER	C@NREF_100_01.GET_REF_DTLS	<input checked="" type="checkbox"/>	
ACCOUNT	ACC_AAR_MONTHS	S	ACCOUNT REFERENCE NUMBER OF MONTHS	NUMBER	C@NREF_100_01.GET_REF_DTLS	<input checked="" type="checkbox"/>	
ACCOUNT	ACC_AAR_NAME	S	ACCOUNT REFERENCE NAME	CHARACTER	C@NREF_100_01.GET_REF_DTLS	<input checked="" type="checkbox"/>	
ACCOUNT	ACC_AAR_PHONE_EXTN1	S	ACCOUNT REFERENCE PHONE EXTN1	CHARACTER	C@NREF_100_01.GET_REF_DTLS	<input checked="" type="checkbox"/>	
ACCOUNT	ACC_AAR_PHONE_EXTN2	S	ACCOUNT REFERENCE PHONE EXTN2	CHARACTER	C@NREF_100_01.GET_REF_DTLS	<input checked="" type="checkbox"/>	
ACCOUNT	ACC_AAR_PHONE_NO1	S	ACCOUNT REFERENCE PHONE NUMBER1	CHARACTER	C@NREF_100_01.GET_REF_DTLS	<input checked="" type="checkbox"/>	
ACCOUNT	ACC_AAR_PHONE_NO2	S	ACCOUNT REFERENCE PHONE NUMBER2	CHARACTER	C@NREF_100_01.GET_REF_DTLS	<input checked="" type="checkbox"/>	

- 4 On the **Elements** page's **Elements** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of element records.

- If you are changing an existing record, click **Edit**.
- 5 On the **Element Definitions** page, view or edit the following information:

In this field:	Do this:
Level0 Type	View the element Level0 type.
Name	View the element name.
Element Type	View the element type.
<b>Description</b>	Enter the element description (required).
Data Type	View the element data type.
Source Function	View the element function.
<b>Enabled</b>	Select to enable the element.
Default Value	View the default value.

- 7 Click **Save** on the Elements page.

## E-Form Elements link (E-Forms Elements page)

The E-forms Elements page defines elements included when Oracle FLEXCUBE Lending and Leasing generates online correspondence with a browser. The E-forms page is only set up for PDF elements using the XFDF format. These definitions translate the external element required by the vendor to a Oracle FLEXCUBE Lending and Leasing correspondence element.

### Example

#### Vendor Element

**AllBorrowers.FullNameStreetCityStateZip**

(Contains names of all borrowers with address of primary customer)

#### Oracle FLEXCUBE Lending and Leasing Elements

PRIM\_APL\_NAME  
SPOUSE\_APL\_NAME  
PRIM\_APA\_ADDRESS1  
PRIM\_APA\_ADDRESS2  
PRIM\_APA\_ADDRESS3

#### Translation:

```
PRIM_APL_NAME || ', ' || SPOUSE_APL_NAME || ', ' || PRIM_APA_ADDRESS1 || '; '  
||PRIM_APA_ADDRESS2 || '; ' || PRIM_APA_ADDRESS3
```

### To set up the E-forms elements

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Correspondence** bar link.
- 3 In the Correspondence Setup link bar, click the **Common** or **Lease** depending on the type of correspondence you want to work with, then click **E-Form Elements**.

The screenshot displays the Oracle FLEXCUBE Lending and Leasing interface. The top navigation bar includes the Oracle logo and the text 'FLEXCUBE Lending and Leasing'. The user's session information is shown as 'User Id SSC Organization XXX Division 001 Responsibility SUPERUSER'. The left sidebar contains a tree view with 'Common' expanded, showing 'Functions', 'Elements', 'E-Form Elements', 'Loan', 'Lease', and 'Lease'. The main content area is titled 'E-Form Elements' and contains a table with the following columns: LevelID, Type, E-Form Source, Element Name, Description, Data Type, Translation, and Enabled. A single record is displayed with the following values: LevelID: ACCOUNT, Type: DAYBREAK, E-Form Source: (blank), Element Name: (blank), Description: (blank), Data Type: NUMBER, Translation: ACC\_AAR\_ADDRESS1, and Enabled: checked. Above the table, there is a search criteria field and buttons for Add, Edit, and Cancel. A 'Save' button is located in the top right corner of the main content area. The footer of the page indicates 'BEST VIEWED IN 1280 X 1024 SCREEN RESOLUTION'.

- 4 On the **E-form Elements** page's **E-form Elements** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of e-form element records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

- 5 In the **E-form Elements** section, enter, view, or edit the following information:

<b>In this field:</b>	<b>View this:</b>
<b>Level0 Type</b>	Enter the element Level0 type (required).
<b>E-Form Source</b>	Select the element e-form source (required).
<b>Element Name</b>	Enter the element name (the name used in the external form) (required).
<b>Description</b>	Enter the element description (required).
<b>Data Type</b>	Select the element data type (required).
<b>Translation</b>	Select the translation for the e-form element (SQL statement fragment defining the element data) (required).
<b>Enabled</b>	Select to enable the e-form element.

- 6 Click **Save** on the E-Form Elements page.

## Documents link (Documents page)

The Documents page enables you to set up the various documents and the data fields that Oracle FLEXCUBE Lending and Leasing compiles together when creating a correspondence. Oracle FLEXCUBE Lending and Leasing provides two different document formats: Word or XFDF: XML-based form.

**Note:** Oracle Financial Services Software assumes the user is familiar with Word and the Merge Document command. If the user is creating e-form documents with XFDF, Oracle Financial Services Software assumes that person is familiar with Adobe forms.

### To set up documents to be compiled in correspondence

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Correspondence** bar link.
- 3 In the Correspondence Setup link bar, click the **Common** or **Lease** depending on the type of correspondence you want to work with, then click **Documents**.

The screenshot shows the Oracle FLEXCUBE Lending and Leasing interface. The top navigation bar includes 'ORACLE FLEXCUBE Lending and Leasing' and user information: 'User Id SSC Organization TFB Division HQ Responsibility SUPERUSER'. The left sidebar has a tree view with 'Documents' selected. The main content area is titled 'Documents' and contains two sections:

**Documents Definition**

Select	Code	Description	File Name	Level0 Type	E-Form Source	Product	Source	Enabled
<input checked="" type="radio"/>	LEASE_TEST	LEASE TEST	LEASE TEST	APPLICATION	DAYBREAK	ALL	ORACLE: BI PUBLISHER	<input type="checkbox"/>
<input type="radio"/>	TEST-LS12	TEST	TEST	APPLICATION	DAYBREAK	ALL	ORACLE: BI PUBLISHER	<input type="checkbox"/>

**Document Elements**

Select	Seq	Type	Element Name	Description	Data Type	Format Mask	Default Value	Enabled
<input checked="" type="radio"/>	1	SYSTEM-DEFINED	APP_LEASE_TAX_BOOK_TYPE_CD_121	APPLICATION LEASE TAX BOOK TYPE CODE	CHARACTER	NOT APPLICABLE		<input checked="" type="checkbox"/>

- 4 In the **Documents** page's **Documents Definition** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of document definition records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 5 In the **Documents Definition** section, enter, view, or edit the following information:

**In this field:**

**Do this:**

Select  
**Code**

If selected, indicates this is the current record.  
Enter the document code to define the name for the new document (required).

**Description**

Enter the document description for the new document.  
This entry appears in the **Correspondence** section on the Request page when you generate an ad hoc correspondence (required).

<b>File Name</b>	Enter the document file name for the resulting file (Word or XFDF document) (required).
<b>Level0 Type</b>	Select the level0 type (required).
<b>E-form Source</b>	Select the element e-form source (required).
<b>Product</b>	Select the document product (required).
<b>Source</b>	Select the document source type (required).
<b>Enabled</b>	Select to enable the document definition.

The Elements sub page records the Oracle FLEXCUBE Lending and Leasing account information that appears in the ad hoc correspondence.

- 6 In the **Elements** sub page's **Document Elements** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of document elements records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

- 7 In the **Elements** sub page, enter, view, or edit the following information:

<b>In this field:</b>	<b>Do this:</b>
Select	If selected, indicates this is the current record.
<b>Seq</b>	Enter the sequence number to order the document elements (required).
<b>Type</b>	Select element type from the following (required): <i>S System-defined.</i> If you select S, the value is supplied by Oracle FLEXCUBE Lending and Leasing and cannot be changed in the Correspondence Request page. <i>C Constant.</i> <i>UD User Defined Element.</i> If you select UD, you can choose the value and change it in the Correspondence Request screen. <i>UC User Defined Constant.</i> If you choose UC, you can choose the value, but you cannot change it in the Correspondence Request screen. <i>T Translated Element.</i> If a document contains an e-form element and you do not select <b>T</b> , the value will not be translated.
<b>Element Name</b>	Select or enter the element name (required).
<b>Description</b>	Enter element description. <b>Notes:</b> 1. (Check that the element name does not have blank spaces or special characters, such as the forward slash “/” or backward slash “\”.) 2. If the element is system-defined, Oracle FLEXCUBE Lending and Leasing will automatically complete this field. (required).
<b>Data Type</b>	Select the element data type (required).
<b>Format Mask</b>	Select the element format mask (required).

Default Value Enter the element default value (if appropriate).  
**Enabled** Select to include the element in the document.

- 8 Click **Save** on the Documents page.

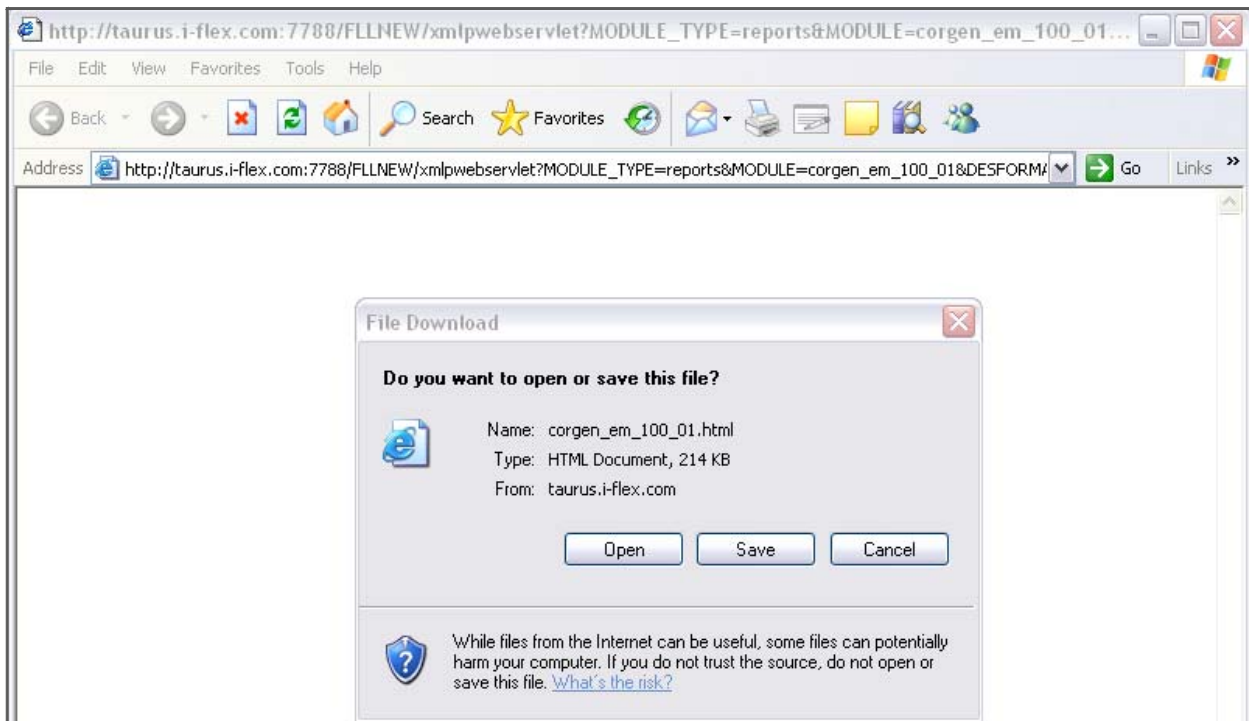
### To generate a data file for a document

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Correspondence** bar link.
- 3 In the Correspondence Setup link bar, click the **Common** or **Lease** depending on the type of correspondence you want to work with, then click **Documents**.
- 5 In the **Documents** page's **Document Definition** section, select the record for which you want to generate a data file.

**Note:** If you choose, use **Search Criteria** to limit the display of document definition records.

- 6 Click **Gen. Data File**.

A new browser window opens with a File Download dialog box asking the question “Do you want to open or save this file?”



- Click **Open** to view the data file in the browser.
- Click **Save** to save the data using a Save As dialog box.

## Correspondence link (Correspondence page)

The Correspondence page enables you to define who will receive the documents you created on the Document Definition page by creating correspondence sets. Each document must belong to a set, and a set can have more than one document.

### To set up a correspondence set

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Correspondence** bar link.
- 3 In the Correspondence Setup link bar, click the **Common** or **Lease** depending on the type of correspondence you want to work with, then click **Correspondence**.

The screenshot shows the Oracle FLEXCUBE Lending and Leasing interface. The top navigation bar includes the Oracle logo, 'FLEXCUBE Lending and Leasing', and user information: 'User Id SSC Organization TFB Division HQ Responsibility SUPERUSER'. There are also 'Debug', 'Audit', and 'Close' buttons. The left sidebar shows a tree view with 'Correspondence' selected. The main content area is titled 'Correspondence' and features a 'Save' button. Below the title is a search section with 'Search Criteria' and 'Execute Search' buttons, and 'Add', 'Edit', and 'Cancel' buttons. The main table has the following data:

Select	Code	Description	Print Schedule	Level	Group	Company	Branch	Product	Enabled
<input checked="" type="radio"/>	AAAA-TEST	TEST AAAA	ONLINE	APPLICATION	01 UNDERWRITING SET	ALL	ALL	ALL	<input checked="" type="checkbox"/>
<input type="radio"/>	LS_TEST	LEASE TEST	ONLINE	APPLICATION	01 FUNDING SET	ALL	ALL	ALL	<input type="checkbox"/>

Below the table, there are sections for 'Documents' and 'Functions'. The 'Documents' section has a search criteria field and 'Add', 'Edit', and 'Cancel' buttons. The 'Functions' section has a table with columns 'Select', 'Documents', 'Recipient', and 'Include'.

Select	Documents	Recipient	Include
<input checked="" type="radio"/>	TEST-LEASE APP	PRIMARY CUSTOMER ONLY	<input checked="" type="checkbox"/>

- 4 In the **Correspondence** page's **Correspondence** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of correspondence definition records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 5 In the **Correspondence** section, enter, view, or edit the following information:

In this field:	Do this:
Select	If selected, indicates this is the current record.
<b>Code</b>	Enter the correspondence code (required).
<b>Description</b>	Enter the correspondence description (required).
<b>Print Schedule</b>	Select the correspondence output schedule type (required).
<b>Level</b>	Select the correspondence level type (required).
<b>Group</b>	Select correspondence group (required).
<b>Company</b>	Select the correspondence company (required).
Branch	Select the correspondence branch (required).
<b>Product</b>	Select the correspondence product (required).
<b>Enabled</b>	Select to enable the correspondence.

- 6 Click **Save** on the Correspondence page.

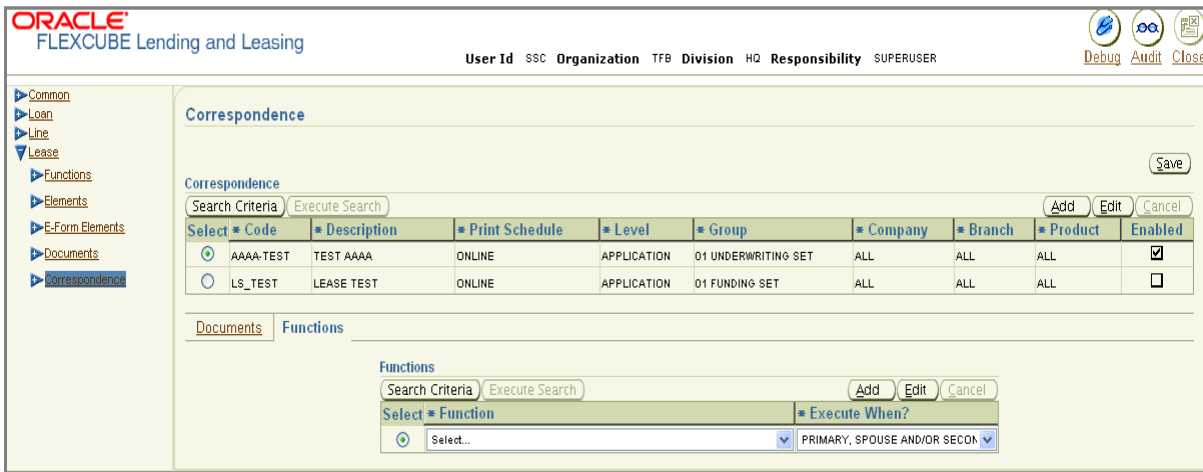


- 7 Click the **Documents** sub tab.
- 8 In the **Documents** sub page, select the record you want to work with.
 

**Note:** If you choose, use **Search Criteria** to limit the display of document records.

  - If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 9 In the **Documents** sub page, enter, view, or edit the following information:
 

In this field:	Do this:
Select	If selected, indicates this is the current record.
<b>Document</b>	Select the correspondence document (required).
<b>Recipients</b>	Select the recipients for the document (required).
<b>Include</b>	Select to include the recipient selected.
- 10 Click **Save** on the Correspondence page.
- 11 Click the **Functions** sub tab.



- 12 In the **Functions** sub page, select the record you want to work with.
 

**Note:** Creating custom functions requires programming at set up.

**Note:** If you choose, use **Search Criteria** to limit the display of function records.

  - If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 13 In the **Functions** sub page, enter, view, or edit the following information to define the functions that should be executed before or after correspondence is generated.
 

In this field:	Do this:
Select	If selected, indicates this is the current record.
<b>Function</b>	Select the correspondence functions (required).
<b>Exe When?</b>	Select when to execute the correspondence function (required).
- 14 Click **Save** on the Correspondence page.



# CHAPTER 9: PRODUCER SETUP

Oracle FLEXCUBE Lending and Leasing can manage both direct and indirect leases. While direct leases are paid directly to the customer, indirect leases are paid through a third party. In Oracle FLEXCUBE Lending and Leasing, these third parties (dealerships, agents, and so on) are managed using the Producer Setup window.

Applications are sent to financial institutions indirectly through producers (or “dealers”) on behalf of the customer. Oracle FLEXCUBE Lending and Leasing associates a credit application with the producer who sent it on the Application Entry, Underwriting, and Funding windows.

**ORACLE FLEXCUBE Lending and Leasing**

User Id SSC Organization XXX Division C-01 Responsibility SUPERUSER

Quick Search: LOPEZ BRADLEY (Application Entry)

Queue: Select... (Next)

App # 2304

Applications:

- App #: 0000002304
- DT: 4/1/2007
- Company: PFR
- Branch: CD1
- Producer: DEALER
- Product: LOAN VEHICLE
- Channel: WEB ENTRY
- Priority: LOWER
- Status: NEW - BLANK
- Purpose: VEHICLE LOAN OR LE
- Loan Currency: USD
- Class: INDIVIDUAL
- Sales Agent: [Empty]
- Joint:
- Cos:
- Contact: [Empty]
- Lead #: Select...
- CRB Pull:

Buttons: Edit, Save, PreQualify, Submit

**ORACLE FLEXCUBE Lending and Leasing**

User Id SSC Organization XXX Division C-01 Responsibility SUPERUSER

Quick Search: LOPEZ BRADLEY (Underwriting)

Queue: Select... (Next)

App # 2304

Applications:

- App #: 0000002304
- DT: 4/1/2007
- Company: PFR
- Branch: CD1
- Producer: DEALER
- Product: LOAN VEHICLE
- Channel: PHONE
- Priority: HIGH
- Status: APPROVED - VERIFYING
- Purpose: VEHICLE LOAN OR LEASE
- Loan Currency: INR
- Class: INDIVIDUAL
- Sales Agent: [Empty]
- Joint:
- Cos: SAGAR
- Contact: [Empty]
- Duplicate Applicant:
- Existing Customer:

Buttons: Edit, Save

Applicants Details:

Actual Captured Amt  Loan Currency

Select	Details	Type	Salutation	First Name	Middle Name	Last Name	Family Name	Suffix	Birth Dt
<input type="radio"/>	Show	PRIMARY	Select...	BRADLEY		LOPEZ		SR	4/1/1974

Address | Employments | Telecoms | Financials | Liabilities | Other Incomes | Summary | Credit Scores | Duplicate Applicant | Existing Accounts | Tracking Attributes

Buttons: Add, Cancel

Select	Details	Address Type	Current	Mailing	Country	Address #	City	State
<input type="radio"/>	Show	HOME	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	UNITED STATES	76	WATKINS	MINNESOTA

**ORACLE FLEXCUBE Lending and Leasing**

User Id SSC Organization XXX Division C-01 Responsibility SUPERUSER

Quick Search: LOPEZ BRADLEY (Funding)

Queue: Select... (Next)

App # 2304

Applications:

- App #: 0000002304
- DT: 4/1/2007
- Company: PFR
- Branch: CD1
- Producer: DEALER
- Product: LOAN VEHICLE
- Channel: PHONE
- Priority: HIGH
- Status: APPROVED - VERIFYING
- Purpose: VEHICLE LOAN OR LE
- Loan Currency: INR
- Class: INDIVIDUAL
- Sales Agent: [Empty]
- Joint:
- Cos: SAGAR
- Contact: [Empty]
- Duplicate Applicant:
- Existing Customer:

Buttons: Edit, Save

Applicants Details:

Actual Captured Amt  Loan Currency

Select	Details	Type	Salutation	First Name	Middle Name	Last Name	Family Name	Suffix	Birth Dt
<input type="radio"/>	Show	PRIMARY	Select...	BRADLEY		LOPEZ		SR	4/1/1974

Address | Employments | Telecoms | Financials | Liabilities | Other Incomes | Summary | Credit Scores | Duplicate Applicant | Existing Accounts | Tracking Attributes

Buttons: Add, Cancel

Select	Details	Address Type	Current	Mailing	Country	Address #	City	State
<input type="radio"/>	Show	HOME	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	UNITED STATES	76	WATKINS	MINNESOTA

When the credit application is approved and funded, Oracle FLEXCUBE Lending and Leasing associates the account with the producer.

**ORACLE FLEXCUBE Lending and Leasing**

User Id SSC Organization XXXX Division C-01 Responsibility SUPERUSER

Quick Search: Queue Select... (Ng) Auto Run [ ] Acc # 20081000014130 or SSN [ ] [Submit]

Account(s): [Current] [Show All] [Group Follow-up] [Select and] [Submit]

Select	Company	Branch	Account #	Product	Currency	Payoff Amt	Amount Due	Status	Oldest Due Dt
[G]	PFR	HQ	20081000014130	LOAN VEHICLE (VR)	USD	\$25,744.79	\$5,246.64	DELO.REPO	11/28/2008

Customer(s): [Select and] [Submit]

Select	Details	Customer Id	Name	Type	Language
[G]	[Show]	6098	ERIC HOLMAN SR	PRIMARY	ENGLISH

Account Details

**Dues**

Delq Due	Due Date	Amt
\$5,246.64	1 4/4/2009	\$0.00
\$222.75	2 3/4/2009	\$0.00
\$0.00	3 2/4/2009	\$0.00
\$0.00	4 1/4/2009	\$0.00
\$5,469.29	5 12/4/2008	\$0.00
<b>Total Due</b>		

Today's PayOff \$25,744.79 Oldest Due Dt 11/28/2008

**Delinquency Information**

Late	30	60	90	120	150	180
0	0	1	3	1	1	1

BP(Life) 0 Days 194  
NSF(Life) 0 Category DEMOCOLL  
BP(Year) 0 Collector  
NSF(Year) 0

**Activities**

Active Dt	Last Activity Dt	Due Day	Last Pmt Dt	Customer Grade	App #	PaidOff Dt	Producer	Effective Dt	Current Pmt	Last Bill Amt	Last Pmt Amt	Customer Score	Military Duty	ChargeOff Dt
10/4/2008	6/10/2009	28	11/13/2008	C GRADE	0000001163		CA-00002 - RANDY'S AUTO SALES	10/4/2008	\$996.40	\$5,469.29	\$100.00	657	<input type="checkbox"/>	

The producers are paid for their participation, either:

- Up front during funding
- or-
- Up front on a monthly basis
- or-
- When the interest is earned
- or-
- When the payment is received from the customer based on the set up compensation plans.

The Producer Setup window contains pages that enable you to maintain and administer producer compensation, compensation payments, charge back plans, and chargeback parameters.

## To open the Producer Manager form for set up

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Producers** bar link.

Oracle FLEXCUBE Lending and Leasing displays the Producer Setup window opened at the Producer Setup link.

**ORACLE FLEXCUBE Lending and Leasing**

User Id SSC Organization XXX Division C-01 Responsibility SUPERUSER

Debug (Off) Audit Close

Producer Setup  
Producer Detail

**Producer Management**

Save

**Cycle Definitions**

Cycle	Type
PRO	PRODUCER CYCLE

**Cycle Code Definitions**

Search Criteria Execute Search Add Cancel

Select	Current Code	Next Code
<input checked="" type="radio"/>	ACTIVE	ACTIVE
<input type="radio"/>	ACTIVE	INACTIVE
<input type="radio"/>	ACTIVE	TEMPORARY
<input type="radio"/>	INACTIVE	ACTIVE
<input type="radio"/>	INACTIVE	INACTIVE
<input type="radio"/>	INACTIVE	TEMPORARY
<input type="radio"/>	TEMPORARY	ACTIVE
<input type="radio"/>	TEMPORARY	INACTIVE
<input type="radio"/>	TEMPORARY	TEMPORARY

**Cycle Code Responsibility Definitions**

Search Criteria Execute Search Add Edit Cancel

Select	Responsibility Code	Allowed Indicator
<input checked="" type="radio"/>	PAYMENTS SUPERVISOR	<input type="checkbox"/>
<input type="radio"/>	PROCESSOR	<input type="checkbox"/>
<input type="radio"/>	PROCESSOR MANAGER	<input type="checkbox"/>
<input type="radio"/>	PROCESSOR SUPERVISOR	<input type="checkbox"/>
<input type="radio"/>	SALES LEADER	<input checked="" type="checkbox"/>
<input type="radio"/>	SUPERUSER	<input checked="" type="checkbox"/>
<input type="radio"/>	NO RESPONSIBILITY	<input type="checkbox"/>
<input type="radio"/>	UNDERWRITER	<input checked="" type="checkbox"/>

In setting up the Producer Setup window, you will need to complete the Cycles page on the Producer Setup link, as well as the Producers Management page and Payment Details sub page on the Producer Details link.

## To open the Producer Manager form as a Oracle FLEXCUBE Lending and Leasing user

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Producers** master tab.
- 2 Click the **Producer** bar link.

Oracle FLEXCUBE Lending and Leasing displays the Producer Setup window opened at the Producer Details link.

The screenshot displays the Oracle FLEXCUBE Lending and Leasing interface. At the top, the Oracle logo and 'FLEXCUBE Lending and Leasing' are visible. The user is logged in as 'SUPERUSER' with 'Responsibility C-01' and 'Division XXX'. The main window is titled 'Producer Management' and contains a 'Producers' table. The table has columns for 'Select', 'Details', 'Producer #', 'Old Producer #', 'Name', 'Company', 'Branch', 'Start Dt', 'End Dt', and 'Enabled'. There are three rows of data, each with a 'Show' link. Below the table, there are tabs for 'Payment Details', 'Compensation', 'Subvention', 'Transactions', 'Tracking Attributes', 'Statements', 'Contracts', 'Comments', and 'Summary'. The 'Payment Details' tab is active, showing a 'Producer Payment Details' form with fields for 'Pmt Mode', 'Bank', 'Start Dt', 'Routing #', 'Account Type', 'Account #', and 'Disbursement Currency'.

Select	Details	Producer #	Old Producer #	Name	Company	Branch	Start Dt	End Dt	Enabled
<input type="radio"/>	Show	AA-00001		WFP TESTIN	PFR	001	3/10/2009	12/31/2020	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	AA-00002	0A-00001	TEST	PFR	001	3/12/2009	3/27/2009	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	AA-00003	0A-00003	TEST	PFR	001	3/12/2009	3/13/2009	<input checked="" type="checkbox"/>

**Payment Details** | Compensation | Subvention | Transactions | Tracking Attributes | Statements | Contracts | Comments | Summary

**Producer Payment Details**

Pmt Mode: INSTITUTION DRAFT / CHECK  
 Bank: BANK OF AMEX  
 Start Dt: 12/13/2008  
 Routing #: 36472  
 Account Type: SAVINGS  
 Account #: XXXXXXXXXXXXXXX3333  
 Disbursement Currency: Select...

In working with the Producer Setup window, you will primarily use the Payment Details, Compensation, Subvention, Transactions, Tracking Attributes, Statements, Contracts, Comments, and Summary sub pages on the Producer Detail link. The Producers page, completed during set up, can be used to view and maintain producer details.

## Producer Setup link > Cycles link (Producer Management page)

The Producer Management page enables you to define the dealer or producer status cycle. This tells Oracle FLEXCUBE Lending and Leasing which statuses a producer can cycle through. (This information is recorded in the Status field on the Producers section of the Producer Management page. For more information).

ORACLE FLEXCUBE Lending and Leasing

User Id SSC Organization XXX Division C-01 Responsibility SUPERUSER

Debug (Off) Audit Close

Producer Setup  
Producer Detail  
Producers

Producer Management

Producers

Search Criteria Execute Search

Add Edit Cancel

1-3 of 83 Next 3

Select	Details	Producer #	Old Producer #	Name	Company	Branch	Start Dt	End Dt	Enabled
<input type="checkbox"/>	<ul style="list-style-type: none"> <li>Contact: RAP</li> <li>Group: GROUP 1</li> <li>Type: DEALER</li> <li>Status: ACTIVE</li> <li>Sales Agent: SPDRPT</li> <li>Underwriter: BALU_UND</li> <li>Fed Tax #: XXXXXXINED</li> <li>Collector: GKV</li> </ul>	AA-00001		WFP TESTIN	PFR	C01	3/10/2009	12/31/2020	<input checked="" type="checkbox"/>
<input type="checkbox"/>		AA-00002	0A-00001	TEST	PFR	C01	3/12/2009	3/27/2009	<input checked="" type="checkbox"/>
<input type="checkbox"/>		AA-00003	0A-00003	TEST	PFR	C01	3/12/2009	3/13/2009	<input checked="" type="checkbox"/>

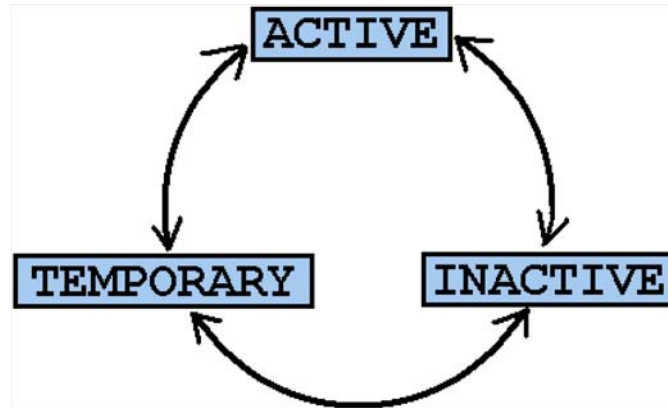
Payment Details Compensation Subvention Transactions Tracking Attributes Statements Contacts Comments Summary

Producer Payment Details

Edit Cancel

- Pmt Mode: INSTITUTION DRAFT / CHECK
- Bank: BANK OF AMEX
- Start Dt: 12/13/2008
- Routing #: 39472
- Account Type: SAVINGS
- Account #: XXXXXXXXXXXX3333
- Disbursement Currency: Select...

### Example



The Producer Management page also defines the user responsibilities capable of changing the producer status.

**Note:** Oracle FLEXCUBE Lending and Leasing only enables producers/dealers with a status of ACTIVE to fund contracts.

## To set up the producer management

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Producer** bar link.
- 3 In the Producer Setup link bar, click the **Producer Setup** drop-down link, then click **Cycles**.

The screenshot shows the Oracle FLEXCUBE Lending and Leasing interface. The top navigation bar includes 'User Id SSC Organization XXX Division C-01 Responsibility SUPERUSER'. The left sidebar has 'Producer Setup' expanded to 'Cycles'. The main content area is titled 'Producer Management' and contains three sections:

- Cycle Definitions:** A table with columns 'Cycle' and 'Type'. One row is visible: Cycle 'PRO', Type 'PRODUCER CYCLE'.
- Cycle Code Definitions:** A table with columns 'Current Code' and 'Next Code'. It includes search criteria and 'Add'/'Cancel' buttons. Rows include combinations of ACTIVE, INACTIVE, and TEMPORARY codes.
- Cycle Code Responsibility Definitions:** A table with columns 'Responsibility Code' and 'Allowed Indicator'. It includes search criteria and 'Add', 'Edit', and 'Cancel' buttons. Rows list roles like PAYMENTS SUPERVISOR, PROCESSOR, etc., with checkboxes for the allowed indicator.

- 4 In the **Cycle Definitions** section, select the cycle you want to work with.

### In this field:

### Do this:

Cycle

View the cycle name.

Type

View the cycle type.

- 5 In the **Cycle Code Definition** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of cycle records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 6 In the **Cycle Code Definition** section, enter, view, or edit the following information:

### In this field:

### Do this:

Select

If selected, indicates this is the current record.

**Current Code**

Select the current code to transition FROM (required).

**Next Code**

Select the code to transition TO (required).

- 7 In the **Cycle Code Responsibility Definitions** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of cycle code responsibility definition records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.



- 8 In the **Cycle Code Responsibility Definition** section, enter, view, or edit the following information:

<b>In this field:</b>	<b>Do this:</b>
Select	If selected, indicates this is the current record.
<b>Responsibility Code</b>	Select the responsibility that will be capable of executing this transition (required).
<b>Allowed Indicator</b>	Select to allow the responsibility execute the transition (required).

- 9 Click **Save** on the Producer Management page.

## Producer Detail link > Producers link (Producer Management page)

The Producer Management page allows you to record or edit basic information about the producer. You can set up dealers or producers for a company and branch. You can also set up a default underwriter and a default collector for a producer. Oracle FLEXCUBE Lending and Leasing uses this information in the origination workflow to select a queue.

The producer number, name, contact information, company and branch to which the producer applies, federal tax number, status, and other information can be stored in this page.

### To set up or maintain the Producer Management page

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Producer** bar link.
- 3 In the Oracle FLEXCUBE Lending and Leasing Producer Setup link bar, click the **Producer Detail** drop-down link, then click **Producers**.

The screenshot shows the Oracle FLEXCUBE Lending and Leasing interface. The main area is titled 'Producer Management'. There is a search bar and a table of producers. The table has columns: Select Details, Producer #, Old Producer #, Name, Company, Branch, Start Dt, End Dt, and Enabled. The first row is selected, and the 'Show' button in the 'Details' column is clicked. Below the table, there is a 'Producer Payment Details' section with fields for Payment Mode, Bank, Start Dt, Routing #, Account Type, Account #, and Disbursement Currency.

- 4 On the **Producer Management** page's **Producer** section, select the record you want to work with and click **Show** in the **Details** column.

The screenshot shows the Oracle FLEXCUBE Lending and Leasing interface. The main area is titled 'Producer Management'. The 'Details' column is expanded, showing fields for Contact, Group, Type, Status, Sales Agent, Underwriter, Fed Tax #, Collector, Country, City, State, Address Line 1, Address Line 2, Zip, Zip Extn, Phone1, Phone2, Extn1, Extn2, Fax Prefix1, Fax1, Fax Prefix2, Fax2, and Email. Below the table, there is a 'Producer Payment Details' section with fields for Payment Mode, Bank, Start Dt, Routing #, Account Type, Account #, and Disbursement Currency.

**Note:** If you choose, use **Search Criteria** to limit the display of producer detail records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

5 In the **Producer** section, enter, view, or edit the following information:

**In this field:**

**Do this:**

Select

If selected, indicates that this is the current record.

**Producer #**

Depending on your system setup, either:

Enter the producer number

-or-

View the system generated producer number (required).

Old Producer #

Enter the old producer number (optional).

**Name**

Enter the producer name (required).

**Company**

Select the company (required).

Branch

Select the branch (display only).

**Start Dt**

Select the producer start date (required).

**End Dt**

Select the producer end date (required).

Enabled

Select to enabled this entry.

Details section

**Contact**

Enter the producer contact (required).

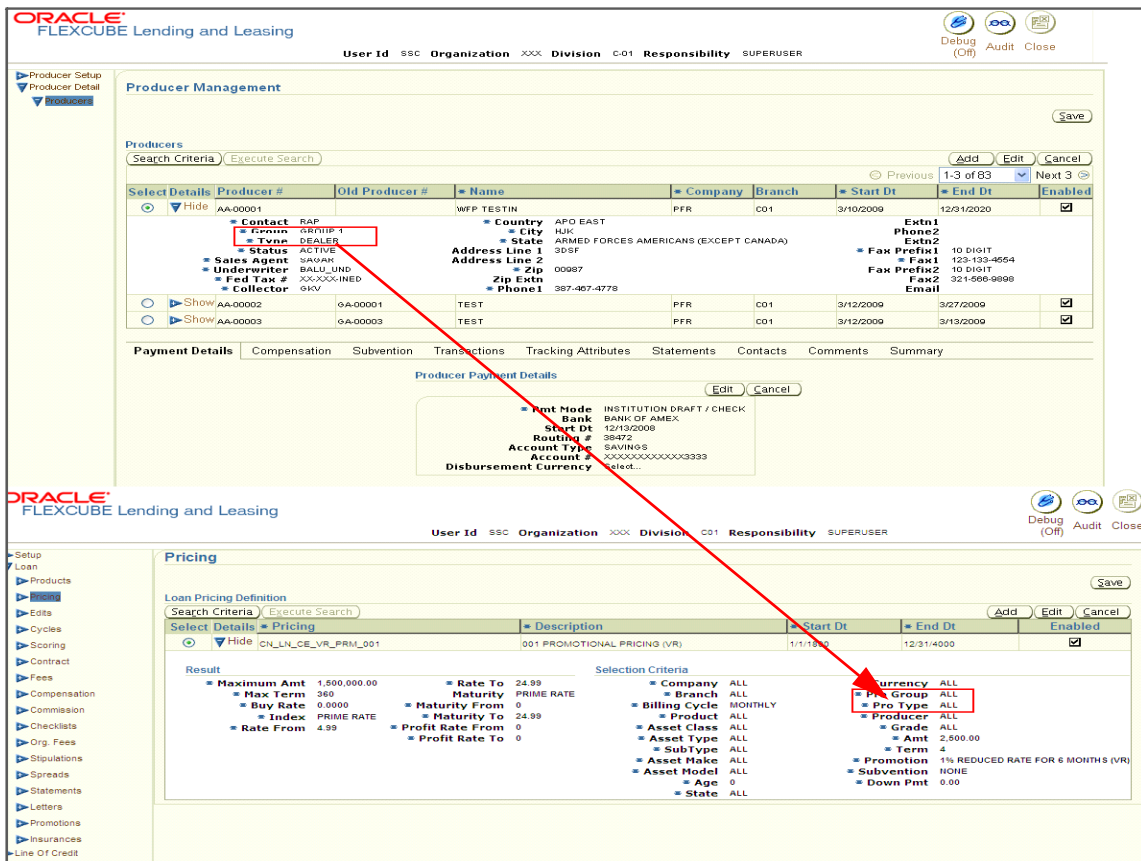
**Group\***

Select the producer group (required).

**Type\***

Select the producer type (required).

**\*Note:** The Group and Type fields help in setting up the pricing schemes on the Pricing page.



**Status**

Select the appropriate status (required).

**Note:** The contents of this field can be linked to edits in the lease origination cycle so that only producers with a status of the ACTIVE can be funded (required),  
Select the sales agent associated with this producer (required).

**Sales Agent**

**Underwriter**

Select the default underwriter assigned to this producer.  
**Note:** Only users with a responsibility for an UNDERWRITER can be designated as underwriters for producers (required).

**Fed Tax #**

Enter the federal tax identification number.

**Note:** If the organizational parameter UIX\_HIDE\_RESTRICTED\_DATA is set to Y, this appears as a masked number; for example, XXXXX1234 (optional).

**Collector**

Select the default collector or agent assigned to this producer. (This will appear in the **Collector** field in the **Delinquency Information** section of the **Account Details** page on the **Customer Service** window) (required).

The screenshot displays the Oracle Flexcube Lending and Leasing interface. The top section is titled "Producer Management" and shows a list of producers. A red box highlights the "Collector" field in the producer details for producer AA-00001, which is set to "GKV". A red arrow points from this field to the "Collector" field in the "Delinquency Information" section of the "Account Details" page below. The "Account Details" page shows a table with columns for "Due Date", "Amt", "Late", "Days", and "Collector". The "Collector" field is highlighted with a red box and contains the value "DEMOROLA".

**Producer Management Table:**

Select	Hide	Producer #	Old Producer #	Name	Company	Branch	Start Dt	End Dt	Enabled
<input type="radio"/>	<input type="checkbox"/>	AA-00001		WFP TESTIN	PFR	CO1	3/10/2009	12/31/2020	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Contact: RAP</li> <li>Group: GROUP 1</li> <li>Type: DEALER</li> <li>Status: ACTIVE</li> <li>Sales Agent: SAGAK</li> <li>Underwriter: BALI, IND</li> <li>Fed Tax #: XXXXXXX-INEE</li> <li>Collector: GKV</li> </ul>									
<input type="radio"/>	<input type="checkbox"/>	AA-00002	GA-00001	TEST	PFR	CO1	3/12/2009	3/27/2009	<input checked="" type="checkbox"/>
<input type="radio"/>	<input type="checkbox"/>	AA-00003	GA-00003	TEST	PFR	CO1	3/12/2009	3/13/2009	<input checked="" type="checkbox"/>

**Account Details - Delinquency Information Table:**

Due Date	Amt	Late	Days	Collector
2/13/09	\$700.00	1	0	100
3/12/09	\$700.00	1	0	0
4/11/09	\$700.00	1	0	0
5/10/09	\$700.00	1	0	0
<b>Total Due</b>	<b>\$2800.00</b>			

Address section

<b>Country</b>	Select the country code (required).
City	Enter the city (optional).
<b>State</b>	Select the state (required).
Address Line 1	Enter address line 1 (optional).
Address Line 2	Enter address line 2 (optional).
Zip	Select the zip code (optional).
Zip Extn	Enter the zip extension (optional).

<b>Phone 1</b>	Enter phone number 1 (required).
Exnt 1	Enter phone number 1 extension (optional).
Phone 2	Enter phone number 2 (optional).
Extn2	Enter phone number 2 extension (optional).
<b>Fax Prefix1</b>	Select fax prefix number 1 (required).
<b>Fax1</b>	Enter fax number 1 (required).
Fax Prefix2	Select fax prefix number 2 (optional).
Fax2	Enter fax number 2 (optional).
EMail	Enter the producer mail address (optional).

\* **Note:** Oracle Financial Services Software recommends you double-check the fax numbers (especially the 10 digit number) and email addresses you enter on this page, since Oracle FLEXCUBE Lending and Leasing uses this information to send its system-generated underwriting decisions.

- 6 Click **Save** on the Producer Management page.

## Payment Details sub page

You can setup ACH as the payment mode for a dealer or producer on the Payment Details sub page. The Payment Details sub page stores the information regarding the producer's bank, such as the bank's name, routing number, account type and account number.

**Note:** Once you complete this sub page, the information goes into effect immediately.

### To complete the Payment Details sub page

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Producer** bar link.
- 3 In the Producer Setup link bar, click the **Producer Detail** drop-down link, then click **Producers**.
- 4 On the **Producer Management** page's **Producer** section, select the record you want to work with.
- 5 Click the **Payment Details** sub tab.

The screenshot shows the Oracle FLEXCUBE interface for the 'Payment Details' sub page. The navigation bar includes 'Payment Details', 'Compensation', 'Subvention', 'Transactions', 'Tracking Attributes', 'Statements', 'Contacts', 'Comments', and 'Summary'. The main content area is titled 'Producer Payment Details' and features a form with the following fields and values:

<b>Pmt Mode</b>	INSTITUTION DRAFT / CHECK
<b>Bank</b>	BANK OF AMEX
<b>Start Dt</b>	12/13/2008
<b>Routing #</b>	39472
<b>Account Type</b>	SAVINGS
<b>Account #</b>	XXXXXXXXXXXX3333
<b>Disbursement Currency</b>	Select..

Buttons for 'Edit' and 'Cancel' are located at the top right of the form area.

- 6 In the **Payment Details** sub page's **Product Payment Details** section, view or edit the

following information:

- If you are editing an existing record, click **Edit**.

In this field:	Do this:
<u>Producer Payment Details section</u>	
<b>Pmt Mode</b>	Select the payment mode (required).
Bank	Enter the ACH bank name (optional).
Start Dt	Select the ACH start date if payment mode is ACH.
Routing #	Enter the ACH bank routing number (optional).
<b>Account Type</b>	Select the ACH bank account type (required).
Account #	Enter the ACH bank account number.
Disbursement Currency	Select the disbursement currency.

- 7 Click **Save** on the Producer Management page.

## Compensation Plan sub page

The Compensation Plan sub page displays information related to compensation and chargeback for the producer. It displays summaries as well account level information. The data is gathered from accounts in the Oracle FLEXCUBE Lending and Leasing system that are approved and funded.

### To view the Compensation Plan sub page

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Producer** bar link.
- 3 In the Producer Setup link bar, click the **Producer Detail** drop-down link, then click **Producers**.
- 4 On the **Producer Management** page's **Producer** section, select the record you want to work with.
- 5 Click the **Compensation** sub tab.

Payment Details	Compensation	Subvention	Transactions	Tracking Attributes	Statements	Contacts	Comments	Summary	
<a href="#">Compensation Reserve Balance</a>									
Reserve Amt Open		+	Reserve Amt Added		-	Holdback Amount		=	Amt Due
\$0.00			\$0.00			\$0.00			\$0.00
<a href="#">Compensation Plan</a>									
<a href="#">Select Details</a>	<a href="#">Account/Application</a>	<a href="#">Compensation Plan</a>			<a href="#">Upfront Amt</a>	<a href="#">Remaining Amount</a>	<a href="#">Total Amt</a>		
<a href="#">Show</a>	20060200010403-BBOTTLEBRUSH GEORGE / BETH	AS EARNED BUY RATE SPREAD 10 % UPFRONT			\$49.68	\$447.08	\$496.76		
<a href="#">Show</a>	20060300010444-BBOTTLEBRUSH GEORGE / BETH	UPFRONT FLAT AMT \$500			\$500.00	\$0.00	\$500.00		
<a href="#">Show</a>	20060100010975-YYELLOWWOOD LOUISE / MARTY	UPFRONT BUY RATE SPREAD CHBK . EARNED			\$93.25	\$0.00	\$93.25		
<a href="#">Show</a>	20060400011011-YYELLOWWOOD LOUISE / MARTY	UPFRONT BUY RATE SPREAD CHBK . PERCENTAGE			\$202.28	\$0.00	\$202.28		

- 6 On the **Compensation** sub page's **Compensation Plan** section select the record you want to work with and click **Show** in the **Details** column.

Payment Details		Compensation	Subvention	Transactions	Tracking Attributes	Statements	Contacts	Comments	Summary
<b>Compensation Reserve Balance</b>									
		Reserve Amt Open	+	Reserve Amt Added	-	Holdback Amount	=	Amt Due	
		\$0.00		\$0.00		\$0.00		\$0.00	
<b>Compensation Plan</b>									
Select	Details	Account/Application	Compensation Plan	Upfront Amt	Remaining Amount	Total Amt			
<input checked="" type="radio"/>	<input type="radio"/>	20060200010403-BBOTTLEBRUSH GEORGE / BETH	AS EARNED BUY RATE SPREAD 10 % UPFRONT	\$49.68	\$447.08	\$496.76			
<b>Compensation Plan Details</b>									
Spread Formula		BUY RATE SPREAD	Addl Factor	100.0000	Flat Amt		\$0.00		
Buy Rate		8.9900	Max Spread	3.0000	Payment Method		AS EARNED(OONLY FOR PC LOANS)		
Buy Rent Factor		0.000000	Max Markup	0.000000	Calculation method		SPREAD BASE FORMULA		
Factor		100.0000	Upfront %	10.0000					
<b>Chargeback Methods</b>					<b>Compensation/Chargeback Amounts</b>				
Paid Calculation Method		PERCENTAGE	Compensation Earned		\$0.00				
Paid %		100.0000	Interest Earned		\$0.00				
Paid Basis		TERM	Compensation Paid		\$0.00				
Paid Term		12	Compensation Writeoff		\$49.68				
Paid Days		0	Chargeback Amount		\$0.00				
Chargeoff Calculation Method		PERCENTAGE	Last Pmt Dt		02/10/2006				
Chargeoff %		100.0000	Next pmt Dt		11/30/2006				
Chargeoff Basis		TERM							
Chargeoff Term		24							
Chargeoff Days		0							
<input type="radio"/>	<input type="radio"/>	20060300010444-BBOTTLEBRUSH GEORGE / BETH	UPFRONT FLAT AMT \$500	\$500.00	\$0.00	\$500.00			
<input type="radio"/>	<input type="radio"/>	20060100010975-YYELLOWWOOD LOUISE / MARTY	UPFRONT BUY RATE SPREAD CHBK EARNED	\$93.25	\$0.00	\$93.25			
<input type="radio"/>	<input type="radio"/>	20060400011011-YYELLOWWOOD LOUISE / MARTY	UPFRONT BUY RATE SPREAD CHBK - PERCENTAGE	\$202.28	\$0.00	\$202.28			

7 On the **Compensation Plan** sub page, view the following display only information:

**In this field:**

**View this:**

Compensation Reserve Balance section

Reserve Amt Open	The open reserve amount.
Reserve Amt Added	The amount added to the reserve amount.
Holdback Amt	The amount held back from the reserve amount.
Amt Due	The reserve amount due.

Select	If selected, indicates this is the current record.
Account	The account number and title.
Compensation Plan	The compensation plan.
Upfront Amt	The upfront compensation amount.
Remaining Amount	The remaining compensation amount.
Total Amount	The total compensation amount.

Compensation Plan Details section

Spread Formula	The compensation spread formula.
Buy Rate	The buy rate.
Buy Rent Factor	The buy rent factor.
Factor	The compensation factor.
Addl Factor	The additional compensation factor.
Max Spread	The maximum spread.
Max Markup	The maximum markup.
Upfront%	The compensation upfront percentage.
Flat Amount	The flat compensation amount.
Payment Method	The compensation payment method.
Calculation Method	The compensation calculation method.

Chargeback Methods Paid section

Paid Calculation Method	The chargeback calculation method in case of early payoff.
Paid%	The chargeback percentage in case of early payoffs.
Paid Basis	The chargeback basis in case of early payoff.
Paid Term	The term in case of early payoff.
Paid Days	The days in case of early payoff.
Chargeoff Calculation Method	The chargeback calculation method in case of chargeoffs.
Chargeoff%	The chargeback percentage in case of chargeoffs.
Chargeoff Basis	The chargeback basis in case of chargeoffs.
Chargeoff Term	The term in case of chargeoffs.
Chargeoff Days	The days in case of chargeoffs.

Compensation/Chargeback Amt section

Compensation Earned	The compensation earned.
Interest Earned	The interest earned.
Compensation Paid	The compensation paid.
Compensation Writeoff	The compensation writeoff.
Chargeback Amount	The chargeback amount.
Last Pmt Dt	The last compensation payment date.
Next Pmt Dt	The next compensation payment date.



## Subvention sub page

The Subvention sub page displays information related to subvention for the producer, such as subvention participation, subvention receivables, and subvention details.

### To complete the Subvention sub page

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Producer** bar link.
- 3 In the Producer Setup link bar, click the **Producer Detail** drop-down link, then click **Producers**.
- 4 On the **Producer Management** page's **Producer** section, select the record you want to work with.
- 5 Click the **Subvention** sub tab.

- 6 On the **Subvention** sub page's **Subvention Participation** section, view or edit the following information:
  - If you are editing an existing record, click **Edit**.

#### In this field:

Subvention Participant  
**Collection Type**

**Collection Frequency**  
**Refund Disbursement**

#### Do this:

Select if the producer is a subvention participant.  
Select the collection type: STATEMENT or INTRA COMPANY ENTRY.

STATEMENT – The producer will receive the statement at a set frequency and make the payment through check or ACH.

INTRA COMPANY ENTRY – The producer will receive the statement at a set frequency but no payment is due. If the manual indicator for INTRA COMPANY transaction is set to No, Oracle FLEXCUBE Lending and Leasing automatically posts an intra-company entry transaction to net out the outstanding receivable when a statement is generated (required).

Select the collection frequency (required).

Select the refund disbursement method. If you select: ADJUSTED TO RECEIVABLE – The refund amount will be netted to any outstanding receivable.

PAYABLE TO PRODUCER – The refund will not be adjusted against any outstanding receivable and this amount needs to be paid to the producer through check or ACH (required).

Subvention Receivables section

Receivable Amt (Open)	The opening balance of the outstanding receivable amount for the current statement period (display only).
Receivable Amt (Current)	The receivable amount added during the current statement period (display only).
Received Amt	The payments received from producers during the current statement period (display only).
Netted Refund Amt	The refunds processed during the current statement period. Oracle FLEXCUBE Lending and Leasing completes this field only when the Refund Disbursement Method field is ADJUSTED TO RECEIVABLE (display only).
Net Receivable Amt	The net outstanding receivable amount for the current statement period (display only).
Payable Refund Amt	The refunds processed during the current statement period. Oracle FLEXCUBE Lending and Leasing completes this field only when the Refund Disbursement Method field is PAYABLE TO PRODUCER (display only).

Subvention section

Select	If selected, indicates this is the current record.
Account	The account number (display only).
Subvention Plan	The subvention plan description (display only).
Sub Plan	The subvention sub plan description (display only).
Subvention Type	The subvention type (display only).
Collection Type	The collection type (display only).
Subvention Amt	The subvention amount (display only).
Refund Amt	The refund amount (display only).

- 7 Click **Save** on the Producer Management page.

## Transactions sub page

The Transactions sub page allows you to post a transaction for the producer. Linking to an account is not mandatory -- you can create a transaction to a producer that is not related to a specific account.

### To complete the Transactions sub page

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Producer** bar link.
- 3 In the Oracle FLEXCUBE Lending and Leasing Producer Setup link bar, click the **Producer Detail** drop-down link, then click **Producers**.
- 4 On the **Producer Management** page's **Producer** section, select the record you want to work with.
- 5 Click the **Transactions** sub tab.

Payment Details Compensation Subvention **Transactions** Tracking Attributes Statements Contacts Comments Summary

Transaction Entry

Effective Dt:

Transaction:

Amount:

Reference:

Account #:

Comment:

Posted Transaction

View  Subvention  Others

Select	Effective Dt	Transaction	Account	Amount	Reference	Post Dt
<input checked="" type="radio"/>	07/30/2008	WRITE OFF DUE TO CHG OFF	20060200010403:BBOTTLEBRUSH GEORGE / BETH	\$49.68		07/30/2008
<input type="radio"/>	07/30/2008	WRITE OFF DUE TO CHG OFF	20060100010975:YYELLOWWOOD LOUISE / MARTY	\$2.10		07/30/2008
<input type="radio"/>	04/10/2006	COMPENSATION UPFRONT	20060400011011:YYELLOWWOOD LOUISE / MARTY	\$202.28		07/29/2008
<input type="radio"/>	04/10/2006	FND COMMISSION INSURANCE LIFE	20060400011011:YYELLOWWOOD LOUISE / MARTY	\$60.00		07/29/2008
<input type="radio"/>	03/10/2006	COMPENSATION UPFRONT	20060300010444:BBOTTLEBRUSH GEORGE / BETH	\$500.00		07/29/2008
<input type="radio"/>	03/10/2006	FND COMMISSION INSURANCE LIFE	20060300010444:BBOTTLEBRUSH GEORGE / BETH	\$60.00		07/29/2008
<input type="radio"/>	02/10/2006	COMPENSATION UPFRONT	20060200010403:BBOTTLEBRUSH GEORGE / BETH	\$49.68		07/29/2008
<input type="radio"/>	01/10/2006	COMPENSATION UPFRONT	20060100010975:YYELLOWWOOD LOUISE / MARTY	\$93.25		07/29/2008

Comment:

Posted HoldBack

Account	Holdback Amt
No rows yet.	

Loss Reverse

Loss Reserve Amount: \$0.00

- 6 In the **Posted Transaction** section, choose the type of transaction you want to view, **Subvention** or **Others**.
- 7 In the **Transaction Entry** section, enter the following information:

#### In this field:

#### Do this:

**Effective Dt**  
**Transaction**

Enter transaction date (required).  
Select transaction to be posted (HOLDBACK FROM PRODUCER, PAYMENT FROM PRODUCER, or PAYMENT TO PRODUCER) (required).

**Amount**  
Reference  
Account #  
Comment

Enter transaction amount (required).  
Enter transaction reference (optional).  
Select account number (optional).  
Enter transaction comment (optional).

- 8 Click **Post**.

- 9 In the **Posted Transactions** section, view the following information:

In this field:	View this:
Select	If selected, indicates that this is the current record.
Effective Dt	The transaction date.
Transaction	The transaction.
Account	The account number.
Amount	The transaction amount.
Reference	The transaction reference.
Post Dt	The transaction post date.
Comment	The transaction comment.

- 10 In the **Proceed HoldBack** section, view the following information:

In this field:	View this:
Account	The account number and title
HoldBack Amt	The proceed holdback amount.

- 11 In the **Loss Reserve** section, view the loss reserve amount.

## Tracking Attributes sub page

The Tracking Attributes sub page allows you to link information to a producer who is not tracked by default in the Oracle FLEXCUBE Lending and Leasing system, but is part of your company's business practices.

### To complete the Tracking Attributes sub page

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Producer** bar link.
- 3 In the Oracle FLEXCUBE Lending and Leasing Producer Setup link bar, click the **Producer Detail** drop-down link, then click **Producers**.
- 4 On the **Producer Management** page's **Producer** section, select the record you want to work with.
- 5 Click the **Tracking Attributes** sub tab.

Select Parameter	Value
<input checked="" type="radio"/> PRODUCER TRACKING ATTRIBUTE 001	NA
<input type="radio"/> PRODUCER TRACKING ATTRIBUTE 002	NA
<input type="radio"/> PRODUCER TRACKING ATTRIBUTE 003	NA
<input type="radio"/> PRODUCER TRACKING ATTRIBUTE 004	NA
<input type="radio"/> PRODUCER TRACKING ATTRIBUTE 005	NA
<input type="radio"/> PRODUCER TRACKING ATTRIBUTE 006	NA
<input type="radio"/> PRODUCER TRACKING ATTRIBUTE 007	NA
<input type="radio"/> PRODUCER TRACKING ATTRIBUTE 008	NA
<input type="radio"/> PRODUCER TRACKING ATTRIBUTE 009	NA
<input type="radio"/> PRODUCER TRACKING ATTRIBUTE 010	NA

- 6 On the Tracking Attributes sub page's **Tracking** section, click **Load Tracking**.  
Oracle FLEXCUBE Lending and Leasing loads the tracking parameters.
- 7 In the Tracking section, click **Edit**.
- 8 Complete the **Tracking** section by entering the parameter(s) in the **Value** field(s).
- 9 Click **Save** on the Producer Management page.

## Statements sub page

The Statements sub page displays a history of all the statements the producer has processed.

### To view the Statements sub page

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Producer** bar link.
- 3 In the Oracle FLEXCUBE Lending and Leasing Producer Setup link bar, click the **Producer Detail** drop-down link, then click **Producers**.
- 4 On the **Producer Management** page's **Producer** section, select the record you want to work with.
- 5 Click the **Statements** sub tab.

Payment Details	Compensation	Subvention	Transactions	Tracking Attributes	<b>Statements</b>	Contacts	Comments	Summary
<b>Statements</b>								
						View <input type="radio"/> Subvention <input checked="" type="radio"/> Others		
		<a href="#">Select Closing Dt</a>	<a href="#">Generated Dt</a>	<a href="#">Opening Balance</a>	<a href="#">Closing Balance</a>			
		No rows yet.						
<b>Statement Details</b>								
		<a href="#">Effective Select Dt</a>	<a href="#">Transaction</a>	<a href="#">Account</a>	<a href="#">Debit Amt</a>	<a href="#">Credit Amt</a>		
		No rows yet.						

- 6 On the **Statements** sub page **Statements** section, click **Subvention** or **Others**.
- 7 In the **Statements** section, view the following information:

In this field:	View this:
Select Closing Dt	If selected, indicates that this is the current record. The statement closing date.
Generated Dt	The statement generation date.
Opening Balance	The previous statement balance amount.
Closing Balance	The current statement balance amount.

- 8 In the **Statements Details** section, view the following information:

In this field:	View this:
Select Effective Dt	If selected, indicates that this is the current record. The statement transaction date.
Transaction	The statement transaction.
Account	The statement account number.
Debit Amt	The statement debit amount.
Credit Amt	The statement credit amount.

## Contacts sub page

The Contacts sub page allows you to record information regarding contacts associated with a producer, such as employees at a dealership.

### To complete the Contacts sub page

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Producer** bar link.
- 3 In the Oracle FLEXCUBE Lending and Leasing Producer Setup link bar, click the **Producer Detail** drop-down link, then click **Producers**.
- 4 On the **Producer Management** page's **Producer** section, select the record you want to work with.
- 5 Click the **Contacts** sub tab.

Payment Details	Compensation	Subvention	Transactions	Tracking Attributes	Statements	<b>Contacts</b>	Comments	Summary
<b>Producer Contacts</b> Search Criteria    Execute Search    Add    Edit    Cancel								
Select	Contact Type	Name	Phone	Extn	Fax	Enabled		
<input checked="" type="radio"/>	MANAGER	TOM CUTHBERT	(555) 123-3321			<input type="checkbox"/>		
<input type="radio"/>	SALESPERSON	MIKE RIKER	(812) 555-1233			<input checked="" type="checkbox"/>		

- 6 On the **Contacts** sub page's **Producer Contacts** section, select the record you want to work with.
 

**Note:** If you choose, use **Search Criteria** to limit the display of producer contact records.

  - If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 7 On the **Producer Contacts** sub page, enter, view, or edit the following information:
 

In this field:	Do this:
Select	If selected, indicates that this is the current record.
<b>Contact Type</b>	Select the producer contact type (required).
<b>Name</b>	Select/Enter the producer contact name (required).
Phone	Enter producer contact phone number (optional).
Extn	Enter phone number extension (optional).
Fax	Enter producer contact fax number (optional).
Enabled	Select to indicate this is a current contact.
- 8 Click **Save** on the Producer Management page.

## Comments sub page

The Comments sub page allows you to view and enter comments regarding the producer.

### To enter a comment on the Comments sub page

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Producer** bar link.
- 3 In the Oracle FLEXCUBE Lending and Leasing Producer Setup link bar, click the **Producer Detail** drop-down link, then click **Producers**.
- 4 On the **Producer Management** page's **Producer** section, select the record you want to work with.
- 5 Click the **Comments** sub tab.

Select * Comment	* Comment By	* Comment Dt
CHECK ADDRESS OF PRODUCER	SSC	03/18/2009 02:59:26 AM

- 6 On the **Comments** sub page's **Comments** section, select the record you want to work with.

**Note:** If you choose, use **Search** to limit the display of producer comment records.

- If you are entering a new record, click **Add**.
- 7 In the **Comments** section, enter or view the following information:

In this field:	Do this:
Select	If selected, indicates that this is the current record.
<b>Comment</b>	Enter comment (required).
<b>Comment By</b>	View user id (required).
<b>Comment Dt</b>	View comment date (required).

- 8 Click **Save** on the Producer Management page.





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## CHAPTER 10: VENDORS SETUP

During the life of an account, a financial institution might require the use of specialized services of a vendor for various purposes; for example, repossessing a vehicle, retaining an attorney for bankruptcy court proceedings, or making field calls. With Oracle FLEX-CUBE Lending and Leasing's Vendors window, you can:

- Maintain vendor information
- Maintain services offered by the vendor
- Assign tasks to the vendors and subsequently track and process those tasks
- Charge vendor expenses to customers
- Enter and update invoices raised by the vendors
- Post vendor transactions
- Process vendor payments.

Once an invoice has been presented for a service performed by a vendor, you can enter the information on the Vendor Management form and create a monetary transaction. You can then choose if the customer should pay any particular expense or not.

## Setup link > Vendor Services link

The Vendor Service link enables you to establish the links between the service type, vendor group, and the work order type. It records which vendor groups can provide which types of services and which service types belong to which work order types.

For each service type (Service Type field), there can be multiple vendor groups. Each vendor (Group field) can belong to one or multiple vendor group(s). The list of values for the vendor group is managed in the lookup. Each work order type (Work Order Type field) can be linked to one or multiple work order type(s).

### To set up the vendor services

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Vendor** bar link.
- 3 In the Vendors Setup link bar, click the **Setup** drop-down link, then click **Vendor Services**.

The screenshot displays the Oracle FLEXCUBE Vendor Management interface. The top navigation bar includes the Oracle logo, 'FLEXCUBE Lending and Leasing', and user information: 'User Id SSC Organization XXX Division 001 Responsibility SUPERUSER'. There are also 'Debug (Off)', 'Audit', and 'Close' buttons. The left sidebar shows a 'Vendors' menu with 'Setup', 'Vendor Services', 'Cycle', and 'Vendor Detail' options. The main content area is titled 'Vendor Management' and contains three sections:

- Services:** A search bar with 'Search Criteria' and 'Execute Search' buttons. Below it is a table with columns 'Select Service Type' and 'Enabled'. The table lists various service types, each with a radio button and a checkbox. The 'Enabled' column contains checkmarks for all listed items.
- Vendor Groups:** A search bar with 'Search Criteria' and 'Execute Search' buttons, and 'Add' and 'Cancel' buttons. Below it is a table with columns 'Select Group' and 'Enabled'. The table lists 'ATTORNEY' and 'BANKRUPTCY TRUSTEE'.
- Work Order Types:** A search bar with 'Search Criteria' and 'Execute Search' buttons, and 'Add', 'Edit', and 'Cancel' buttons. Below it is a table with columns 'Select Work Order Type' and 'Transaction'. The table lists 'BANKRUPTCY' and 'COLLECTION'.

- 4 In the **Vendor Management** page's **Services** section, select the service type you want to link to a vendor group(s) and work order type(s).

**Note:** If you choose, use **Search Criteria** to limit the display of service records.

- 5 In the **Services** section, enter, view, or edit the following information:

#### In this field:

Select  
Service Type  
Enabled

#### View this:

If selected, indicates that this is the current record.  
The service type (display only).  
If selected, the service is enabled.

6 In the **Vendor Groups** section, select the vendor group that will provide this service.  
**Note:** If you choose, use **Search Criteria** to limit the display of vendor group records.

- If you are entering a new record, click **Add**.

7 In the **Vendor Groups** section, enter or view the following information:

<b>In this field:</b>	<b>Do this:</b>
Select <b>Group</b>	If selected, indicates that this is the current record. Enter the vendor group (required).

8 In the **Work Order Types** section, select the work order type you want to work with.  
**Note:** If you choose, use **Search Criteria** to limit the display of vendor group records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

9 In the **Work Order Types** section, enter, view, or edit the following information:

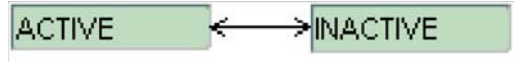
<b>In this field:</b>	<b>View this:</b>
Select <b>Work Order Type</b> <b>Transaction</b>	If selected, indicates that this is the current record. Select the work order type (required). Select the associated transaction for the service type (required).

10 Click **Save** on the Vendor Management page.

## Setup link > Cycle link

The Cycle link allows you to define the various vendor cycles and the responsibilities that can gain access to the various transactions in each cycle.

You can define vendor status cycle and restrict the status change based on responsibility.



### Example

The screenshot shows the Oracle Flexcube Lending and Leasing Vendor Management interface. The top navigation bar includes the Oracle logo, 'FLEXCUBE Lending and Leasing', and user information: 'User Id SSC Organization XXX Division C-01 Responsibility SUPERUSER'. There are also 'Debug (Off)', 'Audit', and 'Close' buttons.

The left sidebar shows a tree view with 'Vendors' expanded, containing 'Setup', 'Vendor Services', 'Cycle', and 'Vendor Detail'. The 'Cycle' option is selected.

The main content area is titled 'Vendor Management' and contains three sections:

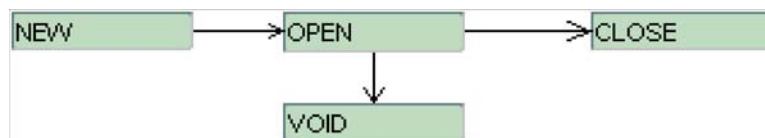
- Status Cycle:** A table with columns 'Select Cycle' and 'Type'. The 'VEN\_VENDOR\_STATUS' row is highlighted with a red border. The table data is as follows:

Select Cycle	Type
<input type="radio"/> VEN_VENDOR_ASG_STATUS	VENDOR ASSIGNMENT STATUS CYCLE
<input type="radio"/> VEN_INVOICE_PMT_STATUS	VENDOR INVOICE PAYMENTS STATUS CYCLE
<input type="radio"/> VEN_INVOICE_STATUS	VENDOR INVOICE STATUS CYCLE
<input checked="" type="radio"/> VEN_VENDOR_STATUS	VENDOR STATUS CYCLE
- Current / Next Status:** A table with columns 'Select \* Current Status' and '\* Next Status'. The 'ACTIVE' to 'ACTIVE' row is selected. The table data is as follows:

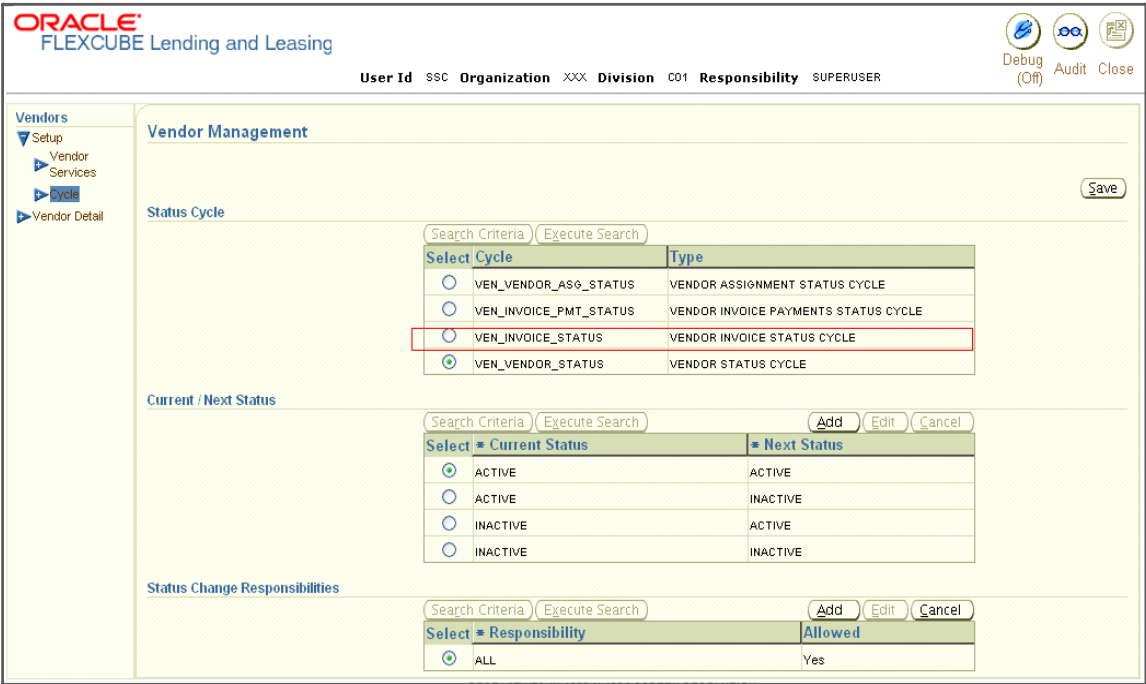
Select * Current Status	* Next Status
<input checked="" type="radio"/> ACTIVE	ACTIVE
<input type="radio"/> ACTIVE	INACTIVE
<input type="radio"/> INACTIVE	ACTIVE
<input type="radio"/> INACTIVE	INACTIVE
- Status Change Responsibilities:** A table with columns 'Select \* Responsibility' and 'Allowed'. The 'ALL' row is selected. The table data is as follows:

Select * Responsibility	Allowed
<input checked="" type="radio"/> ALL	Yes
<input type="radio"/> SUPERUSER	Yes

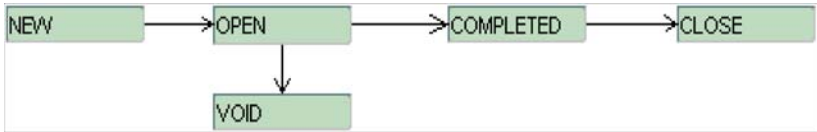
You can define vendor invoice status cycle and restrict the status change based on responsibility.



# Example



You can define vendor assignment status cycle and restrict the status change based on responsibility.



# Example

ORACLE FLEXCUBE Lending and Leasing

User Id SSC Organization XXX Division C-01 Responsibility SUPERUSER

Debug (Off) Audit Close

Vendors

- Setup
  - Vendor Services
  - Cycle
  - Vendor Detail

Vendor Management

Save

Status Cycle

Search Criteria Execute Search

Select Cycle	Type
<input checked="" type="radio"/> VEN_VENDOR_ASG_STATUS	VENDOR ASSIGNMENT STATUS CYCLE
<input type="radio"/> VEN_INVOICE_PMT_STATUS	VENDOR INVOICE PAYMENTS STATUS CYCLE
<input type="radio"/> VEN_INVOICE_STATUS	VENDOR INVOICE STATUS CYCLE
<input type="radio"/> VEN_VENDOR_STATUS	VENDOR STATUS CYCLE

Current / Next Status

Search Criteria Execute Search Add Edit Cancel

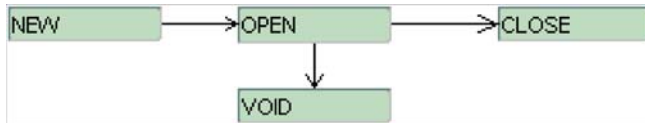
Select Current Status	Next Status
<input checked="" type="radio"/> CLOSE	CLOSE
<input type="radio"/> CLOSE	OPEN
<input type="radio"/> COMPLETED	CLOSE
<input type="radio"/> COMPLETED	COMPLETED
<input type="radio"/> NEW	NEW
<input type="radio"/> NEW	OPEN
<input type="radio"/> OPEN	COMPLETED
<input type="radio"/> OPEN	OPEN
<input type="radio"/> OPEN	VOID
<input type="radio"/> VOID	VOID

Status Change Responsibilities

Search Criteria Execute Search Add Edit Cancel

Select Responsibility	Allowed
<input checked="" type="radio"/> ALL	Yes
<input type="radio"/> PROCESSOR	Yes
<input type="radio"/> SUPERUSER	Yes

You can define vendor invoice payment status cycle and restrict the status change based on responsibility.



## Example

ORACLE FLEXCUBE Lending and Leasing

User Id SSC Organization XXX Division C-01 Responsibility SUPERUSER

Debug (Off) Audit Close

Vendors

- Setup
  - Vendor Services
  - Cycle**
  - Vendor Detail

Vendor Management

Status Cycle

Search Criteria Execute Search

Select Cycle	Type
<input type="radio"/> VEN_VENDOR_ASO_STATUS	VENDOR ASSIGNMENT STATUS CYCLE
<input checked="" type="radio"/> VEN_INVOICE_PMT_STATUS	VENDOR INVOICE PAYMENTS STATUS CYCLE
<input type="radio"/> VEN_INVOICE_STATUS	VENDOR INVOICE STATUS CYCLE
<input type="radio"/> VEN_VENDOR_STATUS	VENDOR STATUS CYCLE

Save

Current / Next Status

Search Criteria Execute Search Add Edit Cancel

Select Current Status	Next Status
<input checked="" type="radio"/> CLOSE	CLOSE
<input type="radio"/> NEW	NEW
<input type="radio"/> NEW	OPEN
<input type="radio"/> OPEN	CLOSE
<input type="radio"/> OPEN	OPEN
<input type="radio"/> OPEN	VOID
<input type="radio"/> VOID	VOID

Status Change Responsibilities

Search Criteria Execute Search Add Edit Cancel

Select Responsibility	Allowed
<input checked="" type="radio"/> ALL	Yes
<input type="radio"/> SUPERUSER	Yes

### To set up the vendor cycles

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Vendor** bar link.
- 3 In the Vendors Setup link bar, click the **Setup** drop-down link, then click **Cycles**.

ORACLE FLEXCUBE Lending and Leasing

User Id SSC Organization XXX Division C01 Responsibility SUPERUSER

Debug (Off) Audit Close

Vendors

- Setup
  - Vendor Services
  - Cycle**
  - Vendor Detail

Vendor Management

Status Cycle

Search Criteria Execute Search

Select Cycle	Type
<input checked="" type="radio"/> VEN_VENDOR_ASO_STATUS	VENDOR ASSIGNMENT STATUS CYCLE
<input type="radio"/> VEN_INVOICE_PMT_STATUS	VENDOR INVOICE PAYMENTS STATUS CYCLE
<input type="radio"/> VEN_INVOICE_STATUS	VENDOR INVOICE STATUS CYCLE
<input type="radio"/> VEN_VENDOR_STATUS	VENDOR STATUS CYCLE

Save

Current / Next Status

Search Criteria Execute Search Add Edit Cancel

Select Current Status	Next Status
<input checked="" type="radio"/> CLOSE	CLOSE
<input type="radio"/> COMPLETED	CLOSE
<input type="radio"/> COMPLETED	COMPLETED
<input type="radio"/> NEW	NEW
<input type="radio"/> NEW	OPEN
<input type="radio"/> OPEN	COMPLETED
<input type="radio"/> OPEN	OPEN
<input type="radio"/> OPEN	VOID
<input type="radio"/> VOID	VOID

Status Change Responsibilities

Search Criteria Execute Search Add Edit Cancel

Select Responsibility	Allowed
<input checked="" type="radio"/> ALL	Yes

BEST VIEWED IN 1280 X 1024 SCREEN RESOLUTION

- 4 In the **Vendor Management** page's **Status Cycle** section, select the cycle type you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of cycle type records.

- 5 In the **Status Cycle** section view the following information:

<b>In this field:</b>	<b>View this:</b>
VEN_VENDOR_ASG_STATUS	VENDOR ASSIGNMENT STATUS CYCLE
VEN_INVOICE_PMT_STATUS	VENDOR INVOICE PAYMENTS STATUS CYCLE
VEN_INVOICE_STATUS	VENDOR INVOICE STATUS CYCLE
VEN_VENDOR_STATUS	VENDOR STATUS CYCLE

- 6 In the **Current/Next Status** section, select the current code to transition from in the **Current Status** field.
- 7 Select the current code to transition to in the **Next Status** field.
- 8 In the **Status Change Responsibilities** section, select the responsibility that will be capable of executing this transition (from current code to the next code).
- 9 Choose **Yes** to allow this responsibility.
- 10 Click **Save** on the Vendor Management page.



## Vendor Detail link > Vendors link

The Vendors link allows you to set up vendor information. If the vendor receives escrow disbursement at an address different from the current business address, enter this information in the Pay Details sub page. This Pay Details sub page also allows you to enter the number of days prior to the due date by which the payment to the vendor must be processed.

**Note:** The contents of this section defaults to the vendor's current address, but can be modified.

### To enter or edit vendor information

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Vendor** bar link.
- 3 In the Vendors Setup link bar, click the **Vendor Details** drop-down link, then click **Vendors**.

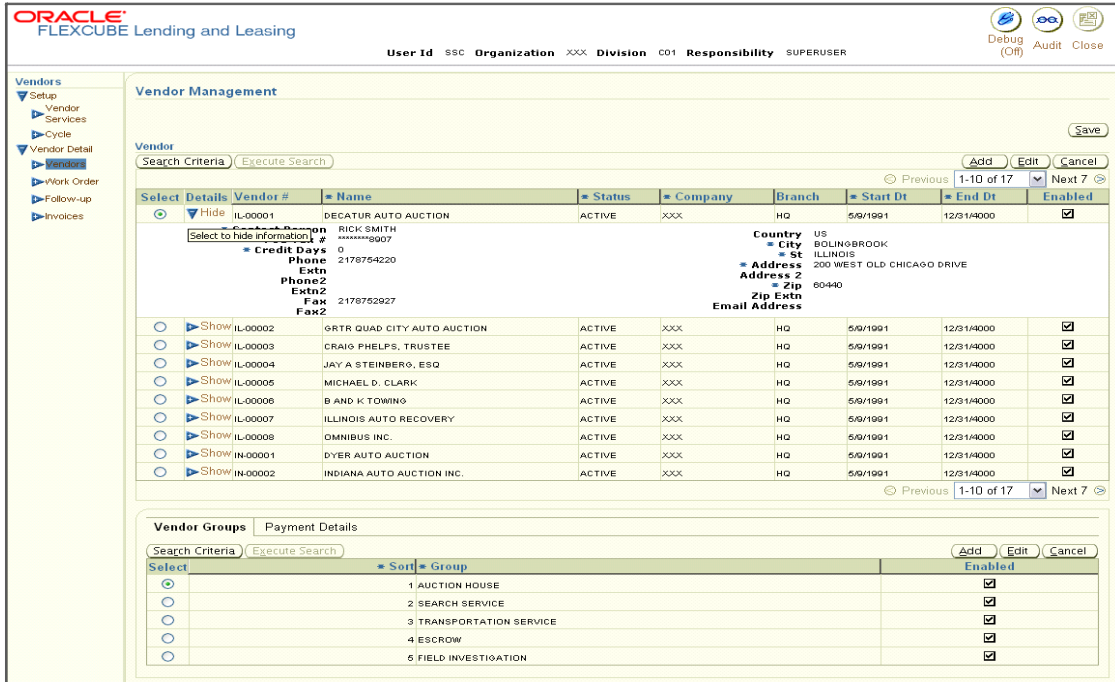
The screenshot displays the Oracle FLEXCUBE Vendor Management page. The top navigation bar includes the Oracle logo, 'FLEXCUBE Lending and Leasing', and user information: 'User Id SSC Organization XXX Division C01 Responsibility SUPERUSER'. There are also icons for 'Debug (On)', 'Audit', and 'Close'. A left-hand menu shows 'Vendors' with sub-items: 'Setup', 'Vendor Services', 'Cycle', 'Vendor Detail', 'Vendors', 'Work Order', 'Follow-up', and 'Invoices'. The main content area is titled 'Vendor Management' and contains a 'Vendor' section with a search bar and a table of vendor records. Below this is a 'Vendor Groups' section with a search bar and a table of group records.

Select	Details	Vendor #	Name	Status	Company	Branch	Start Dt	End Dt	Enabled
<input checked="" type="radio"/>	Show	IL-00001	DECATUR AUTO AUCTION	ACTIVE	XXX	HQ	5/9/1991	12/31/4000	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	IL-00002	ORTR QUAD CITY AUTO AUCTION	ACTIVE	XXX	HQ	5/9/1991	12/31/4000	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	IL-00003	CRAIG PHELPS, TRUSTEE	ACTIVE	XXX	HQ	5/9/1991	12/31/4000	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	IL-00004	JAY A STEINBERG, ESQ	ACTIVE	XXX	HQ	5/9/1991	12/31/4000	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	IL-00005	MICHAEL D. CLARK	ACTIVE	XXX	HQ	5/9/1991	12/31/4000	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	IL-00006	B AND K TOWING	ACTIVE	XXX	HQ	5/9/1991	12/31/4000	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	IL-00007	ILLINOIS AUTO RECOVERY	ACTIVE	XXX	HQ	5/9/1991	12/31/4000	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	IL-00008	OMNIBUS INC.	ACTIVE	XXX	HQ	5/9/1991	12/31/4000	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	IN-00001	DYER AUTO AUCTION	ACTIVE	XXX	HQ	5/9/1991	12/31/4000	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	IN-00002	INDIANA AUTO AUCTION INC.	ACTIVE	XXX	HQ	5/9/1991	12/31/4000	<input checked="" type="checkbox"/>

Select	Sort	Group	Enabled
<input checked="" type="radio"/>		1 AUCTION HOUSE	<input checked="" type="checkbox"/>
<input type="radio"/>		2 SEARCH SERVICE	<input checked="" type="checkbox"/>
<input type="radio"/>		3 TRANSPORTATION SERVICE	<input checked="" type="checkbox"/>
<input type="radio"/>		4 ESCROW	<input checked="" type="checkbox"/>
<input type="radio"/>		5 FIELD INVESTIGATION	<input checked="" type="checkbox"/>

- 4 In the **Vendor Management** page's **Vendor** section, select the record you want to work with and click **Show** in the **Details** column.



**Note:** If you choose, use **Search Criteria** to limit the display of cycle code responsibility definition records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

5 In the **Vendor** section, enter, view, or edit the following information:

In this field:	Do this:
Select	If selected, indicates that this is the current record.
Vendor #	View the vendor number. Oracle FLEXCUBE Lending and Leasing automatically generates the vendor number (display only).
<b>Name</b>	Enter the vendor name (required).
<b>Status</b>	Select the vendor status (required).
<b>Company</b>	Select the vendor portfolio company (required).
Branch	View the vendor portfolio branch (display only).
<b>Start Dt</b>	Enter the vendor start date (required).
<b>End Dt</b>	Enter the vendor end date (required).
Enabled	Select if the vendor is enabled (optional).
<b>Contact Person</b>	Enter the vendor contact name (required).
Fed Tax #	If available, enter the vendor federal tax identification number. <b>Note:</b> If the organizational parameter <code>UIX_HIDE_RESTRICTED_DATA</code> is set to Y, this appears as a masked number; for example, XXXXX1234. (optional).
<b>Credit Days</b>	Enter the credit days for the vendor invoice. This number is used to check that the Invoice Due Date is not more than the credit days from the Invoice Date. (required).
Phone	Enter phone number 1 (optional).

Extn	Enter the phone extension (optional).
Phone 2	Enter phone number 2 (optional).
Extn 2	Enter the phone number 2 extension (optional).
Fax	Enter the fax number (optional).
Fax 2	Enter the fax number 2 (optional).
Country	Select the country code (optional).
<b>City</b>	Enter the city (required).
<b>St</b>	Select the state (required).
<b>Address</b>	Enter address line 1 (required).
Address 2	Enter address line 2 (optional).
<b>Zip</b>	Enter the zip (required).
Zip Extn	Enter the zip extension (optional).
Email Address	Enter the email address (optional).

6 Click **Save** on the Vendor Management page.

## Vendor Detail link > Vendors link (Vendors Groups sub page)

The Vendors Groups sub page allows you to set up vendor groups.

### To enter or edit vendor group information

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Vendor** bar link.
- 3 In the Vendors Setup link bar, click the **Vendor Details** drop-down link, then click **Vendors**.

The screenshot displays the Oracle FLEXCUBE Lending and Leasing interface. The top navigation bar includes the Oracle logo, the text 'FLEXCUBE Lending and Leasing', and user information: 'User Id SSC Organization XXX Division 001 Responsibility SUPERUSER'. There are also icons for 'Debug (Off)', 'Audit', and 'Close'.

The main content area is titled 'Vendor Management'. On the left, a navigation menu shows 'Vendors' expanded, with sub-items: 'Setup', 'Vendor Services', 'Cycle', 'Vendor Detail', 'Vendors', 'Work Order', 'Follow-up', and 'Invoices'. The 'Vendors' section is active.

The 'Vendor' section contains a search bar with 'Search Criteria' and 'Execute Search' buttons, and 'Add', 'Edit', and 'Cancel' buttons. Below this is a table of vendors:

Select	Details	Vendor #	Name	Status	Company	Branch	Start Dt	End Dt	Enabled
<input checked="" type="radio"/>	Show	IL-00001	DECATUR AUTO AUCTION	ACTIVE	XXX	HQ	5/9/1991	12/31/4000	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	IL-00002	GRTR QUAD CITY AUTO AUCTION	ACTIVE	XXX	HQ	5/9/1991	12/31/4000	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	IL-00003	CRAIG PHELPS, TRUSTEE	ACTIVE	XXX	HQ	5/9/1991	12/31/4000	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	IL-00004	JAY A STEINBERG, ESQ	ACTIVE	XXX	HQ	5/9/1991	12/31/4000	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	IL-00005	MICHAEL D. CLARK	ACTIVE	XXX	HQ	5/9/1991	12/31/4000	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	IL-00006	B AND K TOWING	ACTIVE	XXX	HQ	5/9/1991	12/31/4000	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	IL-00007	ILLINOIS AUTO RECOVERY	ACTIVE	XXX	HQ	5/9/1991	12/31/4000	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	IL-00008	OMNIBUS INC.	ACTIVE	XXX	HQ	5/9/1991	12/31/4000	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	IN-00001	DYER AUTO AUCTION	ACTIVE	XXX	HQ	5/9/1991	12/31/4000	<input checked="" type="checkbox"/>
<input type="radio"/>	Show	IN-00002	INDIANA AUTO AUCTION INC.	ACTIVE	XXX	HQ	5/9/1991	12/31/4000	<input checked="" type="checkbox"/>

Below the vendor list is the 'Vendor Groups' section, which has tabs for 'Vendor Groups' and 'Payment Details'. It includes a search bar and a table of vendor groups:

Select	Sort	Group	Enabled
<input checked="" type="radio"/>		1 AUCTION HOUSE	<input checked="" type="checkbox"/>
<input type="radio"/>		2 SEARCH SERVICE	<input checked="" type="checkbox"/>
<input type="radio"/>		3 TRANSPORTATION SERVICE	<input checked="" type="checkbox"/>
<input type="radio"/>		4 ESCROW	<input checked="" type="checkbox"/>
<input type="radio"/>		5 FIELD INVESTIGATION	<input checked="" type="checkbox"/>

- 4 In the **Vendor Management** page's **Vendor** section, select the record you want to work with.
- 5 On the **Vendor Groups** sub page, select the record you want to work with.  
**Note:** If you choose, use **Search Criteria** to limit the display of cycle code responsibility definition records.
  - If you are entering a new record, lick **Add**.
  - If you are changing an existing record, click **Edit**.
- 6 On the **Vendor Groups** sub page, enter, view, or edit the following information:

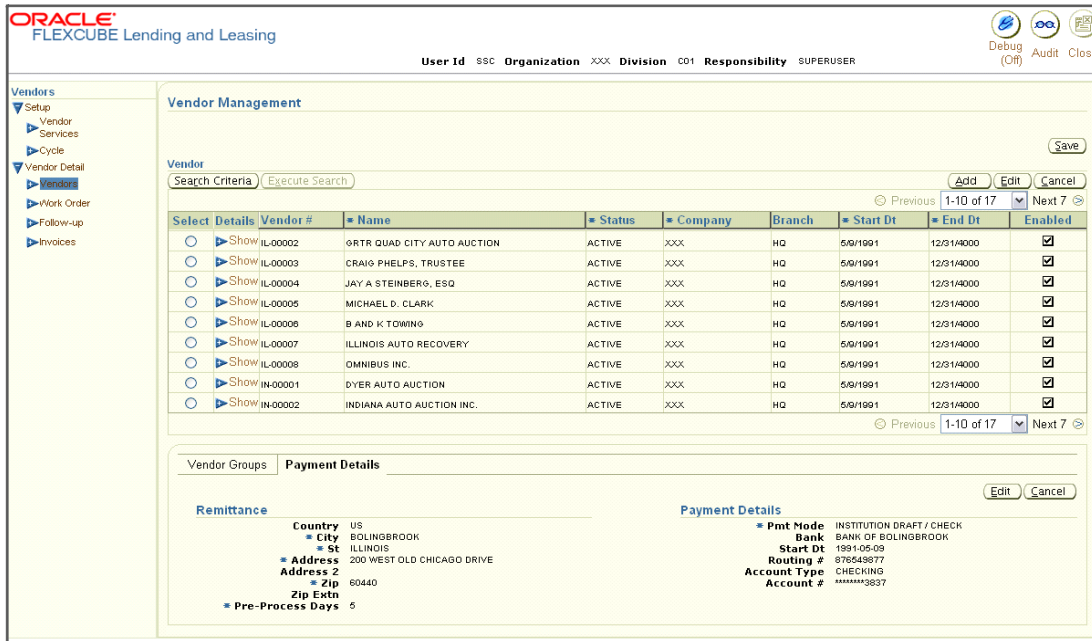
In this field:	Do this:
Select	If selected, indicates that this is the current record.
<b>Sort</b>	Enter sort sequence (required).
<b>Group</b>	Select the vendor type to which the vendor belongs based on the services provided by the vendor (required).
Enabled	Select to enable the vendor service.
- 7 Click **Save** on the Vendor Management page.

## Vendor Detail link > Vendors link (Payment Details sub page)

The Payment Details sub page allows you to set up automatic clearing house information for vendors.

### To enter or edit vendor payment details information

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Vendor** bar link.
- 3 In the Vendors link bar, click the **Vendor Detail** drop-down link, then click **Vendors**.
- 4 In the **Vendor Management** page's **Vendor** section, select the record you want to work with.
- 5 Click the **Payment Details** sub page.



- 6 On the **Payment Details** sub page, select the record you want to work with.
  - If you are changing an existing record, click **Edit**.
- 7 On the **Payment Details** sub page, view or edit the following information:

**In this field:**

**Do this:**

Remittance section

Country  
 City  
 St  
 Address  
 Address 2  
 Zip  
 Zip Extn  
 Pre-Process Days

Select the country code (optional).  
 Enter city (required).  
 Select state (required).  
 Enter address line 1 (required).  
 Enter address line 2 (optional).  
 Enter zip (required).  
 Enter zip extension (optional).  
 Enter the remittance preprocess days. This is the number of days prior to the due date by which the payment to the vendor must be processed (required).

Payment Details section

Pmt Mode  
 Bank  
 Start Dt  
 Routing #  
 Account Type  
 Account #

Select the mode of payment (required).  
 Enter the ACH bank (optional).  
 View ACH start date (display only).  
 Enter the bank routing number (optional).  
 Select the account type (optional).  
 Enter the account number. **Note:** If the organizational parameter `UIX_HIDE_RESTRICTED_DATA` is set to Y, this appears as a masked number; for example, XXXXX1234 (optional).

- 8 Click **Save** on the Vendor Management page.

## Vendor Detail link > Work Orders link

The Work Orders link allows you to assign an account to a vendor for a service that the vendor provides.

### To set up the work orders

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Vendor** bar link.
- 3 In the Vendors Setup link bar, click the **Vendor Detail** drop-down link, then click **Work Order**.

Oracle FLEXCUBE Lending and Leasing

User Id SSC Organization XXX Division C-01 Responsibility SUPERUSER

Vendor Management

Work Order

Select	Show	Work Order #	Account	Vendor	Company	Branch	Status	Type
<input checked="" type="radio"/>	Show	WO.0019016	20090200021275-HARISH KUMAR	IL-00003-CRAIG PHELPS, TRUSTEE	XXX		OPEN	COLLECTION
<input type="radio"/>	Show	WO.0018007	20081100014593-WILLIAMS SARA	PR-07013-VEN TEST2	YYY		NEW	COLLECTION
<input type="radio"/>	Show	WO.0015025	20081100014593-WILLIAMS SARA	PR-07013-VEN TEST2	YYY		NEW	COLLECTION
<input type="radio"/>	Show	WO.0015022	20081000014106-GARCIA ERIC	PR-20014-KALYANI 123	XXX		NEW	BANKRUPTCY
<input type="radio"/>	Show	WO.0015020	20090200022497-GOPINATH MANI	PR-20013-KALYANITEST	YYY		NEW	SERVICING
<input type="radio"/>	Show	WO.0014009	20060500010301-CCINQUWFOIL PIERRE / JEAN	ND-07014-VEN TEST3	XXX		NEW	SERVICING
<input type="radio"/>	Show	WO.0013005	20060500010301-CCINQUWFOIL PIERRE / JEAN	PR-07012-VEN TEST1	YYY		OPEN	RECOVERY
<input type="radio"/>	Show	WO.0011005	20060500010301-CCINQUWFOIL PIERRE / JEAN	PR-09022-VEN DEMO2	YYY		OPEN	BANKRUPTCY

Services

Select	Service	Fee Type	Currency	Estimated	Billed	Paid	Status	Status Dt
<input checked="" type="radio"/>	AUCTION/SALE CHARGES	ASSIGNMENT WISE RATE	USD	\$1,000.00	\$0.00	\$0.00	OPEN	4/28/2009

- 4 In the **Vendor Management** page's **Work Order** section, select the record you want to work with and click **Show** in the **Details** column.

Oracle FLEXCUBE Lending and Leasing

User Id SSC Organization XXX Division C-01 Responsibility SUPERUSER

Vendor Management

Work Order

Select	Show	Work Order #	Account	Vendor	Company	Branch	Status	Type
<input checked="" type="radio"/>	Show	WO.0019016	20090200021275-HARISH KUMAR	IL-00003-CRAIG PHELPS, TRUSTEE	XXX		OPEN	COLLECTION

Work Order Details

Dt 4/28/2009 Status Dt 4/28/2009 Currency USD Estimated \$1,000.00 Billed \$0.00 Paid \$0.00

Account Information

Collateral Reference # 2005 123 321 RAMEY, PR 00603  
Assigned By SSC  
Followup Dt 4/28/2009

Vendor Information

Contact RICK SMITH  
Phone 112,312,312,312,323  
Extn  
Fax  
Comment

Select	Show	Work Order #	Account	Vendor	Company	Branch	Status	Type
<input type="radio"/>	Show	WO.0018007	20081100014593-WILLIAMS SARA	PR-07013-VEN TEST2	YYY		NEW	COLLECTION
<input type="radio"/>	Show	WO.0015025	20081100014593-WILLIAMS SARA	PR-07013-VEN TEST2	YYY		NEW	COLLECTION
<input type="radio"/>	Show	WO.0015022	20081000014106-GARCIA ERIC	PR-20014-KALYANI 123	XXX		NEW	BANKRUPTCY
<input type="radio"/>	Show	WO.0015020	20090200022497-GOPINATH MANI	PR-20013-KALYANITEST	YYY		NEW	SERVICING
<input type="radio"/>	Show	WO.0014009	20060500010301-CCINQUWFOIL PIERRE / JEAN	ND-07014-VEN TEST3	XXX		NEW	SERVICING
<input type="radio"/>	Show	WO.0013005	20060500010301-CCINQUWFOIL PIERRE / JEAN	PR-07012-VEN TEST1	YYY		OPEN	RECOVERY
<input type="radio"/>	Show	WO.0011005	20060500010301-CCINQUWFOIL PIERRE / JEAN	PR-09022-VEN DEMO2	YYY		OPEN	BANKRUPTCY

Services

Select	Service	Fee Type	Currency	Estimated	Billed	Paid	Status	Status Dt
<input checked="" type="radio"/>	AUCTION/SALE CHARGES	ASSIGNMENT WISE RATE	USD	\$1,000.00	\$0.00	\$0.00	OPEN	4/28/2009

**Note:** If you choose, use **Search Criteria** to limit the display of work order responsibility definition records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

5 In the **Work Order** section, enter, view, or edit the following information:

<b>In this field:</b>	<b>View this:</b>
Select	If selected, indicates that this is the current record.
Work Order #	View work order number (display only).
<b>Account</b>	Select the account number for the work order (required).
<b>Vendor</b>	Select the vendor who will service the work order (required).
Company	View the vendor company (display only).
Branch	View the vendor branch (display only).
<b>Status</b>	Select the service status (required).
<b>Type</b>	Select the work order type (required).

Work Order Details section

Dt	View the work order date (display only).
Status Dt	View the last work order status change date (display only).
Currency	View the currency for the work order (display only).
Estimated	View the estimated amount for the work order (display only).
Billed	View the amount billed by the vendor for the work order (display only).
Paid	View the amount paid to the vendor for the work order (display only).

Account Information section

Collateral	Select the asset associated with the work order (optional).
Reference #	Enter the vendor reference (optional).
Assigned By	View the user who created the work order (display only).
Followup Dt	Enter the next follow-up date (optional).

Vendor Information section

Contact	Enter the vendor contact for the work order (optional).
Phone	Enter the vendor contact phone for the work order (optional).
Extn	Enter the vendor contact phone extension for the work order (optional).
Fax	Enter the vendor contact fax for the work order (optional).
Comment	Enter any comments regarding the work order (optional).

6 In the **Services** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of work order responsibility definition records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

7 In the **Services** section, enter, view, or edit the following information:

<b>In this field:</b>	<b>Do this:</b>
Select	If selected, indicates that this is the current record.
<b>Service</b>	Select the service type (required).
Fee Type	Select the vendor fee type (optional).
Currency	Select the currency (optional).
<b>Estimated</b>	Enter the estimated amount for the service (required).
Billed	View the amount billed by the vendor for the service (display only).
Paid	View the amount paid to the vendor for the service (display only).
Status	View the status (optional).
Status Dt	View the last service status change date (display only).

8 Click **Save** on the Vendor Management page.



## Vendor Detail link > Follow-up link

The Work Orders link lists the work orders that are not complete and hence require follow-up.

### To set up the work order follow-ups

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Vendor** bar link.
- 3 In the Vendors Setup link bar, click the **Vendor Detail** drop-down link, then click **Follow-up**.

The screenshot shows the Oracle FLEXCUBE Lending and Leasing Vendor Management page. The 'Work Order Follow-up' section is active, displaying a table of work orders. The table has columns for 'Select', 'Details', 'Company', 'Branch', 'Followup Dt', 'Work Order #', 'Dt', 'Assignment Type', 'Account', 'Vendor', 'Status', and 'Dt'. The first row is selected, showing details for work order WO-0019016 on 4/28/2009, assigned to 'COLLECTION' with account 20090200021275, vendor IL-00003-CRAIG PHELPS, TRUSTEE, and status 'OPEN'.

Select	Details	Company	Branch	Followup Dt	Work Order #	Dt	Assignment Type	Account	Vendor	Status	Dt
<input checked="" type="radio"/>	Show	xxx		4/28/2009	WO-0019016	4/28/2009	COLLECTION	20090200021275	HARISH KUMAR	OPEN	4/28/2009
<input type="radio"/>	Show	xxx			WO-0015022	3/3/2009	BANKRUPTCY	20081000014109	GARCIA ERIC	NEW	3/3/2009
<input type="radio"/>	Show	xxx			WO-0014009	2/25/2009	SERVICING	20060500010301	CCINQUWFOIL PIERRE / JEAN	NEW	2/25/2009
<input type="radio"/>	Show	yyy		2/4/2009	WO-0013005	2/2/2009	RECOVERY	20060500010301	CCINQUWFOIL PIERRE / JEAN	OPEN	2/2/2009
<input type="radio"/>	Show	yyy		2/4/2009	WO-0011005	1/2/2009	BANKRUPTCY	20060500010301	CCINQUWFOIL PIERRE / JEAN	OPEN	1/2/2009
<input type="radio"/>	Show	yyy		3/5/2009	WO-0015025	3/3/2009	COLLECTION	20081100014593	WILLIAMS SARA	NEW	3/3/2009
<input type="radio"/>	Show	yyy			WO-0015020	3/2/2009	SERVICING	20090200022497	OPINATH MANI	NEW	3/2/2009
<input type="radio"/>	Show	yyy			WO-0018007	4/17/2009	COLLECTION	20081100014593	WILLIAMS SARA	NEW	4/17/2009

- 4 In the **Vendor Management** page's **Work Order Follow-up** section, select the record you want to work with and click **Show** in the **Details** column.

The screenshot shows the Oracle FLEXCUBE Lending and Leasing Vendor Management page with the 'Work Order Follow-up' section expanded to show details for the selected record (WO-0019016). The 'Work Order' section displays 'Currency' as USD, 'Estimated' as \$1,000.00, 'Billed' as \$0.00, and 'Paid' as \$0.00. The 'Vendor Information' section shows 'Contact' as RICK SMITH, 'Phone' as 112,312,312,312,323, and a 'Comment' field. Below this, the table of work orders is visible, with the first row selected and 'Hide' instead of 'Show' in the 'Details' column.

Select	Details	Company	Branch	Followup Dt	Work Order #	Dt	Assignment Type	Account	Vendor	Status	Dt
<input checked="" type="radio"/>	Hide	xxx		4/28/2009	WO-0019016	4/28/2009	COLLECTION	20090200021275	HARISH KUMAR	OPEN	4/28/2009
<input type="radio"/>	Show	xxx			WO-0015022	3/3/2009	BANKRUPTCY	20081000014109	GARCIA ERIC	NEW	3/3/2009
<input type="radio"/>	Show	xxx			WO-0014009	2/25/2009	SERVICING	20060500010301	CCINQUWFOIL PIERRE / JEAN	NEW	2/25/2009
<input type="radio"/>	Show	yyy		2/4/2009	WO-0013005	2/2/2009	RECOVERY	20060500010301	CCINQUWFOIL PIERRE / JEAN	OPEN	2/2/2009
<input type="radio"/>	Show	yyy		2/4/2009	WO-0011005	1/2/2009	BANKRUPTCY	20060500010301	CCINQUWFOIL PIERRE / JEAN	OPEN	1/2/2009
<input type="radio"/>	Show	yyy		3/5/2009	WO-0015025	3/3/2009	COLLECTION	20081100014593	WILLIAMS SARA	NEW	3/3/2009
<input type="radio"/>	Show	yyy			WO-0015020	3/2/2009	SERVICING	20090200022497	OPINATH MANI	NEW	3/2/2009
<input type="radio"/>	Show	yyy			WO-0018007	4/17/2009	COLLECTION	20081100014593	WILLIAMS SARA	NEW	4/17/2009

**Note:** If you choose, use **Search Criteria** to limit the display of work order follow-up definition records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

- 5 In the **Work Order Follow-up** section, enter the following information:

<b>In this field:</b>	<b>Do this:</b>
Select	If selected, indicates that this is the current record.
Company	View the vendor company (display only).
Branch	View the vendor branch (display only).
Followup Dt	Enter the next follow-up date (optional).
Work Order #	View the work order number (display only).
Dt	View the work order date (display only).
Assignment Type	View the work order type (display only).
Account	View the account associated with the work order (display only).
Vendor	View the vendor associated with the work order (display only).
<b>Status</b>	Select the work order status (required).
Status Dt	View the last work order status change date (display only).
<u>Work Order section</u>	
Currency	View the currency for the work order (display only).
Estimated	View the estimated amount for the work order (display only).
Billed	View the amount billed by the vendor for the work order (display only).
Paid	View the amount paid to the vendor for the work order (display only).
<u>Vendor Information section</u>	
Contact	View the vendor contact name (display only).
Phone	View the vendor contact phone number (display only).
Comment	Enter a comment (optional).

- 6 In the **Assigned Service** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of assigned services records.

- If you are changing an existing record, click **Edit**.

- 7 In the **Assigned Service** section, view or edit the following information:

<b>In this field:</b>	<b>Do this:</b>
Select	If selected, indicates that this is the current record.
Services	View the service provided by the vendor (display only).
Currency	View the currency for the vendor (display only).
Estimated	View the estimated amount for the service (display only).
Billed	View the amount billed by the vendor for the service (display only).
Paid	View the amount paid to the vendor for the service (display only).
<b>Status</b>	Select the service status (required).
Status Dt	View the last service status change date (display only).

- 8 Click **Save** on the Vendor Management page.

## Vendor Detail link > Invoices link

The Invoices page records invoices received from the vendor and processes them for payment.

### To complete the Invoice page

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Vendor** bar link.
- 3 In the Vendors Setup link bar, click the **Vendor Detail** drop-down link, then click **Invoices**.

**Vendor Management**

**Invoice**

Select	Details	Vendor	Company	Branch	Invoice #	Invoice Dt	Due Dt	Status
<input checked="" type="radio"/>	Show	PR-07012-VEN TEST1	YYY		1000	4/28/2009	4/28/2009	NEW
<input type="radio"/>	Show	IL00003-CRAIG PHELPS, TRUSTEE	XXX		123123	4/27/2009	4/27/2009	NEW
<input type="radio"/>	Show	NY-23013-VENTEST56	YYY		TEST123321	4/27/2009	4/27/2009	NEW
<input type="radio"/>	Show	ALL-20016-OSWASIS LAWYER	XXX		261	4/17/2009	4/17/2009	NEW
<input type="radio"/>	Show	IL00001-DECATUR AUTO AUCTION	XXX		258	4/17/2009	4/17/2009	NEW
<input type="radio"/>	Show	PR-07012-VEN TEST1	YYY		262	4/17/2009	4/17/2009	NEW
<input type="radio"/>	Show	IN-00002-INDIANA AUTO AUCTION INC.	XXX		789	3/3/2009	3/3/2009	NEW
<input type="radio"/>	Show	PR-07012-VEN TEST1	YYY		0123	3/2/2009	3/2/2009	NEW
<input type="radio"/>	Show	PR-07012-VEN TEST1	YYY		333	3/2/2009	3/2/2009	NEW
<input type="radio"/>	Show	IL00001-DECATUR AUTO AUCTION	XXX		554	11/6/2008	11/6/2008	NEW

**Invoice Details**

Select	Work Order	Currency	Invoice Amt	Agreed Amt	Paid Amt	Txn Post Dt	Status	Status Dt	Collectible
No rows yet.									

**Payment Schedules**

Select	Currency	Payment Amt	Status	Payment Dt	Payment Reference	Payable Id	Disbursement Currency
No rows yet.							

**Related Work Order and Invoice Details**

Select	Invoice #	Invoice Status	Status Dt	Currency	WO Estimated Amt	WO Agreed Amt	WO Paid Amt	WO Status
No rows yet.								

- 4 In the **Vendor Management** page's **Invoices** section, select the record you want to work with and click **Show** in the **Details** column.

**Vendor Management**

**Invoice**

Select	Details	Vendor	Company	Branch	Invoice #	Invoice Dt	Due Dt	Status
<input checked="" type="radio"/>	Hide	PR-07012-VEN TEST1	YYY		1000	4/28/2009	4/28/2009	NEW

**Details**

Status Dt: 4/28/2009  
 Address: 1 ST CROSS AQUADA, PR 00902  
 Currency: USD  
 Invoice Amt: \$0.00  
 Agreed Amt: \$0.00  
 Paid Amt: \$0.00

**Invoice Details**

Select	Work Order	Currency	Invoice Amt	Agreed Amt	Paid Amt	Txn Post Dt	Status	Status Dt	Collectible
No rows yet.									

**Payment Schedules**

Select	Currency	Payment Amt	Status	Payment Dt	Payment Reference	Payable Id	Disbursement Currency
No rows yet.							

**Related Work Order and Invoice Details**

Select	Invoice #	Invoice Status	Status Dt	Currency	WO Estimated Amt	WO Agreed Amt	WO Paid Amt	WO Status
No rows yet.								

**Note:** If you choose, use **Search Criteria** to limit the display of invoice records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 5 In the **Invoice** section, enter, view, or edit the following information:

<b>In this field:</b>	<b>Do this:</b>
Select	If selected, indicates that this is the current record.
<b>Vendor</b>	Select the vendor name who has send the invoice (required).
Company	View the vendor portfolio company (display only).
Branch	View the vendor portfolio branch (display only).
<b>Invoice #</b>	Enter the invoice number (required).
<b>Invoice Dt</b>	Enter the invoice date (required).
Due Date	Select the due date (required).
<b>Status</b>	Select the invoice status (required).

Details section

Status Dt	View the last invoice status change date (display only).
Address	View the vendor address (display only).
Currency	View the currency (display only).
Invoice Amt	View the total invoice amount (display only).
Agreed Amt	View the total agreed amount (display only).
Paid Amt	View the total paid amount (display only).

- 6 In the **Invoice Details** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of invoice detail records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

- 7 In the **Invoice Details** section, enter, view, or edit the following information:

<b>In this field:</b>	<b>Do this:</b>
Select	If selected, indicates that this is the current record.
<b>Work Order</b>	Select the work order (required).
Currency	View the currency (display only).
<b>Invoice Amt</b>	Enter the invoice amount (required).
<b>Agreed Amt</b>	Enter the agreed amount (required).
Paid Amt	View the paid amount (display only).
<b>Txn Post Dt</b>	Enter transaction effective date (required).
<b>Status</b>	Select the status (required).
Status Dt	View the last status change date (display only).
Collectible	Select if the agreed amount can be collected from the customer.

- 8 In the **Payment Schedules** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of payment schedule records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

- 9 In the **Payment Schedules** section, enter, view, or edit the following information:

In this field:	Do this:
Select	If selected, indicates that this is the current record.
Currency	View the currency (display only).
<b>Payment Amt</b>	Enter the payment amount (required).
<b>Status</b>	Select the payment status (required).
Payment Dt	Enter the payment date (optional).
Payment Reference	Enter the payment reference (optional).
Payable Id	View the payable requisition Id (display only).
Disbursement Currency	View the currency (display only).

- 10 In the **Related Work Order and Invoice Details** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of related work order and invoice details records.

- 11 In the **Related Work Order and Invoice Details** section, view the following display only information:

In this field:	View this:
Select	If selected, indicates that this is the current record.
Invoice #	The invoice number.
Invoice Status	The invoice status.
Status Dt	The invoice status date.
Currency	The currency.
WO Estimated Amt	The work order estimated amount.
WO Agreed Amt	The work order agreed amount.
WO Paid Amt	The work order paid amount.
WO Status	The work order status.

- 12 Click **Save** on the Vendor Management page.



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## CHAPTER 11: QUEUE SETUP

Queues create a work section of accounts waiting for a particular and common task to be performed, such as application entry or verification. Oracle FLEXCUBE Lending and Leasing's powerful queuing module automates this otherwise manual process.

The Setup Modules window's ba pages that allow you to setup manage workflow and work assignments on a daily basis to ensure that all applications are in the queues of the appropriate users at all times.

Any time an application's status is changed, Oracle FLEXCUBE Lending and Leasing checks whether the application is in the right queue.

Oracle FLEXCUBE Lending and Leasing will sort queues based on an account's status and condition. A condition is the state of an account at a particular time, such as a delinquent, which determines what Oracle FLEXCUBE Lending and Leasing user needs to take action.

### **Customer Service queues**

On the Customer Service form, queues create a work list of accounts waiting for a particular and common task to be performed, such as collecting on a delinquency. Oracle FLEXCUBE Lending and Leasing's powerful queuing module automates this otherwise manual process. The Queue Setup form allows you to manage workflow and work assignments and ensure that all accounts are in the queues of the appropriate users at all times.

Customer Service queues distribute and route accounts that require some particular action to be performed to specific Oracle FLEXCUBE Lending and Leasing users or departments. Oracle FLEXCUBE Lending and Leasing sorts customer service queues based on an account's status and condition. A condition is the state of an account at a particular time, such as DELINQUENT, which determines which Oracle FLEXCUBE Lending and Leasing user needs to take action.

Accounts become available for queue assignment when an account receives a condition. Conditions can be applied automatically by Oracle FLEXCUBE Lending and Leasing or manually by users. For example, during nightly processing, Oracle FLEXCUBE Lending and Leasing recognizes an account as delinquent and automatically assigns it a condition of DELQ ("Delinquent"). Oracle FLEXCUBE Lending and Leasing users can manually change an account's condition using combination of Action and Result field entries on the Customer Service window's Add Call Activities section.

ORACLE FLEXCUBE Lending and Leasing

User Id SSC Organization XXX Division C01 Responsibility SUPERUSER

Debug (Off) Audit Close

Quick Search

Queue  
 Select...  
 (Ng) Auto Run

ACC #  
 20080700010018  
 or SSN  
  
 Submit

Account(s)  
 Current  Show All  Group Follow-up

Select and (Submit)

Select	Company	Branch	Account #	Product	Currency	Payoff Amt	Amount Due	Status	Oldest Due Dt
<input checked="" type="radio"/>	YYY	HQ	20080700010018	UARA HOME LOAN(VR)	USD	\$44,064.39	\$0.00	ACTIVE	9/12/2008

Customer(s)  
 Select Details (Submit)

Select	Details	Customer Id	Name	Type	Language
<input checked="" type="radio"/>	Show	1001	BALA HJ SUBRAMANI VASANTH	PRIMARY	ENGLISH

Account Details

Dues

Delq Due	LC Due	NSF Due	Other Due	Total Due	Due Date	Amt
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	1 9/14/2008	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	2	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	3	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	4	\$0.00
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	5	\$0.00
<b>Total Due</b>						<b>\$0.00</b>

Delinquency Information

Late	30	60	90	120	150	180
0	0	0	0	0	0	0

BP(Life) 0 Days -29  
 NSF(Life) 0 Category DEMOCOLL  
 BP(Year) 0 Collector  
 NSF(Year) 0

Today's Payoff \$44,064.39 Oldest Due Dt 9/12/2008

Activities

Active Dt	Last Activity Dt	Due Day	Last Pmt Dt	Customer Grade	Effective Dt	Current Pmt	Last Bill Amt	Last Pmt Amt	Customer Score
7/14/2008	8/14/2008	11	8/14/2008	B.GRADE	7/14/2008	\$1,350.00	\$1,350.00	\$1,350.00	0

Alerts  
 No rows yet.

Conditions  
 Search Criteria (Execute Search)

Condition	Start	Followup
No rows yet.		

Add Call Activities

Action

Result

Contact Select...

Reason Select...

Promise Dt

Promise Amt \$0.00

Condition Select...

FollowUp

Time Zone Select...

Appn't

Group Follow-up Ind

Submit Cancel

These Action and Result field entry combinations are set up on the Call Actions page.



ORACLE FLEXCUBE Lending and Leasing

User Id SSC Organization XXX Division C-01 Responsibility SUPERUSER

Debug (Off) Audit Close

Queues Setup

Save

Call Actions

Search Criteria Execute Search Add Edit Cancel

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Select	Action Code	Description	Call Type	Enabled
<input checked="" type="radio"/>	AT	ATTORNEY GENERAL TELEPHONED	EXCLUDE FROM REPORTS	<input checked="" type="checkbox"/>
<input type="radio"/>	ATT	ATTORNEY GENERAL	OUTGOING CALL	<input checked="" type="checkbox"/>
<input type="radio"/>	BC	BUSINESS CALL	OUTGOING CALL	<input checked="" type="checkbox"/>
<input type="radio"/>	BY	BY ATTORNEY GENERAL	OUTGOING CALL	<input checked="" type="checkbox"/>
<input type="radio"/>	CBB	TELEPHONED COBUYER BUSINESS	OUTGOING CALL	<input checked="" type="checkbox"/>
<input type="radio"/>	CC	CUSTOMER CALLED	INCOMING CALL	<input checked="" type="checkbox"/>
<input type="radio"/>	CF	CALL FIELD	INCOMING CALL	<input checked="" type="checkbox"/>
<input type="radio"/>	CR	CHARGE-OFF REQUEST SUBMITTED	EXCLUDE FROM REPORTS	<input checked="" type="checkbox"/>
<input type="radio"/>	DC	DEALER CALLED	INCOMING CALL	<input checked="" type="checkbox"/>
<input type="radio"/>	FC	FIELD CALL	OUTGOING CALL	<input checked="" type="checkbox"/>

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Call Results

Search Criteria Execute Search Add Edit Cancel

Previous 1-10 of 13 Next 3

Select	Result Code	Description	Report Type	Right Person Contact	Follow-up Advance Unit	Value	Enabled
<input checked="" type="radio"/>	BKRP	BANKRUPTCY FILING TEST	OTHERS	<input checked="" type="checkbox"/>	DAY	4	<input type="checkbox"/>
<input type="radio"/>	CB	CALL BACK	OTHERS	<input type="checkbox"/>	DAY	3	<input checked="" type="checkbox"/>
<input type="radio"/>	HP	PROMISE	NO ANSWERS	<input checked="" type="checkbox"/>	DAY	5	<input checked="" type="checkbox"/>
<input type="radio"/>	HU	HUNG UP	OTHERS	<input type="checkbox"/>	DAY	3	<input checked="" type="checkbox"/>
<input type="radio"/>	NC	NOT CALLED	PROMISE TO PAY	<input checked="" type="checkbox"/>	DAY	3	<input checked="" type="checkbox"/>
<input type="radio"/>	NP	NO PROMISE	OTHERS	<input type="checkbox"/>	DAY	3	<input checked="" type="checkbox"/>
<input type="radio"/>	PH	PAYMENT IN HAND (STORE)	PROMISE TO PAY	<input type="checkbox"/>	DAY	3	<input checked="" type="checkbox"/>
<input type="radio"/>	PP	PROMISE TO PAY	PROMISE TO PAY	<input type="checkbox"/>	DAY	3	<input checked="" type="checkbox"/>
<input type="radio"/>	PS	PAYMENT SENT BY MAIL	PROMISE TO PAY	<input type="checkbox"/>	DAY	3	<input checked="" type="checkbox"/>
<input type="radio"/>	RC	RETURN CALL	OTHERS	<input type="checkbox"/>	DAY	3	<input checked="" type="checkbox"/>

Previous 1-10 of 13 Next 3

Conditions

Search Criteria Execute Search Add Edit Cancel

Select	Condition	Condition	Queue	Enabled
<input checked="" type="radio"/>	BANKRUPTCY	<input type="radio"/> Open <input type="radio"/> Close <input checked="" type="radio"/> NC	<input type="radio"/> Open <input type="radio"/> Close <input type="radio"/> NC	<input checked="" type="checkbox"/>
<input type="radio"/>	PMT HOLD	<input type="radio"/> Open <input type="radio"/> Close <input checked="" type="radio"/> NC	<input type="radio"/> Open <input type="radio"/> Close <input type="radio"/> NC	<input checked="" type="checkbox"/>

Responsibilities

Search Criteria Execute Search Add Edit Cancel

Select	Responsibility	Allowed	Enabled
<input checked="" type="radio"/>	ALL	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	CUSTOMER SERVICE SPECIALIST	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	SUPERUSER	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>

Oracle FLEXCUBE Lending and Leasing associates an account with one or more queue based on multiple parameters, including user-defined criteria and the follow-up date. For example, customer service queues might be configured so accounts are parsed to users according to:

- Due date changes
- Deferral requests
- Title and insurance follow-up dates

Collections queues are included in the Customer Service queue. These queues focus on:

- General collections
- Bankruptcy
- Foreclosure
- Repossession
- Deficiency

Customer Service queues can be built online or in a nightly batch job. Within each queue, the order of the accounts can be sorted based on user-defined criteria.

**Note:** Although Oracle FLEXCUBE Lending and Leasing allows you define your own selection criteria in creating queues, the system’s performance depends on how the selection criterion is defined. Oracle Financial Services Software highly recommends that you get approval from your database administrator before using any queue selection criteria. Also, please avoid using user-defined tables and columns in the selection criteria.

**Note:** You can use these same methods for creating and closing queues in the case of repossession, foreclosure, and deficiency.

### Example

Assume you create a queue named “BKRP\_CH\_7” on the Queue Setup page’s Customer Service section for customers filing Chapter 7 bankruptcy. The following graphic demonstrates that setup:

The screenshot displays the Oracle FLEXCUBE Lending and Leasing interface. The main section is titled "Customer Service Queues" and includes a table of queues. The queue "BKRP\_CH\_7" is highlighted in red. Below the table, there is a "Criteria" section with a table showing a selection criterion.

Select	Queue	Queue Description	Account Condition	Priority	Company	Branch	Hard Assigned	Group Followup Indicator	Enabled
<input type="checkbox"/>	SCHG0FF	SCHEDULED FOR CHARGE OFF QUEUE	SCHEDULE FOR CHARGE OFF	1	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	BKRP_CH_7	BANKRUPTCY QUEUE CHAPTER 7: NEW REQUESTS	BANKRUPTCY	1	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	DEF	DEFICIENCY QUEUE : NEW REQUESTS	DEFICIENCY	1	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	DELD_DAYS_0_30	DELINQUENCY QUEUE: UPTO 30 DAYS	DELINQUENT	1	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	TIP	PAYOFF/TERMINATION IN PROGRESS QUEUE	PAYOFF/TERMINATION IN PROGRESS	1	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	FORECLOSURE	FORECLOSURE QUEUE: NEW REQUESTS	FORECLOSURE	1	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	REPO	REPOSSESSION QUEUE: NEW REQUESTS	REPOSSESSION	1	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	BKRP_CH_13	BANKRUPTCY QUEUE CHAPTER 13: NEW REQUESTS	BANKRUPTCY	2	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	DELD_DAYS_30+	DELINQUENCY QUEUE: DAYS MORE THAN 30	DELINQUENT	2	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Select	Seq	Parameter	Comparison Operator	Criteria Value	Logical Expression	Enabled
<input checked="" type="checkbox"/>	1	PRODUCT CODE	LIKE	%	Select...	<input checked="" type="checkbox"/>

In this case, the BANKRUPTCY QUEUE CHAPTER 7: NEW REQUESTS queue (BKRP\_CH\_7) contains accounts with a BANKRUPTCY TYPE CODE of 07 and a BANKRUPTCY DISPOSITION CODE of NEW.

Assume also that you set up the Queues page so that when you enter a call action of LETTER RECEIVED, with a result of FILED/FILING BANKRUPTCY, Oracle FLEXCUBE Lending and Leasing assigns the account the condition of bankruptcy and assigns it to the corresponding queue opens.

- Queues Setup
- Origination
- CustomerService

Queues Setup

Save

Call Actions

Search Criteria  Execute Search

Previous 1-10 of 57 Next 10

Select	Action Code	Description	Call Type	Enabled
<input checked="" type="radio"/>	AT	ATTORNEY GENERAL TELEPHONED	EXCLUDE FROM REPORTS	<input checked="" type="checkbox"/>
<input type="radio"/>	ATT	ATTORNEY GENERAL	OUTGOING CALL	<input checked="" type="checkbox"/>
<input type="radio"/>	BC	BUSINESS CALL	OUTGOING CALL	<input checked="" type="checkbox"/>
<input type="radio"/>	BY	BY ATTORNEY GENREAL	OUTGOING CALL	<input checked="" type="checkbox"/>
<input type="radio"/>	CBB	TELEPHONED COBUYER BUSINESS	OUTGOING CALL	<input checked="" type="checkbox"/>
<input type="radio"/>	CC	CUSTOMER CALLED	INCOMING CALL	<input checked="" type="checkbox"/>
<input type="radio"/>	CF	CALL FIELD	INCOMING CALL	<input checked="" type="checkbox"/>
<input type="radio"/>	CR	CHARGE-OFF REQUEST SUBMITTED	EXCLUDE FROM REPORTS	<input checked="" type="checkbox"/>
<input type="radio"/>	DC	DEALER CALLED	INCOMING CALL	<input checked="" type="checkbox"/>
<input type="radio"/>	FC	FIELD CALL	OUTGOING CALL	<input checked="" type="checkbox"/>

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Call Results

Search Criteria  Execute Search

Previous 1-10 of 13 Next 3

Select	Result Code	Description	Report Type	Right Person Contact	Follow-up Advance Unit	Value	Enabled
<input checked="" type="radio"/>	BKRP	BANKTRUPCY FILING TEST	OTHERS	<input checked="" type="checkbox"/>	DAY	4	<input type="checkbox"/>
<input type="radio"/>	CB	CALL BACK	OTHERS	<input type="checkbox"/>	DAY	3	<input checked="" type="checkbox"/>
<input type="radio"/>	HP	PROMISE	NO ANSWERS	<input checked="" type="checkbox"/>	DAY	5	<input checked="" type="checkbox"/>
<input type="radio"/>	HU	HUNG UP	OTHERS	<input type="checkbox"/>	DAY	3	<input checked="" type="checkbox"/>
<input type="radio"/>	NC	NOT CALLED	PROMISE TO PAY	<input checked="" type="checkbox"/>	DAY	3	<input checked="" type="checkbox"/>
<input type="radio"/>	NP	NO PROMISE	OTHERS	<input type="checkbox"/>	DAY	3	<input checked="" type="checkbox"/>
<input type="radio"/>	PH	PAYMENT IN HAND (STORE)	PROMISE TO PAY	<input type="checkbox"/>	DAY	3	<input checked="" type="checkbox"/>
<input type="radio"/>	PP	PROMISE TO PAY	PROMISE TO PAY	<input type="checkbox"/>	DAY	3	<input checked="" type="checkbox"/>
<input type="radio"/>	PS	PAYMENT SENT BY MAIL	PROMISE TO PAY	<input type="checkbox"/>	DAY	3	<input checked="" type="checkbox"/>
<input type="radio"/>	RC	RETURN CALL	OTHERS	<input type="checkbox"/>	DAY	3	<input checked="" type="checkbox"/>

Previous 1-10 of 13 Next 3

Conditions

Search Criteria  Execute Search

Select	Condition	Queue	Enabled
<input checked="" type="radio"/>	BANKRUPTCY	<input type="radio"/> Open <input type="radio"/> Close <input checked="" type="radio"/> NC	<input type="radio"/> Open <input checked="" type="radio"/> Close <input type="radio"/> NC <input checked="" type="checkbox"/>
<input type="radio"/>	PMT HOLD	<input type="radio"/> Open <input type="radio"/> Close <input checked="" type="radio"/> NC	<input type="radio"/> Open <input checked="" type="radio"/> Close <input type="radio"/> NC <input checked="" type="checkbox"/>

Responsibilities

Search Criteria  Execute Search

Select	Responsibility	Allowed	Enabled
<input checked="" type="radio"/>	ALL	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	CUSTOMER SERVICE SPECIALIST	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	SUPERUSER	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>

With these two factors in place, let's look at an example where a Oracle FLEXCUBE Lending and Leasing user records receiving a letter stating the customer has filed bankruptcy, chapter 7. Using the AddCall Activities section on the Customer Service window, you enter the call as a "LETTER RECEIVED" (Action field: LR) with reason as "FILED/FILING BANKRUPTCY" (Result field: BK). You then enter all the details of the bankruptcy, that its status is NEWLY RECEIVED and the bankruptcy type is CHAPTER 7, on the Bankruptcy page.

The screenshot shows the Oracle FLEXCUBE Lending and Leasing interface. The top navigation bar includes the Oracle logo, the product name "FLEXCUBE Lending and Leasing", and user information: "User Id SSC Organization XXXX Division C-01 Responsibility SUPERUSER".

On the left, there is a "Quick Search" section with fields for "Queue" (BKRFP-IC), "Acc #", and "or SSN". Below this is a navigation menu with options like "Advance Search", "Customer Service", "Maintenance", "Loc Details", "Checklist", "Bankruptcy", "Repos/Foreclosure", "Reficiency", "Contract", "Collateral", "Comments", "Correspondence", "Letters", "Account Document", "Tracking", and "Scenario Analysis".

The main content area is titled "Bankruptcy" and shows details for account "20070400013852". It includes a "Detail" section with the following information:

- Current**
- FollowUp Dt**: 12/25/2008
- Disposition**: ACTIVE BANKRUPTCY
- Type**: CHAPTER 7
- Comment**
- File Received Dt**
- Bankruptcy Start Dt**
- Bankruptcy End Dt**

Below the detail section is a "Create Tracking" section with a "Search Criteria" dropdown and a "Create Tracking" button. At the bottom, there is a table of parameters and values:

Parameter	Value
CASE NO	UNDEFINED
341A DT	12/31/4000
CONFIRM DT	12/31/4000
BAR DT	12/31/4000
CHAPTER CONVERSION DT	12/31/4000
DISCHARGE DT	12/31/4000
RELIEF REQUEST RESPONSE	UNDEFINED
RELIEF REQUEST RCVD DT	12/31/4000
RELIEF REQUEST DT	12/31/4000
REAFFIRMATION ATTORNEY SENT DT	12/31/4000

Based on customer service queue setup, Oracle FLEXCUBE Lending and Leasing automatically places the account in the BKRFP\_CH\_7 queue, as shown in the following illustration:

## Queues Setup link (Queues page)

The Call Actions page allows you to define the contents of the Action and Result fields on the Customer Service window's Add Call Activities section. Oracle FLEXCUBE Lending and Leasing uses this information to allow Oracle FLEXCUBE Lending and Leasing users to manually change the condition of an account, and thus assign or remove the account to a queue.

Depending on how you set up call action result codes on the Call Actions page, conditions and queues are created or closed. You can also restrict the use of certain call activities based on responsibility.

The lookup type ACC\_CONDITION\_CD defines which account conditions can be created. The Oracle FLEXCUBE Lending and Leasing queuing engine determines if queues need to be created based on the information in the Lookups sub page for this lookup type.

The screenshot displays the 'Lookups Setup' page in Oracle FLEXCUBE Lending and Leasing. The page is divided into two main sections: 'Lookup Type' and 'Lookup Code'.

**Lookup Type Table:**

Select	Lookup Type	Description	System Defined	Yes/No	Enabled
<input type="radio"/>	1099_POINTS_DISCOUNTS_ITM_CD	1099 ITEMIZATION TYPES	<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>
<input type="radio"/>	AAD	AAD	<input type="radio"/>	Yes No	<input type="checkbox"/>
<input type="radio"/>	ACCESS_GRID_TYPE_CD	ACCESS GRID TYPE CODES	<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>
<input type="radio"/>	ACCRUAL_BASE_METHOD_CD	ACCRUAL BASE METHOD CODES	<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>
<input type="radio"/>	ACCRUAL_CALC_METHOD_CD	ACCRUAL CALCULATION METHOD CODES	<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>
<input type="radio"/>	ACCRUAL_START_DT_BASIS_CD	ACCRUAL START DT BASIS CODES	<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>
<input type="radio"/>	ACCRUED_TXN_TYPE_CD	ACCRUED TXN BALANCE TYPE CODES	<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>
<input checked="" type="radio"/>	ACC_CONDITION_CD	ACCOUNT CONDITIONS / ACCOUNT QUEUE TYPES (SUB CODE USED FOR DEFAULT QUEUE)	<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>
<input type="radio"/>	ACC_STATUS_CD	ACCOUNT STATUS CODES	<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>
<input type="radio"/>	ACH_ACCOUNT_TYPE_CD	ACH ACCOUNT TYPE CODES	<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>

**Lookup Code Table:**

Select	Lookup Code	Description	Sort	Sub Code	System Defined	Yes/No	Enabled
<input checked="" type="radio"/>	DELQ	DELINQUENT	1	QUEUE	<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>
<input type="radio"/>	BKRP	BANKRUPTCY	2	QUEUE	<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>
<input type="radio"/>	REPO	REPOSSESSION	3	QUEUE	<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>
<input type="radio"/>	SCHGOFF	SCHEDULE FOR CHARGE/OFF	4	QUEUE	<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>
<input type="radio"/>	TIP	PAYOFF/TERMINATION IN PROGRESS	5		<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>
<input type="radio"/>	STOPCB	STOP CREDIT BUREAU	6		<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>
<input type="radio"/>	FORC	FORECLOSURE	7		<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>
<input type="radio"/>	DEFICIENCY	DEFICIENCY	8	QUEUE	<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>
<input type="radio"/>	IVR	INVOLUNTARY REPOSSESSION	10	QUEUE	<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>
<input type="radio"/>	PDC_PENDING	PENDING PDC	10	QUEUE	<input type="radio"/>	Yes No	<input checked="" type="checkbox"/>

The following graphic displays the possible combinations of condition and queue.

	CONDITION		
QUEUE	Open	Close	NA
Open	YES	NO	NO
Close	NO	YES	YES
NA	YES	NO	NO

(1) Condition: **Open**, Queue: **Open**

- In this state, both the account condition and queue are created or opened at the same time.
- The Oracle FLEXCUBE Lending and Leasing transaction-processing engine automatically creates DELQ, TIP, SCHGOFF conditions and queues; therefore, don't setup any call action result with these conditions.
- CHGOFF is an account status, so no queues are created. To follow-up on charged-off accounts, create DEFICIENCY condition with this option.
- BKRP (Bankruptcy), REPO (Repossession), FORC (Foreclosure) account conditions and queues can be opened with this option. Also, account level indicators (for reporting purposes) are set.

(2) Condition: **Open**, Queue: **NA**

- In this state, only the account condition is created or opened.
- This option should only be used if no queuing is necessary on this account condition.

(3) Condition: **NA**, Queue: **Close**

- In this state, the queue associated to the account condition is closed.
- This option should only be used if an existing queue on this account condition should be closed; for example, accounts with bankruptcy condition no delinquency follow-up may be necessary. In such case, DELQ queue can be closed while the condition is still open.
- DELQ, TIP, SCHGOFF queues can be closed by using this option.

(4) Condition: **Close**, Queue: **Close**

- In this state, both the account condition and queue are closed.
- Oracle FLEXCUBE Lending and Leasing transaction-processing engine automatically closes DELQ, TIP, SCHGOFF conditions and queues; therefore, don't setup any call action result with these conditions.
- BKRP (Bankruptcy), REPO (Repossession), FORC (Foreclosure) account conditions and queues can be closed with this option. Also, account level indicators (for reporting purposes) are set.

## To set up the queues

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Queues** bar link.
- 3 In the Queue Setup link bar, click **Queues Setup**.

**ORACLE FLEXCUBE Lending and Leasing**

User Id SSC Organization XXX Division C-01 Responsibility SUPERUSER

Debug (Off) Audit Close

Queues Setup

Save

**Call Actions**

Search Criteria Execute Search Add Edit Cancel

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Select	Action Code	Description	Call Type	Enabled
<input checked="" type="radio"/>	AT	ATTORNEY GENERAL TELEPHONED	EXCLUDE FROM REPORTS	<input checked="" type="checkbox"/>
<input type="radio"/>	ATT	ATTORNEY GENERAL	OUTGOING CALL	<input checked="" type="checkbox"/>
<input type="radio"/>	BC	BUSINESS CALL	OUTGOING CALL	<input checked="" type="checkbox"/>
<input type="radio"/>	BY	BY ATTORNEY GENERAL	OUTGOING CALL	<input checked="" type="checkbox"/>
<input type="radio"/>	CBB	TELEPHONED COBUYER BUSINESS	OUTGOING CALL	<input checked="" type="checkbox"/>
<input type="radio"/>	CC	CUSTOMER CALLED	INCOMING CALL	<input checked="" type="checkbox"/>
<input type="radio"/>	CF	CALL FIELD	INCOMING CALL	<input checked="" type="checkbox"/>
<input type="radio"/>	CR	CHARGE-OFF REQUEST SUBMITTED	EXCLUDE FROM REPORTS	<input checked="" type="checkbox"/>
<input type="radio"/>	DC	DEALER CALLED	INCOMING CALL	<input checked="" type="checkbox"/>
<input type="radio"/>	FC	FIELD CALL	OUTGOING CALL	<input checked="" type="checkbox"/>

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**Call Results**

Search Criteria Execute Search Add Edit Cancel

Previous 1-10 of 13 Next 3

Select	Result Code	Description	Report Type	Right Person Contact	Follow-up Advance Unit	Value	Enabled
<input checked="" type="radio"/>	BKRP	BANKRUPTCY FILING TEST	OTHERS	<input checked="" type="checkbox"/>	DAY	4	<input type="checkbox"/>
<input type="radio"/>	CB	CALL BACK	OTHERS	<input type="checkbox"/>	DAY	3	<input checked="" type="checkbox"/>
<input type="radio"/>	HP	PROMISE	NO ANSWERS	<input checked="" type="checkbox"/>	DAY	5	<input checked="" type="checkbox"/>
<input type="radio"/>	HU	HUNG UP	OTHERS	<input type="checkbox"/>	DAY	3	<input checked="" type="checkbox"/>
<input type="radio"/>	NC	NOT CALLED	PROMISE TO PAY	<input checked="" type="checkbox"/>	DAY	3	<input checked="" type="checkbox"/>
<input type="radio"/>	NP	NO PROMISE	OTHERS	<input type="checkbox"/>	DAY	3	<input checked="" type="checkbox"/>
<input type="radio"/>	PH	PAYMENT IN HAND (STORE)	PROMISE TO PAY	<input type="checkbox"/>	DAY	3	<input checked="" type="checkbox"/>
<input type="radio"/>	PP	PROMISE TO PAY	PROMISE TO PAY	<input type="checkbox"/>	DAY	3	<input checked="" type="checkbox"/>
<input type="radio"/>	PS	PAYMENT SENT BY MAIL	PROMISE TO PAY	<input type="checkbox"/>	DAY	3	<input checked="" type="checkbox"/>
<input type="radio"/>	RC	RETURN CALL	OTHERS	<input type="checkbox"/>	DAY	3	<input checked="" type="checkbox"/>

Previous 1-10 of 13 Next 3

**Conditions**

Search Criteria Execute Search Add Edit Cancel

Select	Condition	Condition	Queue	Enabled
<input checked="" type="radio"/>	BANKRUPTCY	<input type="radio"/> Open <input type="radio"/> Close	<input checked="" type="radio"/> NC <input type="radio"/> Open <input type="radio"/> Close <input type="radio"/> NC	<input checked="" type="checkbox"/>
<input type="radio"/>	PMT HOLD	<input type="radio"/> Open <input type="radio"/> Close <input type="radio"/> NC	<input type="radio"/> Open <input type="radio"/> Close <input type="radio"/> NC	<input checked="" type="checkbox"/>

**Responsibilities**

Search Criteria Execute Search Add Edit Cancel

Select	Responsibility	Allowed	Enabled
<input checked="" type="radio"/>	ALL	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	CUSTOMER SERVICE SPECIALIST	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>
<input type="radio"/>	SUPERUSER	<input checked="" type="radio"/> Yes <input type="radio"/> No	<input checked="" type="checkbox"/>

- 4 In the **Queues** page's **Call Actions** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 5 In the **Call Actions** section, enter, view, or edit the following information:

**In this field:**

**Do this:**

Select

If selected, indicates that this is the current record.

**Action Code**

Enter the action type code (required).

**Description**

Enter the description for the call action type (required).

**Call Type**

Select the call type (required).

**Enabled**

Select to enable the call action.

- 6 In the **Call Results** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 7 On the **Call Results** section, enter, view, or edit the following information to define call action result codes and corresponding descriptions:

In this field:	Do this:
Select	If selected, indicates that this is the current record.
<b>Result Code</b>	Enter the result type code for the call action type (chosen above) (required).
<b>Description</b>	Enter the description for the result type (required).
<b>Report Type</b>	Select the report type for the result type (required).
<b>Right Person Contact</b>	<b>Note:</b> Currently there is no functionality associated with the Right Person Contact check box.
<b>Follow-up Advance Unit</b>	Select the unit for advancing the follow-up date/time (required).
<b>Value</b>	Enter the value for the follow-up advance unit (required).
Enabled	Select to enable the result.

The Conditions section determines whether the selected action/result will cause the listed conditions will be opened or closed. It also determines whether the queue will be opened or closed.

- 8 In the **Conditions** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 9 On the **Conditions** section, enter, view, or edit the following

In this field:	Do this:
Select	If selected, indicates that this is the current record.
<b>Condition</b>	Select the account condition to be open/close for the action (required).
Condition	Click Open, Close, or NA.
Queue	Click Open, Close, or NA.
Enabled	Select to enable the account condition.

- 10 In the **Responsibilities** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.



- 11 In the **Responsibilities** section, define the responsibilities that are authorized to use the call action result combination.

<b>In this field:</b>	<b>Do this:</b>
Select	If selected, indicates that this is the current record.
<b>Responsibility</b>	Select the responsibility that can perform the action result (required).
Allowed	Choose “Yes” and access is allowed.
Enabled	Select to enable the responsibility.

- 12 Click **Save** on the Queues page.

---

## Customer Service link (Customer Service page)

The Customer Service page allows you to set up the customer service queues. The page includes a Hard Assigned box. When selected, Oracle FLEXCUBE Lending and Leasing assigns an equal amount of accounts to each individual user working on a that queue. Also, an account that is hard assigned will remain assigned to the individual who opens that account until that person is longer working that queue.

### Customer Service command buttons

The Customer Service page contains following three command buttons:

Command button:	Function:
<b>Check Criteria</b>	Reviews the selection criteria for errors. Oracle FLEX-CUBE Lending and Leasing will not allow you to enable a queue with invalid selection criteria.
<b>Update Queue</b>	Queues may be updated whenever selection criteria have been updated. They may also be updated manually if the nightly batch fails.
<b>Un-Assigned</b>	Depends on location of the cursor when you choose this button. <b>Customer Service</b> page- “Un-assigns” all accounts in this queue. <b>Responsibilities and Users</b> sub page/ <b>Responsibilities</b> section - “Un-assigns” all accounts in this queue. <b>Responsibilities and Users</b> sub page/ <b>User</b> section - “Un-assigns” all accounts assigned to the specific user. Unassigned accounts may now be selected by updating the queue and re-assigned.

### To set up the Customer Service queues

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Queues** bar link.
- 3 In the Queue Setup link bar, click **Customer Service**.

ORACLE FLEXCUBE Lending and Leasing

User Id SSC Organization XXX Division C01 Responsibility SUPERUSER

Debug (Off) Audit Close

Queues Setup  
Origination  
Customer Service

### Customer Service Queues

Check Criteria Update Queue Un-Assigned Save

Customer Service

Search Criteria Execute Search Add Edit Cancel

Select	Queue Name	Queue Description	Account Condition	Priority	Company	Branch	Hard Assigned	Group Followup Indicator	Enabled
<input type="radio"/>	SCHGOFF	SCHEDULED FOR CHARGE OFF QUEUE	SCHEDULE FOR CHARGE OFF	1 ALL	ALL		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="radio"/>	BKRP_CH_7	BANKRUPTCY QUEUE CHAPTER 7: NEW REQUESTS	BANKRUPTCY	1 ALL	ALL		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	DEF	DEFICIENCY QUEUE: NEW REQUESTS	DEFICIENCY	1 ALL	ALL		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	DELD_DAYS_0_30	DELINQUENCY QUEUE: UPTO 30 DAYS	DELINQUENT	1 ALL	ALL		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	TIP	PAYOFF/TERMINATION IN PROGRESS QUEUE	PAYOFF/TERMINATION IN PROGRESS	1 ALL	ALL		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	FORECLOSURE	FORECLOSURE QUEUE: NEW REQUESTS	FORECLOSURE	1 ALL	ALL		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	REPO	REPOSSESSION QUEUE: NEW REQUESTS	REPOSSESSION	1 ALL	ALL		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	BKRP_CH_13	BANKRUPTCY QUEUE CHAPTER 13: NEW REQUESTS	BANKRUPTCY	2 ALL	ALL		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	DELD_DAYS_30+	DELINQUENCY QUEUE: DAYS MORE THAN 30	DELINQUENT	2 ALL	ALL		<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Selection Criteria Sort Responsibilities and Users Node Assignments

Criteria

Search Criteria Execute Search Add Edit Cancel

Select	Seq	Parameter	Comparison Operator	Criteria Value	Logical Expression	Enabled
<input checked="" type="radio"/>	1	PRODUCT CODE	LIKE	%	Select...	<input checked="" type="checkbox"/>

- On the **Customer Service** page's **Customer Service** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- In the **Customer Service** section, enter, view, or edit the following information:

In this field:	Do this:
Select	If selected, indicates that this is the current record.
<b>Queue Name</b>	Enter queue name (required).
<b>Queue Description</b>	Enter queue description (required).
<b>Account Condition</b>	Select account condition (required).
<b>Priority</b>	Enter the priority (required).
<b>Company</b>	Select the company (required).
<b>Branch</b>	Select the branch (required).

- The Customer Service page includes a **Hard Assigned** box. When selected, Oracle FLEXCUBE Lending and Leasing assigns an equal amount of accounts to each individual user working on a that queue. Also, an account that is hard assigned remains assigned to the individual who opens that account until that person is longer working that queue.
  - Use the **Hard Assigned** indicator to note whether or not the queue is hard assigned.
- Select the Group follow up indicator check box to enable the bank to indicate whether the follow up on accounts belonging to the same customer has to be done in groups.
- Select **Enabled** to enable the queue.
- Click the **Selection Criteria** sub tab.
- On the **Selection Criteria** sub page's **Criteria** section, select the record you want to work

with.

**Note:** If you choose, use **Search Criteria** to limit the display of records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 11 In the **Criteria** section, enter, view, or edit the following information to define the account selection criteria with the following fields:

In this field:	Do this:
Select	If selected, indicates that this is the current record.
<b>Seq</b>	Enter sequence numbers (required).
(	Enter left bracket (optional).
<b>Parameter</b>	Select the parameter (required).
<b>Comparison Operator</b>	Select comparison operator (required).
<b>Criteria Value</b>	Enter criteria value (required).
)	Enter right bracket (optional).
Logical Expression	Enter logical operator (optional).
<b>Enabled</b>	Select to enable the selection criteria.

12 Click **Save** on the Customer Service page.

13 Click the **Sort** sub tab.

The screenshot displays the Oracle Flexcube Lending and Leasing interface. The main section is titled "Customer Service Queues" and contains a table with the following data:

Select	Queue Name	Queue Description	Account Condition	Priority	Company	Branch	Hard Assigned	Group Followup Indicator	Enabled
<input type="radio"/>	SCHOFF_LOW_PRI_Q	SCHOFF_LOW_PRI_Q	SCHEDULE FOR CHARGEOFF	2	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="radio"/>	BKRP_CH_7	BANKRUPTCY QUEUE CHAPTER 7: NEW REQUESTS	BANKRUPTCY	2	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	HPQ_TEST1	HPQ_TEST1	SCHEDULE FOR CHARGEOFF	3	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	SCH_HIGH_PRI_Q1	SCH_HIGH_PRI_Q1	SCHEDULE FOR CHARGEOFF	3	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	TEST_PI	TEST_PI	DELINQUENT	3	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	IVR_QUEUE	IVR	INVOLUNTARY REPOSSESSION	3	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	DELQ_DAYS_180_300	DELINQUENCY BETWEEN 180 AND 300	DELINQUENT	3	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	DELQ_ABOVE_400	DELINQUENT ABOVE 400	DELINQUENT	5	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	DELQ_DAYS_600_900	DELINQUENCY ABOVE 600	DELINQUENT	6	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Below the table, the "Sort" sub-tab is active, showing a search criteria section with "Seq" selected as the sort field. The "Sort" section also includes a search criteria input field and "Add", "Edit", and "Cancel" buttons.

14 On the **Sort** sub page's **Sort** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 15 In the **Criteria** section, enter, view, or edit the following information to define the account selection criteria with the following fields:

In this field:	Do this:
Select	If selected, indicates that this is the current record.

**Seq** Enter sequence number (required).  
**Sort Field** Select sort field (required).  
**Order** Select sort order (required).

16 Click **Save** on the Customer Service page.

17 Click the **Responsibilities and Users** sub tab.

The screenshot shows the Oracle Flexcube Lending and Leasing interface. The top navigation bar includes 'User Id SSC Organization XXX Division C-01 Responsibility SUPERUSER' and utility buttons for 'Debug (Off)', 'Audit', and 'Close'. The main content area is divided into three sections: 'Customer Service Queues', 'Responsibilities', and 'Users'. The 'Customer Service Queues' section contains a table with columns for Queue Name, Description, Account Condition, Priority, Company, Branch, Hard Assigned, Group Followup Indicator, and Enabled. The 'Responsibilities' section shows a table with columns for Responsibility and Enabled. The 'Users' section shows a table with columns for User, Name, # Assigned, Hard Assigned, and Enabled.

Select	Queue Name	Queue Description	Account Condition	Priority	Company	Branch	Hard Assigned	Group Followup Indicator	Enabled
<input type="radio"/>	SCHOFF_LOW_PRI_Q	SCHOFF_LOW_PRI_Q	SCHEDULE FOR CHARGE OFF	2 ALL	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="radio"/>	BKRP_CH_7	BANKRUPTCY QUEUE CHAPTER 7: NEW REQUESTS	BANKRUPTCY	2 ALL	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	HPQ_TEST1	HPQ_TEST1	SCHEDULE FOR CHARGE OFF	3 ALL	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	SCHG_HIGH_PRI_Q1	SCHG_HIGH_PRI_Q1	SCHEDULE FOR CHARGE OFF	3 ALL	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	TEST_FI	TEST_FI	DELINQUENT	3 ALL	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	IVR_QUEUE	IVR	INVOLUNTARY REPOSSESSION	3 ALL	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	DELO_DAYS_180_300	DELINQUENCY BETWEEN 180 AND 300	DELINQUENT	3 ALL	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	DELO_ABOVE_400	DELINQUENT ABOVE 400	DELINQUENT	6 ALL	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	DELO_DAYS_600_900	DELINQUENCY ABOVE 600	DELINQUENT	6 ALL	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Select	Responsibility	Enabled
<input checked="" type="radio"/>	SUPERUSER	<input checked="" type="checkbox"/>

Select	User	Name	# Assigned	Hard Assigned	Enabled
<input checked="" type="radio"/>	HARISH	HARISH S	0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	KALI	KALIDASAN R	0	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	VINAY	VINAY1 BHATIA	0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

18 On the **Responsibilities and User** sub page's **Responsibilities** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

19 In the **Responsibilities** section, enter, view, or edit the following information to define the responsibilities that are authorized to work on the queue.

In this field:	Do this:
Select Responsibility	If selected, indicates that this is the current record. Select the responsibility (required).
<b>Enabled</b>	Select to enable the responsibility.

20 On the **Users** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

- In the **Users** section, enter, view, or edit the following information to define the users that are authorized to work on the queue and whether they are hard assigned (a user or a set of users will be assigned to a queue and will always be assigned to it).

**Note:** Oracle FLEXCUBE Lending and Leasing allows the work queue list to be sorted by user-defined criteria.

In this field:	Do this:
Select	If selected, indicates that this is the current record.
<b>User</b>	Select user (required).
Name	View user name (display only).
# Assigned	View number of accounts assigned (display only).
Hard Assigned	Select to hard assign. (For more information, see the following section in this chapter, <b>Using the Hard Assigned Feature</b> ).
Enabled	Select to enable.

- Save your entry.
- Click **Save** on the Customer Service page.
- Click the **Node Assignments** sub tab to enable the administrator to configure the User interface nodes that should be made available for the applications that are being processed in that particular origination queue.

The screenshot displays the Oracle FLEXCUBE Lending and Leasing interface. At the top, the Oracle logo and 'FLEXCUBE Lending and Leasing' are visible. The user's session information is shown as 'User Id SSC Organization XXX Division C-01 Responsibility SUPERUSER'. The main content area is titled 'Customer Service Queues' and contains a table with the following data:

Select	Queue Name	Queue Description	Account Condition	Priority	Company	Branch	Hard Assigned	Group Followup Indicator	Enabled
<input type="radio"/>	SCHG0FF_LOW_PRI_Q	SCHG0FF_LOW_PRI_Q	SCHEDULE FOR CHARGE0FF	2 ALL	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="radio"/>	BKRP_CH_7	BANKRUPTCY QUEUE CHAPTER 7: NEW REQUESTS	BANKRUPTCY	2 ALL	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	HPQ_TEST1	HPQ_TEST1	SCHEDULE FOR CHARGE0FF	3 ALL	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	SCH0_HIGH_PRI_Q1	SCH0_HIGH_PRI_Q1	SCHEDULE FOR CHARGE0FF	3 ALL	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	TEST_PI	TEST_PI	DELINQUENT	3 ALL	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	IVR_QUEUE	IVR	INVOLUNTARY REPOSSESSION	3 ALL	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	DELO_DAYS_180_300	DELINQUENCY BETWEEN 180 AND 300	DELINQUENT	3 ALL	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	DELO_ABOVE_400	DELINQUENT ABOVE 400	DELINQUENT	5 ALL	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	DELO_DAYS_600_900	DELINQUENCY ABOVE 600	DELINQUENT	6 ALL	ALL	ALL	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Below the table, there are tabs for 'Selection Criteria', 'Sort', 'Responsibilities and Users', and 'Node Assignments'. The 'Node Assignments' tab is selected, showing a search area with 'Search Criteria' and 'Execute Search' buttons, and a table with the following content:

Select	Node	Enabled
No rows yet.		

- In the **Node Assignments** sub page's **Node Assignments** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

25 In the **Node Assignments** section, enter, view, or edit the following information:

<b>In this field:</b>	<b>Do this:</b>
Select	If selected, indicates that this is the current record.
<b>Node</b>	Select the node (required).
Enabled	Select to enable the record.

26 Click **Populate** on the Node Assignments sub page to display the respective UI nodes in the origination module.

27 Click **Save** on the Queues page.

## Group Follow-up

Oracle FLEXCUBE Lending and Leasing enables lending institution to conduct “one time only” follow-up activity on the Customer Service window if the customer has multiple accounts in various conditions or in various queues. This avoids unnecessary confusions that arise when more than one Oracle FLEXCUBE Lending and Leasing user is performing collection tasks on multiple accounts belonging to the same customer.

You can follow-up on multiple accounts in the same condition at the same time using the group follow-up functionality. Oracle FLEXCUBE Lending and Leasing locks the accounts in the low priority queues and displays the same in the high priority queues. You can perform the follow-up activity on all the accounts when the account in the high priority queue becomes due for follow-up.

### Examples

Suppose a customer holds three accounts, one that’s 30 days delinquent and in the 0\_30\_DAYS\_DEL queue, one that’s 60 days delinquent and in the 30\_60\_DAYS\_DEL queue and one that’s 90 days delinquent and in the 90+\_DAYS\_DEL.

a) If each of the queues Group Followup Ind is cleared (not selected) on the Queue setup Customer Service page, no group follow-up will be performed.

b) If each of the queues Group Followup Ind is selected on the Queue setup Customer Service page, while updating the follow-up date for the low priority days queue, Oracle FLEXCUBE Lending and Leasing will use the 90 days follow-up date

c) If the Group Followup Ind is selected on the Queue setup Customer Service page for the 0\_30\_DAYS\_DEL and 30\_60\_DAYS\_DEL queues and note the 90+\_DAYS\_DEL queue, and the customer has accounts in each of the queue, Oracle FLEXCUBE Lending and Leasing will use the follow-up date of 60 days for the low priority account.

## Using the Hard Assigned feature

Oracle FLEXCUBE Lending and Leasing’s “Hard Assigned” queues feature allows companies to evenly distribute accounts between users. The following example explains how it works:

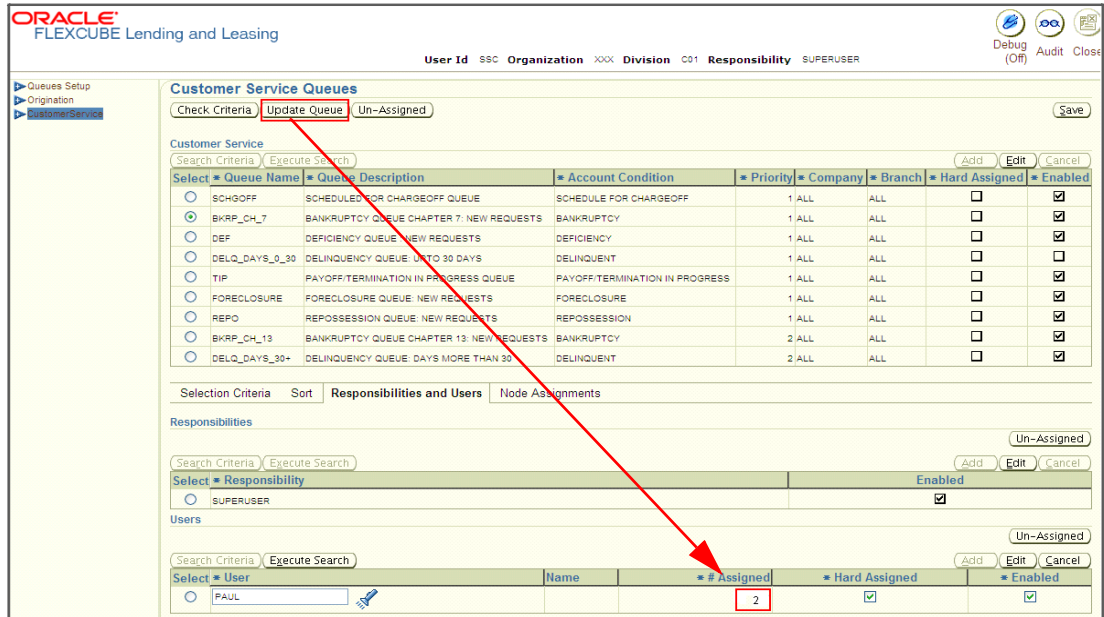
Let’s say there are 40 un-assigned accounts in a queue. Three Oracle FLEXCUBE Lending and Leasing users are assigned to the queue, two of whom are selected as Hard Assigned on the Responsibilities and Users sub page of the Queues Setup page.

The screenshot displays the Oracle FLEXCUBE Lending and Leasing interface. The top navigation bar shows the user is logged in as SUPERUSER. The main content area is titled 'Customer Service Queues' and includes a 'Responsibilities and Users' sub-page. This sub-page contains two tables: 'Responsibilities' and 'Users'. The 'Users' table is highlighted with a red box, showing two users: DEMOCOLL and KALI. The 'Hard Assigned' checkbox is checked for DEMOCOLL and unchecked for KALI.

Select	User	Name	# Assigned	Hard Assigned	Enabled
<input checked="" type="radio"/>	DEMOCOLL	DEMO COLLECTOR	0	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	KALI	KALIDASAN R	0	<input type="checkbox"/>	<input checked="" type="checkbox"/>

When you select Update Queue on the Customer Service page (or Oracle FLEXCUBE Lending and Leasing processes the CUSTOMER SERVICE QUEUE PROCESSING nightly batch) each of the two Hard Assigned users receives 20 accounts, while the one that isn’t marked as Hard Assigned receives zero.





If Oracle FLEXCUBE Lending and Leasing users already have accounts assigned to them, Oracle FLEXCUBE Lending and Leasing attempts to balance the workload when assigning new accounts. For example, let's say there are three users in a queue. The first has 15 accounts, the second has ten and the third has five. If there are ten new accounts, Oracle FLEXCUBE Lending and Leasing would give the third user the first 5 accounts, thus bringing that user's total to ten. Oracle FLEXCUBE Lending and Leasing splits the next five between the second and third, bringing their totals to 13 and 12, respectively.

**Note:** Oracle FLEXCUBE Lending and Leasing randomly assigns these accounts.

### To set up a user as Hard Assigned feature

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Queues** bar link.
- 3 In the Queue Setup link bar, click **Customer Service**.
- 4 On the **Customer Service** page's **Customer Service** section, select the queue with the users you want to hard assign.
- 5 Select the **Hard Assigned** box to enable the queue to support the Hard Assigned feature.
- 6 Click the **Responsibilities and Users** sub tab.
- 7 In the **Responsibilities and Users** sub page's **Responsibilities** section, select the level responsibility of the users you want to hard assign in the queue.
- 8 In the **Users** section, select **Hard Assigned** for each user you want to hard assign.
- 9 On the **Customer Service** page, click **Update Queue** to distribute the applications in the queue to the hard assigned users.

Oracle FLEXCUBE Lending and Leasing displays an Information section with the message "Queue creation submitted in background".

- 10 Choose **OK** beneath the **Error Message** section box containing the words NO ERROR.

Oracle FLEXCUBE Lending and Leasing distributes and hard assigns the accounts in the queue to the selected users in the Users section.

- 11 Click **Save** on the Customer Service page.

#### **To remove a user**

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Queues** bar link.
- 3 In the Setup Module link bar, click **Customer Service**.
- 4 On the **Customer Service** page's **Customer Service** section, select the queue with the users you want to remove.
- 6 Click the **Responsibilities and Users** sub tab.
- 7 In the **Responsibilities and Users** sub page's **Responsibilities** section, select the responsibility of the user you want to remove.
- 8 In the **Users** section, select the user you want to work with.
  - If you don't want that user to be hard assigned any longer, clear the **Hard Assigned** check box.
  - If you don't want that user to be assigned to that queue any longer, clear the **Enabled** check box.

Oracle FLEXCUBE Lending and Leasing updates the number of accounts assigned to a user only after:

- The nightly batch job runs
  - or-
  - You choose the **Update Queue** button.
- 9 Click **Save** on the Customer Service page.

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## CHAPTER 12: EVENTS SETUP

The Events Setup window gives you the ability to set up “trigger events” with associated actions which Oracle FLEXCUBE Lending and Leasing performs during account processing. The fields on this form are both system and user defined.

During account processing, when an account moves from one status/sub status to another, or changes condition, Oracle FLEXCUBE Lending and Leasing can trigger an event and perform the associated event actions. This can occur either online or in batch mode. There are three pages on the Events Setup window to set up and maintain these events:

- Setup page
- Online page
- Batch page

**Note:** Only predefined events and actions can be set up on the Events Setup window. You cannot create new event types or actions types.

As processing events and associated actions require additional processing at the server level, the performance of the transactions, for which the events are set up, may be adversely affected dependent upon your specific configuration.

## Setup link (Setup page)

The Setup page contains two predefined sections of information, the Event Types section and the Event Action Types sections. This page and its two sections provide a master table for setting up the online and batch events. This setup triggers the event, which in turn triggers the event's associated actions during account processing.

### To set up the setup

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Events** bar link.
- 3 In the Events Setup link bar, click the **Lease** drop-down link for product associated with the event.
- 4 Click the **Setup** link.

The screenshot shows the Oracle FLEXCUBE Lending and Leasing interface. The top navigation bar includes the Oracle logo, 'FLEXCUBE Lending and Leasing', and user information: 'User Id SSC Organization TFB Division HQ Responsibility SUPERUSER'. There are also 'Debug', 'Audit', and 'Close' buttons. The left sidebar shows a tree view with 'Loan', 'Line of Credit', 'Lease', 'Setup', 'Online', and 'Batch'. The main content area is titled 'Events Setup' and contains two tables.

**Event Types Table:**

Select	Event Type Code	Description	Process Type	Entity Type	Engine Type	Enabled	System Defined
<input checked="" type="radio"/>	EVE02	APPLICATION LEVEL BATCH EVENT #02	BATCH	APPLICATIONS	CORRESPONDENCE	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

**Event Action Types Table:**

Select	Action Code	Description	Process Type	Entity Type	Engine Type	Enabled	System Defined
<input checked="" type="radio"/>	TEST12	TESTET	BATCH	APPLICATIONS	CORRESPONDENCE	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

- 5 In the **Setup** page's **Events Type** section, select the record you want to work with.  
**Note:** If you choose, use **Search Criteria** to limit the display of event type records.
- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.
- 6 In the **Events Type** section, enter, view, or edit the following information:

#### In this field:

Select  
**Event Type Code**  
**Description**  
**Process Type**  
**Entity Type**  
**Engine Type**

**Enabled**

#### Do this:

If selected, indicates this is the current record.  
 Enter the event type code (required).  
 Enter the event description (required).  
 Enter the process type (BATCH or ONLINE) (required).  
 Enter the entity type (ACCOUNTS) (required).  
 Enter the engine type (MONETRARY TRANSACTIONS PROCESSING, NON-MONETRAY TRANSACTION PROCESSING, CONDITION/ASSIGNMENT PROCESSING, APPLICATION STATUS CHANGE, CREDIT BUREAU PROCESSING, or CORRESPONDENCE) (required).  
 Select or clear to activate or disable the event type.

**System** If selected, it indicates that the event type is system define. If cleared, it indicates that the event type is user defined (display only).

7 The **Event Action Types** section is system defined and lists the action codes supported in Oracle FLEXCUBE Lending and Leasing. In the **Event Action Types** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of event action type records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

8 In the **Events Action Type** section, enter, view, or edit the following information:

<b>In this field:</b>	<b>Do this:</b>
Select	If selected, indicates this is the current record.
<b>Action Code</b>	Enter the action code (required).
<b>Description</b>	Enter the action description (required)
<b>Process Type</b>	Enter the process type (BATCH or ONLINE) (required)
<b>Entity Type</b>	Enter the entity type (required)
<b>Engine Type</b>	Enter the engine type (required).
<b>Enabled</b>	Select to activate or disable the action.
<b>System</b>	If selected, it indicates that the action is system define. If cleared, it indicates that the action is user defined (display only).

9 Click **Save** on the Setup page.

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## Online link (Online page)

The Online page allows you to set up the events performed online by Oracle FLEXCUBE Lending and Leasing. Oracle FLEXCUBE Lending and Leasing supports the following online events:

- 1 A change in account's status. Oracle FLEXCUBE Lending and Leasing processes the event's actions when the:
  - Account status of ACTIVE is reversed
  - Account status is changed to PAID
  - Account status change to PAID is reversed
  - Account status is changed to CHARGE OFF
  - Account status change to CHARGE OFF is reversed.
- 2 The opening or closing of an accounts conditions. Oracle FLEXCUBE Lending and Leasing processes the event's actions when the:
  - Account condition DELINQUENT is opened
  - Account condition DELINQUENT is closed
- 3 The posting of a non-monetary transaction to the account.

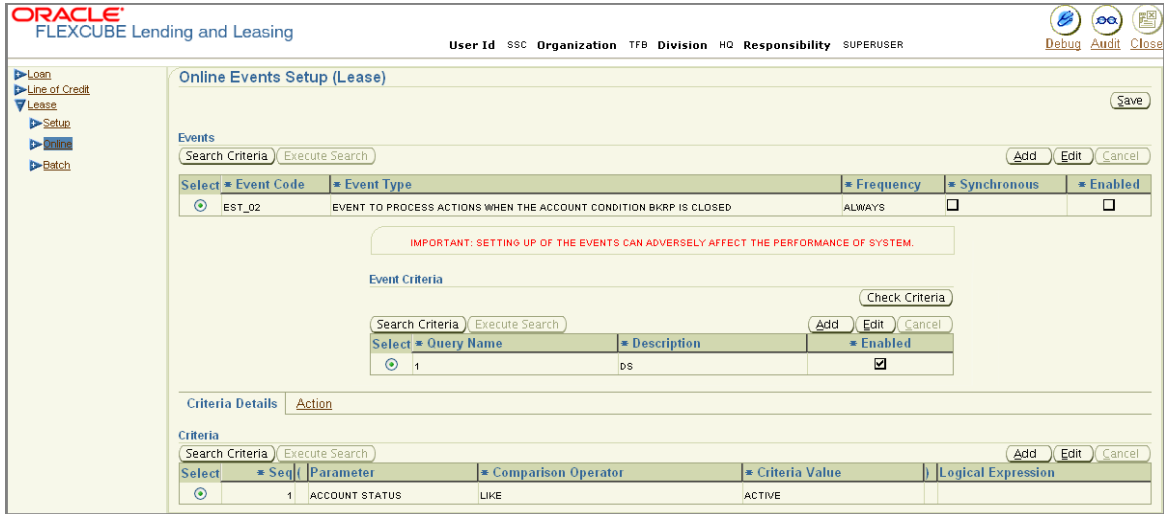
The events that can be performed online after each of the events listed above are as follows:

- Send correspondence for an account
- Generate correspondence for an account
- Send a credit bureau request for an account
- Post a monetary transaction for an account
- Post a condition transaction for an account

The Online page allows you to set up the online events by defining all online events and the event criteria actions.

### To set up the online

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Events** bar link.
- 3 In the Events Setup link bar, click the **Lease** drop-down link for product associated with the event.
- 4 Click the **Online** link.



5 In the **Events** page's **Events** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of event records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

6 In the **Events** section, enter, view, or edit the following information:

In this field:	Do this:
Select	If selected, indicates this is the current record.
<b>Event Code</b>	Enter the event code (required).
<b>Event Type</b>	Enter the event type (required).
<b>Frequency</b>	Enter the event frequency (required).

7 Select the **Synchronous** box to set the event as synchronous (any failure in triggering the event will fail to trigger the entire transaction).

-or-

Clear the **Synchronous** box to set the event as asynchronous (any failure in the event will not affect the transaction, which will be successfully completed).

8 Select or clear the **Enabled** box to activate or disable the event type.

9 The **Event Criteria** section allows you to name and describe the query for an event, as well as enable or disable the query. In the **Events Criteria** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of event criteria records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

10 In the **Event Criteria** section, enter, view, or edit the following information:

<b>In this field:</b>	<b>Do this:</b>
Select	If selected, indicates this is the current record.
<b>Query Name</b>	Enter the query name (required).
<b>Description</b>	Enter the query description (required).
<b>Enabled</b>	Select to activate or disable the event criteria.

11 Click **Save** on the Online page.

## Online link > Criteria Details sub page

The Criteria Details sub page allows you to define the selection criteria for the event. The event engine uses these criteria to determine which accounts to include in the event action.

### To set up the criteria details

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Events** bar link.
- 3 In the Events Setup link bar, click the **Lease** drop-down link for product associated with the event.
- 4 Click the **Online** link.
- 5 In the **Events** page's **Events** section, select the record you want to work with.
- 6 Click the **Criteria Details** sub tab.
- 7 In the **Criteria Details** sub page's **Criteria** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of criteria records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 8 In the **Criteria** section, enter, view, or edit the following information to define the event selection criteria:

<b>In this field:</b>	<b>Do this:</b>
Select	If selected, indicates this is the current record.
<b>Seq</b>	Enter sequence numbers (required).
(	Enter left bracket (optional).
<b>Parameter</b>	Select the parameter (required).
<b>Comparison Operator</b>	Select comparison operator (required).
<b>Criteria Value</b>	Enter criteria value (required).
)	Enter right bracket (optional).
Logical Expression	Enter logical operator (optional).

9 Click **Save** on the Online page.



## Online link > Action sub page

The Actions sub page records the actions Oracle FLEXCUBE Lending and Leasing performs after the event is triggered.

### To set up the action

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Events** bar link.
- 3 In the Events Setup link bar, click the **Lease** drop-down link for product associated with the event.
- 4 Click the **Online** link.
- 5 In the **Events** page's **Events** section, select the record you want to work with.
- 6 Click the **Action** sub tab.

The screenshot shows the Oracle FLEXCUBE Lending and Leasing interface. The main window is titled 'Online Events Setup (Lease)'. It contains several sections:

- Events:** A table with columns: Select, Event Code, Event Type, Frequency, Synchronous, Enabled. One record is shown: EST\_02, EVENT TO PROCESS ACTIONS WHEN THE ACCOUNT CONDITION BKRP IS CLOSED, ALWAYS, , .
- Event Criteria:** A section with a search bar and a table with columns: Select, Query Name, Description, Enabled. One record is shown: 1, DS, .
- Action:** A section with a search bar and a table with columns: Select, Description, Seq, Enabled. One record is shown: EVENT ACTION 007, 1, .
- Action Parameters:** A section with a search bar and a table with columns: Select, Description, Value. One record is shown: RELATION TYPE CODE, 02.

- 7 In the **Action** sub page's **Actions** section, select the record you want to work with.
 

**Note:** If you choose, use **Search Criteria** to limit the display of action records.

  - If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 8 In the **Actions** section, define the action you want Oracle FLEXCUBE Lending and Leasing to perform for the event by entering the following information. (You can set up more than one event action for a particular event, then use the Seq field to define the order in which the events will occur):

#### In this field:

#### Do this:

Select

If selected, indicates this is the current record.

**Description**

Enter the event action (required).

**Seq**

Enter sequence numbers (required).

**Enabled** Select or clear to activate or disable the event action.

9 In the **Action Parameters** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of action parameter records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 10 For each event action, use the **Action Parameters** section to set up the required action parameters and values.

<b>In this field:</b>	<b>Do this:</b>
Select	If selected, indicates this is the current record.
<b>Description</b>	Enter the event action (required).
<b>Value</b>	Enter sequence numbers (required).

11 Click **Save** on the Online page.

## Batch link (Batch page)

The Batch page allows you to set up the events performed as a batch transaction by Oracle FLEXCUBE Lending and Leasing. Oracle FLEXCUBE Lending and Leasing supports the following predefined batch events for account processing. (These batch events are listed in the Events Types section on the Setup page):

- ACCOUNT LEVEL BATCH EVENT #01
- ACCOUNT LEVEL BATCH EVENT #02
- ACCOUNT LEVEL BATCH EVENT #03
- ACCOUNT LEVEL BATCH EVENT #04
- ACCOUNT LEVEL BATCH EVENT #05
- ACCOUNT LEVEL BATCH EVENT #06
- ACCOUNT LEVEL BATCH EVENT #07
- ACCOUNT LEVEL BATCH EVENT #08
- ACCOUNT LEVEL BATCH EVENT #09
- ACCOUNT LEVEL BATCH EVENT #10

### To set up the batch

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Events** bar link.
- 3 In the Events Setup link bar, click the **Lease** drop-down link for product associated with the event.
- 4 Click the **Batch** link.

The screenshot shows the 'Batch Events Setup (Lease)' page in Oracle FLEXCUBE Lending and Leasing. The page has a navigation menu on the left with 'Batch' selected. The main content area is titled 'Batch Events Setup (Lease)' and contains several sections:

- Events Table:** A table with columns: Select, Event Code, Event Type, Frequency, Synchronous, Enabled. One row is selected: ETB\_001, ACCOUNT LEVEL BATCH EVENT #01, ALWAYS, [checked], [checked].
- Warning:** A red box with the text: 'IMPORTANT: SETTING UP OF THE EVENTS CAN ADVERSELY AFFECT THE PERFORMANCE OF SYSTEM.'
- Event Criteria:** A section with a search bar and a table with columns: Select, Query Name, Description, Enabled. One row is selected: ETB\_001\_01, ETB\_001\_01, [checked].
- Criteria:** A section with a search bar and a table with columns: Select, Seq, Parameter, Comparison Operator, Criteria Value, Logical Expression. One row is selected: 1, PRODUCT CODE, LIKE, 152.

- 5 In the **Batch** page's **Events** section, select the record you want to work with.  
**Note:** If you choose, use **Search Criteria** to limit the display of event records.
- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.
- 6 In the **Events** section, enter, view, or edit the following information:

**In this field:**

**Do this:**

Select

If selected, indicates this is the current record.

<b>Event Code</b>	Enter the event code (required).
<b>Event Type</b>	Enter the event type (required).
<b>Frequency</b>	Enter the event frequency (required).

- The **Synchronous** box is cleared as all batch events are set as asynchronous; any failure in the event will not affect the transaction, which will be successfully completed.
- Select or clear the **Enabled** box to activate or disable the event type.
- The **Events Criteria** section allows you to name and describe the query for an event, as well as enable or disable the query. In the **Events Criteria** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of event criteria records.

- If you are entering a new record, click **Add**.
- If you are changing an existing record, click **Edit**.

- In the **Events Criteria** section, enter, view, or edit the following information:

<b>In this field:</b>	<b>Do this:</b>
Select	If selected, indicates this is the current record.
<b>Query Name</b>	Enter the query name (required).
<b>Description</b>	Enter the query description (required).
<b>Enabled</b>	Select to activate or disable the event criteria.

- Click **Save** on the Batch page.

## Batch link > Criteria Details sub page

The Criteria Details sub page allows you to define the selection criteria for the event. The event engine uses these criteria to determine which accounts to include in the event action.

### To set up the criteria details

- On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- Click the **Events** bar link.
- In the Events Setup link bar, click the **Lease** drop-down link for product associated with the event.
- Click the **Batch** link.
- In the **Batch** page's **Events** section, select the record you want to work with.
- Click the **Criteria Details** sub tab.
- In the **Criteria Details** sub page's **Criteria** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of criteria records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- In the **Criteria** section, enter, view, or edit the following information to define the event selection criteria:

<b>In this field:</b>	<b>Do this:</b>
-----------------------	-----------------

Select	If selected, indicates this is the current record.
<b>Seq</b>	Enter sequence numbers (required).
(	Enter left bracket (optional).
<b>Parameter</b>	Select the parameter (required).
<b>Comparison Operator</b>	Select comparison operator (required).
<b>Criteria Value</b>	Enter criteria value (required).
)	Enter right bracket (optional).
Logical Expression	Enter logical operator (optional).

- 9 Click **Save** on the Batch page.

## Batch link > Action sub page

The Action sub page allows you to define the actions performed in the batch event. Oracle FLEXCUBE Lending and Leasing supports the following batch event actions:

- Send letter for an account
- Generate correspondence for an account

### To set up Action sub page

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Events** bar link.
- 3 In the Events Setup link bar, click the **Lease** drop-down link for product associated with the event.
- 4 Click the **Batch** link.
- 5 In the **Batch** page's **Events** section, select the record you want to work with.
- 6 Click the **Action** sub tab.

The screenshot displays the Oracle FLEXCUBE Lending and Leasing interface. The main title is "Batch Events Setup (Lease)". The user is logged in as "SUPERUSER". The page is divided into several sections:

- Events:** A table with columns: Event Code, Event Type, Frequency, Synchronous, and Enabled. One record is shown: ETB\_001, ACCOUNT LEVEL BATCH EVENT #01, ALWAYS, checked, checked.
- Event Criteria:** A section with a "Check Criteria" button and a table with columns: Query Name, Description, and Enabled. One record is shown: ETB\_001\_01, ETB\_001\_01, checked.
- Criteria Details:** A sub-section titled "Action" with a table with columns: Description, Seq, and Enabled. One record is shown: SEND LETTER, 1, unchecked.
- Action Parameters:** A section with a table with columns: Description and Value. One record is shown: LCOLT2\_EM\_100\_02, 125.

- 7 In the **Action** sub page's **Actions** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of action records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 8 In the **Actions** section, define the action you want Oracle FLEXCUBE Lending and Leasing to perform for the event by entering the following information. (You can set up more than one event action for a particular event, then use the Seq field to define the order in which the events will occur):

<b>In this field:</b>	<b>Do this:</b>
Select	If selected, indicates this is the current record.
<b>Description</b>	Enter the event action (required).
<b>Seq</b>	Enter sequence numbers (required).
<b>Enabled</b>	Select or clear to activate or disable the event action.

- 9 In the **Action Parameters** section, select the record you want to work with.
- Note:** If you choose, use **Search Criteria** to limit the display of action parameter records.

- If you are entering a new record, click **Add**.
  - If you are changing an existing record, click **Edit**.
- 10 For each event action, use the **Action Parameters** section to set up the required action parameters and values.

<b>In this field:</b>	<b>Do this:</b>
Select	If selected, indicates this is the current record.
<b>Description</b>	Enter the event action (required).
<b>Value</b>	Enter sequence numbers (required).

- 11 Click **Save** on the Batch page.

---

## Monitoring events

You can verify the status of events and event actions on the Monitor Jobs page of the Utilities form.

### To monitor events

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **Batch Jobs** bar link.
- 3 In the Batch Jobs Setup link bar, click **Monitor Jobs**.
- 4 On the **Monitor Jobs** page, choose **Back Ground** in the **Job Type** section.

Oracle FLEXCUBE Lending and Leasing displays the status for all asynchronous events that have been completed or failed for an account.





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## CHAPTER 13: ORACLE FLEXCUBE LENDING AND LEASING USER PRODUCTIVITY SETUP

Oracle FLEXCUBE Lending and Leasing User Productivity Setup window is a supervisor feature that allows you to monitor the daily performances of Oracle FLEXCUBE Lending and Leasing users completing lease servicing tasks. These tasks are categorized as customer service/collection tasks (lease servicing).

**Note:** Oracle FLEXCUBE Lending and Leasing updates this display only form every day.

Using the Oracle FLEXCUBE Lending and Leasing User Productivity Setup window, you can review the following daily tallies:

- Number of accounts worked and call activities, by user
- Number of accounts worked and call activities, by queue.

This chapter explains how to use the Oracle FLEXCUBE Lending and Leasing User Productivity Setup window to view this information.

## Viewing the Customer Service/Collection tasks

Daily tallies from the Customer Service module appear on the pages opened from the following Customer Service/Collection drop-down link links:

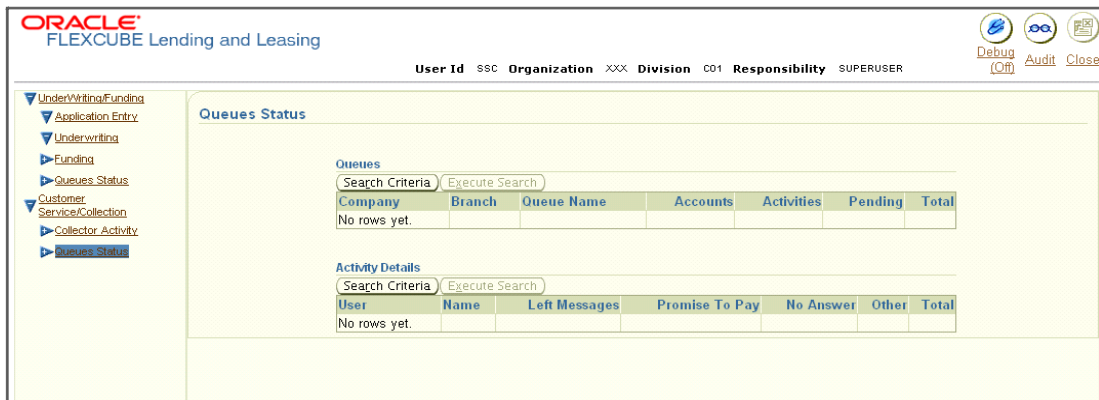
- Queues Status

## Customer Service/Collection link's Queues Status link

The Customer Service/Collection link's Queues Status link displays daily information regarding queues, such as the number of accounts worked, number of call activities, number of accounts pending, and totals number of accounts in the queue. It also displays information about the users who worked these queues and details of the call activities.

### To use the Queues Status link

- 1 On the Oracle FLEXCUBE Lending and Leasing home page, click the **Setup** master tab.
- 2 Click the **User Productivity** bar link.
- 3 In the User Productivity link bar, click **Customer Service/Collection** drop-down link, then click **Queues Status**.



- 4 In the **Queues Status** page's **Queues** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of records.

- 5 In the **Queues** section, view the following information:

#### In this field:

#### View this:

Company	The company.
Branch	The branch.
Queue Name	The queue name.
Accounts	The number of accounts worked.
Activities	The number of call activities.
Pending	The number of accounts pending.
Total	The number of total accounts.

6 In the **Activity Details** section, select the record you want to work with.

**Note:** If you choose, use **Search Criteria** to limit the display of records.

7 In the **Activity Details** block, view the following information for the selected queue:

**In this field:**

**View this:**

---

User

The user code.

Name

The user name.

Left Messages

The left message activity count.

Promise To Pay

The promise to pay activity count.

No Answer

The no answer activity count.

Other

The other activity count.

Total

The total activity count.



---

## APPENDIX A : LATE FEE METHODS DEFINITIONS

### FLAT AMOUNT

FLAT AMOUNT charges a flat (fixed amount) fee when an account becomes overdue.

**Example:** If the FLAT AMOUNT late fee is set at \$25, and the account is \$900 overdue, then the late fee assessed will be \$25. For each month the account is overdue, regardless of the amount, the late fee assessed will be \$25.

### PERCENTAGE OF PAYMENT DUE

PERCENT OF PAYMENT DUE charges a late fee based on a percentage of the part of a payment due that remains to be paid.

**Examples:** If the PERCENT OF PAYMENT DUE late fee is set as 10%, and if only \$90 of a \$200 standard payment is due, then the late fee will be \$9 (10% of 90).

If \$3000 on a loan with a standard payment of \$200 is due, the late fee will be \$20 (10% of 200). This is because the computed late fee is based only on the payment due for that month -- not the accumulated due amount.

If the stated monthly payment is \$300 and account is delinquent for 3 months (\$900), then every month the late fee is computed only on the amount due for that month (\$300 or part of \$300) -- not on \$900.

### PERCENTAGE OF STANDARD PAYMENT

PERCENTAGE OF STANDARD PAYMENT charges a late fee based on the standard monthly payment, regardless of the current amount due.

**Examples:** If you set 10% as the PERCENTAGE OF STANDARD PAYMENT late fee, the standard payment amount was \$500, and the account was due for \$2000, then the late fee will be \$50 (10% of 500). In other words, every month Oracle FLEXCUBE Lending and Leasing computes the late fee using monthly standard payment amount (\$500), irrespective of the amount paid by the customer.

If the customer pays \$400 out of \$500, Oracle FLEXCUBE Lending and Leasing still computes the late fee using \$500, and not on \$100.

### FLAT AMOUNT PYRAMID LAW

FLAT AMOUNT PYRAMID LAW prevents the pyramiding of "flat" late fees. If an account becomes overdue, Oracle FLEXCUBE Lending and Leasing assesses a flat (fixed amount) late fee. However, if the standard payment is made the following month, a new late charge will not be created, even if the payment made does not fulfill the current amount due.

**Examples:** If a customer is assessed a late fee of \$25 for 1/2005, and makes his \$200 standard payment in 2/2005, that person cannot be assessed a new \$25 late fee for 2/2005 (even though his payment only fulfilled the amount owed for 1/2005).

If a customer makes a payment of just \$199 in 1/2005 (an amount that does not fulfill the standard payment), then the customer could also be assessed a \$25 late fee for 2/2005. If the customer makes a payment of \$199 in 2/2005 (an amount that does not fulfill the standard payment), then the customer could be assessed a late fee for 2/2005.

## PERCENTAGE OF PAYMENT DUE PYRAMID LAW

PERCENTAGE OF PAYMENT DUE PYRAMID LAW prevents the pyramiding of “percentage of payment due” late fees. If an account becomes overdue, Oracle FLEXCUBE Lending and Leasing assesses a fee based on what part of a payment remains to be paid. However, if the standard payment is made the following month, Oracle FLEXCUBE Lending and Leasing will not create a new late charge, even if the payment made does not fulfill the current amount due.

**Examples:** If the PERCENTAGE OF PAYMENT DUE PYRAMID LAW late fee is set as 10%, and if only \$90 of a \$200 standard payment was due, then the late fee would be \$9. If \$3000 on a loan with a standard payment of \$200 was due, the late fee would be \$20. However, if a customer was assessed a late fee of \$9 for 1/2005, and makes his \$200 standard payment in 2/2005, then that person cannot be assessed a new late fee for 2/2005 (even though his payment only fulfilled the amount owed for 1/2005).

If the customer makes a payment of \$199 in 2/2005 (an amount that does not fulfill the standard payment), then the individual could be assessed a late fee for 2/2005.

**Note:** Oracle FLEXCUBE Lending and Leasing computes the late fee based on the payment due for only that month and not the accumulated due amounts.

If the stated monthly payment is \$300 and account is delinquent for 3 months (\$900), then Oracle FLEXCUBE Lending and Leasing computes the late fee every month with the amount due for that month (\$300 or part of \$300) and not on \$900.

## PERCENTAGE OF STANDARD PAYMENT PYRAMID LAW

PERCENTAGE OF STANDARD PAYMENT PYRAMID LAW late fee prevents the pyramiding of “percentage of standard payment” late fees. If an account becomes overdue, Oracle FLEXCUBE Lending and Leasing assesses a fee based on the standard monthly payment, regardless of the current amount due. However, if the standard payment is made the following month, Oracle FLEXCUBE Lending and Leasing will not create a new late charge, even if the payment made is does not fulfill the current amount due.

**Examples:** If the PERCENTAGE OF STANDARD PAYMENT PYRAMID LAW late fee is set as 10%, and the standard payment is \$200, then \$20 (10% of 200) is owed. If only \$90 of a \$200 standard payment was due, then the late fee would still be \$20.

If \$3000 on a loan with a standard payment of \$200 is due, the late fee will be \$20, since the fee is calculated based on the payment due -- not the total outstanding amount due.

However, if a customer is assessed a late fee of \$20 for 1/2005, and makes the \$200 standard payment in 2/2005, that person cannot be assessed a new late fee for 2/2005, even though the payment only fulfills the amount owed for 1/2005. If the customer makes a payment of \$199 in 2/2005 (an amount that does not fulfill the standard payment), then Oracle FLEXCUBE Lending and Leasing could assess a late fee for 2/2005.

---

# APPENDIX B : ROUNDING AMOUNTS AND RATE ATTRIBUTES

## Rounding Amounts

Generally in the lending industry, computed amounts (interest, fees, costs, and so on) are rounded to the second decimal place. However, there are occasions where the rounding of the computed amounts has to be carried out using different methods. Oracle FLEXCUBE Lending and Leasing supports the rounding, raising of, or cutting off calculated amounts.

**Rounding** will increase the resulting amount to the next number up to the second decimal, based on the value of third decimal.

**Raising** will always increase the resulting amount to the next number up to the second decimal.

**Cutting off** will always cut the number after the second decimal.

You can choose the rounding method you want to use by setting the parameter value for the system parameter CMN\_AMOUNT\_ROUND\_METHOD on the Administration form (Setup menu > Administration command > System command > Parameters tab > System tab).

You can choose the rounding factor you want to use by setting the parameter value for the system parameter CMN\_AMOUNT\_ROUND\_FACTOR on the Administration form. Currently, Oracle FLEXCUBE Lending and Leasing supports rounding up to two decimals only.

### Examples of how resulting amounts differ by RAISE, ROUND, and CUTOFF:

Example 1: Amount: 234.136

Method	Result
Round	234.14
Raise	234.14
Cutoff	234.13

Example 2: Amount: 234.134

Method	Result
Round	234.13
Raise	234.14
Cutoff	234.13

Example 3: Amount: 234.1319999

Method	Result
Round	234.13
Raise	234.14
Cutoff	234.13

**Note:** Oracle FLEXCUBE Lending and Leasing only rounds calculated amounts (calculated fees, calculated payment, and so on) and not user-entered amounts.

## Rate Attributes

Oracle FLEXCUBE Lending and Leasing supports the rounding of the index rate to keep the rate calculation as simple as possible for the customers. The general practice is to round the rate to nearest eighth (1/8th) (to keep the index rate in the multiple of .125) or fourth (1/4th) (to keep the index rate in the multiple of .25). Oracle FLEXCUBE Lending and Leasing rounds only the index rate and not the margin or final rate. You can define the index rounding method on the Product tab's Product Definition page for variable rate loans.

**Note:** Index rounding does not apply to fixed rate loans and leases.

Oracle FLEXCUBE Lending and Leasing currently supports the following rounding of methods.

The screenshot displays the Oracle FLEXCUBE Lending and Leasing interface. The main area is titled "Loan Products" and shows a "Product Definition" table. A red box highlights the "Index Rounding" dropdown menu, which is currently set to "NO ROUNDING TO INDEX RATE". The dropdown options are:

- NO ROUNDING TO INDEX RATE
- INDEX RATE ROUNDED TO NEAREST .25
- INDEX RATE ROUNDED TO NEAREST .125

The table below shows the product definitions:

Select	Product	Description	Start Dt	End Dt	Direct	Flexible Repayment	Enabled
<input type="radio"/>	AIR CRAFT LOAN	AIR CRAFT LOAN	10/17/2008	10/12/2016	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Collateral Type</b> : VEHICLE COLLATERAL <b>Collateral Sub Type</b> : PERSONAL PROPERTY <b>Credit Bureau Portfolio Type</b> : INSTALLMENT <b>Credit Bureau Account Type</b> : AUTO <b>Billing Cycle</b> : MONTHLY							
<input type="radio"/>	LOAN HE VR	LOAN HOME (VR)	02/04/1992	12/31/9000	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	LOAN UN VR	LOAN UNSECURED (VR)	02/04/1992	12/31/4000	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	LOAN UN VR3	LOAN UNSECURED (VR)3	01/01/1900	01/01/4000	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	LOAN_TESTING_VEHICLE	VEHICLE TESTING LOAN	10/09/2008	10/23/2016	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	SHIPPING LOAN	SHIPPING LOAN	10/21/2000	12/31/4000	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="radio"/>	PRD-ADD-TEST	PRD-ADD-TEST	01/01/2000	01/01/5400	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	TEST BUG	TEST BUG	10/10/1000	12/12/1200	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	TEST BUG 1	TEST BUG	10/10/2000	10/10/4000	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="radio"/>	TEST BUG 2	TEST BUG	10/10/3000	10/10/5000	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Below the table is the "Product Itemizations" section, which includes a table with columns for Itemization, Disc. Rate, Sort, Sign, and Enabled.

Select	Itemization	Disc. Rate	Sort	Sign	Enabled
<input type="radio"/>	ITM LICENSE FEE	0	1	Pos(+) Neg(-)	<input checked="" type="checkbox"/>
<input type="radio"/>	ITM AMOUNT PAID TO OTHERS ON MY BEHALF	0	2	Pos(+) Neg(-)	<input type="checkbox"/>
<input type="radio"/>	ITM DOWN PAYMENT	0	3	Pos(+) Neg(-)	<input checked="" type="checkbox"/>
<input type="radio"/>	ITM OTHER TAX	0	4	Pos(+) Neg(-)	<input checked="" type="checkbox"/>

1. NO ROUNDING TO INDEX RATE
2. INDEX RATE ROUNDED TO NEAREST .25
3. INDEX RATE ROUNDED TO NEAREST .125

NO ROUNDING TO INDEX RATE: Select this method for no rounding.

INDEX RATE ROUNDED TO NEAREST .25: Select this method to round up to 1/4th (to keep the index rate in the multiple of .25).



**Examples:**

Current rate: 5.125  
Round of rate: 5.25

Current rate: 5.124  
Round of rate: 5.00

INDEX RATE ROUNDED TO NEAREST .125: Select this method to round up to 1/8th (to keep the index rate in the multiple of .125).

**Examples:**

Current rate: 5.325  
Rate rounded to: 5.375

Current rate: 5.312  
Rate rounded to: 5.250





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